



ROCKY VIEW COUNTY
 Cultivating Communities

SPECIALIZED TRANSPORTATION

2022 SERVICE PROVIDER GRANT

APPLICATION

APPLICANT INFORMATION	
Organization Name:	Rocky View Regional Handibus Society
Registered Society Number:	502511397
E-Mail:	Manager@rockyviewbus.ca
Mailing Address:	Box 10203 Airdrie AB T4A 0H5
Phone:	403-948-2887
Contact Person:	Paul Siller, Executive Director

FUNDING

Amount of Funding Received in 2021	<u>\$303,500.00</u>
Amount of Funding Spent to Date	<u>\$303,500.00</u>
FUNDING REQUEST FOR 2022	<u>\$342,841.00</u>

DOCUMENTATION REQUIREMENTS	ATTACHED
1. List of current Society Board of Directors by name and position	--yes--
2. Fee policy and schedule	--yes--
3. Financial statement and/or budget that indicates revenues and expenditures for current year	--yes--
4. Prior year's actual financial statement (Balance Sheet and Statement of Revenues and Expenditures)	--yes--
5. Copy of Certificate of Incorporation under the Societies Act	--yes--
6. Copy of insurance policy or letter of confirmation from provider	--yes--

DAYS AND HOURS OF OPERATION							
OPERATING HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	7:30-4:30	7:30-4:30	7:30-4:30	7:30-4:30	7:30-4:30	7:30-4:30	7:30-4:30
Dates not Operating: Statutory Holidays <u> X </u> Other <u> weekends/evenings </u>							

NUMBER OF SERVICE TRIPS PROVIDED YEARLY (ONE WAY)							
2021 Actual Numbers	Medical and Therapeutic	Respite	Work and Volunteer	Social and/ Recreation	Education	Personal	Grand Total
County Residents	1150	159	504	0	0	675	2488
Other Municipalities	4200	246	1106	0	65	832	6456
2022 Projected Numbers	Medical and Therapeutic	Respite	Work and Volunteer	Social and/ Recreation	Education	Personal	Grand Total
County Residents	2000	200	800	0	100	1000	4100
Other Municipalities	5200	600	1800	0	300	2000	9900

STATEMENT OF NEED (Tell us about the situation you wish to address)

Transportation gives access to services such as the health and social supports, enabling residents to live safely and independently in their home and community longer.

Registered Passengers	2017	2018	2019	2020	2021
County Residents	242	284	287	308	328
Other Municipalities	685	801	1190	1161	901

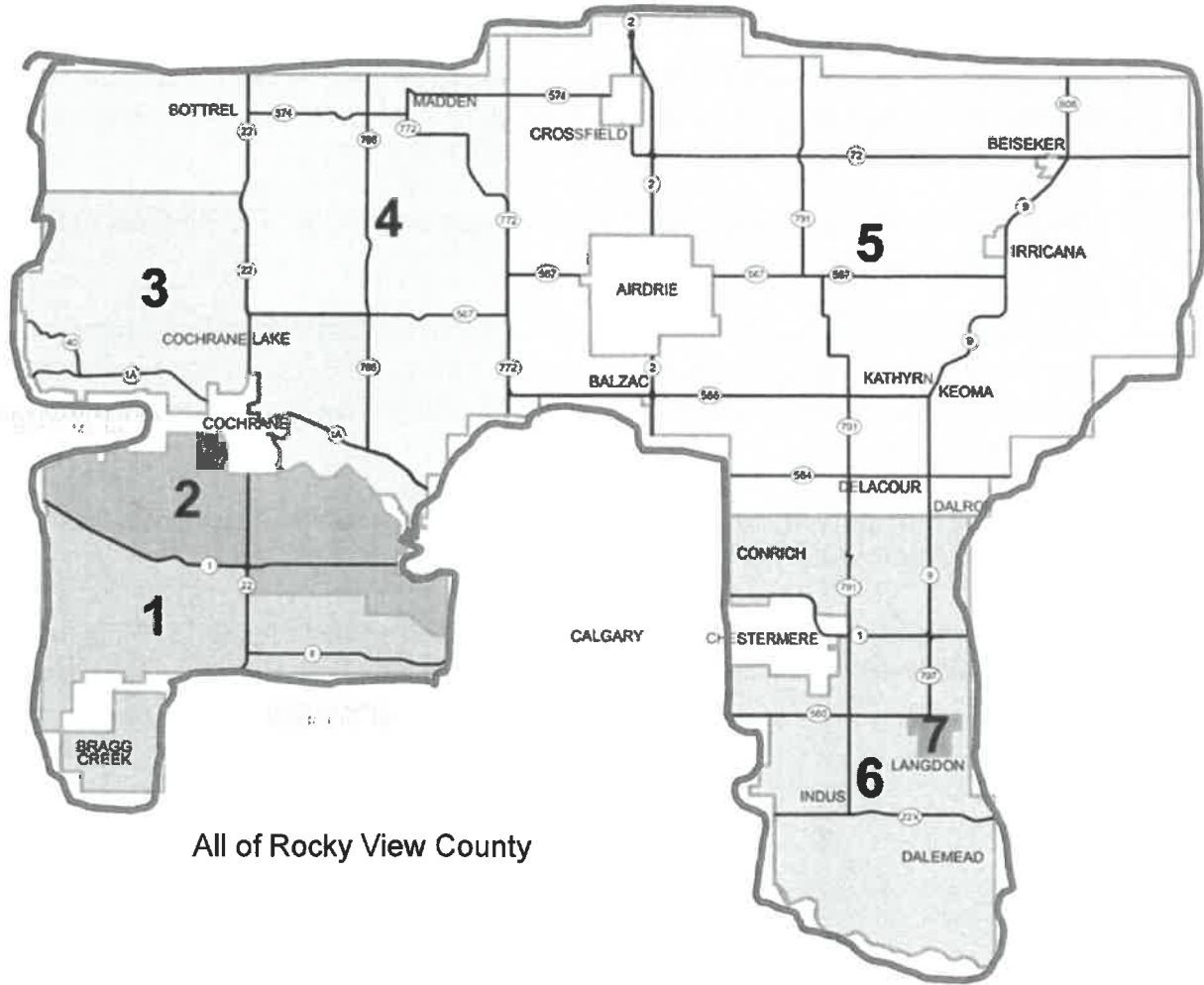
Transportation is a key service for residents to “Age in place.”

ACTIVITIES (Tell us the specific ways or actions you provide service to your clients)

The Rocky View Bus program is available to County residents facing transportation barriers (disability or other factors). Transportation can be booked for minor or major health issues, basic needs of life (groceries) or even personal matters (e.g. visit friend/family in hospital). Time sensitive trips such as specialist appointments have scheduling priority over a more flexible trip purpose (groceries banking, etc.). Passengers can establish repeating or subscription bookings.

