
RECREATION, PARKS AND COMMUNITY SUPPORT

TO: Recreation Governance Committee
DATE: December 8, 2021 **DIVISION:** All
FILE: N/A **APPLICATION:** N/A
SUBJECT: Community Recreation Grant Funding - Capital and Operational Requests

POLICY DIRECTION:

The fall intake of applications were evaluated in accordance with Community Recreation Funding Policy C-317 and the Recreation and Parks Master Plan.

EXECUTIVE SUMMARY:

Non-profit organizations provide a range of cultural, recreational, sports-based, and other community-based services and projects. Community Recreation Funding Policy C-317 enables recreational development and ongoing partnerships, enhancing access to recreational facility services and programs for the greatest community impact.

A total of \$231,934 is available to be distributed to eligible non-profit organizations. There are 12 operational funding applications totaling \$217,867.

Grant Type	# of applicants	Requested
Operational	12	\$217,867
Total	12	\$217,867

In addition, a total of \$302,306 has been requested for 10 capital projects. Administration has confirmed that \$7,467,758 is available in the public reserve to support these capital projects.

Grant Type	# of applicants	Requested
Capital	8	\$273,042
Emergency	2	\$29,264
Total	10	\$302,306

Total funding requested for both operational and capital funding equals \$454,223.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval of 11 of the 12 operational applications submitted, and of nine of the ten capital applications submitted, in accordance with Option #1.

Administration Resources

Amber Smith, Recreation, Parks & Community Support



BACKGROUND:

The Recreation Governance Committee (RGC) evaluates and approves grant applications based on Policy C-317, the 2020 Recreation Needs Assessment, the Parks and Open Space Master Plan, the Recreation and Parks Master Plan, and Administration's review. The Committee makes strategic decisions to prioritize recreation funding, looking at the needs of the entire County, including consideration of programs, services, and facilities that the County funds in neighbouring municipalities.

During the fall 2021 application intake, Rocky View County received 22 requests for both capital and operating funding totaling \$454,223. Administration's recommendation is based on the review of the application against the documents noted above. For Council's reference, Administration has provided a detailed application review (Attachment 'A'), a funding summary (Attachment 'B'), a compiled document of all grant applications (Attachment 'C'), and a three-year divisional funding summary, (Attachment 'D').

BUDGET IMPLICATIONS:

A total of \$231,934 of operational funding is available to be distributed to eligible non-profit organizations in 2021 through the Recreational Tax Levy. From a total of 12 operational funding applications received, 11 are being recommended for funding consideration.

A total of \$7,467,758 capital funding is available to be distributed to eligible non-profit organizations in 2022 through the Public Reserve. From a total of 10 capital funding applications received, nine (9) are being recommended for funding consideration.

OPTIONS:

Option #1	Motion #1	THAT the Recreation Governance Committee approve capital funding up to \$15,528, from the 2021 Public Reserve, to the Bragg Creek Community Association for phase 2 of the community garden program and replacement of three water tanks.
	Motion #2	THAT the Recreation Governance Committee approve operational funding up to \$1,766 from the 2021 Recreation Tax Levy to the Bragg Creek Tennis Club for replacement netting and a security camera.
	Motion #3	THAT the Recreation Governance Committee approve operational funding up to \$30,170.00, from the 2021 Recreation Tax Levy to the Swamp Donkey Musical Theater and direct the Theater to develop an operational and marketing plan that will identify all sources of funding to support their operational requirements.
	Motion #4	THAT the Recreation Governance Committee approve operational funding up to \$6,000 from the 2021 Recreation Tax Levy and \$15,000 in emergency funds from the Public Reserve for hall insulation repairs to the Jumping Pound Community Hall Society.
	Motion #5	THAT the Recreation Governance Committee refuse the capital funding request from the Webber Academy Foundation in the amount of \$100,000 for phase 1 of their ball diamonds as this project does not meet criteria in Policy C-317.



- Motion #6 THAT the Recreation Governance Committee approve capital funding up to \$6,775, from the Public Reserve to the Bearspaw Community Association for a security/fire system and AV equipment.
- Motion #7 THAT the Recreation Governance Committee approve operational funding up to \$8,113, from the 2021 Recreation Tax Levy to the Bearspaw Historical Society.
- Motion #8 THAT the Recreation Governance Committee approve capital funding up to \$19,747, from the Public Reserve to the Bearspaw Lions Club to assist with widening and paving municipal reserve and they work under the guidance of the County's Asset Management team to ensure all requirements are met.
- Motion #9 THAT the Recreation Governance Committee refuse the operational funding request from the Glenbow Ranch Park Foundation in the amount of \$36,106, as this project does not meet requirements of Policy C-317.
- Motion #10 THAT the Recreation Governance Committee approve operational funding up to \$10,000 from the 2021 Recreation Tax Levy to the Dartique Community Association.
- Motion #11 THAT the Recreation Governance Committee approve capital funding up to \$8,373, from the Public Reserve, for kitchen and electrical upgrades to the Golden Rod Community Association.
- Motion #12 THAT the Recreation Governance Committee approve operational funding up to \$15,210, from the 2021 Recreation Tax Levy to the Madden Curling Club.
- Motion #13 THAT the Recreation Governance Committee approve operational funding up to \$19,802, from the 2021 Recreation Tax Levy to the Balzac Community Hall Society.
- Motion #14 THAT the Recreation Governance Committee approve operational funding up to \$3,000, from the 2021 Recreation Tax Levy to the Meadow Lark Trail Society.
- Motion #15 THAT the Recreation Governance Committee approve operational funding up to \$8,500, from the 2021 Recreation Tax Levy to the Keoma Community Society.
- Motion #16 THAT the Recreation Governance Committee approve operational funding up to \$9,050, from the 2021 Recreation Tax Levy to the Rocky Mountain Symphony Society and requests that the Society develop an operational plan that will explore opportunities to reduce their operational grant funding needs with the County.



- Motion #17 THAT the Recreation Governance Committee approve capital funding up to \$9,000, from the Public Reserve to purchase a tractor for the Eastgate Saddle Club.
- Motion #18 THAT the Recreation Governance Committee approve capital funding up to \$15,248 to replace the chiller and emergency funding up to \$14,264 to replace the ice compressor from the Public Reserve to the to the Bow Valley Community Club.
- Motion #19 THAT the Recreation Governance Committee approve capital funding up to \$2,500 for livestock gates, to from the Public Reserve, to match the Town of Cochrane's contributions to the Cochrane & District Agricultural Society and that the Society be required to sign a dissolution agreement with the County prior to any funds being released.
- Motion #20 THAT the Recreation Governance Committee approve operational funding up to \$4,200, from the 2021 Recreation Tax Levy, to the United Youth Outreach (The Inside).

Option #2 THAT alternate direction be provided.

Respectfully submitted,

Concurrence,

"Brock Beach"

"Kent Robinson"

Acting Executive Director
Community Development Services

Acting Chief Administrative Officer

as/

ATTACHMENTS:

Attachment 'A' – Detailed divisional application overview
Attachment 'B' – Fall 2021 Recreation funding summary
Attachment 'C' – Grant Applications
Attachment 'D' – Three-year funding outline

Detailed Divisional Application Reviews*Division 1***Bragg Creek Community Association (BCCA)**

Bragg Creek Community Centre supports the greater Bragg Creek area through programs, events, and services that build community capacity and sustainably for current and future generations. The facility and land are owned by the Association and provide public access.

90% of users (approximately 40,000 visits per year) are Rocky View County (RVC) residents.

Volunteering is a big part of the BCCA, as they have identified approximately 103 volunteer hours to be dedicated to the Community Garden project.

Application Review:

A capital request of \$15,258 is being asked, which is 50% of the total project cost equaling \$30,315. The first project is phase two of the Community Garden Project, which involves preparing the grounds for the raised beds and construction of a fence to define space to keep out the wildlife. The community gardens will be located on a portion of Rocky View County leased land and has been included in their License of Occupation. The second project is the replacement of three water tanks, one for the main facility, and two supplying the Skate Shack out-building. These water tanks were identified in the BCCA's 2020 lifecycle report and are now scheduled for upgrade.

The application review identifies the BCCA has matching funding and meets all the requirements of Policy C-317.

Recommendation:

Administration recommends approval of \$15,258 in capital funds.

Bragg Creek Tennis Club (BCTC)

The BCTC is responsible for the operation and maintenance of the tennis courts on County municipal reserve, which is leased by the Bragg Creek Community Association. The BCTC has maintained the courts since 1992 and has provided an opportunity for everyone in the community to learn and play the game of tennis. As the courts are public, it can be difficult to assess the amount of usage; however, the BCTC estimates 200 users annually, with many being seniors and youth.

Application Review:

An operational request of \$1,766 is being asked to help cover the costs of new netting and the purchase and installation of one video camera, which will be tied into the Bragg Creek Community Center's existing system.

The anticipated operational costs for 2021 is \$33,188, with a forecasted revenue of \$26,686. The requested funds are 6% of their budgeted operational expenses for 2021.

As these two items do not exceed \$5,000, as per Policy C-317, they are considered operational expenses. This application meets all requirements of the Community Recreation Funding Policy, C-317.

Recommendation:

Administration recommends approval of up to \$1,766 in operational funds.

Swamp Donkey Musical Theatre Society (SDMTS)

SDMTS is a non-profit performing arts organization in Bragg Creek that provides theatrical education and performance opportunities to foster skill development and build community. Over 1,100 people visited the theatre in 2021, 98% of those being Rocky View County residents. Until recently, the SDMTS rented space out of the Bragg Creek Community Centre. They are now renting their own space within Bragg Creek, which is shown in their increased operational funding request.

Application Review:

An operational request of \$30,170 is being requested to help offset the costs of insurance, utilities, and rent at their new location. The anticipated operational cost for 2021 is \$66,962, with a forecasted revenue of \$60,575, with approximately half of the revenue being from ticket sales and the remainder being the requested grant from the County. The requested funds are 45% of their budgeted expenses for 2021, which are 48% higher than previous years when they were located in the Bragg Creek Community Centre.

Recommendation:

Administration recommends approval of \$30,170 in operational funds and recommends that the Society develop an operational and marketing plan that will identify all sources of funding to support their operational funding increase and their decision to relocate to a more expensive location.

*Division 2***Jumping Pound Community Hall Society (JPCHS)**

The JPCHS is a registered not-for-profit Society that operates the 1926 historical Jumping Pound Community Hall that is located on County land. The JPCHS provides a historical community resource facility that builds upon the rural tradition of community connection, support, and agricultural/ranching values. The hall has historically been a central gathering place for the local community of approximately 500 County residents and to the general public.

Similar to past years, the JPCHS has been able to subsidize the expenses with rental income, fundraising, grants, and community membership fees. One of their primary corporate funding sources, Jumping Pound Shell Gas Plant, has recently changed ownership and, as a result, the association is unsure if they will continue to receive funding from this previously generous partner.

The JPCHS has been hit hard with Covid-19 and are therefore unable to complete the restoration of the hall, due to loss of revenues. The community has come together with many generous donations that will assist with completing the much-needed renovations. Once the renovated hall is fully operational, and Covid-19 restrictions are relaxed, the Society anticipates an increase in rental revenue moving forward.

Application review:

An operational request of \$6,000 is being asked, which is 41% of their projected revenue for 2021. The funds would be used to maintain and operate the hall for another year. Due to Covid-19 restrictions, the JPCHS has been unable to subsidize the expenses with rental income, fundraising, and have not been able to increase their memberships.

An emergency request has also been received for \$15,000 to help fund the replacement of insulation in the hall. When the siding on the building was removed, it was discovered that there was no insulation in the walls. Without insulation, the hall would be unusable. Due to Covid-19, lack of revenue, and the need to restore the hall, the JPCHS is not able to provide 50% of funding, as per policy C-317. The JPCHS has been reaching out to their community for charitable donations, in hopes they can fundraise to keep the restoration project on track and welcome members and rentals back in 2022. On November 2, 2021, Administration suggested the JPCHS go ahead with the insulation

repairs, as the urgent request would not be before the Recreation Governance Committee until December, as the siding was already removed, and the weather was changing.

Recommendation:

Administration recommends approval of up to \$6,000 in operational funds and \$15,000 in emergent capital funds.

Webber Academy

Webber Academy's mandate is to be a high quality, non-denominational, co-educational, university preparatory, accredited private school. They look to prepare students to thrive in university & beyond and accomplish this by creating an environment for high expectations of achievement, behavior, and service. The Webber Academy Athletic Park, which is located on approximately 530 private acres in the community of Springbank, will give the Academy the opportunity to expand on all of their private programming, as well as new recreational and athletic opportunities to their students and the community. At their currently location, in southwest Calgary, 11% student enrollment are students from Rocky View County.

Application Review:

A capital request of \$100,000 is being asked to help fund a project which totals up to \$1,076,155.

This funding is to support the converting of a baseball field within the Webber Academy Athletic park into a fully artificial playing surface. Aside from Fort McMurray, the Webber Academy Athletic Park will be the only other artificial turfed baseball field in Alberta, which can extend the playing season two to three months.

Webber Academy is located on private property and is in the early stages of their campus development. The Academy has identified a multi-year, multi-phased project scope, including an indoor field house and eventually a new school. Webber Academy has indicated that the ball diamonds will be open to the general public, but restrictions could be imposed on accessibility once the school is built on the site.

In accessing this application, Administration researched historical funding decisions for other private schools that included recreational components, such as Edge School in Springbank. Edge school was founded in 1999 as a single building and now has expanded to a multi- purpose indoor and outdoor recreational site. The main focus for Edge School is to support student athletic needs but does allow outside rentals when it does not impact school events. Edge school is self-funded through revenue from tuition, endowment funds, and private donations. To date, the County has not funded private school recreational amenities.

Administration also assessed the application based on amenities in the region, vetted through the County's 2020 Recreation Needs Assessment, Recreation Master Plan, Facility Development Criteria and Parks and Open Space Master Plan and usage of the diamonds located at Springbank Park For All Seasons. As this type of amenity has not been identified in the County's Recreation, Parks Master Plan and the diamonds at the Springbank Park For All Seasons are not fully utilized, Administration is not supporting this funding request and there is no indication of need for additional baseball diamonds in the region.

As per the County's Community Recreation Funding Policy C-317, organizations are ineligible for funding if they are private and not fully accessible to the public. As Webber Academy is a private school and privately owned land, Administration has determined that this application does not meet the County's funding criteria. Should RGC recommend funding, then Webber Academy will be required to sign a Dissolution Agreement which provides the County with assurance that any funding will be reimbursed should the site be sold, no longer accessible to the public and/or has a change in use.

Recommendation:

Administration is recommending refusal of the Webber Academy funding application.

*Division 3***Bearspaw Community Association (BCA)**

The BCA operates and maintains the Bearspaw Lifestyle Centre (BLC), including a gymnasium, banquet hall, dance studio, meeting rooms, outdoor fields, and outdoor rink for use by an estimated 6,000 County residents and 1,250 non-residents. The facility sits on a municipal reserve parcel and has an existing license of occupation agreement with the County.

Application Review:

A capital request of \$72,126 is being asked to help fund three projects with a project total of \$144,252.

The request for funding to complete the security system and the purchase of AV equipment, totaling \$13,550, meet the County's funding policy criteria. However, the third project is for an outdoor site improvement for a future playing field in the amount of \$130,702. The \$130,702 is for the first phase of a multi-phased project that is estimated, when completed, to cost \$750,000 to \$1 million. The outdoor expansion was recently presented to Administration for consideration. Administration, although acknowledging the potential visionary enhancement, has identified a number of issues that need to be addressed prior to RGC providing funding.

As per the Recreation, Parks Master Plan (RPMP), all facility development is vetted through structured criteria. The criteria identifies measurements to support the validity of any potential expansion. Administration, after a thorough review, has identified that this project has not met the criteria in its current form. The association has not provided a business plan for this project, which is one of the foundational requirements for new or expansion of an existing amenity. Annually, the BLC requests over \$100K to support their operational needs. In 2021, the operational funding provided to this facility was just over \$130K. New amenities or structures can sometimes bring additional operational funding needs, so one primary component of a business plan would be to identify additional operational funding for maintenance and other expenses. Another component of the business plan is to identify community need. There are two available fields adjacent to the centre: one operated by the centre and one adjacent to the school. Both these fields appear to be under utilized and enhancing those spaces may be a more affordable option for the area.

