



ORGANIZATIONAL MEETING MINUTES

Tuesday, October 27, 2020
9:00 AM

Council Chambers
262075 Rocky View Point
Rocky View County, AB T4A 0X2

Present: Councillor M. Kamachi
Councillor K. McKylor
Councillor K. Hanson
Councillor A. Schule
Councillor J. Gautreau
Councillor G. Boehlke
Councillor D. Henn
Councillor S. Wright
Councillor C. Kissel

Also Present: A. Hoggan, Chief Administrative Officer
G. Kaiser, Executive Director, Community and Business
K. Robinson, Executive Director, Corporate Services
T. Cochran, Executive Director, Community Development Services
C. Satink, Municipal Clerk, Municipal Clerk's Office
T. Andreasen, Deputy Municipal Clerk, Municipal Clerk's Office
M. Mitton, Legislative Coordinator, Municipal Clerk's Office

A Call Meeting to Order

Chief Administrative Officer Al Hoggan called the meeting to order at 9:00 a.m. with all members present.

MOVED by Councillor Schule that the October 27, 2020 organizational meeting be approved as presented.

Carried

B Voting Procedures

Chief Administrative Officer Al Hoggan outlined the voting procedures outlined in Rocky View County Bylaw C-7907-2019, being the *Procedure Bylaw*, to be used for all elections at the organizational meeting.

C Appointment of Scrutineers

MOVED by Councillor Wright that Executive Directors Kent Robinson, Theresa Cochran, and Grant Kaiser be appointed as scrutineers for all elections conducted at the October 27, 2020 organizational meeting.

Carried

D Election of the Reeve

Chief Administrative Officer Al Hoggan called for nominations for Reeve.

Councillor Boehlke nominated Councillor Henn. Councillor Henn accepted the nomination.

Councillor Schule nominated Councillor Boehlke. Councillor Boehlke declined the nomination.

Councillor Hanson nominated Councillor Kissel. Councillor Kissel accepted the nomination.

MOVED by Councillor McKylor that nominations cease.

Carried

Executive Directors Kent Robinson and Grant Kaiser conducted the election by secret ballot.

Councillor Henn was elected as Reeve by secret ballot.

Municipal Clerk Charlotte Satink administered the Oath of Office for Reeve Henn.

Reeve Henn assumed the Chair.

E Election of the Deputy Reeve

Reeve Henn called for nominations for Deputy Reeve.

Councillor Schule nominated Councillor McKylor. Councillor McKylor accepted the nomination.

Councillor Wright nominated Councillor Kissel. Councillor Kissel accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Kent Robinson and Theresa Cochran conducted the election by secret ballot.

Councillor McKylor was elected as Deputy Reeve by secret ballot.

Municipal Clerk Charlotte Satink administered the Oath of Office for Deputy Reeve McKylor.

Deputy Reeve McKylor assumed the Vice Chair.

F Establish 2021 Council and Committee Meeting Dates

MOVED by Councillor Gautreau that the days proposed on Attachment 'A' for the Municipal Planning Commission stay the same as presented.

Carried

Main Motion:

MOVED by Councillor Schule that the 2021 meeting dates in Attachment 'A' be amended as follows:

- Remove the October 12th Council meeting

Amending Motion:

MOVED by Councillor Wright that the main motion be amended as follows:

- Remove the **September 28th and** October 12th Council meeting

Carried

The Chair called for a vote on the main motion as amended.

Main Motion as Amended:

MOVED by Councillor Schule that the 2021 meeting dates in Attachment 'A' be amended as follows:

- Remove the September 28th and October 12th Council meeting

Carried

Main Motion:

MOVED by Councillor Gautreau that the 2021 meeting dates in Attachment 'A' be amended as follows:

- Remove May 25th Council meeting

Amending Motion:

MOVED by Deputy Reeve McKylor that the main motion be amended as follows:

- Remove May 25th Council meeting **and move the meeting to May 18th**

Defeated

The Chair called for a vote on the main motion.

Main Motion:

MOVED by Councillor Gautreau that the 2021 meeting dates in Attachment 'A' be amended as follows:

- Remove May 25th Council meeting

Defeated

MOVED by Councillor Boehlke that the 2021 meeting dates in Attachment 'A' be amended as follows:

- Schedule a Council meeting for September 21, 2021

Carried

MOVED by Councillor Wright that the 2021 meeting dates in Attachment 'A' be amended as follows:

- Reschedule the December 21 Council meeting to December 14 and that MPC for December 22 be moved to December 15

Carried

MOVED by Councillor Wright that the 2021 Rocky View County Council and Committee meeting dates be approved as per the amended Attachment 'A'.