Current funding levels limit passengers to 20 one-way trips per month. As a shared-ride service, passengers may experience travel times double than traveling directly by car or taxi. Additionally, passengers may arrive up to 20-40 minutes early for an appointment or wait up to 20-40 minutes after an appointment.

SERVICE AREA (Tell us your area of operation and mark it clearly on the map with a thick black marker)



OTHER MUNICIPAL PARTNERS / FUNDING SOURCES (Tell us which neighbouring and/or surrounding municipalities also participate in your program and, if so, what funding they provide)

Municipal Contribution Breakdown	2022
<i>per capita rate</i>	<i>\$8.70 / capita</i>
Rocky View County	\$342,841
Cochrane	\$254,710
Chestermere	\$180,386
Crossfield	\$26,579
Total Municipal Contributions	\$804,515

2021 Population
39407
29277
20732
3055
92506

ADDITIONAL INFORMATION

(Please provide a brief society history and any additional information you believe is relevant to your application)

Founded in 1980, Rocky View Regional Handibus Society has focused on community transit since 2003. We have been developing our regional shared service model since 2011. We provide basic, cost-effective service for municipal residents of what we call "Rocky View District."

- Pandemic operations still necessitate fewer passengers sharing the ride. This loss of efficiency has increased our per-trip costs substantially.
- Prior to COVID, we planned to increase fares to \$5 for every 10 km (estimated). The pandemic put that initiative on hold. We are now considering the fare increase during summer 2022. The fare increase will require publicity which will help us reach out once again to residents from all corners of the County
- Census 2021 has just released age demographics. We hope to release revised demand estimates and five-year plan in the fall of 2022.
- We have submitted a proposal to the rural transportation solutions fund (RTFS). A few more vehicles will let us expand our service day to permit later appointments such as afternoon dialysis.

NOTES:

1. Applications will only be considered from associations, societies, or groups duly registered with the Province of Alberta as a non-profit organization providing specialized transportation (transportation for medical or therapeutic purposes for seniors or persons with disabilities).
2. The total amount of grant money available will be determined annually by the County Council. Applications received after the application deadline will be considered on a first-come first-served basis.
3. The municipality will consider cost-sharing specialized transportation with other levels of government or corporate sponsors when such programs exist.
4. If more than one eligible Specialized Transportation Provider (STP) within an area applies for funding, it shall be allocated equitably amongst all the STP's applying.
5. A list of all eligible applications from STP's will be submitted to Council for approval.
6. The Specialized Transportation Assistance Grant will only be provided until grant monies are exhausted.
7. The Specialized Transportation Assistance Grant is subject to County Council approval every year and may be discontinued without notice.
8. This application is subject to any revisions made in the County Specialized Transportation Policy or associated policies.

This is to certify that to the best of my knowledge and belief, the information included in this application is true and factual.



Signature (Society Signing Authority)



Name (Please Print)



Title

Submit Completed Documents by April 29, 2022 to:

Rocky View County
262075 Rocky View Point
Rocky View County, AB T4A 0X2

Attention: Dimitri Dimopoulos, FCSS Coordinator,
Recreation & Community Support

Rocky View Regional Handibus Society

Transportation for Community Needs

Tel: 403-948-2887 Toll Free: 1-877-389-2887
P.O. Box 10203, Airdrie, AB T4A 0H5
www.rockyviewbus.ca

Board List 2021

PRESIDENT:	Orville Lammle, Cochrane
VICE PRESIDENT:	Andrew Carr, Airdrie
TREASURER:	Jo Ann Miller, Calgary
SECRETARY:	Mavis Hallman, Irricana
DIRECTOR:	Mel Foat, Chestermere
DIRECTOR:	Marni Fedeyko, Cochrane
DIRECTOR:	Angus Chalmers, Irricana
DIRECTOR:	James Ginter, Crossfield

As of Dec 2021

2019 Alberta Paratransit Benchmark

Municipality	Population	Service Area (sq km)	Trips Provided 2019	Average Trip Length (km)	Cost Per Service hr	Total Expense /Capita	Net Municipal Support /Capita
Rocky View District	93,828	4,631.00	21,392	24.6	63.85	13.56	7.45
Airdrie**	70,564	33.1	12,101			0.88	0.88
Lethbridge	101,482	127.2	121,779	5.8	85.14	43.73	37.94
Medicine Hat	63,260	112.4	62,690	5.8	76.61	25.71	24.27
Leduc	33,032	42.4	28,991	4.9	84.00	25.84	22.96
Red Deer	101,002	107.1	79,935	6.0	103.88	29.91	24.50
St. Albert	69,806	48.25	18,256	9.2	92.74	15.55	14.72
Strathcona County	98,381	1265.0	26,437	11.0	130.87	16.89	16.21
Wood Buffalo**	81,948	59.9	15,967	8.0			
Calgary	1,285,711	848.0	1,236,819	4.4	119.44	31.62	29.43
Edmonton	899,447	685.25	879,667	8.4	79.12	34.64	33.06

** incomplete reporting

Source: Canadian Urban Transit Association,
2019 Specialized Transit Benchmark

Fees: Passenger

As of April 2013, The fare is \$4 for every ten kilometres of travel (or portion thereof). Attendants travel free if reserved at time of booking. Distance is calculated at time of booking by our paratransit software based on the shortest route to destination. The fare doesn't not change if the route is detoured by external factors such as, (additional distance travel to accommodate other passengers, traffic detours or alternative routes.

The following sample fares for Rocky View County residents are based on estimated distance from known landmarks across Rocky View County and the associated Municipalities.

From	To:	Dist	2013 fare	
Airdrie region	Airdrie Urgent Care Centre	10	\$ 4.00	one-way
Airdrie region	Chumir Health Ctr	34	\$ 16.00	one-way
Airdrie region	Foothills Hosp	35	\$ 16.00	one-way
Airdrie region	Lougheed Hospital	31	\$ 16.00	one-way
Airdrie region	Retina Centre	37	\$ 16.00	one-way
Airdrie region	Rockyview General Hospital	42	\$ 20.00	one-way
Airdrie region	Strathmore	70	\$ 28.00	one-way

Bearspaw school	Airdrie Urgent Care Centre	36	\$ 16.00	one-way
Bearspaw school	Chumir Health Ctr	24	\$ 12.00	one-way
Bearspaw school	Foothills Hosp	19	\$ 8.00	one-way
Bearspaw school	Lougheed Hospital	30	\$ 12.00	one-way
Bearspaw school	Retina Centre	31	\$ 16.00	one-way
Bearspaw school	Rockyview General Hospital	28	\$ 12.00	one-way

