



ORGANIZATIONAL MEETING MINUTES

Tuesday, October 25, 2022

9:00 AM

Council Chambers
262075 Rocky View Point
Rocky View County, AB T4A 0X2

Present: Councillor K. Hanson
Councillor D. Kochan
Councillor C. Kissel
Councillor S. Wright
Councillor G. Boehlke
Councillor S. Samra
Councillor A. Schule

Also Present: D. Wandzura, Chief Administrative Officer
J. Fleischer, A/Executive Director, Operations
K. Robinson, Executive Director, Corporate Services
B. Beach, A/Executive Director, Community Services
A. Zaluski, Director, Legislative and Intergovernmental Services
T. Andreasen, Lead Legislative Officer, Legislative and Intergovernmental Services
S. Braak, Legislative Officer, Legislative and Intergovernmental Services
M. Mitton, Legislative Officer, Legislative and Intergovernmental Services
K. Tuff, Legislative Officer, Legislative and Intergovernmental Services

A Call Meeting to Order

Chief Administrative Officer D. Wandzura assumed the role of Chair and called the meeting to order at 9:02 a.m. with all members present.

MOVED by Councillor Hanson that the October 25, 2022 Organizational Meeting agenda be approved as presented.

Carried

B Voting Procedures

The Chair outlined that appointments are conducted in accordance with the procedure established in section 25 of *Procedure Bylaw C-8277-2022*. All ballots for elections are destroyed at the conclusion of the Organizational Meeting.

Councillor Kochan left the meeting at 9:06 a.m. and returned at 9:08 a.m.

The Chair called for a recess at 9:08 a.m. and called the meeting back to order at 9:15 a.m. with all previously mentioned members present.



C Appointment of Scrutineers

The Chair called for the appointment of two scrutineers to tally ballots for elections held at the Organizational Meeting.

MOVED by Councillor Samra that Amy Zaluski and Kent Robinson be appointed as scrutineers for all elections conducted at the October 25, 2022 Organizational Meeting.

Carried

D Appointment of Mayor

MOVED by Councillor Kochan that the Role of the Chief Elected Official (the Mayor) report be received as information.

Carried

The Chair called for nominations for Mayor for a one-year term to expire at the 2023 Organizational Meeting.

Councillor Wright nominated Councillor Kissel. Councillor Kissel accepted the nomination.

There being no further nominations, Councillor Kissel was appointed Mayor by acclamation.

MOVED by Councillor Wright that Councillor Kissel be appointed as Mayor for a one-year term to expire at the 2023 Organizational Meeting.

Carried

Mayor Kissel assumed the role of Chair at 9:22 a.m. and called for a recess. The Chair called the meeting back to order at 9:27 a.m. with all previously mentioned members present.

E Appointment of Deputy Mayor

The Chair called for nominations for Deputy Mayor for a one-year term to expire at the 2023 Organizational Meeting.

Councillor Schule nominated Councillor Samra. Councillor Samra accepted the nomination.

There being no further nominations, Councillor Samra was appointed Deputy Mayor by acclamation.

MOVED by Councillor Wright that Councillor Samra be appointed as Deputy Mayor for a term of one year to expire at the 2023 Organizational Meeting.

Carried



G Appointment of Internal Boards and Committees

MOVED by Councillor Hanson that Council move into closed session at 9:35 a.m. to consider board and committee appointments pursuant to the following sections of the *Freedom of Information and Protection of Privacy Act*:

- Section 17 – Disclosure harmful to personal privacy
- Section 19 – Confidential evaluations

Carried

Council held the closed session to consider board and committee appointments with the following additional people in attendance:

Rocky View County: D. Wandzura, Chief Administrative Officer

MOVED by Deputy Mayor Samra that Council move into open session at 10:59 a.m.

Carried

F Establish 2023 Council and Committee Meeting Dates

MOVED by Councillor Boehlke that the 2023 Rocky View County Council and Committee Meeting dates in Attachment 'A' be amended to combine Public Presentation Committee and Governance Committee meetings on the same day.

Defeated

MOVED by Councillor Hanson that the 2023 Rocky View County Council and Committee Meeting dates be approved as per Attachment 'A'.

Carried

G-1 Subdivision and Development Appeal Board and Enforcement Appeal Committee

Members at Large

The Chair called for nominations for two members at large of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a three-year term to expire at the 2025 Organizational Meeting.