Administration did meet with the BCA. Administration provided direction on presenting a more fulsome application and recommended that they delay their funding request to 2022 in order to present their vision to RGC and prepare a detailed business plan. However, the BCA declined and requested their application be put forward as presented.

Recommendation:

Based on Policy C-317, Administration recommends approval of funding in the amount of \$6,775 to complete the security system and purchase the AV equipment.

As the BCA has not had the opportunity to clearly define the full scope of the outdoor site improvement project, including community need, timelines for phasing, funding sources, or operational needs for this additional amenity, Administration has determined that this funding request is premature and further work is required prior to RGC considering funding of the first phase of this project.

Bearspaw Historical Society (BHS)

The BHS has restored the 1920 one-room Bearspaw School and the original 1940 teacherage, and has constructed a replica horse barn on a municipal reserve owned by the County. The Society maintains these buildings and makes them available to the community for a nominal rental fee. The Society also provides school tours and educational opportunities on the history in the area. They estimate that 65% of all visitors are County residents.

Application Review:

An operational request of \$8,113 is being asked to help cover the utilities, phone, internet, insurance, fire detection system monitoring fees and overall maintenance. The anticipated operational costs for 2021 are \$20,682, with a forecasted revenue of \$9,819. The requested funds are 39% of their budgeted expenses for 2021. This application meets all funding policy requirements.

Recommendation:

Administration recommends approval of \$8,113 in operational funds.

Bearspaw Lions Club (BLC)

The BLC has been part of the Bearspaw community since 1953. Their land is owned by the Lions Club and is an active site with a seasonal farmers' market and year-round rentals of the hall. The BLC has been an active member of the community and supports many community and international organizations and initiatives, through its philanthropic donation program, providing over \$30,000 in donations in 2021.

Application Review:

A Capital request of \$50,000 is being asked to help cover the costs of repaving the area upon which the Farmers Market is held, as well as to widen and pave the land that is a municipal reserve and for which the Lions Club has an existing occupancy agreement with the County.

Within the County's recreation funding policy, service clubs are considered discretionary and require a more fulsome review and approval by RGC. As well, honorariums and donations are eligible expenses and cannot be included as an actual expense. Administration recognizes the good work the Lions Club does for the community and is recommending funding but has considered the donations component of \$30,253 in their review and reduced their request by that amount.

Recommendation:

Administration recommends approval of \$19,747 in capital funds.

Glenbow Ranch Park Foundation (GRPF)

The GRPF is a not-for-profit organization, made up of volunteers and staff that are dedicated to the protection and preservation of Glenbow Ranch Provincial Park (GRPP). Established in 2007, their vision is to make Glenbow Ranch Provincial Park one of the most inspiring, accessible, and healthy protected parks in North America. Their educational programming brings grassland, Indigenous, pond, and archaeological programming to nearly 5,000 children each year. In partnership with Alberta Parks, the Foundation relies solely on grants and donations, both federally, provincially and municipally. The Government of Alberta provides their office space, and the Alberta Conservation Association, Cochrane Foundation, and Calgary Foundation are some of their primary funders. Approximately 8% of users are County residents, which does not include student visitors from schools within the County.

Application Review:

An operational request of \$36,106 is being asked to support operational needs, which includes maintenance, development, and delivery of programs, insurance, e-commerce, website support, and software updates.

The anticipated operational costs for 2021 are \$259,022 with a forecasted revenue of \$267,911, which results in a surplus of \$8,890. The requested funds are 14% of their budgeted expenses for 2021. As the Foundation's financial statements do not reflect a financial need for additional operational funding, this application does not meet the County's recreational funding Policy C-317.

Recommendation:

Administration recommends refusal as it does not meet policy C-317 requirements.

*Division 4***Dartique Community Association (DCA)**

The Dartique Community Hall is a longstanding community facility that supports the immediate area through private event bookings and various community events throughout the year. The majority of users are County residents, with some also coming from the town of Cochrane.

Application Review:

An operational request of \$10,000 being asked to help cover the utilities, phone, internet, insurance, and lawn equipment. The anticipated operational costs for 2021 is \$14,596, with a forecasted revenue of \$12,830. The requested funds are 69% of their budgeted expenses for 2021. The DCA has received donations, which are to be used for maintenance and repairs on the hall. This application meets all funding requirements of the County's funding Policy C-317.

Recommendation:

Administration recommends approval of \$10,000 in operational funds.

Golden Rod Community Association (GRCA)

The Golden Rod hall was built in 1927 and is owned and operated by the Golden Rod Community Association. The GRCA is run by volunteers and is funded on monies earned through community functions and rentals of the hall. The hall is 2,600 square feet, and it serves a wide variety of groups: farmers, acreage owner, and city dwellers, which includes approximately 5,300 County residents.

Application review:

A capital request of \$8,373 is being asked to help fund two projects totaling \$16,745. The projects are renovations to the kitchen and some electrical upgrades in the main hall.

The application review identifies the GRCA has matching funding and meets all the requirements of Policy C-317.

Recommendation:

Administration recommends approval of \$8,373 in capital funds.

Madden Curling Club (MCC)

The MCC provides a seasonal curling rink in Madden and has been an anchor of the small community for many years. Of the 100 club members, 80 are County residents. The facility and lands are owned by the Madden and District Agricultural Society and from this an operating agreement is in place between the two. In previous years, MCC would pay 50% of the utilities for the facility when the curling plant was up and running; however, moving forward, they are being asked to pay 75% of utilities as they are the main user and due to added costs as a result of Covid-19.

Application Review:

An operational request of \$15,210 is being asked to help pay the full operational expenses from the club's regular curling season. The plant did not open in 2021 due to Covid-19, and as a result, there is no revenue to offset the operational expenses. In previous years, the Madden Curling Club has received revenue from casinos and memberships; however, due to Covid-19, they did not receive a casino spot this year. The MCC is anticipating a stronger revenue year in 2022 and anticipates a stronger membership drive as well. This application meets all funding requirements as outlined in Policy C-317.

Recommendation:

Administration recommends approval of \$15,210 in operational funds.

*Division 5***Balzac Community Hall Association (BCHA)**

The BCHA has been serving the residents in the communities of Balzac and Airdrie for over 90 years. The hall opened in 1929 and has been home to various events throughout the years. An estimated 7,000 (46%) County residents make use of the hall. BCHA gives back to the community by having low rental fees for community groups.

Application Review:

An operational request of \$19,802 is being asked to support operational needs, which includes insurance, utilities, grass cutting, snow removal, and general maintenance of the hall and grounds.

The anticipated operational costs for 2021 are \$43,175 with a forecasted revenue of \$43,173, which includes their current funding request. The requested funds are 45% of their budgeted expenses for 2021. This application meets all requirements of funding policy C-317.

Recommendation:

Administration recommends approval of \$19,802 in operational funds.

Meadowlark Trail Society (MTS)

The MTS was formed by members from the communities of Beiseker and Irricana as well as rural community members, with a shared goal of developing a community transportation link between the two close communities. The Society's mission is to build and maintain a portion of the Trans-Canada Trail known as the Meadowlark Trail, in an effort to provide a safe, affordable, and accessible recreational asset within Beiseker, Irricana, and Rocky View County. The Society's funding model is requesting that each municipality contribute to the portion of the trail that lays within their boundaries. MTS also receives annual funding from the Trans-Canada Trail Clean-up grant. The trail is a pre-existing CPR rail bed that runs between Beiseker and Irricana, including a portion on Rocky View County land, which services approximately 2,700 users. Meadowlark Trail Society's goal is to attract

outside users to explore future fundraising opportunities to assist with operating expenses. Until the trail is fully operational, they are facing the challenge of raising sufficient amount of operational funds.

Application Review:

An operational request of \$3,000 is being asked to support operational needs, which includes insurance, and maintenance of the trail. The anticipated operational costs for 2021 is \$5,730, with a forecasted revenue of \$3,000. The requested funds are 52% of their budgeted expenses for 2021. This application meets all requirements of the County's funding policy C-317.

Recommendation:

Administration recommends approval of \$3,000 in operational funds.

Keoma Community Society (KCS)

The KCS maintains two ball parks, the community playground and the community hall for the people of Keoma and area. During a normal year the Society and its amenities services approximately 81% Rocky View County residents. The primary goal of the Society is to provide a safe environment for their users.

Application Review:

An operational request of \$8,500 is being asked to help support the operational and maintenance costs associated with the hall. The anticipated operational costs for 2021 is \$16,185 with a forecasted revenue of \$11,151, which is lower than normal due to Covid-19. The requested funds are 53% of their budgeted expenses for 2021. This application meets all funding requirements as outlined in Policy C-317.

Recommendation:

Administration recommends approval of up to \$8,500 in operational funds.

Rocky Mountain Symphony Society (RMSS)

The RMSS has recently relocated to the County, which is known as the Polaris Centre for the Performing Arts. The society provides performances of orchestral music in and around the Calgary region, including tour productions that travel to rural and small towns in Alberta. Approximately 7% of ticket sales are Rocky View County residents; however, the Society is expecting this number to grow since their recent relocation to their new facility within the County. The Rocky Mountain Symphony receives annual operational funding through the Alberta Foundation for the Arts, which varies from year to year.

Application Review:

Rocky Mountain Symphony's original ask of the County was over \$70,000, which would have left them with a surplus within their operation budget. Administration has been working with the Society and encouraged them to amend their funding request to better reflect their operational needs. The Rocky Mountain Symphony Society is amending their operational request to \$9,050. The anticipated operational costs for 2021 is \$110,050 with a forecasted revenue of \$101,000. The requested funds are 8% of their budgeted expenses for 2021.

Administration advised the Society that RGC could consider this funding grant as seed money to help them get established within the County and to give the Society time to reach out to other municipalities for potential financial support. 93% of their ticket sales are from residents who reside outside the County. Since they are new to the County, Administration invited the Society to present to

the Recreation Governance Committee, and they have kindly accepted. With the modification to the Society's application, it now meets all requirements of the County's funding policy C-317.

Recommendation:

Administration recommends approval of \$9,050 in operational funds and requests the Society to develop an operational plan that will explore opportunities to reduce their operational grant funding needs with the County.

Division 6

Eastgate Saddle Club (ESC)

ESC maintains and operates on a municipal reserve located just southeast of Chestermere, in which they have an operation and maintenance agreement with the County for use of these lands. The organization is fully volunteer operated. The group organizes gymkhanas, trail rides, horse shows, clinics, and other social events. Due to Covid-19, the Eastgate Saddle Club has had little success with hosting events and acquiring new memberships. Within the past year, they have had only approximately 60 County residents use their facilities.

Application review:

A capital request of \$9,000 is being asked to help fund the \$18,245 capital project. The requested funding would be used to purchase a tractor, which is needed to keep the grounds and arena in prime condition for equine events. This application meets all funding requirements as outlined in the Policy C-317.

Recommendation:

Administration recommends approval of \$9,000 in capital funds.

Bow Valley Community Club (BVCC) – Indus Curling

BVCC provides a facility for seniors, curlers, hockey players, community events, and other rentals such as clinics, seminars, meetings and social gatherings. They provide curling leagues and Learn to Curl programs for all ages. BVCC supports rural and hamlet populations in the immediate area and the greater Rocky View County area, resulting in 65% of users being County residents. The organization holds a License of Occupation agreement with the County for use of these Municipal Reserve lands.

Application review:

The BVCC has two requests: one is for emergency funding for the replacement of their compressor, and the second is to support the new compressor with a new chiller. As is common with emergency funding requests, the work could not wait until the Committee met to review the request, so Administration authorized the work to commence so the facility could open for their fall season.

The emergency funding for the replacement of their compressor is \$28,537, with BVCC providing 50% of the cost. The compressor feeds the chiller in making and maintaining the curling ice. Without the compressor, the chiller cannot run; therefore, operations will cease, and fall and winter bookings would be cancelled. As is permitted under Policy C-317, Administration suggested the BCAA go ahead with the purchase of a new compressor, as the urgent request would not be before the Recreation Governance Committee until December and did not want them to jeopardize their season by not having ice prepared.

The BVCC has also made a capital funding request for a chiller replacement. As is common, once a key mechanical component is replaced, another component needs to be replaced. Although not an

emergency, it made financial sense to replace both components around the same time. Therefore, the BVCC is asking for \$15,248, which is 50% of the total chiller replacement cost of \$30,495. The new chiller is more efficient and should result in some energy saving costs.

Both the emergency and capital funding requests meet all requirements identified in Policy C-317.

Recommendation:

Administration recommends approval of emergency funding and capital funding to replace the ice compressor and chiller in the amount of \$29,512 in capital funding.

Adjacent Municipalities

Cochrane & District Agricultural Society (CDAS)

The CDAS provides facilities and programs that reflect regional heritage while bridging Town and County for a stronger community. Over 68,000 people per year (during non-pandemic times) attend the facility as active participants, competitors, and/or spectators, of which approximately 70% are County residents. Each year the CDAS operates various programs and events over their 130 acres. The facility is used for numerous horse clubs and shows, as well as other activities such as Cochrane Fall Fair, BCX, Cross Country Running, RCMP dog training to name a few. Some of these events are run by CDAS, while others are organized by external groups who rent the space. The Cochrane Ag Society lands were originally owned by the County; however, in September 2019, Rocky View County Council generously sold the land to the Ag Society for \$1 with a provision that it remains green space and recreational land for a period of 20 years.

Application review:

A capital request of \$3,038 is being asked to help fund two projects that total up to \$12,295, which includes livestock panels for the indoor arena and a new fuel tank.

As per the County's funding Policy C-317, any facility that resides in another municipality is only entitled to up to 25% of the total project costs, pending matching funding from the municipality in which it is located. The CDAS is located in the town of Cochrane; therefore, Administration is recommending \$2,500 of the project cost as CDAS has confirmed funding of \$2,500 from the Town of Cochrane for this project. As well, as per County process, we will require the CDAS to sign a dissolution agreement to ensure any capital funding from the County is reimbursed if the lands are sold or have a change in use.

Recommendation:

Administration recommends approval of capital funding of \$2,500 to match the Town of Cochrane's contributions, and that the Cochrane & District Agricultural Society be required to sign a dissolution agreement with the County prior to the County providing funding.

United Youth Outreach (The Inside)

The Inside, which is run out of Cochrane, has a philosophy that every youth in Canada's skateboarding community will have the opportunity to know their inherent value and realize their potential to make a positive impact in the world. They work towards this vision by providing weekly drop-in programming, youth mentorship groups, skateboard day and overnight camps, annual events, and international volunteering opportunities. The Inside believe that skateboarding can be utilized as an amazing vehicle to build lasting positive mentoring relationships, and as a catalyst for great outcomes in the lives of Canadian youth. United Outreach program functions as a grassroots

charitable program, supported in majority by individual donors, monthly donors, and local businesses, such as Cochrane and Calgary Foundations. Approximately 35 (19%) youth that use the skating boarding programs reside in Rocky View County, 95 (52%) from Cochrane, and 50 (29%) from Canmore, Airdrie, and Calgary. The United Youth Outreach had an 11% increase in registration.

Application Review:

An operational request of \$4,200 is being asked to support insurance for all weekly programs, annual camps, as well as office expenses related to program delivery.

The anticipated operational costs for 2021 is \$80,549 with a forecasted revenue of \$70,000. The requested funds are 5% of their budgeted expenses for 2021. This application meets all funding requirements as identified in the County's funding Policy C-317.

Recommendation:

Administration recommends approval of \$4,200 in operational funds.