Bragg Creek	Canmore Hospital	90	\$ 36.00	one-way
Bragg Creek	Chumir Health Ctr	45	\$ 20.00	one-way
Bragg Creek	Cochrane UCC	33	\$ 16.00	one-way
Bragg Creek	Foothills Hosp	43	\$ 20.00	one-way
Bragg Creek	Lougheed Hospital	59	\$ 24.00	one-way
Bragg Creek	Retina Centre	42	\$ 20.00	one-way
Bragg Creek	Rockyview General Hospital	40	\$ 16.00	one-way

Cochrane region	Airdrie Urgent Care Centre	47	\$ 20.00	round- trip
Cochrane region	Canmore	81	\$ 36.00	round- trip
Cochrane region	Chumir Health Ctr	37	\$ 16.00	round- trip
Cochrane region	Cochrane	6	\$ 4.00	round- trip
Cochrane region	Foothills Hosp	31	\$ 16.00	round- trip
Cochrane region	Lougheed Hospital	42	\$ 20.00	round- trip
Cochrane region	MRU	38	\$ 16.00	round- trip
Cochrane region	Retina Centre	46	\$ 20.00	round- trip
Cochrane region	Rockyview General Hospital	41	\$ 20.00	round- trip

Delacour	Airdrie Urgent Care Centre	34	\$ 16.00	one-way
Delacour	Chumir Health Ctr	35	\$ 16.00	one-way
Delacour	Chestermere	26	\$ 12.00	one-way
Delacour	Didsbury Hospital	81	\$ 36.00	one-way
Delacour	Foothills Hosp	36	\$ 16.00	one-way
Delacour	Lougheed Hospital	26	\$ 12.00	one-way
Delacour	Retina Centre	42	\$ 20.00	one-way

Delacour	Rockyview General Hospital	44	\$	20.00	one-way
Delacour	Strathmore	43	\$	20.00	one-way

Indus	Airdrie Urgent Care Centre	60	\$	24.00	one-way
Indus	Chumir Health Ctr	41	\$	20.00	one-way
Indus	Chestermere	19	\$	8.00	one-way
Indus	Foothills Hosp	42	\$	20.00	one-way
Indus	Lougheed Hospital	32	\$	16.00	one-way
Indus	Retina Centre	31	\$	16.00	one-way
Indus	Rockyview General Hospital	35	\$	16.00	one-way
Indus	Strathmore Hospital	43	\$	20.00	one-way

Langdon	Airdrie Urgent Care Centre	57	\$	24.00	one-way
Langdon	Chumir Health Ctr	34	\$	16.00	one-way
Langdon	Chestermere	13	\$	8.00	one-way
Langdon	Foothills Hosp	41	\$	20.00	one-way
Langdon	Lougheed Hospital	32	\$	16.00	one-way
Langdon	Retina Centre	21	\$	12.00	one-way
Langdon	Rockyview General Hospital	32	\$	16.00	one-way
Langdon	Strathmore Hospital	21	\$	12.00	one-way

Madden	Airdrie Urgent Care Centre	33	\$	16.00	one-way
Madden	Chumir Health Ctr	61	\$	28.00	one-way
Madden	Foothills Hosp	56	\$	24.00	one-way
Madden	Lougheed Hospital	64	\$	28.00	one-way
Madden	Retina Centre	75	\$	32.00	one-way
Madden	Rockyview General Hospital	77	\$	32.00	one-way

Prince of Peace	Airdrie Urgent Care Centre	34	\$	16.00	one-way
Prince of Peace	Chumir Health Ctr	16	\$	8.00	one-way
Prince of Peace	Chestermere	11	\$	8.00	one-way
Prince of Peace	Foothills Hosp	18	\$	8.00	one-way
Prince of Peace	Lougheed Hospital	11	\$	8.00	one-way
Prince of Peace	Retina Centre	21	\$	12.00	one-way
Prince of Peace	Rockyview General Hospital	22	\$	12.00	one-way
Prince of Peace	Strathmore Hospital	41	\$	20.00	one-way

Springbank SPFAS	Canmore Hospital	83	\$	36.00	one-way
Springbank SPFAS	Chumir Health Ctr	27	\$	12.00	one-way
Springbank SPFAS	Cochrane Urgent Care Centre	26	\$	12.00	one-way
Springbank SPFAS	Foothills Hosp	20	\$	8.00	one-way
Springbank SPFAS	Lougheed Hospital	33	\$	16.00	one-way
Springbank SPFAS	Retina Centre	32	\$	16.00	one-way
Springbank SPFAS	Rockyview General Hospital	30	\$	12.00	one-way

Rocky View Regional Handibus Society
 2022 Operating Budget
 revised Jan 2022

REVENUE	2022
Donations (operations)	\$4,000
Rebates: Fuel & other	\$4,800
Federal (COVID support)	\$78,000
Grants - Provincial	\$78,000
Grants - Municipal	\$804,498
User Fees	\$125,658
Fee for service work	\$89,668
2020-21 COVID carryover	\$75,000
passenger subsidies	-\$4,800
TOTAL REVENUE	\$1,255,034

EXPENSES	
Advertising and Promotion	\$1,500
Accounting & Audit	\$12,000
Bank Charges	\$1,920
Cell Phones	\$15,600
clean buses	\$2,500
Software licences/GPS tracking	\$42,000
Contracting Consulting expense	\$0
Employee Education/Training	\$3,600
Entertainment/Recognition	\$2,400
Financing Charges	\$1,200
Fuel	\$119,000
Insurance	\$76,000
fees /membership/ permits	\$3,600
Office Supplies	\$12,000
Operation Supplies	\$12,000
Rent	\$36,000
Building repair and maintenance	\$2,400
Repairs & Maintenance - Auto	\$96,000
Telephone	\$4,800
Uniforms	\$3,600
Utilities	\$6,400
payroll expenses	\$750
group benefits	\$18,810
Wages	\$710,018
EI Expense	\$15,752
CPP Expense	\$33,642
WCB Expense	\$21,301
TOTAL EXPENSE	\$1,255,391
NET INCOME	-\$358

Municipal Contribution Breakdown	2022	Population
<i>per capita rate</i>	<i>\$8.70 / capita</i>	
Rocky View County	\$342,841	39407
Cochrane	\$254,710	29277
Chestermere	\$180,386	20732
Crossfield	\$26,579	3055
total Contributions	\$804,515	92506

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
Financial Statements
Year Ended December 31, 2021

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
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Year Ended December 31, 2021

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INDEPENDENT AUDITOR'S REPORT

To the Members of Rocky View Regional Handibus Society

Qualified Opinion

I have audited the financial statements of Rocky View Regional Handibus Society (the society), which comprise the statement of financial position as at December 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of my report, the accompanying financial statements present fairly, in all material respects, the financial position of the society as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

Basis for Qualified Opinion

In common with many charitable organizations, the society derives revenue from donations the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the society and I was not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets. My audit opinion on the financial statements for the year ended December 31, 2020 was modified accordingly because of the possible effects of this limitation of scope.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the society in accordance with ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the society's financial reporting process.

