



**COUNCIL MEETING MINUTES**

Tuesday, December 22, 2020  
9:00 AM

Held Electronically in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation,  
Alberta Regulation 50/2020

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Present:               Reeve D. Henn  
                              Deputy Reeve K. McKylor  
                              Councillor M. Kamachi (arrived at 9:44 a.m.)  
                              Councillor K. Hanson  
                              Councillor A. Schule  
                              Councillor J. Gautreau  
                              Councillor G. Boehlke  
                              Councillor S. Wright  
                              Councillor C. Kissel

Also Present:        A. Hoggan, Chief Administrative Officer  
                              B. Riemann, Executive Director, Operations  
                              G. Kaiser, Executive Director, Community and Business  
                              K. Robinson, Executive Director, Corporate Services  
                              T. Cochran, Executive Director, Community Development Services  
                              B. Woods, Manager, Financial Services  
                              D. Kazmierczak, Manager, Planning Policy  
                              B. Manshanden, Intergovernmental Affairs Coordinator, Legislative Services  
                              J. Targett, Senior Development Officer, Planning and Development Services  
                              S. Altena, Road Operations Technologist  
                              S. Seroya, Manager, Utility Services  
                              K. Jiang, Legislative Officer, Legislative Services  
                              T. Andreasen, Legislative Officer, Legislative Services

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**A     Call Meeting to Order**

The Chair called the meeting to order at 9:00 a.m. with all members present, with the exception of Councillor Kamachi.

All members participated in the meeting electronically, with the exception of Reeve Henn and Councillor Boehlke who were present in the Council Chambers.



**B Updates/Approval of Agenda**

MOVED by Councillor Boehlke that the December 22, 2020 Council meeting agenda be amended as follows:

- Add emergent closed session item M-6 – Council Code of Conduct

Carried  
Absent: Kamachi

MOVED by Councillor Boehlke that the December 22, 2020 Council meeting agenda be approved as amended.

Carried  
Absent: Kamachi

**C-1 November 24, 2020 Council Meeting Minutes**

**C-2 November 30, 2020 Special Council Meeting Minutes**

**C-3 December 1, 2020 Special Council Meeting Minutes**

MOVED by Councillor Boehlke that the November 24, 2020 Council meeting minutes be approved as presented.

Carried  
Absent: Kamachi

MOVED by Councillor Boehlke that the November 30, 2020 Special Council meeting minutes be approved as presented.

Carried  
Absent: Kamachi

MOVED by Councillor Boehlke that the December 1, 2020 Special Council meeting minutes be approved as presented.

Carried  
Absent: Kamachi

**F-1 All Divisions - Support for Beiseker Alberta Community Partnership Grant Application**  
**File: N/A**

MOVED by Councillor Boehlke that the Rocky View County supports the Village of Beiseker's submission of a 2020/21 Alberta Community Partnership grant application in support of the Rocky View – Beiseker Regional Stormwater Management Plan project.

Carried  
Absent: Kamachi



**F-2 All Divisions - Regional Transportation Levy**

**File: N/A**

MOVED by Councillor Schule that Administration's report on Regional Transportation Levy System be received as information.

Carried  
Absent: Kamachi

The Chair called for a recess at 9:35 a.m. and called the meeting back to order at 9:40 a.m. with all previously mentioned members present, with the exception of Councillor Kamachi.

**F-3 All Divisions - Feasibility of Implementing Restrictions on County Roads**

**File: 4050-550**

Councillor Kamachi returned to the meeting at 9:44 a.m.

MOVED by Councillor Wright that the Feasibility of Implementing Restrictions on County Roads report be received as information.

Carried

**F-4 All Divisions - Highway 1 and Range Road 33 Overpass Improvement – Funding Proposal**

**File: 5011-302**

MOVED by Deputy Reeve McKylor that Administration be directed to negotiate, subject to Council approval, a tri-lateral funding agreement for the Phase 2 Highway 1 and Range Road 33 interchange improvement with local developers.

Carried

**F-5 All Divisions - 2020 Water and Waste Water Debt Repayment**

**File: 0650**

MOVED by Councillor Boehlke that the Budget Adjustment as presented in Attachment 'A' be approved.