FALL 2021 Recreation Divisional Funding Summary							
Division	Applicant	Operational Requested	Recommendation	Capital	Recommendation	Emergency	Recommendation
1	Bragg Creek Community Association			\$15,258	\$15,258		
1	Bragg Creek Tennis Club	\$ 1,766	\$ 1,766				
1	Swamp Donkey Musical Theatre	\$ 30,170	\$ 30,170				
2	Jumping Pound Hall Society	\$ 6,000	\$ 6,000			\$15,000	\$15,000
2	Webber Academy			\$100,000	\$0		
3	Bearspaw Community Association			\$72,126	\$6,775		
3	Bearspaw Historical Society	\$ 8,113	\$ 8,113				
3	Bearspaw Lions Club			\$50,000	\$19,747		
3	Glenbow Ranch Park Foundation	\$ 36,106	\$ -				
4	Dartique Community Association	\$ 10,000	\$ 10,000				
4	Golden Rod Community Association			\$8,373	\$8,373		
4	Madden Curling Club	\$ 15,210	\$ 15,210				
5	Balzac Community Hall Association	\$ 19,802	\$ 19,802				
5	Meadowlark Trail	\$ 3,000	\$ 3,000				
5	Keoma Community Society	\$ 8,500	\$ 8,500				
5	Rocky Mountain Sympony	\$ 75,000	\$ 9,050				
6	Eastgate Saddle Club			\$9,000	\$9,000		
6	Bow Valley Community Club			\$15,248	\$15,248	\$14,264	\$14,264
Cochrane	Cochrane & District Agricultural Society			\$3,038	\$2,500		
Cochrane	United Youth Outreach (The Inside)	\$ 4,200	\$ 4,200				
Late Submission							
Cochrane	Cochrane Track & Field		\$ -	\$600,000	\$0		
	Total Divisional Requested \$	\$217,867	\$ 115,811	\$873,042	\$61,643	\$29,264	\$29,264

**Capital Assistance Grant – Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization InformationOrganization Name: Bragg Creek Community Association

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: Box 39, Bragg Creek AB _____

Postal Code: T0L 0K0 _____
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Christine Pollard _____

Telephone: [REDACTED] _____ [REDACTED] _____

Email: [REDACTED] _____

Alternate Contact:

Name: Alannah turner _____

Telephone: (W) _____ [REDACTED] _____

Email: [REDACTED] _____

FacilityName of Facility: Bragg Creek Community CentreLegal Description / Address: 23 White Ave., Bragg Creek AB T0L 0K0 – Block R3, Plan 7721 JKRegistered Holder of Land Title: Rocky View County**Amount Requested (No GST is to be included in this amount):** \$15,257.44 _____

Please provide a brief description of your organization (e.g. mission and mandate):

Mission – The BCCA and the Bragg Creek community Centre support the greater Bragg Creek area through programs, events, and services that build community responsibly and sustainably for current and future generations.

Vision – Our community is connected and engaged through our welcoming and vibrant community centre.



Please describe in detail the work to be carried out and the need for this project:
(Please attach a separate piece of paper if you need additional space)

Community Garden

The Bragg Creek Community Centre will construct a permanent community garden on a portion of Rocky View County leased land (Block R3, Plan 7721 JK), per the amendment to LOC Agreement 3008.

The project will consist of:

- a) Leveling and preparing site for placement of raised garden beds, water totes etc.
- b) Relocating raised garden beds, water totes, etc., from temporary space to the permanent site.
- c) Construction of an 8-foot tall, chain link perimeter fence with 2 openings, to define the space and to keep out wildlife that would eat and/or damage crops.
- d) Final site adjustments to place beds, water totes, garden shed etc., in permanent spots. Prepared beds and site for winter.

In 2021 a temporary garden was constructed in the Centre's outdoor rink space. While the rink space was a suitable temporary solution being already fenced, having to move and store the garden beds and equipment year over year is not sustainable. A permanent fenced space is required to move the project forward and make it available to the community year over year.

Water Tanks Replacement

The project will consist of:

- a) Replacement of 1 central water tank for the main facility
- b) Replacement of 2 water tanks supplying the Skate Shack out building

BCCA has recently completed a lifecycle report in 2020 and a concurrent asset management system/process has been developed to identify facility asset maintenance and repair requirements and timelines in 2021. The hot water tanks have a 20-year expectancy, and we are reaching the end of the lifecycle. While they currently function, as the lifecycle ends, risk of failure increases.

Estimated project start date: Garden fencing - April 2022, Water tanks replacement - January 2022
Estimated project completion date: Garden fencing - April 2022, Water tanks replacement - January 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: 589 (non-pandemic year) _____
- Rocky View County non-residents: 100 (non-pandemic year) _____
- Growth of your membership in the last year (%): 5.8% _____



Please describe the methodology used to quantify this number:

Measured Jan - Dec 2020 against Jan – date 2021 memberships purchased.

Describe how the project will benefit your community and the County:

Community Garden

The initial year of this project brought together a dedicated group of community members to participate in gardening activities, skill sharing and volunteer work bees. It was also the site of community workshops and gatherings for the greater community. In the gardens new permanent home these activities will continue and grow as the project gains momentum.

Community gardens provide significant physical and mental-health benefits for all ages, abilities, cultures, and socio-economic groups. Community gardens also provide opportunities for improved use of leisure time, greater community involvement, decreased stress and promote a healthy lifestyle.

During these pandemic times, outdoor activities are preferable as they tend to be lower risk and community gardens were deemed an easily adaptable activity by the province in 2020.

This project will add beautification and purpose to the County's leased lands that formerly stood empty and under utilized and will be open to welcome all county residents and visitors.

Water Tanks Replacement

Replacing the facilities aging water tanks will create energy efficiencies and cost savings. These savings can be put back into community programming and events.

Is this project located in a neighbouring municipality? ☐ Yes ☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

If your organization is successful in obtaining County funding, how will you recognize this contribution?

Permanent signage at entrance to garden
Garden grand opening announcement
Logo displayed on all program related advertising
Logo displayed on front page of website
Social media post acknowledging the project funding

**Project Budget**

(A sample budget is found on the last page of this application form)

I. REVENUE

Requested Grant Amount	\$15,257.44	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$13,712.44	Financial statements must support this number.
Donated In Kind*	\$1,545	103 volunteer hours dedicated to Community Garden, Phase 2 project management and general labour.
Other Grant Funding*	\$	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$30,514.88	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Garden fencing	1. \$14,394.17	Phoenix Fencing	X	<input type="checkbox"/>
	2. \$15,720.00	Harder & Sons	X	<input type="checkbox"/>
	3. \$13,274.88	The Fence Store	X	X
B. Water tanks replacement	1. \$17,240.00	Moose Mountain Mechanical	X	X
	2. \$17,800.00	Cougar Technical Services	X	<input type="checkbox"/>
	3. \$18,654.00	Apco	<input type="checkbox"/>	<input type="checkbox"/>
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$30,514.88			

TOTAL PROJECT COSTS in Table II MUST equal TOTAL REVENUE in Table I.



Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

These funds are to offset the operating costs not covered by grants and revenue currently generated for the centre.

We have had operating losses for the past few years and anticipate the same for the current fiscal year.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

Community Garden

We would continue to put asks out to the Community to attempt to fundraise and ask for donations. It may mean that we will be unable to plant the garden for the 2022 year.

Water Tanks Replacement

We will continue to apply for additional capital grants and other types of fundraising initiatives to replace the water tanks as they are nearing the end of their lifecycle as an ongoing part of the maintenance and capital improvements for the facility. Our challenge is in meeting the operational deficits of the Centre and the increasing capital expenses for repair.

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☐ Yes ☒ No

If yes, please explain.

Mandatory Attachments

- X Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- X Audited financial statements – these should support the cash contribution noted in your Project Budget.
- X Current year operating budget.
- X List of organization's Officers and Directors.
- X In Kind Details:
 - o Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - o Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Bragg Creek Community Association certify that this application is complete and accurate.

(organization name)

Name: _____

Name: Christine Pollard _____

Title: _____

Title: Program and Event Manager _____

Date: _____

Date: October 1, 2021 _____

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

Statement of Operations
For the Year Ended June 30, 2021

	2021	2020
RECEIPTS		
Grants (Note 8)	\$ 184,438	\$ 53,660
Hall and Equipment Rentals and Leases	84,693	87,311
Programs	58,807	2,330
Ladies Auxiliary Fundraising	51,685	21,993
Donations	10,126	4,486
Interest	5,848	744
Memberships	5,755	3,215
Fundraising Events	4,536	18,661
Raffles	1,042	366
Casino Contributions	4,407	2,444
	<u>411,337</u>	<u>195,210</u>
DISBURSEMENTS		
Wages and Benefits	118,861	105,431
Repairs and Maintenance	51,618	83,474
Utilities	34,615	39,365
Programming	34,021	1,616
Ladies Auxiliary Fundraising Expenses	21,285	12,696
Administrative	25,968	28,667
Computer Expenses	12,544	5,461
Property Taxes	12,489	12,755
Insurance	7,388	7,223
Fundraising Events	4,098	6,001
Uncollectible GST	3,659	3,909
Advertising and Promotion	1,835	871
Rental	887	2,242
Casino Expense	4,407	2,445
	<u>333,675</u>	<u>312,156</u>
OPERATING DEFICIENCY BEFORE AMORTIZATION & OTHER EXPENSE	<u>77,662</u>	<u>(116,946)</u>
Gain on disposal of property and equipment	-	400
Amortized Capital Contributions	25,401	30,115
Amortization	(81,917)	(147,992)
Canada Emergency Wage Subsidy	24,588	9,582
Canada Emergency Business Account Forgiveness	20,000	-
Canada Emergency Rent Subsidy	5,541	-
	<u>(6,387)</u>	<u>(107,895)</u>
SURPLUS (DEFICIT)	<u>\$ 71,275</u>	<u>\$ (224,841)</u>

Statement of Cash Flows
Year Ended June 30, 2021

	2021	2020
OPERATING ACTIVITIES		
Excess (deficiency) of receipts	\$ 71,275	\$ (224,841)
Items not affecting cash:		
Amortization of property and equipment	81,917	147,992
Gain on disposal of property and equipment	-	(400)
	<u>153,192</u>	<u>(77,249)</u>
Changes in non-cash working capital:		
Accounts receivable	14,905	(25,352)
Inventory	1,276	(285)
Accounts payable	1,281	(12,086)
Deferred contributions	(25,402)	(30,114)
Deferred revenue	34,137	49,549
Prepaid expenses	(69)	368
Goods and services tax payable	-	245
	<u>26,128</u>	<u>(17,675)</u>
Cash flow from operating activities	<u>179,320</u>	<u>(94,924)</u>
INVESTING ACTIVITIES		
Purchase of property and equipment	(13,050)	(5,792)
Proceeds on disposal of property and equipment	-	400
Cash flow used by investing activities	<u>(13,050)</u>	<u>(5,392)</u>
FINANCING ACTIVITIES		
Long term debt (Note 6)	20,000	40,000
CEBA Forgiveness	(20,000)	-
Cash flow from financing activities	<u>-</u>	<u>40,000</u>
INCREASE (DECREASE) IN CASH FLOW	<u>166,270</u>	<u>(60,316)</u>
Cash - beginning of year	<u>206,274</u>	<u>266,590</u>
CASH - END OF YEAR	<u>372,544</u>	<u>206,274</u>
CASH CONSISTS OF:		
Unrestricted Cash (Note 3)	\$ 337,762	\$ 167,085
Restricted Cash (Note 4)	34,782	39,189
	<u>\$ 372,544</u>	<u>\$ 206,274</u>



Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: **BRAGG CREEK & DISTRICT TENNIS CLUB**

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: PO Box 1271 BRAGG CREEK, AB

Postal Code: T0L 0K0

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: CANDACE PERKO

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: MARK BOWDEN

Telephone: [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: BRAGG CREEK & DISTRICT TENNIS CLUB

Legal Description / Address: MR LAND - 23 WHITE AVE BRAGG CREEK, AB T0L 0K0

Registered Holder of Land Title: ROCKY VIEW COUNTY

Total Amount of Funding Requested*: \$1765.05

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☐ Yes ☒ No

If yes, please explain:

Please provide a brief description of your organization (e.g. mission and mandate):

The Bragg Creek Tennis Club (BCTC) is responsible for the existence of the tennis courts on the Rocky View County municipal reserve land (Bragg Creek Community Centre as leaseholder). The BCTC has meticulously maintained the courts independently since 1992 and, as a consequence, has provided an opportunity for everyone in the community to learn and play the game of tennis.

Please describe what these funds will be used for. *(Please attach a separate piece of paper if you need additional space):*

Our tennis facility is a constant target for vandalism. Due to the hidden location of this facility tucked well in behind the centre and surrounded by trees, it has always been a prime location for those "up to no good". We spend a great deal of time & money every year in paint & repair supplies to scrub the clubhouse, table, and courts from consistent graffiti. Repairing our clubhouse roof & tennis fence - the fence is used as a ladder to access the roof and the kids "hang-out" there. The tennis courts themselves always having rocks, sticks, and smashed glass bottles strewn about, the nets are bounced-on (which stretches them out) and cut apart. Even while we were in the middle of the resurfacing project this summer, our clubhouse was broken into. This required us to go purchase new locks & chains on a rush but worse, our contractor was not able to keep his supplies safe & secure on our site which required him having to pack everything up every day, this is not easy stuff to move around! It is just a constant frustration for us and we have always dealt with these issues & expenses within our club.

These funds will be used to:

- purchase & install 1 video camera that will be directed from the Bragg Creek Community Centre accessory building with a direct view to the tennis courts. The BCCA has agreed to provide us room for 1 camera within their existing system. (I would have included this on a recent capital application if I would have known at the time the availability of the camera within the BCCA system, and the issues have been accelerating these past two years necessitating video surveillance of this area.)
- replace our 2 nets that are needed to maintain this facility. We have replaced the nets many times over the years as they are a repeatedly damaged by non-tennis activities on the facility.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: As these are public tennis courts, it is impossible to say exactly how many but we would venture a guess of around 200. Many of whom are senior citizens and youth.
- Rocky View County non-residents: 25-50: many players love the drive out from Calgary to enjoy a game; and several players reside in Priddis & Hwy 762. Many of whom are senior citizens as well.
- Growth of your membership in the last year (%): 30%, with the new courts we have many new members besides the public.

Please describe the methodology used to quantify this number:



As the courts have been always been public, it is difficult to fully quantify. It is a guess based on my experience as the Chairperson since 2008. For example, besides families and players having a game, we are hosting the Grade 3 & 4's from Banded Peak School on Sept 29th for a fun morning of tennis. We do this every year.

Describe how the project will benefit your community and the County:

We just completed a ~\$33K full resurfacing project in the summer of 2021, thanks to RVC's matching capital grant to assist us in making this happen! We as a club also logged 265 man hours providing all the labour needed for this project. Now, we need to do everything we can to reduce the incidents of vandalism and protect these courts. Keeping these courts in tip-top shape for our community is our biggest priority.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We are always very grateful to RVC for your contributions and we always acknowledge it in our signage around the club and communications.

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an "at-a-glance" document to assess how your organization's budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: \$12,489.09 (\$11,862.50 is spoken-for as our cash contribution on project #2019-68-C)

EXPENSES	2020 Budget \$	2019 \$	2018 \$
Salaries, wages and benefits			
Operating and Maintenance Expenses (lifecycle costs)	\$ 33,060.00	\$ 1,050.00	\$ 0.00
Program Materials	\$ 0.00	\$ 231.58	\$ 101.50
Office supplies (new locks & chain)	\$ 100.00	\$ 0.00	\$ 0.00
Utility costs (gas, electrical, phone, internet)			
Insurance			
Other			
Bank Charges	\$ 27.90	\$ 27.90	\$ 24.90
TOTAL EXPENSES	\$ 33,187.90	\$ 1,309.48	\$ 126.40



REVENUE	2020 Budget \$	2019 \$	2018 \$
Memberships*	\$ 545.00	\$ 605.00	\$ 555.00
Grants - Rocky View County Capital Project	\$ 15,837.50	\$ 665.00	\$ 0.00
Donations	\$ 10,300.00	\$ 231.58	\$ 0.00
Other			
Bank Interest on Savings	\$ 3.00	\$ 1.91	\$ 2.46
TOTAL REVENUE	\$ 26,685.50	\$ 1,503.49	\$ 557.46

*** 2020 membership revenue is lower even though our membership base has increased; this is due to us not having any tournaments due to COVID-19. This is membership fee only, not additional tourney entrance fees that normally makes up this same revenue line.**

SUPPORTING DOCUMENTS

The following documents MUST be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form MUST be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of BRAGG CREEK & DISTRICT TENNIS CLUB certify that this application is complete and accurate.