(continues)





Independent Auditor's Report to the To the Members of Rocky View Regional Handibus Society
(continued)

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

(continues)





Independent Auditor's Report to the To the Members of Rocky View Regional Handibus Society
(continued)

Ally Shariff Professional Corporation
Chartered Professional Accountant

Calgary, Alberta
April 20, 2022



#114, 1212 -1st Street SE Calgary, AB T2G 2H8
Phone: (403) 547-8027 Fax: (403) 547-8088
www.asprofcorp.com

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
Statement of Financial Position
December 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 551,351	\$ 352,444
Casino cash (Note 5)	2,009	2,105
Restricted cash donations	15,000	-
Accounts receivable	22,198	30,223
Payroll advances	500	500
Government subsidies receivable	51,594	18,092
Goods and services tax recoverable	7,554	-
Prepaid expenses	75,502	77,099
	725,708	480,463
CAPITAL ASSETS (Note 4)	373,011	407,338
	\$ 1,098,719	\$ 887,801
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 26,386	\$ 57,663
Wages payable	52,847	35,017
Employee deductions payable	13,218	11,087
Deferred casino contributions	2,009	2,105
Deferred capital contributions	15,000	-
Goods and services tax payable	-	92
	109,460	105,964
LONG TERM DEBT (Note 8)	40,000	40,000
UNAMORTIZED DEFERRED CAPITAL CONTRIBUTIONS (Note 6)	284,977	336,251
	434,437	482,215
NET ASSETS		
Unrestricted net assets	576,247	334,498
Investment in capital assets (Note 7)	88,035	71,088
	664,282	405,586
	\$ 1,098,719	\$ 887,801

ON BEHALF OF THE BOARD

To Ann Miller
To Ann Miller (Apr 26, 2022 4:54 MDT)

Director

Orville Lammle
Orville Lammle (Apr 26, 2022 14:59 MDT)

Director

See notes to financial statements

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
Statement of Revenues and Expenditures
Year Ended December 31, 2021

	2021	2020
REVENUES		
Municipal grants	\$ 721,335	\$ 718,891
Federal grants (COVID)	218,959	194,934
Fees for service	218,396	271,855
User fees	91,558	64,200
Provincial grants (COVID)	58,059	-
Earned capital contributions	51,274	60,341
Donations	32,700	25,908
Other income	2,557	5,281
Interest income	915	260
Casino revenues (Note 5)	96	15,554
Passenger subsidies	(4,050)	(4,436)
	<u>1,391,799</u>	<u>1,352,788</u>
EXPENSES		
Salaries and wages	660,343	556,252
Fuel	101,797	65,988
Repairs and maintenance	83,950	81,561
Insurance	83,779	83,422
Amortization	66,711	68,534
Rent	36,000	36,000
Info technology services	22,615	28,029
Office	22,708	20,709
Telephone	19,216	14,325
Professional fees	12,750	17,200
Uniforms	6,107	537
Utilities	5,939	5,746
Dues and memberships	4,765	3,436
Interest and bank charges	3,601	3,042
Advertising and promotion	2,152	2,613
Training and education	670	290
Casino expense	-	2,329
Bad debts	-	300
	<u>1,133,103</u>	<u>990,313</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	258,696	362,475
OTHER INCOME		
Gain on disposal of capital assets	-	500
EXCESS OF REVENUES OVER EXPENSES	\$ 258,696	\$ 362,975

See notes to financial statements

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
Statement of Changes in Net Assets
Year Ended December 31, 2021

	Unrestricted net assets	Investment in capital assets	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 334,498	\$ 71,088	\$ 405,586	\$ 42,611
Net change in investment in capital assets (Note 7)	(16,947)	16,947	-	-
EXCESS OF REVENUES OVER EXPENSES	258,696	-	258,696	362,975
NET ASSETS - END OF YEAR	\$ 576,247	\$ 88,035	\$ 664,282	\$ 405,586

See notes to financial statements

ROCKY VIEW REGIONAL HANDIBUS SOCIETY

Statement of Cash Flows

Year Ended December 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 258,696	\$ 362,975
Items not affecting cash:		
Amortization of capital assets (Note 4)	66,711	68,534
Earned capital contributions (Note 6)	(51,274)	(60,341)
Gain on disposal of capital assets	-	(500)
	<u>274,133</u>	<u>370,668</u>
Changes in non-cash working capital:		
Accounts payable	(31,277)	(7,772)
Accounts receivable	8,025	(6,155)
Deferred casino contributions	(96)	(11,302)
Employee deductions payable	2,131	(12,776)
Goods and services tax payable	(7,646)	4,721
Government subsidies receivable	(33,502)	(18,092)
Prepaid expenses	1,597	(2,481)
Wages payable	17,830	2,805
Payroll advances	-	300
Deferred capital contributions received	15,000	81,377
	<u>(27,938)</u>	<u>30,625</u>
Cash flow from operating activities	<u>246,195</u>	<u>401,293</u>
INVESTING ACTIVITIES		
Purchase of capital assets	(32,384)	(147,678)
Proceeds on disposal of capital assets	-	500
	<u>-</u>	<u>-</u>
Cash flow used by investing activities	<u>(32,384)</u>	<u>(147,178)</u>
FINANCING ACTIVITY		
CEBA Loan (Note 8)	-	40,000
INCREASE IN CASH FLOW	<u>213,811</u>	<u>294,115</u>
Cash - beginning of year	<u>354,549</u>	<u>60,434</u>
CASH - END OF YEAR	<u>\$ 568,360</u>	<u>\$ 354,549</u>
CASH CONSISTS OF:		
Cash	\$ 551,351	\$ 352,444
Casino cash	2,009	2,105
Restricted cash donations	15,000	-
	<u>\$ 568,360</u>	<u>\$ 354,549</u>

See notes to financial statements

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

1. PURPOSE OF THE SOCIETY

Rocky View Regional Handibus Society (the "society") is a not-for-profit organization of Alberta. As a registered charity the society is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The society operates to provide transportation to residents who face barriers due to disability or other factor. The continued operations of the society are dependant on the on-going financial support of donors, regional municipalities and fees for service.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Revenue recognition

Rocky View Regional Handibus Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unamortized Deferred Capital Contributions are recognized as revenue over the estimated life of the related asset. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fees for service, user fees and other revenues are recognized as earned, when services are rendered and there is reasonable assurances over the collection of payment.