Councillor Kochan nominated Louis Champagne.

Councillor Boehlke nominated Wendy Metzger.

Deputy Mayor Samra nominated Dharminder Premi.

Councillor Wright nominated Kerry Hubbauer.

Councillor Boehlke nominated Roc Spence.

Councillor Kochan nominated Kim Magnuson.



Councillor Wright nominated Pip Farrar.

There being no further nominations, the Chair ceased nominations.

Amy Zaluski and Kent Robinson administered an election by secret ballot. Kerry Hubbauer and Dharminder Premi were appointed as members at large of the Subdivision and Development Appeal Board and Enforcement Appeal Committee by secret ballot.

MOVED by Councillor Wright that Kerry Hubbauer and Dharminder Premi be appointed as members at large of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for three-year terms to expire at the 2025 Organizational Meeting.

Carried

Alternate Member at Large

The Chair called for nominations for an alternate member at large of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a three-year term to expire in at the 2025 Organizational Meeting.

Councillor Hanson nominated Pip Farrar.

Councillor Kochan nominated Louis Champagne.

Councillor Boehlke nominated Roc Spence.

There being no further nominations, the Chair ceased nominations.

Amy Zaluski and Kent Robinson administered an election by secret ballot. Pip Farrar was appointed as an alternate member at large of the Subdivision and Development Appeal Board/Enforcement Appeal Committee by secret ballot.

MOVED by Councillor Wright that Pip Farrar be appointed as an alternate member at large of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a three-year term to expire at the 2025 Organizational Meeting.

Carried

MOVED by Councillor Wright that the term of the Subdivision and Development Appeal Board and Enforcement Appeal Committee members that heard appeals on October 13, October 17, November 3, and November 24, 2022 be extended for the purpose of allowing the panels to complete and issue board orders for those appeals.

Carried



G-2 Assessment Review Boards

Members at Large

The Chair called for nominations for four members at large of the Assessment Review Boards for a three-year term to expire at the 2025 Organizational Meeting.

Councillor Kochan nominated Ken Sawatzky.

Councillor Wright nominated Sarita Barrett.

Councillor Hanson nominated Louis Champagne.

Councillor Boehlke nominated Wendy Metzger.

Councillor Kochan nominated Pat Rozitis.

There being no further nominations, the Chair ceased nominations.

Amy Zaluski and Ken Robinson administered an election by secret ballot. Ken Sawatzky, Sarita Barrett, Louis Champagne and Pat Rozitis were appointed as members at large of the Assessment Review Boards.

MOVED by Councillor Kochan that Ken Sawatzky, Sarita Barrett, Louis Champagne and Pat Rozitis be appointed as members at large of the Assessment Review Boards for a three-year term to expire at the 2025 Organizational Meeting.

Carried

G-3 Governance Committee

Chair

The Chair called for nominations for the role of Chair of the Governance Committee for one-year term to expire at the 2023 Organizational Meeting.

Mayor Kissell nominated Councillor Kochan. Councillor Kochan accepted the nomination.

Councillor Boehlke nominated Councillor Hanson. Councillor Hanson declined the nomination.

There being no further nominations, the Chair ceased nominations.

MOVED by Councillor Hanson that Councillor Kochan be appointed as Chair of the Governance Committee for a one-year term to expire at the 2023 Organizational Meeting.

Carried



G-4 Agricultural Service Board and ALUS Partnership Advisory Committee

Members at Large

The Chair called for nominations for one member at large from east of Highway 2 of the Agricultural Service Board/ALUS Partnership Advisory Committee for a three-year term to expire at the 2025 Organizational Meeting.

Deputy Mayor Samra nominated Angie Bates.

There being no further nominations, Angie Bates was appointed by acclamation.

MOVED by Councillor Boehlke that Angie Bates be appointed to the Agricultural Service Board/ALUS Partnership Advisory Committee as member at large from east of Highway 2 for a three-year term to expire at the 2025 Organizational Meeting.

Carried

G-5 Bragg Creek FireSmart Committee

Members at Large

The Chair called for nominations for two members at large for the Bragg Creek FireSmart Committee for a three-year term to expire at the 2025 Organizational Meeting.

Councillor Hanson nominated Peter Scholz.