(organization name)



ROCKY VIEW COUNTY

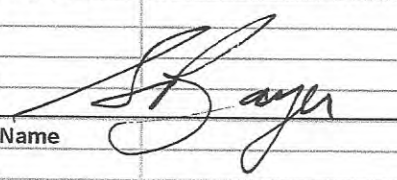
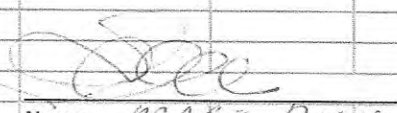
A handwritten signature in blue ink, appearing to read 'Candace Perko'.

SIGNED:

CANDACE PERKOName: CANDACE PERKOName: MARK BOWDENTitle: CHAIRPERSONTitle: VICE-PRESIDENTDate: 28 SEPT 2021Date: 28 SEPT 2021

- ❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

BRAGG CREEK & DISTRICT TENNIS CLUB			
FINANCIAL STATEMENT			
For the Year ENDING 11-30-2020			
ASSETS			
Cash - Bank Account Operating	\$	1,017.92	
Cash - Bank Account Capital	\$	668.99	
Cash - Petty	\$	198.00	
Nets & Court Equipment	\$	-	
Accounts Receivable	\$	-	
Clubhouse & Backboard	\$	247.96	
Tennis Supplies	\$	323.66	
TOTAL ASSETS			\$ 2,456.54
LIABILITIES			
Accounts Payable	\$	-	
TOTAL LIABILITIES			\$ -
INCOME			
Memberships & Tournament Fees	\$	605.00	
Grant Funding & Donations	\$	896.58	
Inventory Sales	\$	-	
Bank Interest	\$	1.91	
TOTAL INCOME			\$ 1,503.49
TOTAL DISBURSEMENTS			
Court Maintenance/Repairs	\$	1,050.00	
Accounts Payable Payment	\$	-	
Workbee/Tournament Costs	\$	231.58	
Website & Advertising	\$	-	
Staff Costs (Tennis Pro)	\$	-	
Bank Costs	\$	27.90	
TOTAL DISBURSEMENTS			\$ 1,309.48
This financial statement has been reviewed & approved by:			
 Name _____		 Name <u>MARK BOWEN</u>	
<u>Secretary, Treasurer</u> Position _____		<u>V. P.</u> Position _____	
<u>2 March 2021</u> Date _____		<u>MARCH 3, 2021</u> Date _____	



ROCKY VIEW COUNTY

Community Facilities, Programs and Services

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: **Swamp Donkey Musical Theatre Society**

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: PO Box 1226, Bragg Creek, Alberta

Postal Code: T0L 0K0

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Trisha Gizen

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Gordon Baux

Telephone: [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Swamp Donkey Theatre

Legal Description / Address: 16 White Avenue, Bragg Creek, Alberta T0L 0K0

Registered Holder of Land Title: Bragg Creek Income Property Inc.

Total Amount of Funding Requested*: ~~\$37,200~~ \$30,010.00

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



ROCKY VIEW COUNTY

Is your facility/program receiving any financial assistance from other agencies?

☐ Yes ☒ No

If yes, please explain:

Please provide a brief description of your organization (e.g. mission and mandate):

Mission:

Swamp Donkey Musical Theatre Society is a non-profit performing arts organization in Bragg Creek that provides theatrical education and performance opportunities to foster skill development and build community.

Vision:

Arts are foundational and valued in Bragg Creek: the epicentre of performing arts excellence.

Please describe what these funds will be used for.

Funds will be used to help offset costs of insurance, utilities, and rent at the theatre space.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

Rocky View County residents: 1026

Rocky View County non-residents: 114

Growth of your membership in the last year (%): 600%

Please describe the methodology used to quantify this number:

We included program participants, cast members (volunteers), crew (volunteers), and audience members in quantifying the numbers set out above. We used our membership lists to determine the percentage in growth in the last year.

Describe how the project will benefit your community and the County:

The project will benefit the community of Bragg Creek and Rocky View County by providing a space for musical theatre performance and educational opportunities that enable individuals of all ages and abilities to learn musical theatre skills such as acting, voice, dance, design, construction, and theatre tech. It will increase the community's understanding of and appreciation for musical theatre by providing musical theatre performances in a public space and inviting the audience to become a partner in a shared experience. Finally, it will provide a space where musical theatre can be used



ROCKY VIEW COUNTY

as a tool to teach life skills such as self-expression, cooperation, social interaction, collaboration, and self-esteem.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We would recognize the County's funding on our website, in social media posts, and in programs for our performances.

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an "at-a-glance" document to assess how your organization's budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: **\$25,575.43**

Our FY is August 1 to July 31. Revised sheet to say 2021-22FY Budget, 2020-21 FY and 2019-20 FY

EXPENSES	2021-22 FY Budget \$	2020-21 FY \$	2019-20 FY \$
Salaries, Wages and Benefits	13,300	7,375.00	8,006.47
Operating and Maintenance Expenses (lifecycle costs)	29,875	0 (all virtual)	4,948.75
Program Materials	14,500	1,981.45	11,673.92
Office Supplies	502	394.99	343.06
Utility Costs (gas, electrical, phone, internet)	5,500	0	0
Insurance	1,825	1,448.00	1,502.00
Other	1,460	839.34	5,839.34
TOTAL EXPENSES	66,962	12,038.78	32,313.54

REVENUE	2021-22 FY Budget \$	2020-21 FY \$	2019-20 FY \$
Memberships	0	0	0
Grants (please provide names and amounts)			
AFA CPAO Grant – applied, not approved yet	5,000		
RVC Community Enhancement Grant	7,500	9,273.75	3,091.25
Small and Medium Enterprise Relaunch Grant		7,500.00	7,500.00
FCAA			
Donations	800	0	146.41
Other	54,575	11,779.85	17,938.38
TOTAL REVENUE	60,575	28,553.60	28,676.04

60,575

SUPPORTING DOCUMENTS



ROCKY VIEW COUNTY

AFA CPAO Grant	5,000		
RVC Community Enhancement Grant	7,500		
FCAA		7,500	7,500
TOTAL REVENUE	68,975 60,575	28,676.04	46,029.66

SUPPORTING DOCUMENTS

The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Swamp Donkey Musical Theatre Society
(organization name) certify that this application is complete and accurate.

Name: [Signature]

Name: Gordon Baux

Title: Trish Gizer, President

Title: Gordon Baux - Treasurer

Date: September 25, 2021

Date: Sept 23, 2021

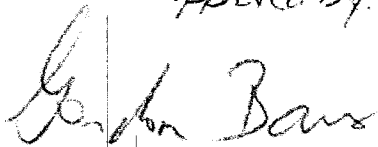
❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.


Swamp Donkey Musical Theatre Society

Profit and Loss
August 2020 - July 2021

	TOTAL
INCOME	
Course Registration	6,975.00
Fundraising Income	125.00
Grant Income	16,773.75
Production - Online Ticket Sales	4,560.00
Sales	119.65
Total Income	\$28,553.60
GROSS PROFIT	\$28,553.60
EXPENSES	
Advertising/Promotional	449.57
Cost of Labour	2,500.00
Dues and Subscriptions	196.50
Freight and Delivery	36.00
Insurance	1,448.00
Office expenses	212.04
Office/General Administrative Expenses	182.95
Production - Advertising/Marketing	365.71
Production - Cast/Crew	4,875.00
Production - Costumes	375.93
Production - Make Up	37.09
Production - Music	667.30
Production - Props/Sets	475.74
Production - Tech	53.68
Website	167.27
Total Expenses	\$12,038.78
PROFIT	\$16,514.82

Approved by:


Gordon Baux, Treasurer


Trisha Green, President

Swamp Donkey Musical Theatre Society

Balance Sheet Detail
As of July 31, 2021

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	AMOUNT	BALANCE
ASSETS									
	Chequing								
	Beginning								
	Balance								12,156.91
25/08/2020	Expense	106	Intact Insurance	Insurance		\$1,623.00	\$ -	\$ -	10,532.91
								1,623.00	
19/10/2020	Expense	107	Bragg Creek Chamber of Commerce	Dues and Subscriptions		\$136.50	\$ -	\$ -	10,396.41
19/10/2020	Expense	108	Melanie Baux	Cost of Labour			\$625.00	\$ -	9,771.41
19/10/2020	Deposit			-Split-		\$1,800.00	\$1,800.00	\$ -	11,571.41
22/10/2020	Expense	109	Calgary ACTS	Dues and Subscriptions			\$50.00	\$ -	11,521.41
16/11/2020	Expense	110	Trisha Gizen	-Split-			\$36.92	\$ -	11,484.49
14/12/2020	Expense	112	Melanie Baux	-Split-		\$1,259.68	\$ -	\$ -	10,224.81
								1,259.68	
14/12/2020	Deposit			-Split-		\$850.00	\$850.00	\$ -	11,074.81
14/12/2020	Expense	111	Trisha Gizen	-Split-			\$151.21	\$ -	10,923.60
14/12/2020	Expense	113	Kelly Latos	Office/General Administrative Expenses			\$82.95	\$ -	10,840.65
18/01/2021	Deposit		Alberta Government	Grant Income		\$9,273.75	\$9,273.75	\$ -	20,114.40
22/02/2021	Expense	115	Melanie Baux	-Split-			\$798.47	\$ -	19,315.93
22/02/2021	Expense	116	Trisha Gizen	Advertising/Promotional			\$12.87	\$ -	19,303.06
22/02/2021	Expense	114	Trisha Gizen	-Split-			\$54.13	\$ -	19,248.93
24/03/2021	Expense	119	Trisha Gizen	Advertising/Promotional			\$12.79	\$ -	19,236.14
24/03/2021	Expense	117	Melanie Baux	-Split-			\$347.31	\$ -	18,888.83
24/03/2021	Expense	118	Bragg Creek Centre	Advertising/Promotional			\$200.00	\$ -	18,688.83
26/04/2021	Expense	120	Melanie Baux	-Split-		\$2,158.80	\$ -	\$ -	16,530.03
								2,158.80	
26/04/2021	Deposit			-Split-		\$3,970.00	\$3,970.00	\$ -	20,500.03
26/04/2021	Expense	121	Trisha Gizen	-Split-			\$290.35	\$ -	20,209.68
26/04/2021	Expense	122	Bragg Creek Centre	Production - Props/Sets			\$75.00	\$ -	20,134.68
30/04/2021	Deposit		Paypal	Sales		\$119.85	\$119.85	\$ -	20,254.53
16/05/2021	Expense	123	Melanie Baux	Production - Music			\$314.52	\$ -	19,940.01
16/05/2021	Deposit		Spring Registration	Course Registration		\$3,200.00	\$3,200.00	\$ -	23,140.01
13/06/2021	Expense	124	Melanie Baux	-Split-		\$1,077.54	\$ -	\$ -	22,062.47
								1,077.54	
13/06/2021	Expense	125	Trisha Gizen	-Split-			\$95.74	\$ -	21,966.73
27/06/2021	Deposit		Ticket sales	-Split-		\$175.00	\$175.00	\$ -	22,141.73
27/06/2021	Expense	126	Trisha Gizen	-Split-			\$263.86	\$ -	21,877.87
27/06/2021	Deposit		Ticket sales	-Split-		\$1,315.00	\$1,315.00	\$ -	23,192.87
27/06/2021	Expense	127	Melanie Baux	-Split-		\$2,547.14	\$ -	\$ -	20,645.73
								2,547.14	
27/06/2021	Deposit		Ticket sales	Production - Online Ticket Sales		\$525.00	\$525.00	\$ -	21,170.73
21/07/2021	Deposit		Rockyview Grant	Grant Income		\$7,500.00	\$7,500.00	\$ -	28,670.73
28/07/2021	Expense	130	Gordon Baux	Office expenses			\$42.00	\$ -	28,628.73
Total for Chequing								\$18,472.82	
TOTAL ASSETS								\$18,472.82	\$28,628.73
LIABILITIES AND EQUITY									
Equity									
Retained Earnings								\$10,840.65	\$10,840.65
Net Income								\$17,788.08	\$17,788.08
Total Equity								\$28,628.73	\$28,628.73
Total Liabilities and Equity								\$28,628.73	\$28,628.73

Note
From August 1, 2019 to July 30, 2020



Community Recreation Funding
Operational Assistance Grant

Community Facilities, Programs and Services

Rocky View County has operational grant funding available to non-profit community organizations operating a community amenity, offering programs and/or services. Grant funding must be used for facilities, programs and/or services which provides recreational or cultural functions that are open for the use and enjoyment of all County residents.

This grant may be used for general operational expenses such as:

- insurance costs
- utilities expenses
- maintenance expenses
- programming costs

Applications for the purchase of capital items, repair, enhancement of existing facilities, the purchase of new facilities, retroactive expenditures, employee wages, salaries, honoraria, fundraising activities, or consumables will not be considered under this program. Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.

Please refer to [Community Recreation Funding Policy 317](#) for further details.

Annual Application Deadlines

- **March 1, 4:30 p.m.**
- **October 1, 4:30 p.m.**

County staff will forward complete applications to the Recreation Governance Committee for consideration. **The Committee provides final approval of Operational Assistance Grant requests by June of each year.** Cheques are mailed by early July.

It is the responsibility of the applicants to submit a complete application with clear and sufficient information. **Incomplete or late applications will not proceed in the screening process.** It should be noted that the grant process is very competitive and applicants should submit the best application possible. Submission of an application does not guarantee the applicant will be awarded all or part of the grant requested and incomplete or unclear applications may be declined.

Submit completed applications to, or for further assistance contact:

Recreation, Parks, and Community Support

recreation@rockyview.ca

403-230-1401

Rocky View County, 262075 Rocky View Point, Rocky View County, AB T4A 0X2

**Operational Assistance Grant Application Form
Community Facilities, Programs and Services**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Jumping Pound Community Hall Society

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 44208 Township Road 250, Calgary, Alberta
Postal Code: T3Z 2P9
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Bev Copithorne
Telephone: (W) _____ (C)
Email:

Alternate Contact:

Name: Gwynn Butler
Telephone: (W) _____ (C)
Email:

Facility

Name of Facility: Jumping Pound Community Hall
Legal Description / Address: 44208 Township Rd 250, Calgary, AB, T3Z 2P9
Registered Holder of Land Title: Rocky View County

Total Amount of Funding Requested*: \$6,000 _____

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☒ Yes ☐ No

If yes, please explain:

We have received capital grants for renovations from MD Big Horn, Cochrane Foundation, AB Community Facility Enhancement Program, Shell Community Legacy Fund

Please provide a brief description of your organization (e.g. mission and mandate):

The Jumping Pound Community Hall Society (JPCHS) is a registered not for profit Society incorporated July 29, 2010 (Inc. # 5015506974). The historical 1926 hall is located in the SW corner of the County of Rocky View at 44208 Township Rd 250, Calgary AB, T3Z 2P9.

The Jumping Pound Community Hall Society provides an historical community resource facility that builds upon the rural tradition of community connection, support and agricultural/ranching values. The hall has historically been a central gathering place for the local community to enjoy celebrations and events. It is also used as a rental venue open to the general public for weddings and special events that desire the authentic western and rustic charm reminiscent of simpler times.

Vision: Promoting community connection and rural values.

Mission: The Society aims to provide a gathering place where rural residents and the general public can meet to enjoy social events and celebrations that build upon the rural tradition of strong and caring community connection.

Please describe what these funds will be used for. *(Please attach a separate piece of paper if you need additional space):*

Funds will be used to maintain and operate the hall, keeping the hall functional and useable during and after upcoming renovations. Due to ongoing COVID restrictions and renovation plans over the fall 2021 and early 2022, we are unable to secure rental income realistically until the spring of 2022. We have some bookings coming in for the 2022 summer months and trust that COVID will allow for more larger gatherings.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: typically up to 490 pre COVID
- Rocky View County non-residents: 600 pre-COVID
- Growth of your membership in the last year (%): 0

Please describe the methodology used to quantify this number:

The past two years have not been a good indicator of expected number of users, but we anticipate that pre-COVID participation will be restored especially with a much improved hall. When the hall is not being used for community local gatherings and events, it is rented for weddings, 4-H club and other special events and meetings.

Describe how the project will benefit your community and the County:

The hall holds a special historical anchor to the community of Jumping Pound and a place to gather. We have noticed during COVID that the community is feeling the loss of a gathering place to



connect with one another. This is critical to maintain rural identity and cohesion and especially in reclaiming the importance of “community” to the next generation. The hall brings an old-fashioned value to an ever changing world. Pancake breakfasts, BBQ’s, children fairs, potluck suppers, adult card nights, and Christmas celebrations contribute to a valuable legacy.