Net assets

- a) Net assets invested in property and equipment represents the organization's net investment in property and equipment which is comprised of the unamortized amount of property and equipment purchased with unrestricted funds.
- b) Unrestricted net assets comprise the excess of revenue over expenses accumulated by the organization each year, net of transfers, and are available for general purposes.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Automotive	10 years	straight-line method
Computer equipment	30%	declining balance method
Scheduling software	20%	declining balance method
Office furniture and equipment	20%	declining balance method

Goods and services tax

Goods and services tax paid on goods and services is recoverable at 100% as a rebate.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

(continues)

ROCKY VIEW REGIONAL HANDIBUS SOCIETY

Notes to Financial Statements

Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of December 31, 2021.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The society is exposed to credit risk from customers.

Liquidity risk

Liquidity risk is the risk that the society will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Equipment	\$ 18,800	\$ 2,097	\$ 16,703	\$ 291
Automotive	812,590	501,761	310,829	365,210
Computer equipment	11,710	7,049	4,661	6,659
Scheduling software	164,254	123,436	40,818	35,178
	\$ 1,007,354	\$ 634,343	\$ 373,011	\$ 407,338

5. DEFERRED CASINO CONTRIBUTIONS

Deferred casino contributions represent unspent casino funds that are to be used to maintain property and equipment, and assist with certain operating expenditures. Changes in the deferred contributions balance are as follows:

	2021	2020
Balance, beginning of the year	\$ 2,105	\$ 13,407
Contributions received during the year	-	4,252
Recognized as revenues	(96)	(15,554)
	\$ 2,009	\$ 2,105

ROCKY VIEW REGIONAL HANDIBUS SOCIETY

Notes to Financial Statements

Year Ended December 31, 2021

6. UNAMORTIZED DEFERRED CAPITAL CONTRIBUTIONS

Unamortized deferred capital contributions represent the unamortized portions of externally restricted grants and donations related to purchased capital assets. The changes to unamortized deferred capital contributions are as follows:

	2021	2020
Balance, beginning of the year	\$ 336,251	\$ 315,215
Amortization of capital contributions	(51,274)	(60,341)
Grants and contributions spent on capital assets	-	81,377
Unamortized deferred capital contributions	<u>\$ 284,977</u>	<u>\$ 336,251</u>

7. INVESTMENT IN CAPITAL ASSETS

Net assets invested in capital assets represent the net book value of capital assets less unamortized deferred capital contributions.

	2021	2020
Capital assets (Note 4)	\$ 373,012	\$ 407,339
Unamortized deferred capital contributions (Note 6)	(284,977)	(336,251)
	<u>\$ 88,035</u>	<u>\$ 71,088</u>

The changes during the year are as follows:

Investment in capital assets, beginning of the year	\$ 71,088	\$ 12,979
Acquisition of capital assets	32,384	66,302
Amortization of investment in capital assets	(15,437)	(8,193)
	<u>\$ 88,035</u>	<u>\$ 71,088</u>

8. LONG TERM DEBT

The Canadian Emergency Business Account ("CEBA") loan in non-interest bearing and not repayable until December 31, 2023.

Provided that at least 75% of the loan (\$40,000) is repaid on, or before, this date, then up to \$20,000 of the loan is forgivable. Any portion of the loan not repaid or forgiven at that time will be converted to a 3-year term loan bearing interest at 5% per annum payable monthly. The full balance of the loan, \$60,000 will then be repayable on December 31, 2025.

For the prior year-ended December 31, 2020, the forgivable portion of this loan was recorded as a government grant and included in income, since management's intentions are to repay in full by December 31, 2023.

9. ECONOMIC DEPENDENCE

The society has a dependence on funding primarily from Rocky View Schools and the Rocky View County.

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

10. COMMITMENTS

The society has commitments under a lease agreement for its office space with monthly payments of \$3,000. The term ends September 30, 2022.

11. OPERATING LINE OF CREDIT

The society has available to it an operating line of credit with a limit of \$60,000 at a rate of 5.95% per annum. The Society also has a credit card facility with credit limits of \$47,700 at a rate of 8.70% per annum; the society had used \$663 (2020 - \$58) of the credit card facility at December 31, 2021.

12. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

13. GOING CONCERN ASSUMPTION

In March 2020, the World Health Organization declared a global pandemic due to COVID-19. This situation is constantly evolving and is having multiple impacts on global, national, provincial and local economies.

These financial statements do not reflect adjustments that would be necessary if the going concern assumption were not appropriate. This is because management believes that measures it has taken or intends to take will mitigate the effect of the conditions and events that cast doubt on the appropriateness of this assumption.

These financial statements were prepared using accounting standards that apply to an operating society. This assumes that the society will continue its operations for the foreseeable future and will be able to realize its assets and discharge its liabilities in the normal course of operations.

**Government
of Alberta** ■

Corporate Access Number

502511397

CERTIFICATE OF STATUS

Form 32

I CERTIFY THAT ACCORDING TO THE OFFICIAL RECORDS OF THE CORPORATE REGISTRY

ROCKY VIEW REGIONAL HANDIBUS SOCIETY
INCORPORATED IN ALBERTA ON 1980/08/27
IS AS OF THIS DATE A VALID AND SUBSISTING CORPORATION.

GIVEN UNDER MY SEAL OF OFFICE IN THE PROVINCE OF ALBERTA.

DATED: 2022/04/05





2510 Sparrow Drive, Nisku, AB T9E 8N5 | Phone: 780.955.3639 Fax: 780.955.3615 | forms@RMAinsurance.com

CERTIFICATE OF INSURANCE: COMMUNITY GROUPS INSURANCE PROGRAM

MEMBER ID: XH11

CERTIFICATE HOLDER: ROCKY VIEW REGIONAL HANDIBUS SOCIETY

Effective Date: November 1, 2021 – Expiry Date: November 1, 2022

12:01 AM Standard Time at the address of the Certificate Holder

P.O. Box 10203, Airdrie, AB

Address P.O. Box 10203, Airdrie, AB

The following is a summary of Coverages that are applicable to the above Certificate Holder under specified Sections of the RMA Insurance Program, and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the Coverage afforded.

LIABILITY INSURANCE

Insuring Agreement - In the event that Legal Liability claims for negligence are brought against the Certificate Holder, Insurers will pay compensatory damages, including legal expenses incurred, subject to the terms, conditions, limitations and exclusions of the respective Sections of the Policy.

