



**SPECIAL COUNCIL MEETING MINUTES**

Monday, November 30, 2020

9:00 AM

Council Chambers

262075 Rocky View Point

Rocky View County, AB T4A 0X2

---

**Present:**

Reeve D. Henn  
Deputy Reeve K. McKylor  
Councillor M. Kamachi  
Councillor K. Hanson  
Councillor A. Schule  
Councillor J. Gautreau  
Councillor G. Boehlke  
Councillor S. Wright  
Councillor C. Kissel

**Also Present:**

A. Hoggan, Chief Administrative Officer  
B. Riemann, Executive Director, Operations  
G. Kaiser, Executive Director, Community and Business  
K. Robinson, Executive Director, Corporate Services  
T. Cochran, Executive Director, Community Development Services  
F. Contreras, Director, Corporate and Strategic Planning  
C. Whitney, Director, Human Resources  
J. Fleischer, Manager, Agriculture and Environment  
S. Racz, Manager, Operational Services  
S. Hulsman, Manager, Transportation Services  
S. Seroya, Manager, Utility Services  
T. Boyda, Manager, Assessment Services  
B. Woods, Manager, Financial Services  
R. Loat, Supervisor, Customer Care and Support  
R. Smith, Fire Chief, Emergency Management & Fire Chief  
Y. Bernier, Manager, Information Technology  
B. Goemans, Manager, Marketing and Communications  
L. Wesley-Riley, Manager, Enforcement Services  
B. Beach, Manager, Building Services  
G. Nijjar, Manager, Planning and Development  
I. Cortada, Manager, Recreation, Parks, and Community Support  
T. Andreasen, Legislative Officer, Legislative Services  
M. Mitton, Legislative Coordinator, Legislative Services

---

**A     Call Meeting to Order**

The Chair called the meeting to order at 1:00 p.m. with all members present

**B     Updates/Approval of the Agenda**

MOVED by Councillor Gautreau that the November 30, 2020 special Council meeting be approved as presented.

Carried

**C-1   Proposed Rocky View County 2021 Budget**

**File: N/A**

Kent Robinson, Executive Director of Corporate Services, provided a presentation and answered questions on Rocky View County's proposed 2021 operating budget.

**C-2   Council**

**File: N/A**

Kent Robinson, Executive Director of Corporate Services, provided a presentation and answered questions on the proposed department budget for Council.

**C-3   Office of the Chief Administrative Officer**

**File: N/A**

Fabian Contreras, Director of Corporate and Strategic Planning, provided a presentation and answered questions on the proposed department budget for the Office of the Chief Administrative Officer.

**C-4   Agriculture and Environment**

**File: N/A**

Jeff Fleischer, Manager of Agriculture and Environment, provided a presentation and answered questions on the proposed department budget for Agriculture and Environment.

**C-5   Capital Project Management**

**File: N/A**

The Chair called for a recess at 10:06 a.m. and called the meeting back to order at 10:16 a.m. with all previously mentioned members present.

Jeff Fleischer, Acting Manager of Capital Project Management, provided a presentation and answered questions on the proposed department budget for Capital Project Management.

**C-6   Cemetery Services**

**File: N/A**

**C-7   Operational Services**

**File: N/A**

**C-8   Fleet Management**

**File: N/A**

Sheldon Racz, Manager of Operational Services, provided a presentation and answered questions on the proposed department budget for Operational Services, inclusive of Cemetery Services and Fleet Management.

**C-9    Transportation Services**  
**File: N/A**

Steve Hulsman, Manager of Transportation Services, provided a presentation and answered questions on the proposed department budget for Transportation Services.

**C-10   Utility Services**  
**File: N/A**

Councillor Hanson left the meeting at 10:51 a.m. and returned to the meeting at 10:53 a.m.

Steve Seroya, Manager of Utility Services, provided a presentation and answered questions on the proposed department budget for Utility Services.