If your organization is successful in obtaining County funding, how will you recognize this contribution? The County is recognized through our social media platforms (Facebook), during AGM’s and through community newsletters.

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an “at-a-glance” document to assess how your organization’s budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: 84,000 *This balance reflects approx. \$82,000 of Capital funds for our renovation project.

EXPENSES	2021 Budget \$	2020 \$	2019 \$
Salaries, wages and benefits	800	150	1,800
Operating and Maintenance Expenses (lifecycle costs)	1,800	1,625	2,017
Cleaning and supplies	600	55	1,200
Utilities	5,000	3,316	8,000
Insurance	1,200	1,074	1,050
Snow removal and grass	700		700
Advertising	100		250
Events	1,200		3,000
Renovations	1,820	5,122	
Event insurance and bank fees	200	90	350
Water	700	420	1,200
TOTAL EXPENSES	13,120	11,852	19,567

REVENUE	2021 Budget \$	2020 \$	2019 \$
Memberships	1,120	1,120	2,500
RVC operational grant	6,000	4,300	12,300
Donations/fundraising	4,000	420	3,320
Shell donation			5,000
Rentals	2,000	1,200	3,250
other			1,000
TOTAL REVENUE	13,120	7,040	27,370



SUPPORTING DOCUMENTS

The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Jumping Pound Community Hall Society certify that this application is complete and accurate.
(organization name)

Name: Bev Copithorne _____ Name: Gwyn Butler _____

Title: Director, Grants and Fundraising _____ Title: Secretary _____

Date: September 27, 2021 _____ Date: September 27, 2021 _____

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

**Capital Assistance Grant – Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization InformationOrganization Name: Jumping Pound Community Hall Society -

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 44208 Township Road 252, Calgary, AB. _____

Postal Code: T3Z 2P9 _____

*(All correspondence and cheques will be mailed to this address)***Primary Contact:**

Name: Bev Copithorne _____

Telephone: (W) _____ (C) _____

Email: _____

Alternate Contact:

Name: Dawson Northcott _____

Telephone: (W) _____ (C) _____

Email: _____

FacilityName of Facility: Jumping Pound Community Hall _____Legal Description / Address: Same as above _____Registered Holder of Land Title: Rocky View County _____**Amount Requested (No GST is to be included in this amount): \$15,000** _____

Please provide a brief description of your organization (e.g. mission and mandate):

The Jumping Pound Community Hall Society (JPCHS) is a registered not for profit Society incorporated July 29, 2010 (Inc. # 5015506974). The historical 1926 hall is located in the SW corner of the County of Rocky View at 44208 Township Rd 250, Calgary AB, T3Z 2P9.

The Jumping Pound Community Hall Society provides an historical community resource facility that builds



upon the rural tradition of community connection, support and agricultural/ranching values. The hall has historically been a central gathering place for the local community to enjoy celebrations and events. It is also used as a rental venue open to the general public for weddings and special events that desire the authentic western and rustic charm reminiscent of simpler times.

Vision: Promoting community connection and rural values.

Mission: The Society aims to provide a gathering place where rural residents and the general public can meet to enjoy social events and celebrations that build upon the rural tradition of strong and caring community connection.

Please describe in detail the work to be carried out and the need for this project:
(Please attach a separate piece of paper if you need additional space)

*** THIS IS AN EMERGENCY FUNDING REQUEST**

Only one quote has been provided by the contractor who discovered the issue while undertaking work on a different project on site. The request is for funding to insulate the North and South walls of the main structure. While the quote only includes the N and S wall, we also anticipate that the West and East end will need insulation at a later date, hence the difference in price between the amount quoted by our contractor and our requested amount

While conducting job prep on site our contractor discovered areas of the building that have not been insulated over the lifecycle of the facility. Insulation was not included in the initial budget/project quote for this phase of our reno because the initial sites tested for quoting purposes had been appropriately insulated. This has been uncovered as we remove siding for our electrical and siding replacement. This makes the facility unusable until the insulation has been completed.

Estimated project start date: As soon as possible, Mid Nov. Estimated project completion date: Early 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: typically, up to 490 pre COVID
- Rocky View County non-residents: 600 pre-COVID
- Growth of your membership in the last year (%): 0*
* With various shutdowns due to Covid over the last 18 months and our desire to complete renos our membership has not increased _____

Please describe the methodology used to quantify this number:

The past two years have not been a good indicator of expected number of users, but we anticipate that pre-COVID participation will be restored especially with a much-improved hall. When the hall is not being used for community local gatherings and events, it is rented for weddings, 4-H club and other special events and meetings.

Describe how the project will benefit your community and the County:

Insulating the facility properly will ensure continued use in a financially sustainable manner. Comfort of uses is front of mind due to the age of our building. Improving the insulation will also help reduce operating costs over time as it will result in decreased heating costs.

Our community has worked hard to secure \$125,000 for our large renovation and our members have really stepped up by donating a total of \$14,000 for this project. The missing insulation is a



large hurdle we did not anticipate needing.

The hall holds a special historical anchor to the community of Jumping Pound and a place to gather. We have noticed during COVID that the community is feeling the loss of a gathering place to connect with one another. This has become critical to maintain rural identity and cohesion and especially in reclaiming the importance of "community" to the next generation. The hall brings an old-fashioned value to an ever-changing world. Pancake breakfasts, BBQ's, children fairs, potluck suppers, adult card nights, and Christmas celebrations contribute to a valuable legacy.

Is this project located in a neighbouring municipality? ☐ Yes ☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

If your organization is successful in obtaining County funding, how will you recognize this contribution?

The County will be recognized in our community newsletter, on Facebook and in our project report to all contributors and community members



Project Budget

(A sample budget is found on the last page of this application form)

I. REVENUE

Requested Grant Amount	\$ 15,000	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*		Financial statements must support this number.
Donated In Kind*	\$	
Other Grant Funding*	\$	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$ 15,000	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Supply and install of new Rockwool R22 Insulation	1. \$11,606	Svemy Construction	X	X
	2. \$3,394		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
B. New OSB 3/4" sheeting				
C. New rigid 1" insulation where it is removed				
B.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>



TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$15,000	
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TOTAL PROJECT COSTS in Table II **MUST** equal **TOTAL REVENUE** in Table I.



Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

We do not operate with a surplus

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

Project will be completed by contractor hired to complete siding and electrical work in tandem

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☐ Yes ☒ No

If yes, please explain.

Mandatory Attachments

- X Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- X Audited financial statements – these should support the cash contribution noted in your Project Budget.
- X Current year operating budget.
- X List of organization's Officers and Directors.
- X In Kind Details:
 - o Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - o Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Jumping Pound Community Hall Society certify that this application is complete and accurate.
(organization name)

Name: Bev Copithorne_____

Name: Dawson Notrthcott_____

Title: Director, Grants and Fundraising_____

Title: Board Chair_____

Date: Nov. 2, 2021_____

Date: Nov. 2, 2021_____

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.



Project Budget – EXAMPLE

I. REVENUE

Requested Grant Amount	\$20, 000	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$5, 000	Financial statements must support this number.
Donated In Kind*	\$600	40 volunteer hours dedicated to project management of this project.
Other Grant Funding*	\$14,400	The detailed list of other grant funding which has been applied for or approved for this project will back up this number.
Total Revenue	\$40, 000	GST excluded. As per Policy C-317, GST is non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (3 for each project component) in the following table. If you require additional please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Description	Quote Cost (A)	Source of Quote	Quote Attached	Quote used for Total Project Cost Calculation Below
A. Parking lot repair	1. \$13, 000	Bob's Lots	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2. \$15, 800	Paving By Us	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. \$19, 000	ABC Asphalt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B. Roof replacement	1. \$13, 000	Rough Roof	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2. \$16, 000	Top Tiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. \$20,000	Golden Rooves	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
C. Playground fencing	1. \$1, 000	Basic Fences	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	2. \$13, 000	Jo's Jobs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. \$16, 000	Post 'N Rail	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$40,000			

TOTAL PROJECT COSTS in Table II EQUALS TOTAL REVENUE in Table I.



Jumping Pound Community Hall Society
Financial Statements
December 2020 (unaudited)

Revenue

Event Revenue	-	
Rental Income	1,200.00	
Donations	420.00	
Grants	4,300.00	
Membership	1,120.00	
Total		7,040.00

Expenses

Utilities	3,315.82	
Phone	340.20	
Internet	426.00	
Cleaning	150.00	
Supplies	55.00	
Event Purchases	-	
Repair/Maintenance	858.73	
Bank Fees	90.00	
Contract	420.00	
Renovations	5,121.32	
Insurance	1,073.26	
Total		11,850.33

Excess/deficiency revenue over expenses for the year (4,810.33)

Net assets (General Fund)

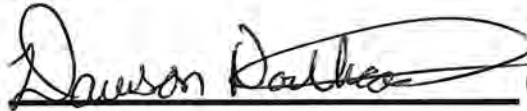
Chequing account	16,756.97
Savings account	3,869.42

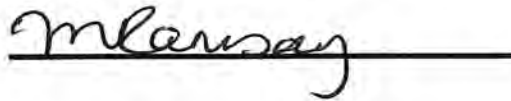
TOTAL 20,626.39

*Note: there is an outstanding amount of \$36,366.64 that is owing to Sverny for the roof that is to be paid by Rocky View County

Jumping Pound Community Hall Society
Financial Statements
December 2020 (unaudited)

On Behalf of the Board

 (President)

 (Treasurer)

Reviewed and presented at Annual General Meeting

Dated: February 18, 2021




**Capital Assistance Grant - Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Webber Academy Foundation

Incorporated under: D Alberta Societies Act
 D Alberta Agricultural Societies Act
 X Part 9 of the Companies Act

Mailing Address: 1515 93 Street SW. Calgary, AB

Postal Code: T3H 4A8

{All correspondence and cheques will be mailed to this address}

Primary Contact:

Name: Neil Webber

Telephone: [REDACTED] (C) _

Email: [REDACTED]

Alternate Contact:

Name: Lorne Webber

Telephone: [REDACTED] (C) _

Email: [REDACTED]

Facility

Name of Facility: Webber Academy Athletic Park

Legal Description/ Address: 32070 Lower Springbank Rd

Registered Holder of Land Title: West Aspen Holdings

Amount Requested (No GST is to be included in this amount): \$100,000

Please provide a brief description of your organization (e.g. mission and mandate):

Our mandate is to be a high quality, nondenominational, coeducational, university preparatory, accredited private school. We look to prepare students to thrive in university & beyond, and accomplish this by creating an environment of high expectations of

achievement, behavior & service. We currently offer educational opportunities for 960 students in Junior Kindergarten through Grade 12. This project will give us the opportunity to expand on all of our current programming as well as introduce new recreational & athletic opportunities to our students and the community.

Please describe in detail the work to be carried out and the need for this project:

{Please attach a separate piece of paper if you need additional space}

This project is converting a baseball field within the Webber Academy Athletic Park from dirt and grass to a fully artificial turf playing surface. The unpredictability of the weather in Alberta makes it a perfect location to have artificial turf rather than shale & grass, which is more maintenance and is completely at the mercy of the elements. Youth athletes from Alberta are consistently at a disadvantage due to the shortened season our weather causes, so being able to lengthen that season as much as possible can only help create more opportunities for the athletes.

The artificial turf also allows the field to be used by any age group due to the consistent playing surface throughout the field. With a lack of well maintained baseball fields throughout the area, the artificial turf gives the field the not only the versatility to be utilized by any age group, but also extends the season which it can be used for.

Estimated project start date: August 2020 Estimated project completion date: Spring 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- **Rocky View County residents:** 2,000
- **Rocky View County non-residents:** 18,000
- **Growth of your membership in the last year (%)**: Webber Academy School population grew about 10%, and our Wildcats Baseball program just launched, so it grew 100%

Please describe the methodology used to quantify this number:

These estimates come from our past experiences in similar facilities and number of participants registered in provincial baseball and soccer programs. With the facilities that will be available both indoors and outdoors, Webber Athletic Park will provide multi-sport recreational opportunities on a year-round basis to a wide range of community members. The amenities available in the Athletic Park & Field House will see participation in a number of ways including the following:

- Baseball training
- Provincial, National & International Baseball tournaments
- Camps & Clinics for youth athletes & coaches
- Soccer training
- Soccer tournaments
- Strength & conditioning classes in the weight room
- Community rental opportunities for large events in the banquet room & bar
- Robotics tournaments & classes

We have already been contacted by multiple youth sport organizations regarding their interest in booking space once the facility is open and we look forward to working with these groups to ensure as many community members are able to utilize the space as possible.

Describe how the project will benefit your community and the County:

Aside from Fort McMurray, these will be the only fully turfed baseball fields in all of Alberta, which will be a huge draw & benefit to the county & all young athletes from the area. With the unpredictability of the weather we face every year, having full artificial turf baseball fields will allow us to make these fields available earlier in the spring, and then then make them more playable during less than ideal conditions. We estimate that by having the artificial turf on this field it will extend the playing season by 2-3 months, and then also eliminate most, if not all weather related cancellations during that season. Due to these items, adding turf to the second field at the Athletic Park will not only benefit the athletes who get to utilize the fields, but it also makes the facility a huge attraction throughout the province & country, which benefits the entire county and those who reside here.

Is this project located in a neighbouring municipality? ☐ Yes ☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We have been very aggressive with our promotions & advertising throughout this project. If we are successful in obtaining the County funding, we would look to recognize the County for its generosity and assistance for the project throughout multiple social media and website promotions.

Project Budget

***Please find additional budgets attached**

.. REVENUE

Requested Grant Amount	\$100,000	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$976,155	Financial statements must support this number.
Donated In Kind*	\$	
Other Grant Funding*	\$	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$1,076,155	GST excluded. As per Policy G-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Artificial Field Turf on 1 baseball field	1. \$1,076,155	Field Turf	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	2. \$1,172,795	GTR Turf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
B.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$1,076,155			

Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

If there is a surplus, Webber Academy would continue to do more of those things listed in our school mandate. We would look to expand, enhance, and continue to grow wherever we can in order to offer more opportunities for members of the community.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

If we do not get the funding we will continue on with the project, although certain amenities and features may not be viable during initial construction. Our goal is to complete the entire project by the spring of 2022, but without additional funding we will be limited to our own resources which would cause delays in certain areas.

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☒ Yes ☐ No

If yes, please explain

We have also applied for Capital funding from the Community Facilities Enhancement Program through the Provincial Government. Please note however, the CFEP grant application, which was made for \$1,000,000 was applied for with respects for the entire Athletic Park project, which is a \$22,000,000 project. This application is for a specific baseball field within the athletic park and therefor, any funding received from the other grant application will be allocated towards other projects within the athletic park separate from this field itself.

Mandatory Attachments

- ☐ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates,
- ☐ Audited financial statements - these should support the cash contribution noted in your Project Budget.
- ☐ Current year operating budget.
- ☐ List of organization's Officers and Directors.
- ☐ In Kind Details:
 - o Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - o Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form MUST be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Webber Academy Foundation certify that this application is complete and accurate.