Carried

The Chair called for a recess at 10:36 a.m. and called the meeting back to order at 10:46 a.m. with all previously mentioned members present, with the exception of Councillor Wright.

Councillor Wright returned to the meeting at 10:48 a.m.

**Motion Arising:**

MOVED by Councillor Boehlke that Administration be directed to:

- 1) Investigate alternative funding sources for annual debt payments related to water and wastewater infrastructure; and
- 2) Prepare a report for Council's consideration at or before the last Council meeting in May 2021.

Carried



**F-6     Division 3 - Late Tax Payment Penalty Cancellation Request**  
**File: 04605098**

MOVED by Councillor Wright that the request for late tax penalty cancellation in the amount of \$670.51 be approved.

Defeated

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$670.51 be denied.

Carried

**F-7     Division 3 - Late Tax Payment Penalty Cancellation Request**  
**File: 04619063**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$748.92 be denied.

Carried

**F-8     Division 2 - Late Tax Payment Penalty Cancellation Request**  
**File: 04721075**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$783.95 be denied.

Councillor Wright left the meeting at 11:00 a.m. and returned to the meeting at 11:02 a.m.

Carried

**F-9     Division 8 - Late Tax Payment Penalty Cancellation Request**  
**File: 05618462**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$837.88 be denied.

Carried

**F-10    Division 2 - Late Tax Payment Penalty Cancellation Request**  
**File: 05704068**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$1,947.89 be denied.

Carried

**F-11    Division 7 - Late Tax Payment Penalty Cancellation Request**  
**File: 06404569**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$158.43 be denied.

Carried



**F-12 Division 8 - Late Tax Payment Penalty Cancellation Request**  
**File: 06712074**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$935.36 be denied.

Carried

**F-13 Division 5 - Late Tax Payment Penalty Cancellation Request**  
**File: 04329306**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$712.67 be denied.

Carried

Councillor Kissel left the meeting at 11:41 a.m. and returned to the meeting at 11:43 a.m.

Councillor Wright left the meeting at 11:52 a.m and returned to the meeting at 11:53 a.m.

Motion Arising:

MOVED by Councillor Hanson that administration be directed to hold a workshop with Council prior to the last Council meeting in March 2021 to discuss Policy C-204 and related tax processes and procedures.

Carried

**F-14 All Divisions - Late Tax Payment Penalty Cancellation Request**  
**File: N/A**

MOVED by Councillor Boehlke that the request for late tax penalty cancellation in the amount of \$59,849.67 be denied.

Carried

The Chair called for a recess at 11:58 a.m. and called the meeting back to order at 1:00 a.m. with all previously mentioned members present.

**F-15 Division 6 - Development Permit Renewal of Aggregate Extraction**  
**File: PRDP20200843 (07134005 / 07134012)**

MOVED by Councillor Boehlke that condition 22 of PRDP20200843 be amended as follows:

"That this Development Permit shall be valid until ~~MAY 4, 2025~~ January 1, 2026."

Carried

Councillor Schule left the meeting at 1:10 p.m. and returned to the meeting at 1:15 p.m.

Councillor Wright left the meeting at 1:11 p.m. and returned to the meeting at 1:13 p.m.



MOVED by Councillor Boehlke that Development Permit No. PRD20200843 be approved with the conditions noted in Attachment 'A' as amended.

Carried

**F-18 All Divisions - Fall 2020 Community Recreation Funding Grant Recommendations**  
**File: N/A**

MOVED by Councillor Gautreau that the Beiseker Minor Hockey Community Recreation Grant application be approved for up to \$11,000.

Carried

MOVED by Councillor Gautreau that the Camp Chestermere Association Community Recreation Grant application be approved for up to \$6,000.

Carried

MOVED by Councillor Gautreau that the Cochrane Minor Baseball Association Community Recreation Grant application be approved for up to \$1,500.

Carried

MOVED by Councillor Gautreau that the Extreme Cowboy Alberta Association Community Recreation Grant application be approved for up to \$2,500.

Carried

**G-1 Division 9 - Consideration of three (3) Readings of Bylaw C-8118-2020 to Revise Road Closure Bylaw C-7902-2019**  
**File: PL20190039 (08802003)**

MOVED by Councillor Kissel that Bylaw C-8118-2020 be given first reading.