There being no further nominations, Peter Scholz was appointed by acclamation.

MOVED by Hanson that Peter Scholz be appointed to the Bragg Creek FireSmart Committee as member at large from east of Highway 2 for a three-year term to expire at the 2025 Organizational Meeting.

Carried

G-6 Family and Community Support Services Board

Members at Large

The Chair called for nominations for two members at large of the Family and Community Support Services Board for a three-year term to expire at the 2025 Organizational Meeting.

Councillor Boehlke nominated Laura Chitwood.

Councillor Kochan nominated Joan Chand'oiseau.

Councillor Schule nominated Chris Haggith.

Councillor Boehlke nominated Carla Perry.

Councillor Kochan nominated Brian Shimmons.



There being no further nominations, the Chair ceased nominations.

Amy Zaluski and Ken Robinson administered an election by secret ballot. Laura Chitwood and Joan Chand'oiseau were appointed as members at large to the Family and Community Support Services Board by secret ballot.

MOVED by Councillor Wright that Laura Chitwood and Joan Chand'oiseau be appointed as members at large to the Family and Community Support Services Board for three-year terms to expire at the 2025 Organizational Meeting.

Carried

H-1 Calgary Metropolitan Region Board

Council Representative

The Chair called for nominations for a Council representative for the Calgary Metropolitan Region Board.

Councillor Wright nominated Councillor Hanson. Councillor Hanson accepted the nomination.

There being no further nominations, Councillor Hanson was appointed by acclamation.

MOVED by Councillor Boehlke that Councillor Hanson be appointed as the Council representative to the Calgary Metropolitan Region Board for a one-year term to expire at the 2023 Organizational Meeting.

Carried

Alternate Council Representative

The Chair called for nominations for an alternative Council representative for the of the Calgary Metropolitan Region Board for a one-year term to expire in 2023 Organizational Meeting.

Councillor Hanson nominated Deputy Mayor Samra. Deputy Mayor Samra accepted the nomination.

There being no further nominations, Deputy Mayor Samra was appointed by acclamation.

MOVED by Councillor Wright that Deputy Mayor Samra be appointed as the alternate Council representative to the Calgary Metropolitan Region Board for a one-year term to expire at the 2023 Organizational Meeting.

Carried

The Chair called for a recess at 11:51 a.m. and called the meeting back to order at 12:00 p.m. with all previously mentioned members present.



A Update/Approve Agenda as Amended

Main Motion

MOVED by Councillor Wright that the October 25, 2022 Organizational Meeting agenda be amended as follows:

- Add item G-7 – Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee
- Add item D-1 – Title of the Chief Elected Official

Amending Motion

MOVED by Councillor Hanson that main motion be amended by adding an additional item for consideration:

- Add item G-8 - FCSS Composition Discussion

Carried

The Chair then called for a vote on the main motion as amended.

Main Motion as Amended

MOVED by Councillor Wright that the October 25, 2022 Organizational Meeting agenda be amended as follows:

- Add item G-7 – Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee
- Add item D-1 – Title of the Chief Elected Official
- Add item G-8 - FCSS Composition Discussion

Carried

G-7 Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee

Chair

The Chair called for nominations for role of Chair for the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a one-year term to expire in 2023 Organizational Meeting.

Councillor Hanson nominated Deputy Mayor Samra. Deputy Mayor Samra accepted the nomination.

There being no further nominations, Deputy Mayor Samra was appointed by acclamation.

MOVED by Deputy Mayor Samra that Councillor Hanson be appointed as Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a one-year term that expires at the 2023 Organizational Meeting.

Carried



D-1 Title of Chief Elected Official

MOVED by Mayor Kissel that Administration be directed to prepare amendments to the *Electoral Boundaries and Council Composition Bylaw* to change the title of Mayor back to Reeve and Deputy Mayor back to Deputy Reeve.

Carried

G-8 FCSS Composition Discussion

MOVED by Councillor Hanson that administration be directed to prepare amendments to the Family Community and Support Services Board Bylaw to increase the composition of the Family Community and Support Services Board to seven members at large.

Carried

I Adjourn the Meeting

MOVED by Deputy Mayor Samra that the October 25, 2022 Organizational Meeting be adjourned at 1:09 p.m.

Carried

Mayor or Deputy Mayor

Chief Administrative Officer or Designate