WEBBER ACADEMY

Name: Dr. Neil Webber

Title: President & Head of School

Date: L'ed U
Se1/...Jo , Zoo 1

Name: Lorne Webber _____ t &

Title: Chairman & Head of (ancemen

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PLEASE NOTE: If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

Webber Academy Foundation
Statement of Financial Position
August 31, 2020

	2020	2019
Assets		
Current assets		
Cash	\$ 27,014,525	\$ 5,560,771
Investments (note 3)	-	20,000,000
Accounts receivable (note 4)	276,050	859,521
Inventory (note 5)	17,012	9,967
Prepaid expenses and deposits	<u>227,513</u>	<u>265,935</u>
Total current assets	27,535,100	26,696,194
Investments (note 3)	10,000	10,000
Tangible capital assets (note 6)	<u>1,692,902</u>	<u>1,776,354</u>
Total assets	<u>\$ 29,238,002</u>	<u>\$ 28,482,548</u>
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities	\$ 1,559,598	\$ 1,045,432
Deferred revenue	13,626,862	14,359,323
Due to West Aspen Holdings Ltd. (note 7)	2,854,821	2,448,584
Current portion of student enrollment bonds (note 9)	<u>347,832</u>	<u>347,093</u>
Total current liabilities	18,389,113	18,200,432
Deferred contributions related to tangible capital assets (note 8)	44,473	52,970
Student enrollment bonds (note 9)	<u>3,919,962</u>	<u>3,733,837</u>
Total liabilities	<u>22,353,548</u>	<u>21,987,239</u>
Net Assets		
Invested in tangible capital assets	1,648,429	1,723,384
Unrestricted	<u>5,236,025</u>	<u>4,771,925</u>
Net assets	<u>6,884,454</u>	<u>6,495,309</u>
Total liabilities and net assets	<u>\$ 29,238,002</u>	<u>\$ 28,482,548</u>

Contingencies and commitments (notes 10 and 16)
COVID-19 (note 17)

See accompanying notes

Approved by the Board,

_____, Director

_____, Director

Webber Academy Foundation
Statement of Operations
Year Ended August 31, 2020

	2020	2019
Revenue		
Instructional fees	\$ 16,741,285	\$ 16,402,504
Government funding	4,849,405	4,796,390
Cafeteria (note 14)	410,893	599,433
Interest	406,771	514,951
Bus transportation	191,175	237,315
Aftercare fees	46,509	52,962
Unrestricted contributions	42,037	57,380
Registration fees	28,400	28,057
Sublease	20,053	38,090
Student travel recovery, net (note 13)	(5,600)	1,574
Miscellaneous	(465)	7,111
Amortization of deferred contributions related to tangible capital assets (note 8)	<u>9,497</u>	<u>11,498</u>
Total revenue	<u>22,739,960</u>	<u>22,747,265</u>
Expenses		
Wages and benefits (note 14)	13,203,183	13,195,347
Rent (note 11)	3,343,740	3,343,740
Professional fees (note 11)	368,412	218,005
Maintenance (note 14)	359,958	309,413
Bus transportation	318,449	474,509
Utilities	251,046	314,421
Advertising	226,961	291,261
School supplies	216,514	225,392
Cafeteria supplies (notes 5 and 14)	215,099	286,178
School functions	108,938	105,457
Program activity fees	61,406	99,445
Photocopier	47,697	57,745
Insurance	40,692	47,237
Memberships and dues	40,136	32,688
Computer supplies	36,092	37,341
Telecommunications	32,560	34,713
Excursions	28,431	43,434
Office	16,993	18,999
Bank charges and interest	2,545	3,096
Professional development	1,685	-
Amortization of tangible capital assets (notes 6 and 14)	<u>457,414</u>	<u>474,932</u>
Total expenses	<u>19,377,951</u>	<u>19,613,353</u>
Excess of revenue over expenses before the following	3,362,009	3,133,912
Student enrollment bonds value adjustment (note 9)	(72,864)	(117,203)
Donation to West Aspen Holdings Ltd. (note 11)	<u>(2,900,000)</u>	<u>(2,500,000)</u>
Excess of revenue over expenses	<u>\$ 389,145</u>	<u>\$ 516,709</u>

See accompanying notes

Webber Academy Foundation
Statement of Cash Flows
Year Ended August 31, 2020

	2020	2019
Cash provided by (used in):		
Operating activities		
Excess of revenue over expenses	\$ 389,145	\$ 516,709
Add (deduct) items not affecting cash		
Amortization of tangible capital assets	457,414	474,932
Amortization of deferred contributions related to tangible capital assets	(9,497)	(11,498)
Student enrollment bonds value adjustment	<u>72,864</u>	<u>117,203</u>
Cash provided by (used in) operating activities before changes in non-cash working capital	909,926	1,097,346
Changes in non-cash working capital (note 15)	<u>396,553</u>	<u>(542,008)</u>
Cash provided by operating activities	<u>1,306,479</u>	<u>555,338</u>
Financing activities		
Repayment of student enrollment bonds	(815,500)	(769,060)
Proceeds of student enrollment bonds	929,500	901,560
Advances from West Aspen Holdings Ltd.	2,923,043	2,502,366
Repayments to West Aspen Holdings Ltd.	<u>(2,516,806)</u>	<u>(53,782)</u>
Cash provided by financing activities	<u>520,237</u>	<u>2,581,084</u>
Investing activities		
Acquisition of investments	(10,000)	(23,000,000)
Proceeds on redemption of investments	20,010,000	21,000,000
Acquisition of tangible capital assets	(373,962)	(401,296)
Deferred contributions received	<u>1,000</u>	<u>1,300</u>
Cash provided by (used in) investing activities	<u>19,627,038</u>	<u>(2,399,996)</u>
Cash inflow	21,453,754	736,426
Cash, beginning of year	<u>5,560,771</u>	<u>4,824,345</u>
Cash, end of year	<u>\$ 27,014,525</u>	<u>\$ 5,560,771</u>

See accompanying notes



May 12, 2021

Honourable Leela Aheer
Minister of Culture, Multiculturalism, and Status
of Women
227 Legislature Building
10800 97th Avenue
Edmonton, AB
T5K 2B6

I am pleased to provide this letter of recommendation to support Webber Academy Athletic Park's application for a Community Facility Enhancement grant.

This facility located in the Springbank (Division 2) area of Rocky View will add tremendous value to the Springbank area, Rocky View County and is a major regional contribution to recreation, tourism and ultimately education.

As the local area Councillor I was so pleased that Rocky View Council unanimously supported this project. I personally support this project and look forward to the addition of these world class baseball diamonds; field house and soccer pitch, and welcome Webber Academy to our area. I hope that your department will also grant them support through this funding program.

Sincerely,
Rocky View County

A handwritten signature in blue ink, appearing to read 'Kim McKylor', with a long horizontal stroke extending to the right.

Kim McKylor
Deputy Reeve

ALBERTA
LEGISLATIVE ASSEMBLY**Miranda Rosin, MLA****Banff-Kananaskis**

May 5, 2021

Honourable Leela Aheer

Minister of Culture, Multiculturalism, and Status of Women

227 Legislature Building

10800 97 Avenue

Edmonton AB, T5K 2B6

Greetings Minister Aheer,

I wish to express my enthusiastic support for the Webber Academy Athletic Park's application to the Community Facility Enhancement Program. The construction of a baseball diamond, athletic park and sports bar just West of Calgary and backing onto the Rocky Mountains will serve as a tremendous addition to the Springbank community. Not only will this project give hundreds of young Springbank athletes the opportunity to play and practice at a world class facility close to home, but I understand there is already interest from the Western Major Baseball League to establish a Springbank WMBL team if the facility is constructed - which would be great for our local economy and community.

I am thrilled to support this project, and hope that the project will find the same support from within your Department. We would all be happy to welcome you to Springbank for a baseball game once we are able!

All the best,

A handwritten signature in blue ink, appearing to read 'Miranda Rosin'.

Miranda Rosin, MLA

Beautiful Banff-Kananaskis

**BASEBALL ALBERTA**11759 Groat Road, Edmonton, Alberta T5M 3K6
Email: admin@baseballalberta.comPhone (780) 427-8943 Fax (780) 427-9032
Web Site: baseballalberta.com

To Whom it may Concern,

On behalf of Baseball Alberta, I would like to express our unanimous and overwhelming support of the Webber Academy Athletic Park. While we have seen the number of youth baseball participants grow in Calgary and its surrounding communities throughout the years, there continues to be a lack of well-maintained baseball fields available for them to use. Seeing a group like Webber Academy step up for the community like they are with this project is a huge boost for youth sports in the province, and the benefits will be felt by so many over the next several years!

Baseball Alberta looks forward to working with Webber Academy once the fields and indoor training facility are completed, and can see the Webber Academy Athletic Park as being a feature location for several teams and organizations to be able to utilize in the future.

If you have any questions, please do not hesitate to contact me.

Sheen Bromley
Technical Director
Baseball Alberta
780-427-9008
sheenbromley@baseballalberta.com



Suite 103, Bob Niven Training Centre
Canada Olympic Park
Bldg. 140, 88 Olympic Road SW
Calgary, Alberta, T3B 5R5
www.albertabaseball.org

April 26, 2021

To Whom it May Concern

Alberta Amateur Baseball Council fully supports the "Webber Academy Athletic Park" baseball park initiative. The baseball numbers in Alberta, and especially the Calgary area, have enjoyed significant growth the last eight years. With increased baseball registrants, comes the need for more baseball facilities. The type of facility that Webber Academy has proposed would be of significant help, regarding the present shortage of Calgary area baseball diamonds/parks.

Webber Academy has distinguished itself as being a leader in the area of education, and always having the needs of its students as the top priority. I can say, with great confidence, any funds awarded Webber Academy will be spent wisely, and prudently.

Thanks for your attention regarding this matter.

Sincerely;

Ron VanKeulen
President, Alberta Amateur Baseball Council



May 25th 2021,

To Whom this may Concern,

On behalf of the Calgary Rangers Soccer Club, we would like to express our support of the Webber Academy Athletic Park.

Access to high quality indoor and outdoor soccer fields continues to be needed in the city and surrounding areas as more players are introduced to the beautiful game. With the World Cup being hosted in North America in 2026 and with Canada as a host nation, it is anticipated the growth of soccer will only increase of the next decade.

We appreciate the long-term vision and commitment of Webber Academy to our children's health and wellness and providing access to these sport facilities. The Calgary Rangers Soccer Club looks forward to working with Webber Academy and accessing the facility as part of our regular programming in the future.

Sincerely,

Ian Maddock
Chair
Calgary Rangers Soccer Club



ROCKY VIEW COUNTY

Capital Assistance Grant – Application Form Community Facilities

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Bearspaw Community Association

Incorporated under:

- ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 253220 Bearspaw Road, Calgary, AB

Postal Code: T3L 2P5

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Siroun Heal

Telephone: [REDACTED] (C) [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Chris Sharkey

Telephone: (W) [REDACTED] (C) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Bearspaw Lifestyle Centre

Legal Description / Address: 253220 Bearspaw Road, Calgary, AB, T3L 2P5

Registered Holder of Land Title: Rocky View County

Amount Requested (No GST is to be included in this amount): **\$72,126**

Please provide a brief description of your organization (e.g. mission and mandate):

We're a community association and facility which serves District 3 and 4 but our services extend to the greater Rocky view County north and west of those districts. To a lesser extent we serve Cochrane and the most northwestern neighbourhoods of Calgary. We provide recreation programming, rental spaces and community events for all ages from Preschool to Seniors.



ROCKY VIEW COUNTY

Please describe in detail the work to be carried out and the need for this project:
(Please attach a separate piece of paper if you need additional space)

1- Outdoor Site Improvement Project

The BCA is undertaking work to make more efficient use of the outside areas of Lot 2MR, Block 6, Plan 1413483 of the Land Use S-PUB which comprises of 14.93 acres located in the NW quarter of Section 19, Twp 25, Rge 2, W5M. The BLC is located in the northern corner of the Property. To the north of the BLC, the land has been developed into a large parking lot. The Building and parking lot cover some 1.7 acres of the Property. There is also a small playground immediately north of the parking lot. There is an intermittent drainage channel that runs along the eastern boundary of the property from the NW corner to the SE corner. To the south of the BLC and adjacent to Bearspaw School the land is still mainly in its native state. There is a large ridge of non-native material that is located to the east of the Bearspaw school and divides the developed grass area from the undeveloped valley area.

The BCA would like to develop the 3.4-acre area (80m*180m) east of the school for outside recreational pursuits. A drainage channel would be located along the eastern toe of the topographic ridge to convey surface runoff to the natural channel to the south. The topographic ridge would be lowered and the area to the west of the new drainage channel filled and the overall area re-sloped to the new drainage channel. The area to the east of the new drainage channel will be raised with fill and sloped. After the total area has been regraded it will be covered with topsoil and reseeded.

In 2010 the BCA sought to develop this area into a larger twin arena recreation facility with a \$20 million plus price tag. That development wasn't in line with the RVC Recreation Facility Improvement thinking for Bearspaw nor does it seem to fit within the current framework of Recreation Improvements at RVC. We feel that the current proposal represents a far less expensive approach to improvement, while maximizing it's utility to the community by improving it as an outdoor space.

After the Site Grading is completed, we will be developing multi-purpose usage plans for the development of the area. We will open up opportunities for staged landscaping, into outdoor recreation and social gathering use and planned future development could include: Outdoor walking and exercise pathways, picnic and sitting areas, dog-walking areas, kid-friendly playground areas, amphitheatre space for outdoor plays or music, gardens, a wading fountain and ice skating to name a few. Complimentary usage as a Farmers' Market and German-Style Christmas Advent Market as well as summer outdoor wedding tent rental areas could be revenue generators for the BCA. All of these opportunities will be the subject of future grant requests.

We will also be working with Rocky View Schools in looking at usages for the outdoor areas that would be complimentary to both the Bearspaw School and the BLC. We currently have a joint use agreement that covers shared use of indoor spaces that could be modified to include outdoor spaces.

In conjunction with our new neighbors to the east, Renfrew Educational Services, the BLC will be doing joint use planning of our adjacent outdoor areas. One project could see us jointly developing of a 750-meter-long pathway along the length of our property line with Renfrew which could be connected to future Regional pathways in the area. To the south there is a Lot2 ER Block 6 which extends another 300 meters to the middle of Section 19. This ER Lot follows a natural topographic coulee. The Approved Ascension Conceptual Scheme for the South ½ of Section 19, TWP 25, RGE 2, W5M shows a NS environmental corridor with a length of 800 meters that connects to the Lasso Trail ponds.



2- Security/Fire Alarm System Completion - Last year we upgraded our fire alarm/ security system and that work was completed in early 2021. In going through the motions of the installation of the security system, it became apparent that there would be some extra costs needed to complete the Fire System installation. The contractor has given me some reduced pricing for these extra costs in order that we may be able to get all of the fire and security system monitored by the one company.



3. Gymnasium AV Component Buyout - We have had Centre Street Church renting our entire facility on Sunday mornings for the past several years. In order to run their services, they had invested and installed quite a bit of needed Audio-Visual equipment. They've now completed the construction of their new building in our community and have ended their rental agreement with us. As a consequence of this change, they are proposing to leave some of this installed equipment behind for the BCA to purchase. Some of the components were donated and for the rest they are asking the BCA to purchase it at a reduced cost, in light of its used condition. The BCA considers these prices to be fair and the equipment would be helpful in maintaining our current rental revenue stream by attracting other churches and introducing another revenue stream in large meeting event rentals.

Estimated project start date: December 2021 Estimated project completion date: October 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: 5500-6500 _____
- Rocky View County non-residents: 1000-1500 _____
- Growth of your membership in the last year (%): -50% Covid has given a hit in this area over the past year. Our year-over-year, non Covid membership is typically stable at 0% change. _

Please describe the methodology used to quantify this number:

The RVC resident number is an estimate based on the RVC 2018 census population numbers in Bearspaw and Rocky View residents. These residents have year round access to our building through rentals and events and includes our membership count for programs. The Rocky View County non-residents is an estimate based on their % of membership and the number that also attend rentals and events.

Describe how the project will benefit your community and the County:

The Outdoor Site Improvement Project will impact residents of Bearspaw by opening up a large and attractive space which will have multiple outdoor year-round uses. The thin pie shape of our parcel lends itself well as a landscaped area which would be the first portion of a connector pathway from Bearspaw School down into the lower communities of Bearspaw Village and Watermark, increasing recreational pathway use for Bearspaw School children and families. The multi-purpose planned nature of the area as picnic spots, a walking/ exercise track, dog-walking park add to the fitness and health of the residents. The added potential for an Outdoor Market Venue like no other in Calgary would aid the revenues of the BLC and further subsidize our programming.

The Security/Fire Alarm System Completion will replace our current system which is at the end of its life which would maintain and increase the safety of facility users.

The Gymnasium AV Component Purchase was a significant upgrade to our facility done mostly at the renter's expense but now has the potential of opening us up to Large Event Rentals and Meetings which would be a new attraction for us. It represents added revenue at little input cost and would be directly available to any Bearspaw/ Rocky View resident searching for this kind of venue.



ROCKY VIEW COUNTY

Is this project located in a neighbouring municipality?

☐ Yes☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

If your organization is successful in obtaining County funding, how will you recognize this contribution?