Carried

MOVED by Councillor Kissel that Bylaw C-8118-2020 be given second reading.

Carried

MOVED by Councillor Kissel that Bylaw C-8118-2020 be considered for third reading.

Carried

MOVED by Councillor Kissel that Bylaw C-8118-2020 be given third reading.

Carried

**F-16 All Divisions - Area Structure Plan and Conceptual Scheme Cost Recovery Policy**  
**File: N/A**

MOVED by Councillor Gautreau that Council Policy #309 be amended in accordance with Attachment 'A' to provide for the recovery of costs associated with developer-funded area structure plans and conceptual schemes.

Carried



**F-17 All Divisions - High-Speed Internet Services Delivery Policy**  
**File: N/A**

MOVED by Councillor Hanson that the High Speed Internet Service Delivery Policy be approved as per Attachment 'A'.

Carried

**G-2 Division 2 - First Reading Bylaw – Elbow View Area Structure Plan**  
**File: 1013-220**

**G-4 Division 2 - First Reading Bylaw – Conceptual Scheme Amendment**  
**File: PL20200130 (04722001)**

**G-7 Division 4 - First Reading Bylaw – Special Use Redesignation**  
**File: PL20200098 (04209001)**

**G-9 Division 2 - First Reading Bylaw – Agricultural and Residential Redesignation**  
**File: PL20200107 (04718006)**

**G-10 Division 7 - First Reading Bylaw – Residential Redesignation**  
**File: PL20200116 (07308011)**

**G-11 Division 9 - First Reading Bylaw – Agriculture Redesignation**  
**File: PL20200118 (07828003)**

MOVED by Councillor Boehlke that the following bylaws receive first reading:

- Bylaw C-8111-2020
- Bylaw C-8117-2020
- Bylaw C-8112-2020
- Bylaw C-8093-2020
- Bylaw C-8119-2020
- Bylaw C-8107-2020

Carried



**G-3 Division 3 - First Reading Bylaw – New Conceptual Scheme**  
**File: PL20200083 (04736002/6011)**

**G-5 Division 3 - First Reading Bylaw – Residential / Commercial Redesignation**  
**File: PL20200084 (04736002/6011)**

**G-6 Division 3 - First Reading Bylaw – Minor ASP Amendment**  
**File: PL20200087 (04736002/6011)**

Motion Arising/Main Motion:

MOVED by Councillor Hanson that Administration be directed to bring Circulation and Notification Standards Policy C-327 for review as to drawing boundaries in more urbanized areas by the last Council meeting in April, 2021.

Amending Motion

MOVED by Councillor Wright that the main motion be amended as follows:

THAT Administration be directed to bring Circulation and Notification Standards Policy C-327 for review ~~as to drawing boundaries in more urbanized areas~~ by the last Council meeting in April, 2021.

Carried

The Chair called for a vote on the main motion as amended.

Motion Arising/Main Motion as Amended:

MOVED by Councillor Hanson that Administration be directed to bring Circulation and Notification Standards Policy C-327 for review by the last Council meeting in April, 2021.

Carried

MOVED by Councillor Hanson that the following bylaws receive first reading:

- C-8121-2020
- C-8122-2020
- C-8120-2020

Carried

**G-8 Division 9 - First Reading Bylaw – Residential and Agricultural Redesignation**  
**File: PL20200104 (08922009)**

MOVED by Councillor Kissel that application PL20200104 be denied.

Defeated

MOVED by Councillor Kissel Bylaw C-8113-2020 be given first reading.

Carried

The Chair called for a recess at 2:33 p.m. and called the meeting back to order at 2:49 p.m. with all previously mentioned members present.





**J-1     2020 Council Priorities and Significant Issues List**

The 2020 Council Priorities and Significant Issues List for December 22, 2020 was provided as information.