Carried

MOVED by Deputy Reeve McKylor that Administration be directed to include Recreation Governance Committee meetings on the 2021 calendar once they are determined by the Committee.

Carried

The Reeve called for a recess at 10:12 a.m. and called the meeting back to order at 10:20 a.m. with all members previously mentioned present.

G-1 Subdivision and Development Appeal Board and Enforcement Appeal Committee

Subdivision and Development Appeal Board and Enforcement Appeal Committee Councillor

Reeve Henn called for nominations for one Councillor on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Councillor Schule nominated Councillor Kissel. Councillor Kissel accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Councillor Kissel was elected by acclamation.

MOVED by Councillor Hanson that Councillor Kissel be appointed as the Council representative to the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a one year term to expire in October, 2021.

Carried

Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee

MOVED by Councillor Hanson that Councillor Kissel be appointed as the Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a one year term to expire in October, 2021.

Carried

G-2 Municipal Planning Commission

Municipal Planning Commission Members

Reeve Henn called for nominations for up to eight members for the Municipal Planning Commission.

Councillor Schule nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

Councillor Gautreau nominated Councillor Schule. Councillor Schule accepted the nomination.

Councillor Wright nominated Councillor Hanson. Councillor Hanson accepted the nomination.

Deputy Reeve McKylor nominated Councillor Kamachi. Councillor Kamachi accepted the nomination.

Councillor Schule nominated Councillor Boehlke. Councillor Boehlke accepted the nomination.

Councillor Boehlke nominated Councillor Wright. Councillor Wright declined the nomination.

Councillor Gautreau nominated Reeve Henn. Reeve Henn accepted the nomination.

Councillor Kamachi nominated Deputy Reeve McKylor. Deputy Reeve McKylor accepted the nomination.

MOVED by Councillor Boehlke that nominations cease.

Carried

Chair of the Municipal Planning Commission

Reeve Henn called for nominations for Chair of the Municipal Planning Commission.

Deputy Reeve McKylor nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

Councillor Kissel nominated Councillor Hanson. Councillor Hanson accepted the nomination.

MOVED by Councillor Schule that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Municipal Planning Commission Members

MOVED by Councillor Boehlke that the motion to close nominations for up to eight members for Municipal Planning Commission be reconsidered.

Carried

Reeve Henn called again for nominations for up to eight members for the Municipal Planning Commission.

Councillor Boehlke nominated Councillor Gautreau, Councillor Schule, Councillor Hanson, Councillor Kamachi, Councillor Boehlke, Reeve Henn, Deputy Reeve McKylor and Councillor Wright.

MOVED by Deputy Reeve McKylor that nominations cease.

Carried

MOVED by Councillor Boehlke that all of Council with the exception of Councillor Kissel be appointed to the Municipal Planning Commission for a term to expire in October, 2021.

Carried

G-1 Subdivision and Development Appeal Board and Enforcement Appeal Committee

Subdivision and Development Appeal Board and Enforcement Appeal Committee Councillor

MOVED by Councillor Hanson that Councillor Kissel be appointed as the Council representative to the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a one year term to expire in October, 2021.

Carried

Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee

MOVED by Councillor Hanson that Councillor Kissel be appointed as the Chair of the Subdivision and Development Appeal Board and Enforcement Appeal Committee for a one year term to expire in October, 2021.

Carried

G-2 Municipal Planning Commission

Chair of the Municipal Planning Commission

Councillor Gautreau was elected by secret ballot.

MOVED by Councillor Hanson that Councillor Gautreau be appointed as Chair of the Municipal Planning Commission for a one year term to expire in October, 2021.

Carried

Vice Chair of the Municipal Planning Commission

Reeve Henn called for nominations for Vice Chair of the Municipal Planning Commission.

Councillor Gautreau nominated Councillor Schule. Councillor Schule accepted the nomination.

Councillor Kissel nominated Councillor Hanson. Councillor Hanson accepted the nomination.

MOVED by Councillor Hanson that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Councillor Schule was elected by secret ballot.

MOVED by Deputy Reeve McKylor that Councillor Schule be appointed as Vice Chair of the Municipal Planning Commission for a one year term to expire in October, 2021.

Carried

G-3 Recreation Governance Committee

Chair of the Recreation Governance Committee

Reeve Henn called for nominations for Chair of the Recreation Governance Committee.