An announcement in our monthly newsletter the Bearspaw Beat and our website.



ROCKY VIEW COUNTY

Project Budget

I. REVENUE

II.

Requested Grant Amount	\$72,126	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$72,126	Financial statements must support this number.
Donated In Kind*	\$	
Other Grant Funding*	\$	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$144,252	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

III. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Outdoor Site Improvement Project	1.\$120,702	Rocky Ridge Excavating Ltd.	X	X
	2.\$135,695	Slimdor Contracting Ltd.	X	<input type="checkbox"/>
	3.\$96,200	Danpro Excavating Ltd.	X	<input type="checkbox"/>
	4.\$10,000	Engineering and drawings	<input type="checkbox"/>	X
B. Security/ Fire Alarm System Completion	1. \$3,800	Kinetic Solutions Ltd.	X	X
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
C. Gymnasium AV Component Buyout	1. \$9,750	Centre Street Church	X	X
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$144,252			

TOTAL PROJECT COSTS in Table II MUST equal TOTAL REVENUE in Table I.



ROCKY VIEW COUNTY

Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

As indicated, we will be contributing \$ 72,126 of our own unrestricted funds plus \$ 7213 in GST for the projects. The BCA's unrestricted investments are providing funding not only for capital projects but are reserves for unexpected operating revenue shortfalls, maintaining an adequate operating cash float and funding emergency capital items.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

Depending on the amount of RVC funding that we receive, we may apply for additional funding and/or review the possible further allocation of our own funds. We will also determine based on the amount of funding which projects to proceed with. We feel it's important to preserve a reasonable amount of funds for the reasons mentioned in A. above and therefore try to maximize matching and 100% external funding when possible.

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☒ Yes ☐ No

If yes, please explain.

We are planning to apply to CFEP for the other 50% of the Outdoor Site Improvement project as it's eligible.

Mandatory Attachments

- ☒ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- ☒ Audited financial statements – these should support the cash contribution noted in your Project Budget.
- ☒ Current year operating budget.
- ☒ List of organization's Officers and Directors.
- ☐ In Kind Details:
 - o Include confirmation of all in kind materials and/or services (i.e. letters from donors).



ROCKY VIEW COUNTY

- Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

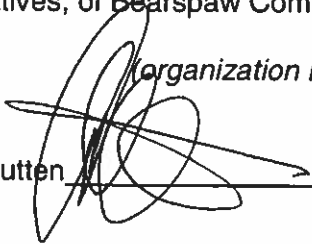
Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Bearspaw Community Association certify that this application is complete and accurate.

(organization name)
Name: Allen Vanderputten 
Title: Chair _____

Name: Siroun Heal 
Title: Senior Financial Officer _____

Date: October 1, 2021 _____

Date: October 1, 2021 _____

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

BEARSPAW COMMUNITY ASSOCIATION**STATEMENT OF FINANCIAL POSITION**

(Audited)

As at March 31

	<u>2021</u>	<u>2020</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents - operating	\$ 101,430	\$ 130,030
Externally restricted assets (Notes 3)	20,213	12,628
Investments, unrestricted (Note 9)	306,269	281,136
Accounts receivable - operating	23,392	6,790
GST receivable	7,111	14,508
Prepaid expenses (Note 10)	16,008	10,319
	<u>474,423</u>	<u>455,411</u>
PROPERTY AND EQUIPMENT (Note 4)	<u>974,535</u>	<u>1,078,329</u>
TOTAL ASSETS	<u><u>\$ 1,448,958</u></u>	<u><u>\$ 1,533,740</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 25,424	\$ 41,030
Payroll liabilities	1,459	1,576
Deferred cash contributions (Note 3)	20,213	12,628
Deferred revenues	9,110	10,548
TOTAL CURRENT LIABILITIES	<u>56,206</u>	<u>65,782</u>
LONG TERM LIABILITY		
CEBA loan (Note 12)	60,000	-
DEFERRED CAPITAL CONTRIBUTIONS (Note 6)	<u>494,704</u>	<u>537,352</u>
NET ASSETS		
Unrestricted	358,217	389,629
Invested in property and equipment	479,831	540,977
TOTAL NET ASSETS	<u>838,048</u>	<u>930,606</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 1,448,958</u></u>	<u><u>\$ 1,533,740</u></u>

APPROVED ON BEHALF OF THE BOARD OF DIRECTORS:

signed: _____

Chair

24 June 2021

signed: _____

Treasurer

24 JUN 2021

The accompanying notes and schedules are an integral part of the Financial Statements

BEARSPAW COMMUNITY ASSOCIATION
STATEMENT OF OPERATIONS
(Audited)

For the Year Ended March 31

	<u>2021</u>	<u>2020</u>
REVENUE		
Grants and contributions (Note 7)	\$ 184,526	\$ 147,702
Rentals (Schedule 2)	70,508	146,035
Events (Schedule 1)	20,380	37,456
Contributions from casino (Note 11)	12,415	56,438
Programs (Schedule 4)	11,198	75,286
Memberships	7,266	12,989
Interest	3,325	5,803
Other and administration	555	1,919
TOTAL REVENUE	<u>310,173</u>	<u>483,628</u>
EXPENDITURES		
Salaries and benefits	146,939	178,582
Building and equipment repairs and maintenance (Schedule 3)	45,890	72,908
Administration/office (Schedule 3)	29,325	35,183
Utilities (Schedule 3)	22,209	25,808
Programs (Schedule 4)	17,638	54,033
Insurance	13,118	10,800
Professional fees/legal	10,632	11,661
Events (Schedule 1)	8,583	20,067
Ground maintenance	7,712	24,852
Equipment rentals	994	-
Volunteer appreciation	569	2,068
TOTAL EXPENDITURES	<u>303,609</u>	<u>435,962</u>
Excess of revenue over expenditures before amortization and write-off	6,564	47,666
Plus: Amortized deferred capital contributions (Note 6)	110,206	107,312
Less: Amortization	<u>(133,520)</u>	<u>(127,816)</u>
Excess of revenue (deficiency) after amortization before write-off	(16,750)	27,162
Write-off of development costs (Note 8)	<u>(75,808)</u>	<u>-</u>
EXCESS OF REVENUE (DEFICIENCY) AFTER WRITE-OFF	<u>\$ (92,558)</u>	<u>\$ 27,162</u>

The accompanying notes and schedules are an integral part of the Financial Statements

BEARSPAW COMMUNITY ASSOCIATION
STATEMENT OF CASH FLOWS
(Audited)

For the Year Ended March 31

	<u>2021</u>	<u>2020</u>
Cash generated from/(used in):		
OPERATIONS:		
Excess of revenue (deficiency) over expenditures after amortization and write-off	\$ (92,558)	\$ 27,162
Non-cash items:		
Amortization	133,520	127,816
Amortized contributions (Note 6)	(110,206)	(107,312)
Write-off	75,808	-
Changes in non-cash operating working capital:		
Accounts receivable	(16,603)	12,670
GST receivable	7,397	(7,896)
Prepaid expenses (Note 11)	(5,689)	(347)
Accounts payable and accrued liabilities	(15,606)	21,851
Payroll liabilities	(117)	(14)
Deferred revenues	(1,437)	(15,250)
Net cash from operating activities	<u>(25,491)</u>	<u>58,680</u>
FINANCING:		
Deferred cash contributions (Note 3)	7,585	(158,362)
CEBA loan	60,000	-
Deferred capital contributions (Note 6)	67,558	257,210
Net cash from financing activities	<u>135,143</u>	<u>98,848</u>
INVESTING:		
Purchase of property and equipment	(105,534)	(347,061)
Investments	(25,133)	108,745
Net cash used in investing activities	<u>(130,667)</u>	<u>(238,316)</u>
DECREASE IN CASH AND CASH EQUIVALENTS	(21,015)	(80,788)
Cash and cash equivalents, beginning of the year	<u>142,658</u>	<u>223,446</u>
CASH AND CASH EQUIVALENTS, END OF THE YEAR	\$ <u>121,643</u>	\$ <u>142,658</u>
Consisting of:		
Unrestricted cash and cash equivalents	\$ 101,430	\$ 130,030
Externally restricted cash and cash equivalents (Note 3)	20,213	12,628
	<u>\$ 121,643</u>	<u>\$ 142,658</u>

The accompanying notes and schedules are an integral part of the Financial Statements

**Community Facilities, Programs and Services**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: **The Bearspaw Historical Society**

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 253253 Bearspaw Road, Calgary_____

Postal Code: T3L 2P7_____
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Roger Pilkington_____

Telephone: (W) _____

Email: _____

Alternate Contact:

Name: Terry McNeill_____

Telephone: (W) _____

Email: _____

Facility

Name of Facility: The Bearspaw Historic School, Barn, and Teacherage_____

Legal Description / Address: 253253 Bearspaw Road, Calgary, T3L 2P7_____

Registered Holder of Land Title: Rocky View County

Total Amount of Funding Requested*: \$8,113

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☒ Yes ☐ No

If yes, please explain:

(AGLC - Alberta Gaming Liquor and Cannabis through the operation of a casino every, typically 1 ½ years, except that the last was cancelled due to Covid-19 and we are unsure if the our next casino will take place in late October.)

Please provide a brief description of your organization (e.g. mission and mandate):

The mission of the Society as indicated in our By-Laws is:

To preserve and maintain sites and items in Bearspaw and District

To document the area history

To acknowledge the early settlers

The operations of the Society are carried out in the area between Calgary and Cochrane that were the former School Districts of Bearspaw, Glendale, Westminster, and Glenbow in the County of Rocky View.

The Bearspaw Historical Society has restored the 1920 one room Bearspaw School, the original 1940 teacherage, and constructed a replica horse barn, and these buildings are on MR22. The Society maintains these buildings and makes them available for a nominal rental fee to community groups and individuals. The lower level of the school is rented to Trickster Theatre, a non-profit Rocky View based company that organizes plays in Alberta schools. The buildings are available for tours by school children, and every year, classes of children from the nearby public school visit the historic school and learn about education in the early part of the last century. Between 2009 and 2015 the Society ran two oral history projects that resulted in the publication of the book in 2019: *School Days and Community Life. Memories from the Westminster, Glendale, Bearspaw, and Glenbow School Districts of Alberta*. An Appendix of the book provides a description of the restoration and rehabilitation of the school so that other groups can learn from the Society's experiences. Several hundred copies of this book have been distributed. We have provided a home for the Homesteader's Rock, which originally stood on Lochend Road, and we have made up interpretive signs which describe the four one room schools that were in the area between Calgary and Cochrane between 1910 and 1965. The rock and signs are situated on our land just behind the school. The Society held a Canada 150 Year Celebration for the people of Bearspaw and a dinner for about 100 relatives of Bearspaw and District pioneers. All being well, we will hold a Centennial Celebration for the school in September 2022 (it was postponed in 2020 because of Covid-19). We expect about a hundred people to attend: - relatives of the pioneers and homesteaders, plus local people.

Please describe what these funds will be used for. (*Please attach a separate piece of paper if you need additional space*):

Funds we receive from RVC will be used to cover operating expenses: utilities, phone and internet, insurance, and the monthly monitoring fee for the fire detection system, and for maintenance: painting the teacherage and windows on the school classroom. Due to Covid-19 our rental income has diminished due to health regulations and because of people's discomfort in gathering. This situation is not improving as some of our fall / winter rentals have been cancelled yet again. As a result, we have a large deficit as we do not have the revenue. We are endeavouring to keep the rental fees low, but we are having to increase them as well as reduce expenses, in an attempt to balance the budget. As part of our on-going maintenance program, we painted the barn in 2021 and we need to paint the teacherage and the outside of the windows on the school classroom. The east-side windows on the school comprise the original storm windows (from about 1935 we believe), which are *about* 1.8m x 0.8m with many small panes, and 4 smaller windows, which are near the top of the south and west walls. Quotes from two companies are provided with the application (these are all we could get!). One quote includes the cost of painting the barn, which was done in Sept 2021 and so not included in the number quoted below. We quote the lower of the two quotes below. Being able to cover our



operating expenses through this grant will allow the Society to focus on initiatives that relate to our objectives like developing more educational outreach material for the community and historic programs to educate people in local history.

Please indicate the number of people who access your facility, amenity, or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

The number of renters using the facility has dropped significantly over the past 18 months, due to Covid-19. The numbers below are based on our estimates for the coming year, based on current rentals (which are in keeping with Covid-19 restrictions) and the 100-year celebration event that we are *hoping* to hold in Sept 2022. Once Covid-19 restrictions are lifted for good, we expect many more people to start using the school buildings again, and the Society will start to meet in person in the School and continue to work on its programs.

- Rocky View County residents: 115
- Rocky View County non-residents: 68
- Growth of your membership in the last year (%): 30

Please describe the methodology used to quantify this number:

Note that these numbers are down this year because of Covid-19. The "RV residents" include members of the society, renters, children who visit the Historic School from the local public school, and the estimated number that are expected to attend our Centennial event that we are planning for September 2022. Trickster Theatre, who rent the lower level, have a staff of 4 who circulate through their office. The "non-RV residents" is an estimate of the number of non-RVC renters that we have and people who will come to our celebration. Our membership increased from 16 to 21, between 2020 and 2021. Most of the members were students in the Bearspaw, Glendale, or Westminster one room schools. Some of our members live in Calgary now and so are included in the "RVC non-residents" numbers.

Describe how the project will benefit your community and the County:

The grant will allow us to maintain the facilities in good condition so that we can continue to offer the buildings at a reasonable rent to RVC groups and for the education of local children and adults. The BHS use the facility for an office, meeting space, and for their other activities. Having the extra money will allow the BHS to work on historic projects, educational outreach, developing Edu-kits for schools, and other interpretive materials, without worrying about raising money to cover the operational and maintenance expenses.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We will recognize RVC on our website and also at the Centennial celebration planned for Sept 2022. We also publish a monthly article in the BEAT Magazine, and we would mention the grant funding by RVC there. We will also put up a notice in the school room and barn for renters to see.



FINANCIAL REPORTING – PRIOR YEARS

This section of the application provides an “at-a-glance” document to assess how your organization’s budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: \$43,733 as of Aug 31

EXPENSES	2020 Budget \$	2019 \$	2018 \$
Salary for rental management and cleaning ¹ (not included in totals below)	(7,900)	(8,400)	(8,672)
Operating and Maintenance Expenses (lifecycle costs)	11,971	6,202	55,339 ⁶
Program Materials	0 ⁴	27,506 ²	24,036 ³
Office supplies	1,143	216	265
Utility costs (gas, electrical, phone, internet)	5,345	5,765	5,194
Insurance	1,643		2,400
Other (Covid-19 sanitizing supplies)	582		
Other (meeting expenses)			1,357
TOTAL EXPENSES (not counting salary)	20,682	39,689	88,591

REVENUE	2020 Budget \$	2019 \$	2018 \$
Memberships	160	270	270
Grant (RVC community Funding Grant)		3,125	
Grant (RVC Operational grant)		1,875	
Donations	1,090	2,007	164
Other (aglc)		67,709	
Rentals	8,569 ⁵	11,165	12,471
TOTAL REVENUE	9,819	86,146	12,905

1. This salary cost is not included in total, as it is not relevant for the grant application. It is there to show a major operational expense that we incur. This person looks after cleaning of all the buildings and rental, under the direction of the rentals director.
2. Includes material for 4 schools book project and interpretative signs
3. Includes Defibrillators, 4 schools book project, and historic clothing for Canada 150 event
4. In 2020, the Society moved to holding their monthly meetings on zoom and conducted no programs because of Covid-19.
5. This rental income includes rental of the lower-level office (Trickster Theatre) and a children’s education group, which was allowed under the Covid-19 restrictions.
6. Includes utilities plus cost of new furnace, and fire detection system.

SUPPORTING DOCUMENTS



The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased (Not relevant as we are requesting operating funds).
- ☐ Financial statements (audited if available) from previous year - included
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives of The Bearspaw Historical Society, certify that this application is complete and accurate.

