



RECREATION, PARKS & COMMUNITY SUPPORT

TO:	Council	DIVISION:	All
DATE:	January 26, 2021	APPLICATION:	N/A
FILE:	N/A		
SUBJECT:	Recreation Governance Committee Terms of Reference Amendments		

EXECUTIVE SUMMARY:

At their December 1, 2020, meeting, the Recreation Governance Committee reviewed the proposed amendments to the committee's Terms of Reference (TOR-#C-RGC), and passed a motion that the amended Terms of Reference be recommend to Council for approval, as per Attachment 'B'.

Administration recently reviewed the Recreation Governance Committee's Terms of Reference (TOR-#C-RGC) as part of the County's regular review process and identified opportunities to align the policy with the County's current practices and standards.

These amendments were presented to and approved by the Recreation Governance Committee at the December 1, 2020, meeting, and a motion was passed to recommend these amendments to Council for approval.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval in accordance with Option #1.

DISCUSSION:

Council regularly develops and reviews its policies, and its committee terms of reference, such as the Recreation Governance Committee's Terms of Reference (TOR-#C-RGC), to ensure Council's objectives are represented and the needs of the County are addressed, in accordance with Council's responsibilities in the *Municipal Government Act*.

The proposed amendments to TOR-#C-RGC, as shown in Attachment 'A', include the following:

Proposed Amendment	Reasoning
Include parks as one of the regular considerations for the RGC.	Parks are part of the recreational amenities provided for in the <i>Recreation and Parks Master Plan</i> .
2 (4) (a) Clarify that applicants requesting \$100,000 or more are required to present to RGC, unless the Chair deems a presentation unnecessary.	Ensures that RGC is familiar with the mission and vision of groups requesting significant County funding, and can make informed decisions regarding large grant requests.
4 Simplify membership to "all members of Council".	Make TOR more concise.
5 Council will appoint the Chair at the annual Organizational Meeting and the Vice Chair will be appointed by RGC at its first meeting following the Organizational Meeting.	To align with anticipated 2021 global changes in County bylaws and terms of reference for all internal boards and committees.

Administration Resources

Althea Panaguiton, Recreation, Parks & Community Support

Proposed Amendment	Reasoning
9 Meeting dates to be set at the annual Organizational Meeting of Council.	More efficient coordination of Council's annual calendar than waiting for RGC's first meeting following the Organizational Meeting.
14.1 Quorum is three members of the Recreation Governance Committee	As requested by the Recreation Governance Committee approved through a motion.
39 (13) Definition of recreation altered to align with that used in the 2020 Recreation and Parks Master Plan.	Align the definition used in the TOR with the definition of recreation in the Framework for Recreation in Canada (CPRA 2015)

A redlined copy of the policy amendments is found in Attachment 'A'. A clean copy of the proposed amended policy is provided as Attachment 'B'.

BUDGET IMPLICATIONS:

There are no budget implications at this time.

STRATEGIC OBJECTIVES:

The approval of the item is not related to Council's strategic objectives.

OPTIONS:

Option #1: THAT the amended Recreation Governance Committee's Terms of Reference (TOR-#C-RGC) be approved, as per Attachment 'B'.

Option #2: THAT alternative direction be provided.

Respectfully submitted,

Concurrence,

"Theresa Cochran"

"Al Hoggan"

Executive Director
Community Development Services

Chief Administrative Officer

AP/rp

ATTACHMENTS:

ATTACHMENT 'A': Redlined TOR-#C-RGC

ATTACHMENT 'B': Proposed Amended TOR-#C-RGC