**C-11   Assessment Services**  
**File: N/A**

The Chair called for a recess at 11:10 a.m. and called the meeting back to order at 11:17 a.m. with all previously mentioned members present.

Ted Boyda, Manager of Assessment Services, provided a presentation and answered questions on the proposed department budget for Assessment Services.

**C-12   Human Resources**  
**File: N/A**

Clayton Whitney, Director of Human Resources, provided a presentation and answered questions on the proposed department budget for Human Resources.

**C-13   Financial Services**  
**File: N/A**

Barry Woods, Manager of Financial Services, provided a presentation and answered questions on the proposed department budget for Financial Services.

**C-14   Legal and Land Administration**  
**File: N/A**

Kent Robinson, Executive Director of Corporate Services, provided a presentation and answered questions on the proposed department budget for Legal and Land Administration.

**C-15   Municipal Clerk's Office**  
**File: N/A**

Kent Robinson, Executive Director of Corporate Services, provided a presentation and answered questions on the proposed department budget for the Municipal Clerk's Office.

**C-16   Customer Care and Support**  
**File: N/A**

The Chair called for a recess at 11:53 a.m. and called the meeting back to order at 1:01 p.m. with all previously mentioned members present, with the exception of Councillor Boehlke who returned to the meeting at 1:02 p.m.

Rachel Loat, Supervisor of Customer Care and Support, provided a presentation and answered questions on the proposed department budget for Customer Care and Support.

**C-17 Emergency Management and Fire Chief**  
**File: N/A**

Randy Smith, Fire Chief, provided a presentation and answered questions on the proposed department budget for Emergency Management and Fire Services.

**C-18 Information and Technology**  
**File: N/A**

Yusuf Bernier, Manager of Information and Technology, provided a presentation and answered questions on the proposed department budget for Information Technology.

**C-19 Marketing and Communications**  
**File: N/A**

Bart Goemans, Manager of Marketing and Communications, provided a presentation and answered questions on the proposed department budget for Marketing and Communications.

**C-20 Enforcement Services**  
**File: N/A**

Lorraine Wesley-Riley, Manager of Enforcement Services, provided a presentation and answered questions on the proposed department budget for Enforcement Services.

**C-21 Building Services**  
**File: N/A**

The Chair called for a recess at 2:04 p.m. and called the meeting back to order at 2:14 p.m. with all previously mentioned members present.

Brock Beach, Manager of Building Services, provided a presentation and answered questions on the proposed department budget for Building Services.

**C-22 Planning and Development Services**  
**File: N/A**

Gurbir Nijjar, Manager of Planning and Development Services, provided a presentation and answered questions on the proposed department budget for Planning and Development Services.

**C-23 Recreation, Parks, and Community Support**  
**File: N/A**

Ines Cortada, Manager of Recreation, Parks, and Community Support, provided a presentation and answered questions on the proposed department budget for Recreation, Parks, and Community Support.

**C-24 2021 Capital Plan and Municipal Sustainability Initiative Funding**  
**File: N/A**

Kent Robinson, Executive Director of Corporate Services, provided a presentation and answered questions on Rocky View County's proposed 2021 capital plan and Municipal Sustainability Program funding.

The Chair called for a recess at 3:26 p.m. and called the meeting back to order at 3:31 p.m. with all previously mentioned members present.

MOVED by Councillor Gautreau that the proposed 2021 Capital Plan be amended as follows:

- Remove Range Road 11 (Highway 566 to Twp Rd 264 / Airdrie Boundary)

Carried

MOVED by Councillor Gautreau that Administration be directed to bring back to Council at the December 1, 2020 special council meeting a funding program for the unfunded capital items as presented on November 30, 2020 meeting.

Carried

**D     Adjourn the Meeting**

MOVED by Councillor Schule that the meeting be adjourned at 3:37 p.m.

Carried

\_\_\_\_\_  
Reeve or Deputy Reeve

\_\_\_\_\_  
Chief Administrative Officer or Designate