Coverage

SECTIONS ONE - FOUR

Limits of Liability

\$25,000,000 General Aggregate shared with Policy
 CAGL13620 & CAGL13622

SECTION ONE – COMPREHENSIVE GENERAL LIABILITY

Third Party Bodily Injury and/or Property Damage
 Products and Completed Operations

\$5,000,000 per Occurrence
 \$5,000,000 per Occurrence/ Annual
 Aggregate

Non-Owned Automobile Liability
 Tenants Legal Liability
 Legal Liability for Damage to Automobiles (All Perils)
 Employee Benefit Programs Liability
 Personal Injury & Advertising Injury Liability
 Sudden and Accidental Pollution Coverage

\$ 5,000,000
 \$ 5,000,000
 \$ 200,000
 \$ 5,000,000 each claim/ Annual Aggregate
 \$ 5,000,000 per Occurrence
 120 hrs discovery/reporting

SECTION TWO – ADMINISTRATIVE ERRORS & OMISSIONS

Coverage 1(a)-1(b)
 Coverage 1(c) - 1 (e)

\$5,000,000 Each Claim including expenses
 \$ 250,000 Each Claim including expenses

SECTION THREE – WRONGFUL DISMISSAL

Warranty: Must obtain prior written legal opinion from employment law practitioner

\$ 5,000,000 Claims Made Basis
 (Annual Aggregate)

SECTION FOUR – SEXUAL ABUSE/HARASSMENT LIABILITY

Criminal Defence Cost Reimbursement

\$1,000,000 Claims Made Basis (Annual
 Aggregate)
 \$100,000 each claim or action including
 expenses (Annual Aggregate)

In consideration of the premium specified (or in endorsement[s] attached hereto), this document certifies that insurance has been effected under Policy No. CAGL13621 with Underwriters at Lloyd's of London (QBE Services Inc.) a full copy of which may be seen at the offices of the RMA Insurance of Nisku, Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Certificate Holder named above.

This policy contains a clause which may limit the amount payable.



2510 Sparrow Drive, Nisku, AB T9E 8N5 | Phone: 780.955.3639 Fax: 780.955.3615

CERTIFICATE OF INSURANCE: AUTOMOBILE INSURANCE PROGRAM

CERTIFICATE NO.: XH11/AB2148

CERTIFICATE HOLDER: ROCKY VIEW REGIONAL HANDIBUS SOCIETY
EFFECTIVE DATE: November 1, 2021 EXPIRY DATE: November 1, 2022
12:01 AM Standard Time at the address of the Certificate Holder

The following is a summary of Coverages that are applicable to the above Certificate Holder under the Automobile Insurance Policy incorporated into the RMA Insurance Program and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the coverage afforded.

AUTOMOBILE INSURANCE

Annual Premium: \$70,434

Sections of Coverage:

Section A – THIRD PARTY LIABILITY

Third Party Bodily Injury and or Property Damage

S.E.F. NO. 6b School Bus Passenger Hazard

S.E.F. NO. 6c Public Passenger Hazard

Limits of Liability

\$5,000,000 per Occurrence

\$5,000,000

\$2,000,000

SECTION B – ACCIDENT BENEFITS

As per Provincial Requirements

As per provincial requirements

SECTION C – LOSS OF OR DAMAGE TO INSURED AUTOMOBILES

All Perils as per Schedule attached

Deductibles

Hail Damage

All Vehicles, all other losses

Amount to be Deducted

\$2,500

\$1,000

This policy provides insurance with respect to all automobiles owned by, licensed by and or leased to the Certificate Holder during the policy period noted above against the perils stated according to the terms and conditions of the policy.

FOR ENDORSEMENTS – REFER TO RMA MASTER POLICY WORDINGS

ADDITIONAL NAMED INSURED AND CONTRACT BUS OPERATORS ADDED AS PER ATTACHED SCHEDULE


AON REED STENHOUSE INC.

(Authorized Agent of Royal & Sun Alliance Insurance Company)

In consideration of the premium specified above (or in endorsement(s) attached hereto), this document certifies that insurance has been effected under Policy No. Q638342 of Aviva Canada Inc. (Section A & B) & RSLE2215/22 of the Genesis Reciprocal Insurance Exchange (Section C), a full copy of which may be seen at the offices of the RMA Insurance and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Insured named above.

This policy contains a clause which may limit the amount payable.



2510 Sparrow Drive, Nisku, AB T9E 8N5 | Phone 780 955.3639 Fax 780 955.3615 | forms@RMAinsurance.com

CERTIFICATE OF INSURANCE: EXCESS LIABILITY

CERTIFICATE NO.: XH11

CERTIFICATE HOLDER: ROCKYVIEW REGIONAL HANDIBUS SOCIETY

EFFECTIVE DATE: November 1, 2021 - EXPIRY DATE: November 1, 2022

12:01 AM Standard Time at the address of the Certificate Holder

The following is a summary of Coverages that are applicable to the above Certificate Holder under specified Sections of the RMA Insurance Program, and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the Coverage afforded.

FOLLOW FORM EXCESS LIABILITY INSURANCE EXCEPT FOR THE FOLLOWING EXCLUSIONS:

Known Injury & Occurrences Exclusion	Specific Risk Endorsement – USA Conditions
Access or Disclosure of Confidential or Personal Information	Personal and Advertising Injury Exclusions
Endorsement Exclusion	1. Insureds in Media and Internet type Businesses
	2. Electronic Chatrooms or Bulletin Boards
Absolute E&O Exclusion / Professional Indemnity Exclusion	Radioactive Contamination Exclusion
Sexual Abuse & Harassment Exclusion	War and Civil War Exclusion
Terrorism Exclusion	Cyber and Data Exclusion (LMA5528)
Communicable Disease / COVID-19 / Related Viruses Exclusion	Medical Malpractice Exclusion
Primary Sublimit Clause	Host Liquor Liability
Wrongful Dismissal Exclusion	Excluding: Gyms/Fitness Centres, Golf Courses, Boxing Clubs, Rodeo Events/Committees, Ski Hills/Ski Clubs, Mud Bog Events and Equestrian Events

Applicability of Follow Form Excess Liability Coverage

The Follow Form Excess Limits of Liability stated below for one or more of the Umbrella Policy Layers, and for which a Premium has been specified, are applicable to each occurrence presented against the Certificate Holder under the Underlying Policies stated which are in excess of the Limits of Liability per occurrence provided by such underlying policy(ies):

Underlying Policies

Comprehensive General Liability Policy # CAGL13621, CAGL13620 & CAGL13622

Automobile Liability (Auto) Section "A" Policy # Q638342

Note: Underlying Policies are applicable if a specific Certificate of Insurance has been issued for such Policy to the Certificate Holder named above.