**K-1     All Divisions - Councillor Wright and Councillor Kissel - Voter Identification for Rocky View County Municipal Elections**  
**File: N/A**

Read at the December 22, 2020 Council meeting  
To be debated at the January 12, 2021 Council meeting

TITLE: Voter Identification for Rocky View County Municipal Elections

Presented By: Councillor Samanntha Wright, Division 8  
Seconded By: Councillor Crystal Kissel, Division 9

WHEREAS The Alberta Government has a provision stating that an elected authority can, by bylaw, require additional verification or a combination of verification to establish a person's specific current address;

AND WHEREAS Vouching is permitted in a municipal election;

AND WHEREAS A number of residents have complained that it is much more difficult for them to locate County public notices and information since Rocky View has stopped posting this type of information in the Rocky View Weekly;

AND WHEREAS World events have raised significant controversy around the integrity of elections;

AND WHEREAS The provincial list of acceptable identification is based on the assumption that the voter's name is already on a list of electors;

AND WHEREAS Rocky View County does not have and does not intend to have a County list of electors for the 2021 municipal election;

AND WHEREAS Changing identification requirements does not add costs for either electors or the County;

AND WHEREAS Improving trust in the County's electoral process reinforces Rocky View County's Strategic Plan's core values of integrity and accountability;



THEREFORE BE IT RESOLVED THAT: that Administration be directed to create a bylaw stating that all Rocky View residents who are voting in municipal elections shall:

- a) provide one piece of government issued photo identification clearly showing the voter's name and current address, e.g. driver's license; or
- b) two pieces of identification, both of which must have the voter's name, one of which must be government issued and one of which must have the voter's name and current address. In the case of using two pieces of identification, the names on both pieces must match

Furthermore, a person who chooses to vouch for another elector must be able to prove their identity and address through the above-mentioned means. And lastly, consideration in the Bylaw that an individual can vouch for only one person (except in long-term care institutions).

**K-2 Division 1 - Councillor Kamachi and Deputy Reeve McKylor - To extend the mandatory water/wastewater connection to the Bragg Creek municipal water and waste water utility system date from December 21, 2020 to December 31, 2021**  
**File: N/A**

Read at the December 22, 2020 Council meeting  
To be debated at the January 12, 2021 Council meeting

TITLE: To extend the mandatory water/wastewater connection to the Bragg Creek municipal water and waste water utility system date from December 21, 2020 to December 31, 2021

Presented By: Councillor Mark Kamachi, Division 1  
Seconded By: Deputy Reeve McKylor, Division 2

WHEREAS The Bragg Creek water treatment plant opened in 2014 to serve the water and sewer needs of Bragg Creek residents and businesses. Over the last six years, landowners have been encouraged to voluntarily connect to the system;

AND WHEREAS In November 2018, Rocky View County Council amended the Water/Wastewater Utilities Bylaw (Bylaw C-7662-2017) to require the landowners within the Bragg Creek water and wastewater utility service area to connect, at landowner cost, to the municipal system by December 31, 2020;

AND WHEREAS Given we are in the midst of a pandemic, there are some remaining residents who have yet to connect due to financial hardship caused by the Covid-19 pandemic and are asking for an extension to make the commitment to connecting to the system.

THEREFORE BE IT RESOLVED THAT: That Administration be directed to make the one year date extension to the policy and have it be brought back to Council for a decision.



- M-1    Closed Session Item - Blazer Water Systems Update**  
**File: RVC2020-42**
- M-2    Closed Session Item - Kissel v Rocky View (County), 2020 ABQB 406**  
**File: RVC2020-43**
- M-3    Closed Session Item - Sale of the Cochrane Gravel Pit**  
**File: RVC2020-44**
- M-4    Closed Session Item - Water and Wastewater Servicing at Cochrane Lakes**  
**File: RVC2020-45**
- M-5    Closed Session Item - Chestermere Recreation Centre**  
**File: RVC2020-46**
- M-6    Emergent Closed Session Item – Council Code of Conduct**  
**File: RVC2020-47**

MOVED by Councillor Boehlke that Council move into closed session at 2:54 p.m. to consider the following items under the following sections of the *Freedom of Information and Protection of Privacy Act*:

M-1 – Blazer Water Systems Update

- Section 16 – Disclosure harmful to business interests of a third party
- Section 24 – Advice from officials
- Section 27 – Privileged information