Councillor Gautreau nominated Deputy Reeve McKylor. Deputy Reeve McKylor accepted the nomination.

Councillor Wright nominated Councillor Hanson. Councillor Hanson accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Deputy Reeve McKylor was elected by secret ballot.

MOVED by Councillor Gautreau that Deputy Reeve McKylor be appointed as Chair of the Recreation Governance Committee for a one year term to expire in October, 2021.

Carried

Vice Chair of the Recreation Governance Committee

Reeve Henn called for nominations for Vice Chair of the Recreation Governance Committee.

Councillor Gautreau nominated Councillor Schule. Councillor Schule accepted the nomination.

Councillor Kissel nominated Councillor Hanson. Councillor Hanson accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Councillor Schule was elected by secret ballot.

MOVED by Councillor Gautreau that Councillor Schule be appointed as Vice Chair of the Recreation Governance Committee for a one year term to expire in October, 2021.

Carried

G-4 Agricultural Service Board

Agricultural Service Board Councillors

Reeve Henn called for nominations for three Councillors on the Agricultural Service Board.

Councillor Schule nominated Councillor Boehlke. Councillor Boehlke accepted the nomination.

Deputy Reeve McKylor nominated Reeve Henn. Reeve Henn accepted the nomination.

Councillor Kissel nominated Councillor Wright. Councillor Wright accepted the nomination.

Councillor Kamachi nominated Deputy Reeve McKylor. Deputy Reeve McKylor accepted the nomination.

Reeve Henn withdrew his nomination.

Councillor Wright nominated Councillor Hanson. Councillor Hanson accepted the nomination.

Councillor Gautreau nominated Councillor Schule. Councillor Schule declined the nomination.

MOVED by Deputy Reeve McKylor that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Agricultural Service Board Member at Large (East of Highway 2)

MOVED by Councillor Boehlke that Tricia Fehr be appointed to the Agricultural Services Board as member at large from east of Highway 2 for a three year term to expire at the 2023 organizational meeting.

Carried

Agricultural Service Board Councillors

Councillor Boehlke and Councillor Wright were elected by secret ballot. Deputy Reeve McKylor and Councillor Hanson were tied on the secret ballot.

Executive Directors Grant Kaiser and Theresa Cochran conducted an additional election by secret ballot.

Deputy Reeve McKylor was elected by secret ballot.

MOVED by Councillor Gautreau that Councillor Boehlke, Councillor Wright, and Deputy Reeve McKylor be appointed as Council representatives on the Agricultural Service Board for a one year term to expire in October, 2021.

Carried

Chair of the Agricultural Service Board

Reeve Henn called for nominations for Chair of the Agricultural Service Board.

Councillor Gautreau nominated Councillor Boehlke. Councillor Boehlke accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Councillor Boehlke was elected by acclamation.

MOVED by Councillor Gautreau that Councillor Boehlke be appointed as Chair of the Agricultural Service Board for a one year term to expire in October, 2021.

Carried

G-5 Family and Community Support Services Board

Family and Community Support Services Board Councillors

Reeve Henn called for nominations for two Councillors on the Family and Community Support Services Board.

Councillor Boehlke nominated Councillor Hanson. Councillor Hanson accepted the nomination.

Councillor Kissel nominated Councillor Wright. Councillor Wright accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Councillor Hanson and Councillor Wright were elected by acclamation.

MOVED by Councillor Kissel that Councillor Hanson and Councillor Wright be appointed as Council representatives to the Family and Community Support Services Board for a one year term to expire in October, 2021.

Carried

Family and Community Support Services Board Member at Large

Reeve Henn called for nominations for one member at large on the Family and Community Support Services Board.

Councillor Kissel nominated Debbie Maclean.

MOVED by Councillor Hanson that nominations cease.

Carried

Debbie Maclean was elected by acclamation.

MOVED by Councillor that Debbie Maclean be appointed as member at large to the Family and Community Support Services Board for a two year term to expire in October, 2022.

Carried

G-6 **Assessment Review Boards**

Assessment Review Boards Councillors

Reeve Henn called for nominations for one Councillor on the Assessment Review Boards.

Councillor Schule nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

MOVED by Councillor Schule that nominations cease.

Carried

Councillor Gautreau was elected by acclamation.

MOVED by Councillor Schule that Councillor Gautreau be appointed as Council representative to the Assessment Review Boards for a one year term to expire in October, 2021.

Carried

Chair of the Assessment Review Boards

Reeve Henn called for nominations for Chair of the Assessment Review Board.

