

Attachment 'A' - List of Significant Changes with *Procedure Bylaw C-8277-2022*

Topic and Section Reference	Rationale
<b>Meeting Procedure is the Responsibility of all Members</b> <i>Section 5(1)</i>	Provides that meeting procedures are the responsibility of all members, even though meeting procedure is a matter of interpretation by the Chair. This is a new section.
<b>Minor Departures from Procedure</b> <i>Section 8</i>	Provides for minor departures from procedure from time-to-time without requiring a motion to suspend the rules. Major departures from procedure still require a motion to suspend the rules. This is a new section.
<b>Revoking Mayor and Deputy Mayor Appointments</b> <i>Section 16</i>	Provides clarity on the revocation of Mayor and Deputy Mayor appointments. The current bylaw only provides for the appointment of those positions. This is a new section.
<b>Special Committee Meetings</b> <i>Section 21</i>	Provides for the ability of boards and committees to hold special meetings through the same process as Council. This is a new section.
<b>Electronic Participation in Meetings</b> <i>Sections 27 through 31</i>	<p>Provides that members are expected to participate in meetings in-person, but may participate electronically for personal or family reasons.</p> <p>Also amends the current rules around electronic participation in meetings by removing the limit (three members) on electronic participation.</p>

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	Also amends quorum requirements to allow all members, whether they are participating in-person or electronically, to count towards quorum. These are amended sections.
<b>Electronic Meetings</b> <i>Section 32</i>	Provides for electronic meetings in accordance with the <i>Municipal Government Act</i> . This is a new section.
<b>Closed Sessions</b> <i>Sections 33 through 41</i>	Amends the current rules around closed sessions to allow members to participate in closed sessions electronically.  Also removes the requirement for participants to leave their electronic devices outside of the closed session. These are amended sections.
<b>Agenda Additions at Special Meetings</b> <i>Section 51(1)</i>	Provides clarity on the interpretation of section 194(5) of the <i>Municipal Government Act</i> . Adding items to a special meeting agenda could either require unanimous permission or majority permission depending on how this section is interpreted. This is a new section.
<b>Emergent Business</b> <i>Sections 53 through 55</i>	Provides clarity on what should be considered when adding emergent business items to an agenda, as well as provides clarity on who provides the reasons for emergent business items when they are proposed. These are amended sections.
<b>Notices of Motion</b> <i>Sections 60 and 61</i>	Provides clarity on when and how motions are considered after they are read into the record through a notice of motion. These are new sections.



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<b>Minor Corrections to Meeting Minutes</b> <i>Sections 64 and 65</i>	Provides for minor corrections to be made to meeting minutes to correct spelling and grammar without requiring a resolution of Council or the board or committee. Major corrections to meeting minutes would still require a resolution of Council or the board or committee. These are new sections.
<b>Declaring Pecuniary Interests</b> <i>Section 77</i>	Provides a recommended process for declaring pecuniary interests to avoid confusion at meetings. This is a new section.
<b>Alternate Methods of Voting</b> <i>Section 85</i>	Provides for alternate methods of voting, such as by exception or through a roll call vote when desired. This is a new section.
<b>Points of Privilege</b> <i>Sections 98 through 101</i>	Provides for points of privilege which are defined but not provided for under the current bylaw. These are new sections.
<b>Debate and Questioning on Motions</b> <i>Sections 116 through 129</i>	Provides clarity on when members can ask questions and when members can debate. Also provides better clarity on when the chair or a majority of members can close debate on a motion if desired. These are amended sections.
<b>Minor Amendments to Motions</b> <i>Sections 138 through 140</i>	Provides for minor amendments to motions so long as they are to correct spelling and grammar to avoid formal amending motions. These are new sections.
<b>Motions Arising</b> <i>Sections 143 through 145</i>	Provides clarity on the purpose of arising motions. These are amended sections.

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<b>Motions</b> <i>Sections 146 through 173</i>	Provides more clarity on the purpose of different types of motions and when they should be used. These are amended sections.
<b>Additional Public Hearings for a Bylaw</b> <i>Section 167(1)</i>	Provides clarity that additional public hearings must be held prior to second reading in accordance with the <i>Municipal Government Act</i> . This is a new section.
<b>Multiple Submissions for a Public Hearing</b> <i>Section 180</i>	Provides clarity that the public may provide a written submission for a public hearing as well as either an in-person presentation or a pre-recorded presentation, but not both. This is a new section.
<b>Public Hearing Submissions and Presentation Requirements</b> <i>Sections 182 and 187</i>	Amends public submission and presentation requirements to only require an indication of where the person lives in proximity to the subject lands, without requiring but still encouraging, a municipal address or legal description. These are amended sections.
<b>Considering Bylaws After a Public Hearing</b> <i>Section 201(1)</i>	<p>Provides clarity that a bylaw that requires a public hearing can only be amended after the public hearing in accordance with the <i>Municipal Government Act</i>.</p> <p>Also provides that a bylaw that does not require a public hearing can be considered at first reading with amendment and debate. These are new sections.</p>
<b>First Reading Considered Before Public Hearings</b> <i>Section 203</i>	Provides clarity on the purpose of first reading when it is considered before the public hearing. This is an amended section.