Excess (1st Layer)	\$ 5,000,000	Premiums:
Excess (2nd Layer)	\$ 5,000,000	\$1,420.00
Excess (3rd Layer)	\$ 5,000,000	\$864.00
Excess (4th Layer)	\$ 5,000,000	\$0.00
		\$0.00

TOTAL ANNUAL PREMIUM: \$2,284.00

Carrin Shank

AON REED STENHOUSE INC.

(Authorized Agent of Subscribing Insurers)

In consideration of the premiums specified above (or in endorsements(s) attached hereto), this document certifies that insurance has been effected under one or more of Policy No. UMB12012/22 with Certain Underwriters at Lloyd's of London (Linx Underwriting Solutions) full copies of which may be seen at the offices of the RMA Insurance of Nisku, Alberta and/ or Aon Reed Stenhouse Inc. of Edmonton, AB. for the account of the Certificate Holder named above.

This policy contains a clause which may limit the amount payable.

CERTIFICATE HOLDER: ROCKY VIEW REGIONAL HANDIBUS SOCIETY XH11

Deductible

Bodily Injury / Property Damage / Personal Injury / Advertising Injury	\$10,000
All School Operations or related activities	\$10,000
Legal Liability for Damage to Automobile	\$ 500 any one Accident
Sewer Back Up, Flooding and other Water Damage, per claimant	\$10,000
Tenants Legal Liability	\$ 1,000
All other Operations	\$10,000
Administrative Errors & Omissions (1a/1b/1c) Each Claim	\$10,000 minimum
Administrative Errors & Omissions (1d/1e)	10% of claim/\$10,000 whichever is greater
Wrongful Dismissal	\$25,000 Minimum
Sexual Abuse	\$10,000

COMPREHENSIVE DISHONESTY, DISAPPEARANCE AND DESTRUCTION INSURANCE

Coverage

Limits of Liability

BLANKET BOND INSURANCE

I. Employee Dishonesty Coverage – Form A (subject to *Warranty noted below) Not Insured

COMPREHENSIVE CRIME INSURANCES

II. Coverage Within Premises Not Insured

III. Coverage Outside Premises Not Insured

IV. Money Order and Counterfeit Paper Currency Coverage (if Crime is insured) \$20,000

V. Depositors Forgery (if Crime is insured) Not Insured

VI. Computer Fraud/Data Restoration Expense (if Crime is insured) \$10,000

VII. Funds Transfer Fraud \$10,000

VIII. Employee Theft of Client Property Not Insured

*Warranty

It is warranted that, the coverage afforded under the Blanket Bond (Employee Dishonesty) section of the policy contains a limitation of liability reducing coverage to \$5,000 if only one of the three conditions noted below exist at the time of the loss:

- (a) A dual cheque signing process is in place;
- (b) Reconciliation of bank statements is being performed by someone other than cheque signing personnel; and
- (c) An annual audit has been completed within 12 months preceding the loss;

Deductible

All Other Coverages	\$ 1,000
Employee Theft of Client Property	\$ 5,000

In consideration of the premium specified (or in endorsement[s] attached hereto), this document certifies that insurance has been effected under Policy No. CG2012/22 (CG2022) of the Royal & Sun Alliance Insurance Company of Canada, a full copy of which may be seen at the offices of the RMA Insurance of Nisku, Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Certificate Holder named above.

This policy contains a clause which may limit the amount payable.

CERTIFICATE HOLDER: ROCKY VIEW REGIONAL HANDIBUS SOCIETY XH11

PROPERTY INSURANCE (ALL RISKS)

<u>Coverage</u>	<u>Values Insured</u>
Buildings	As Per Schedule
Contents	As Per Schedule
Rental Incomes	As Per Schedule
Equipment Values / Golf Carts	As Per Schedule
Property Damage Includes: Accounts Receivable	\$ 50,000
(up to Value Insured) Automatic Coverage (60 days)	10% of limit of Liability, maximum \$ 5,000,000
Building Damage by Theft	\$ 10,000
Debris Removal	\$ 250,000
Extra Expense	\$ 25,000 / Per Certificate
Business Interruption - Gross Earnings	\$ 50,000
Fire Department Service Charges / Fire Protective Equip.	\$ 50,000
Hacking Event or Computer Virus Attack - Total Shared agg	\$ 25,000
Lawns, Trees, Shrubs and Outdoor Plants	\$ 10,000
Master Keys	\$ 10,000
Fine Arts	\$ 100,000
Property while in Transit	\$ 10,000
By- Laws Extension	\$ 50,000
Data and Records Restoration Costs	\$ 100,000
Pollution Clean Up - 180-day reporting	\$ 25,000 / Aggregate
Radioactive Contamination	\$ 25,000

LOSS, if any, payable to the Certificate Holder or as otherwise denoted in endorsements attached hereto

Deductibles

All other losses	\$ 1,000
All other losses (building valued more than \$5,000,000)	\$ 5,000
Sewer Back-up & Water Damage	\$10,000
Wind and Hail	\$10,000
Sewer Back-up & Water Damage (building valued \$5,000,000 or more)	\$25,000
Wind and Hail (buildings valued at more than \$5,000,000)	\$25,000
Earthquake	5% of the value of the property or min of \$100,000
Flood	\$25,000
Co - insurance Clause	80%

ANNUAL COMMUNITY GROUP PROGRAM PACKAGE PREMIUM \$ 1,306


AON REED STENHOUSE INC.
 (Authorized Agent of Subscribing Insurers)

In consideration of the premium specified (or in endorsement(s) attached hereto), this document certifies that insurance has been effected under Policy No. CG2012/22 (CG2022) of the Royal & Sun Alliance Insurance Company of Canada, a full copy of which may be seen at the offices of the RMA Insurance of Nisku, Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Certificate Holder named above.

This policy contains a clause which may limit the amount payable.

POLICY COVERAGE SUMMARY PAGE

**DASbusiness PROGRAM LEGAL EXPENSE INSURANCE
POLICY NO. XH11**



This document certifies that insurance has been effected under Policy No. **BSP0012494-AAM0043** of the DAS Legal Protection Insurance Company Limited for the account of the Policyholder named below and following the terms and conditions of the within Policy.