M-2 – Kissel v Rocky View (County), 2020 ABQB 406

- Section 23 – Local public body confidences
- Section 24 – Advice from officials
- Section 25 – Disclosure harmful to the economic or other interests of a public body

M-3 – Sale of the Cochrane Gravel Pit

- Section 24 – Advice from officials
- Section 25 – Disclosure harmful to the economic or other interests of a public body

M-4 – Water and Wastewater Servicing at Cochrane Lakes

- Section 24 – Advice from officials
- Section 25 – Disclosure harmful to the economic or other interests of a public body

M-5 – Chestermere Recreation Centre

- Section 24 – Advice from officials
- Section 25 – Disclosure harmful to the economic or other interests of a public body

M-6 – Council Code of Conduct

- Section 17 – Disclosure harmful to personal privacy
- Section 23 – Local public body confidences
- Section 27 – Privileged information

Carried



Council held the closed session for confidential items M-1 and M-4 with the following additional people in attendance to provide a report and advice to Council:

Rocky View County: A. Hoggan, Chief Administrative Officer  
B. Riemann, Executive Director, Operations  
K. Robinson, Executive Director, Corporate Services  
T. Cochran, Executive Director, Community Development Services  
S. Seroya, Manager, Utility Services

Council held the closed session for confidential items M-3 and M-5 with the following additional people in attendance to provide a report and advice to Council:

Rocky View County: A. Hoggan, Chief Administrative Officer  
B. Riemann, Executive Director, Operations  
K. Robinson, Executive Director, Corporate Services  
T. Cochran, Executive Director, Community Development Services

Council held the closed session for confidential items M-2 and M-6 with no additional people present.

MOVED by Councillor Hanson that Council move into open session at 5:00 p.m.

Carried

**M-1 Closed Session Item - Blazer Water Systems Update**  
**File: RVC2020-42**

MOVED by Councillor Boehlke that Administration be directed to bring forward a borrowing bylaw and budget adjustment for the acquisition of Blazer Water Systems Ltd.

Carried

**M-2 Closed Session Item - Kissel v Rocky View (County), 2020 ABQB 406**  
**File: RVC2020-43**

Motion Arising/Main Motion:

MOVED by Councillor Boehlke that Council deny the request and direct Administration to send the original request for legal advice as to the ramifications and pros and cons, with a report to return by the first meeting of March, 2021.

Amending Motion:

MOVED by Deputy Reeve McKylor that the main motion be amended as follows:

THAT Council ~~deny~~ defer the request and direct Administration send the original request for legal advice as to the ramifications and pros and cons, with a report to return by the first meeting in March, 2021."

Carried



Amending Motion:

MOVED by Councillor Gautreau that the amended main motion be further amended as follows:

THAT Council defer the request and direct Administration send the original request for legal advice as to the ramifications and pros and cons, with a report to return by the ~~first meeting in March, 2021~~ January 26, 2021 Council Meeting.”  
Carried

The Chair called for a vote on the main motion as amended.

Motion Arising/Main Motion as Amended:

MOVED by Councillor Boehlke that Council defer the request and direct Administration send the original request for legal advice as the ramifications and pros and cons, with a report to return by the January 26, 2021 Council Meeting.

Carried

**M-3 Closed Session Item - Sale of the Cochrane Gravel Pit**  
**File: RVC2020-44**

Council rose without report for this item following the closed session.

**M-4 Closed Session Item - Water and Wastewater Servicing at Cochrane Lakes**  
**File: RVC2020-45**

MOVED by Councillor Hanson that Administration be directed to bring forward a borrowing bylaw and budget adjustment for the purchase of Horse Creek Water & Waste Water Services Inc.

Carried

**M-5 Closed Session Item - Chestermere Recreation Centre**  
**File: RVC2020-46**

Council rose without report for this item following the closed session.

**M-6 Emergent Closed Session Item – Council Code of Conduct**  
**File: RVC2020-47**

Council rose without report for this item following the closed session.



**N     Adjourn the Meeting**

MOVED by Councillor Boehlke that the December 22, 2020 Council Meeting be adjourned at 5:17 p.m.

Carried

\_\_\_\_\_  
Reeve or Deputy Reeve

\_\_\_\_\_  
Chief Administrative Officer or Designate