



UTILITY SERVICES

TO:	Council	
DATE:	January 10, 2023	DIVISION: 5
FILE:	4075-100	APPLICATION: N/A
SUBJECT:	Cost Contribution Agreement Crossfield Transfer Site	

POLICY DIRECTION:

The attached intermunicipal cost contribution agreement for use of the Crossfield Transfer Site was approved in principle at the December 15, 2022, Intermunicipal Council Meeting between the Town of Crossfield (Crossfield) and Rocky View County. The agreement supports the approved Solid Waste Servicing Strategy (2021).

EXECUTIVE SUMMARY:

The proposed cost contribution agreement allows Rocky View County residents continued access to the Crossfield Transfer Site with the same rights and responsibilities as a Crossfield resident. It formalizes the current practice and sets the parameters for negotiating value, terms, and services for both municipalities if needed. It is a five-year agreement set at \$20,000 per year. This is amenable to both Administrations and has been vetted through legal counsel.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval in accordance with Option #1.

BACKGROUND:

In 2022, Crossfield and Rocky View County Administrations negotiated the terms of a Cost Sharing Agreement to formalize a cost-sharing relationship for the use of the Town's transfer site between the two municipalities.

The key points to the agreement are that it:

- Formalizes an existing relationship whereby residents of Rocky View County can access and utilize the Crossfield Transfer Site with the same rights and responsibilities as Crossfield residents.
- Sets an annual contribution of \$20,000.00 based on usage and other operational factors like hauling and processing costs.
- Provides the ability to review the agreement annually.
- Has a 5-year term with a 90-day termination clause, for either party, if needed.
- Aligns with the ICF (Intermunicipal Collaboration Framework) requirements.

BUDGET IMPLICATIONS:

No budget implication as the amount of this agreement is included in the 2023 Budget.

STRATEGIC OBJECTIVES:

This agreement supports the customer service objective which encourages partnerships to reduce the cost-of-service delivery to our residents.

Administration Resources

Jennifer Koole, Utility Services



OPTIONS:

Option #1: THAT Administration be directed to sign the Intermunicipal Transfer Site Cost Contribution Agreement as per Attachment 'A'.

Option #2: THAT Alternative direction be provided.

Respectfully submitted,

Concurrence,

"Byron Riemann"

"Dorian Wandzura"

Executive Director
Operations

Chief Administrative Officer

JK/bg

ATTACHMENTS:

ATTACHMENT 'A': Intermunicipal Transfer Site Cost Contribution Agreement -Crossfield Transfer Site