POLICY COVERAGE

SUMMARY PAGE NO: AONMUN000001

POLICYHOLDER: ROCKY VIEW REGIONAL HANDIBUS SOCIETY

**ADDRESS: PO BOX 10203
XH11, AB T4A 0H5**

PREMIUM: \$200.00

**POLICY TERM: November 1, 2021 to November 1, 2022
12:01 A.M. Standard Time at the address of the Named Insured as stated herein**

INSURED EVENTS	LIMIT OF INDEMNITY PER CLAIM	DEDUCTIBLE	CO-PAY
• Employment Disputes	\$200,000	Nil	25%*
• Legal Defence	\$200,000	Nil	Nil
• Judicial Review	\$50,000	Nil	15%
• Contract Disputes & Debt Recovery (Canada Only)	\$200,000	\$2,500	Nil
• Statutory License Protection	\$200,000	Nil	Nil
• Property Protection	\$200,000	Nil	Nil
• Tax Protection	\$25,000	\$500	Nil
• Telephone Legal Advice Service	Unlimited	Nil	Nil

* The 25% co-pay only applies to disputes with a union/trade union acting on behalf of a unionized employee or ex-employee which arises out of, or relates to, an individual grievance from a collective bargaining agreement with the Policyholder.

AGGREGATE LIMIT OF INDEMNITY \$1,000,000 PER ANNUAL PERIOD OF INSURANCE

COVERAGE FORM: OCCURRENCE BASIS

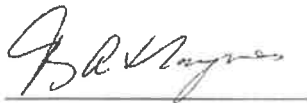
INSURER:	INTEREST
DAS LEGAL PROTECTION INSURANCE COMPANY LIMITED	100%


ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Dated this 22nd day November, 2021

DAS Legal Protection Company Limited
390 Bay Street, Suite 1610,
Toronto, ON M5H 2Y2

Aon Reed Stenhouse Inc.
10180 – 101 Street NW, Suite 2000
Edmonton, AB T5J 4E4

Per: 

Per: 

MAKING A CLAIM

Please contact DAS as soon as practicable following an insured event, and in no event later than 120 days after the date of occurrence of the insured event. Please note that DAS will not pay for any costs you may incur before they have accepted your claim, even if they later accept the claim.

You may report a claim to DAS by mail at their Head Office address: 390 Bay Street, Suite 1610, Toronto, Ontario M5H 2Y2 or by telephone at **1-877-8-DASLEGAL (1-877-832-7534)**. DAS will then advise you on next steps.

You also have access to a legal advice helpline at **1-877-8-DASLEGAL (1-877-832-7534)**.

Rocky View Regional Handibus

2021 Q4 Quick Report

Jan 1, 2021 - Dec 31 , 2021

Drilldown- Municipal Initiative

Demographics	RV County	Cochrane	Chestermere	Cross-field	other
Population	39,407	29,277	20,732	3,055	n/a
Service Area (sq km)	3934	31	37	12	n/a
Active Registrants	306	529	180	79	n/a
Comparison - 2020	287	512	179	77	
Change from 2020	7%	3%	1%	3%	

Overall Activity

Municipal Initiative	Contract - Transit	Contract - RVS	Total Ops
92471	n/a	n/a	
4014	n/a	n/a	
1094	360	12	1466
1077	369	11	1457
2%	-2%	9%	1%

Trips by Purpose	RV County	Cochrane	Chestermere	Cross-field	Other
Education	0	0	65	0	0
Medical	1144	2050	1401	451	253
Personal	675	544	157	58	73
Respite	159	85	161	0	0
Vaccination	6	30	15	0	7
Vocation	504	218	874	14	0
Total Passengers	2488	2927	2673	523	333
Comparison - 2020 trips	2180	2168	2170	292	202
Comparison - 2019 trips	4018	4929	4588	685	370

Municipal Initiative	Contract - Transit	Contract - RVS	YTD Total
65	0	2441	2506
5299	561	0	5860
1507	672	0	2179
405	20	0	425
58	18	0	76
1610	140	0	1750
8944	1411	2441	12796
7076	2698	2186	11960
16401	1811	7975	26187

Est. Operational proportions	RV County	Cochrane	Chestermere	Cross-field	other
Trips Provided	2488	2927	2673	523	333
Travel Dist. (estimated)	82,064	67,255	44,312	19,632	20,614
Portion of Activity	31.5%	30.7%	24.4%	7.1%	6.3%

Municipal Initiative	Contract - Transit	Contract - RVS	YTD Total
8944	1411	2441	12796
233,877	4,666	15,013	253,556
81.9%	3.8%	14.3%	100%

Estimation of Revenue	RV County	Cochrane	Chestermere	Cross-field	other
Municipal Contribution	\$303,500	\$232,196	\$159,636	\$26,002	
Fares/ Fees/ Donations	\$23,500	\$30,341	\$21,048	\$7,930	\$8,232
Proportion of funding	40%	32%	22%	4%	1%

Municipal Initiative	Contract - Transit	Contract - RVS	YTD Total
\$721,334	n/a	n/a	
\$91,052	n/a	n/a	
79%	7%	14%	100%

Trips by Purpose	
<i>Education</i>	Trips for education
<i>Medical</i>	Medical or therapeutic purposes
<i>Personal</i>	Daily living - grocery, banking, etc
<i>Respite</i>	Travel to program or facility with purpose of giving caregivers a break
<i>Vaccination</i>	Travel to COVID19 vaccination centre (often at no charge)
<i>Vocation</i>	Work, volunteer or sheltered work placement
Estimation of Cost	
Trips provided	Number of people carried = Passengers + attendants+ guests
Estimated travel distance	Distance people were carried - estimated by GIS and scheduling software
Proportion of expense	Average of: a) proportion of trips and B) Travel Distance (expressed as percentage)
Revenue	
Donations	Donations clearly identified from or for a particular group/region
Municipal contribution	Municipal contribution ((pro-rated year to date during Q1, Q2 or Q3 reports
fares	passenger fares (rate \$4 for every 10 km of travel) + group outing revenue
Other:	
Rocky View Schools	Contracted transportation provided on 100% cost recovery basis. Passengers carried separately from other partners.
Contracted Transit	Fee for service transportation provided on 100% cost recovery basis. Generally, passengers carried separately from other partners.
Municipal Initiative	Shared-ride and shared-cost services provided to supporting municipalities.
Other	trips provided for situations in communities/ organizations where there is no funding

Passenger Registration By Municipality

Residence	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Airdrie Transit/ RV Schools	43	51	57	48	64	49	39	398	366	10
Beiseker	-	-	3	8	11	12	14	14	2	1*
Carstairs	-	-	43	50	-	-	-	-	-	-
Chestermere	40	58	77	95	112	139	175	178	183	203
Cochrane	199	252	310	355	408	443	512	512	529	594
Crossfield	19	26	30	40	57	72	74	77	79	90
Irricana	-	-	9	11	10	11	11	8	1	2*
Other	11	18	11	36	15	8	7	2	1	1
Rocky View County	114	140	165	193	211	242	284	287	308	328
Tri-transit (2012-13)	51	70	n	-	-	-	-	-	-	-
Active passengers	477	615	705	836	888	976	1116	1477	1469	1229

*Legacy passengers

Note: 429 De-activations in 2021