Councillor Schule nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

Councillor Wright nominated Councillor Kissel. Councillor Kissel accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Councillor Gautreau was elected by secret ballot.

MOVED by Councillor Schule that Councillor Gautreau be appointed as Chair of the Assessment Review Boards for a one year term to expire in October, 2021.

Carried

Vice Chair of the Assessment Review Boards

Reeve Henn called for nominations for Vice Chair of the Assessment Review Board.

Councillor Wright nominated Councillor Kissel. Councillor Kissel accepted the nomination.

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Councillor Kissel was elected by acclamation.

MOVED by Councillor Boehlke that Councillor Kissel be appointed as Vice Chair of the Assessment Review Boards for a one year term to expire in October, 2021.

Carried

G-7 Bragg Creek FireSmart Committee

Bragg Creek FireSmart Committee Councillor

Reeve Henn called for nominations for one Councillor on the Bragg Creek FireSmart Committee.

Deputy Reeve McKylor nominated Councillor Kamachi. Councillor Kamachi accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Councillor Kamachi was elected by acclamation.

MOVED by Councillor Gautreau that Councillor Kamachi be appointed to the Bragg Creek FireSmart Committee for a one year term to expire in October 2021.

Carried

H-1 Calgary Metropolitan Region Board

Calgary Metropolitan Region Board Councillor

Reeve Henn called for nominations for Councillor on the Calgary Metropolitan Region Board.

Councillor Schule nominated Councillor Boehlke. Councillor Boehlke accepted the nomination.

The Chair called for a recess at 11:25 a.m. and called the meeting back to order at 11:29 a.m. with all previously mentioned members present.

Deputy Reeve McKylor nominated Reeve Henn. Reeve Henn accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Reeve Henn was elected by secret ballot.

MOVED by Councillor Gautreau that Reeve Henn be appointed as the Council representative to the Calgary Metropolitan Region Board for a one year term to expire in October 2021.

Carried

Calgary Metropolitan Region Board Alternate Councillor

Reeve Henn called for nominations for alternate Councillor on the Calgary Metropolitan Region Board.

Deputy Reeve McKylor nominated Councillor Boehlke. Councillor Boehlke accepted the nomination.

Councillor Kissel nominated Councillor Hanson. Councillor Hanson accepted the nomination.

MOVED by Deputy Reeve McKylor that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Councillor Boehlke was elected by secret ballot.

MOVED by Councillor Gautreau that Councillor Boehlke be appointed as the alternate Council representative on the Calgary Metropolitan Region Board.

Carried

H-2 Spray Lake Sawmills Recreation Park Society

Spray Lake Sawmills Recreation Park Society Councillor

Reeve Henn called for nominations for Councillor on the Spray Lake Sawmills Recreation Park Society.

Councillor McKylor nominated Deputy Reeve McKylor. Deputy Reeve McKylor accepted the nomination.

Councillor Wright nominated Councillor Kissel. Councillor Kissel accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Grant Kaiser and Theresa Cochran conducted the election by secret ballot.

Deputy Reeve McKylor and Councillor Kissel tied on the secret ballot due to a spoiled ballot.

Executive Directors Grant Kaiser and Theresa Cochran conducted an additional election by secret ballot.

Deputy Reeve McKylor was elected by secret ballot.

MOVED by Councillor Gautreau that Deputy Reeve McKylor be appointed as Council representative to the Spray Lake Sawmills Recreation Park Society for a one year term to expire in October, 2021.

Carried

H-4 Cochrane Intermunicipal Committee

Cochrane Intermunicipal Committee Councillors

MOVED by Councillor Hanson that Councillor Wright and Councillor Kissel be appointed as Council representatives to the Cochrane Intermunicipal Committee for a one year term to expire on October, 2021.

Carried

H-5 M.D. of Big Horn Review Committee

Council did not make appointments to the M.D. of Big Horn Review Committee as the terms of reference were proposed to be rescinded at the October 27, 2020 Council meeting.

H-6 Mountain View County Review Committee

Council did not make appointments to the Mountain View County Review Committee as the terms of reference were proposed to be rescinded at the October 27, 2020 Council meeting.

H-3 Cochrane Ag Lands Advisory Committee

Council did not make appointments to the Cochrane Ag Lands Advisory Committee as a related confidential closed session item was included on the October 27, 2020 Council meeting.

I Adjourn the Meeting

MOVED by Councillor Wright that October 27, 2020 Organizational meeting be adjourned at 11:57 a.m.

Carried

Reeve or Deputy Reeve

Chief Administrative Officer or Designate