Name: G Roger Pilkington_____ Name: Terry McNeill_____

Title: President_____ Title: Treasurer_____

Date: _____ Date: _____

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

THE BEARSPAW HISTORICAL SOCIETY STATEMENT OF RECEIPTS & EXPENDITURES

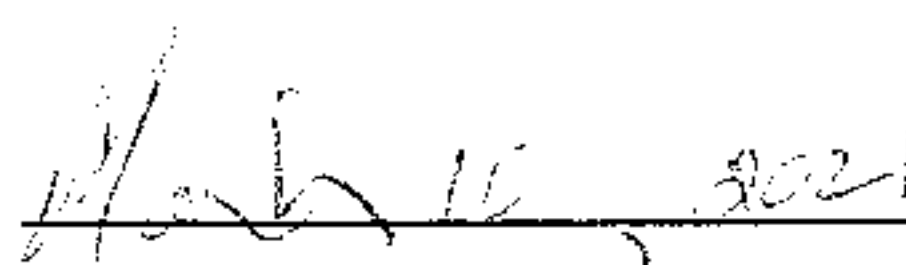
FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

	ATB BANK ACCOUNTS			
	CLUB ACCOUNT 02	OPERATING ACCOUNT 03	CASINO ACCOUNT 04	TOTAL ACCOUNTS
BALANCE JANUARY 1, 2020	\$9.83	\$12,232.73	\$60,698.46	\$72,941.02
RECEIPTS				
Casino earnings				
Donations received:		\$100.00		\$100.00
Glendale Womens' Institute				
Victor Jensen		\$1,000.00		\$1,000.00
Noreen Bateman				
Book Launch - cash donations				
Rocky View County: Community Funding Grant				
Rocky View County Operational Grant				
GST Investment Tax credit Rebate				
Membership Dues				
Rentals		\$9,775.00		\$9,775.00
Casino tips				
Reimbursement of Casino advisor fees				
Transfers from Account 04				\$0.00
Deposit interest income		\$1.67	\$20.84	\$20.84
Total Receipts		\$23,109.40	\$60,719.30	\$83,828.70
EXPENDITURES				
Casino advisor fees/Bank Fees		\$4.00	\$120.00	\$124.00
Donations: Canadian Cancer Society				\$0.00
Donations: Cochrane Humane Society				\$0.00
Donation - Clarence Samson School			\$200.00	\$200.00
Four Schools Book Project				\$0.00
Christmas Lights			\$420.00	\$420.00
Maintenance:			\$1,472.94	\$1,472.94
Equipment				\$0.00
Lawn and garden		\$100.00	\$1,207.50	\$1,307.50
Site management and cleaning		\$700.00	\$7,200.00	\$7,900.00
Snow removal			\$1,575.00	\$1,575.00
Sump Pump Replacement			\$780.15	\$780.15
Barn Floor Replacement			\$3,200.00	\$3,200.00
Piano Tuning				\$0.00
Septic Tank Maintenance			\$315.00	\$315.00
Supplies: other			\$1,069.18	\$1,069.18
Covid Sanitizing Supplies			\$582.02	\$582.02
Fire Alarm System (TYCO)			\$2,901.06	\$2,901.06
Utilities:				\$0.00
Electricity and gas: Enmax		\$3,016.57		\$3,016.57
Water: Rocky View Water Co-op		\$680.61		\$680.61
Telephone and cable: Shaw Cable		\$1,423.20		\$1,423.20
Internet Renewal			\$223.55	\$223.55
Insurance		\$1,642.85		\$1,642.85
ID Cards			\$42.00	\$42.00
Rental Refunds		\$1,050.00		\$1,050.00
GST Investment Tax Credit on expenses				\$0.00
Total Expenditures		\$8,617.23	\$21,308.40	\$29,925.63
BALANCE DECEMBER 31, 2020	\$9.83	\$14,492.17	\$39,410.90	\$53,912.90

Audited by:



Date



Date



ROCKY VIEW COUNTY
Cultivating Communities

Community Recreation Funding

Capital Assistance Grant

Please type or print clearly. Applicants must be a district organization serving County residents.
All information provided is public.

Organization Information

Organization's Name: The Lions Club of Bearspaw

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Other – Please specify _____

Mailing Address: 25240 Nagway Road, Calgary

Postal Code: T3R 1A1

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Ron Prowse

Telephone: (W) _____ (H) _____ (C) [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Ward Anderson

Telephone: (W) _____ (H) _____ (C) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Bearspaw Community Hall

Legal Description / Address: 25240 Nagway Road, Calgary

Registered Holder of Land Title: The Lions Club of Bearspaw

Amount Requested: \$50,000.00

Please give us a brief description of your organization (e.g., mission and mandate).

Over the last 65 years plus, the club's members have been actively involved in numerous community support activities as well as fund raising money for direct donations to worthy local and international charities. Over the last 15 years, this "giving" level has surpassed **\$1.0 million dollars** not including the "in-kind" donations by the club of free hall use, paid for catering and other forms of volunteer support provided to enhance the well being and vibrancy of the Calgary and Rocky View community.

Please describe in detail the work to be carried out and the need for this project

(Please attach a separate piece of paper if you need additional space)

Paving the area upon which the Farmers Market is held. The existing pavement was laid over 30 years ago and needs to be repaired as it now presents tripping hazards to the people who attend our Farmers Market. The Club has also been granted Occupancy of what was a land reserve for a road and now this area needs to be paved as well as widening the paving to accommodate more vendors and customers at our Farmers Market.

Estimated project start date: April 1, 2021 Estimated completion date: May 15, 2021

Please indicate the **number of people** who access your facility, amenity or program for which funding is being sought who reside in:

- Within Rocky View County: in excess of 1000
- Outside Rocky View County boundaries: in excess of 1000
- Growth of your membership in the last year (%):

Describe how the project will benefit your community and the County

Repaving and expanding the existing area will be safer for customers at the Farmers Market and will the Bearspaw Lions Club to increase the number of vendors and thereby increase our income and provide more variety to our customers.

Is this project located in a neighbouring municipality?

☐ Yes ☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

Project Budget

(An sample budget can be found in the instructions for this form – under separate cover)

Revenue

Requested Grant Amount	\$50,000.00	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs.
Cash Contributions	\$70,000.00	Please note: Cash contributions and donated in kind represent your matching amount which must equal or exceed grant request.
Donated In Kind	\$	
Other Grant Funding	\$	Attach a detailed list of other grant funding which has been applied for or approved for this project.
Total Revenue	\$120,000.00	

Total Project Cost and Donated Components Breakdown – If you are applying for funding for more than one project, please provide ALL quotes (3 for each project) in the following table.

See Appendix C for an EXAMPLE.

Project Description	Quote Cost (A)	Source of Quote	Quote Attached	Quote used for Total Project Cost Calculation Below	Labour* (B)	Equipment (C)
A. Paving	1.\$76,230	West Point Paving	X	X	0	0
	2.\$129,768	G&V Paving	X	X	0	0
	3.\$116,135	Durable Paving	X	X		
B.						
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>		
	2.		<input type="checkbox"/>	<input type="checkbox"/>		
	3.		<input type="checkbox"/>	<input type="checkbox"/>		

*Volunteer labour aligns with Government of Alberta Employment Standards Regulation minimum wage as per the Rocky View County Master Rates Bylaw.

Total Project Costs= \$120,000 **(Sum of A + B + C)** → This figure must equal 'Total Revenue' above. Please indicate which quote you are using for this calculation.

- **Include quotes.** If not included, indicate source of estimates
- **Include confirmation** of all corporate in kind materials and/or services (i.e. letter from donor)
- **Cash contribution should be supported by Financial Statements** and letters from donors of larger cash amounts
- **No retroactive funding is permitted** for costs that have already been incurred prior to application submission

FINANCIAL ASSISTANCE

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

We currently owe the bank for funds used to renovate and upgrade the Bearspaw Lions Community Hall. However we expect to have this paid off in the first half of next year and be in a slight surplus situation. If necessary we will use our Line of Credit to pay for our share of the paving project.

- B. If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

Without assistance we would wait several years to accumulate the necessary funds. Our main sources of income are the Farmers Market, Hall Rentals and Casino money from ALGC.

- C. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

Yes ☐ No ☒

If yes, please explain.

Mandatory Attachments

- ☐ Minimum of three (3) quotes per project
- ☐ Audited financial statements
- ☐ List of organization's Officers and Directors

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion report** detailing how the money was spent and whether or not the stated objectives were achieved. Failure to submit a report may affect future grant application consideration. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

We, the two representatives, certify that this application is complete and accurate

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

Name: _____

Title: _____ President _____

Date: _____ September 22, 2021 _____

Name: _____

Title: _____ Treasurer _____

Date: _____ September 22, 2021 _____

- ❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

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Statement of Financial Position

June 30, 2021

(Unaudited - See Notice To Reader)

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 25,932	\$ 3,518
Accounts receivable	2,304	3,040
	<u>28,236</u>	<u>6,558</u>
PROPERTY AND EQUIPMENT (Note 1)	<u>1,537,570</u>	<u>1,570,444</u>
	<u>\$ 1,565,806</u>	<u>\$ 1,577,002</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 2,448	\$ 3,053
Deposits received (Note 2)	5,413	2,410
Short term debt	45,157	79,575
Goods and services tax payable	2,841	1,759
Deferred income (Note 3)	90,999	78,958
	<u>146,858</u>	<u>165,755</u>
NET ASSETS (Note 4)	<u>1,418,948</u>	<u>1,411,247</u>
	<u>\$ 1,565,806</u>	<u>\$ 1,577,002</u>

ON BEHALF OF THE BOARD


 _____ Director


 _____ Director

See notes to financial statements

Statement of Revenues and Expenditures

Year Ended June 30, 2021

(Unaudited - See Notice To Reader)

	2021	2020
REVENUES		
Farmer's Market	\$ 74,200	\$ 49,756
Grants	37,230	17,783
Casino income	29,271	-
Hall rental	23,855	49,126
Activities	959	7,253
Administration and membership income	316	848
	<u>165,831</u>	<u>124,766</u>
EXPENDITURES		
Repairs and maintenance	37,703	27,400
Amortization	32,873	35,560
Donations	30,253	18,860
Office	22,641	11,351
Utilities	12,180	12,373
Insurance	5,849	6,182
Professional fees	4,025	3,490
Interest and bank charges	3,819	4,271
Club function expenses	3,698	18,334
Memberships	2,270	3,281
Construction costs	1,333	-
General and administrative expenses	667	247
Advertising and promotion	471	1,901
Telephone	280	56
Licenses, permits and memberships	68	271
Rental related expenses	-	100
	<u>158,130</u>	<u>143,677</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 7,701</u>	<u>\$ (18,911)</u>

See notes to financial statements

**Community Facilities, Programs and Services**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Glenbow Ranch Park Foundation

Incorporated under: ☐ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☒ Part 9 of the Companies Act

Mailing Address: 255001 Glenbow Rd. Cochrane, AB _____

Postal Code: T4C 0B7 _____

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Sarah Parker (Executive Director) _____

Telephone: _____

Email: _____

Alternate Contact:

Name: Mark Olson (Chairman) _____

Telephone: _____

Email: _____

Facility

Name of Facility: Glenbow Ranch Park Foundation _____

Legal Description / Address: 255001 Glenbow Rd. _____

Registered Holder of Land Title: Government of Alberta _____

Total Amount of Funding Requested*: \$36,105.54 _____

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☒ Yes ☐ No

If yes, please explain:

Our Non-profit organization relies on grant funding and private donations. As such, we receive grant funding from granting agencies like the Alberta Conservation Association, Cochrane Foundation, Calgary Foundation, the Bow Rivers Edge Campground Society and the Trans Canada Trail. These grants support wages and materials related to some programming, vegetation management and special events and projects.

Please provide a brief description of your organization (e.g. mission and mandate):

The Glenbow Ranch Park Foundation is dedicated the protection of promotion of Glenbow Ranch Provincial Park through education, engagement, conservation and collaboration. Our Vision is to make Glenbow Ranch Provincial Park one of the most inspiring, accessible and healthy protected parks in North America. We believe strongly in creating stewardship in all those who visit this beautiful and important Park. Our educational programming brings grassland, Indigenous, pond and archaeological programming to nearly 5,000 area children each year. Our walking, cycling and golf cart tours bring the history of Alberta to life for adults and children alike. In partnership with Alberta Parks, we maintain the health of the Park's fragile ecosystem and pathways through a robust and effective Vegetation Management Program. Our volunteers and small staff work tirelessly to protect and promote Glenbow Ranch Provincial Park. Our Foundation relies solely on grants and donations and does not receive financial support from the Government of Alberta (the GOA does provide offices space and internet and phone lines for this space at no cost)

Please describe what these funds will be used for. *(Please attach a separate piece of paper if you need additional space):*

Our Foundation runs 6 key programs in the Park that encourage outdoor learning and recreation for students and adults. These programs include our school programs like Discover Archeology (about Alberta's Indigenous and ranching history), Pond Exploration Program (a hike to our pond to discovered wetland ecosystems) and our Explore Grasslands Program (a hiking field trip that teaches all about early Alberta History and the ecology of our area's grasslands) and our highly successful, affordable nature summer camps for kids. Adult programs include our much-loved guided historical golf cart tours (which allow those with mobility issues to access our Park), and our various walking and cycling and birding tours offered throughout the year. Visitors to the Park also benefit from our Foundation created and maintained interpretive signage and maps. Visitation to the Park is higher than ever with nearly 100% of visitors being from the area.

Funds from this grant will help support our operating cost associated with supporting the upkeep, development and delivery of our programs. Costs such as Insurance (for both staff, volunteers and



golf carts), E Commerce subscription (so that members of the public can book programming online), website hosting fees, printing of maps and replacement costs for computers and a printer long past their life span.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: 67 _____
- Rocky View County non-residents: 351 _____
- Growth of your membership in the last year (%): **While we do not have a memberships, visitation to Glenbow Ranch Provincial Park has increased over 200% since 2020. It is important to note that while we do not have data on where each visitor is from, our Foundation is responsible for all Visitor Services at the Park. There is no doubt thousands more from RVC that are not captured in this data.**

Please describe the methodology used to quantify this number:

Quantitative data was collected by combining address data from program registrants and Foundation newsletter subscribers from the year 2021 to date. **This does not include student data as we do not collect this date. However, RVC schools like Bearspaw Elementary, Banded Peak School and Westbrook School annually take part in our school programs (excluding COVID years).**

Describe how the project will benefit your community and the County:

Glenbow Ranch Provincial Park is a unique gem situated between Calgary and Cochrane. It is a free Park that offers over 40 km in paved and shale paths. All paved paths are maintained year-round.

Our Foundation was created by the Harvie family, who donated these lands. We funded and built the Park in partnership with Alberta Parks and since then, have played a key leadership roll in the delivery of visitor and school programs, trail maintenance and capital project management.

Our programs allow visitors from the Rocky View County and surrounding areas a chance to learn about our land's Indigenous and early settler history, all while recreating on nearly 40 kms of maintained shale and paved paths. As an active cattle ranch, we offer opportunities for visitors to learn more about the cattle industry and the role that cattle play in keeping our grasslands healthy. We also work tirelessly to teach our program participants how to be stewards for our disappearing grasslands. We are very proud of the programming we have delivered to tens of thousands of area residents these past ten years. Our programming is regarded as some of the best there is and was recognized with a 2021 Emerald Award. Visitors who come to Glenbow Ranch leave with a desire to know more about the history and culture of their area, and a desire to steward our sensitive lands for



future generations.

Receiving this operating grant will allow our Foundation to focus on what we do best – delivering meaningful, engaging, and accessible programming for local visitors while promoting recreation and outdoor learning. With funding, we will It will also allow us to focus our fundraising efforts on hiring more summer students to help with the ever-increasing demand on our various programs.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

A contribution from Rocky View County will be recognized in our newsletter (over 2,500 people subscribe), our social media platforms (over 4,000 subscribers), our annual report, and presentations and media interviews throughout the year. We are also open to ideas from RVC on how to recognize this important and generous support.

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an “at-a-glance” document to assess how your organization’s budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: _____ \$130,000 _____

EXPENSES	2021 Budget \$	2020 \$	2019 \$
Salaries, wages and benefits	225,679.92	211,040	210,362
Operating and Maintenance Expenses (lifecycle costs)	5,230	10,643	33,638
Program Materials	1,500	7,172	0
Office supplies (includes subscriptions and web/ecommerce costs)	7,808.99	13,498	14,960
Utility costs (gas, electrical, phone, internet)	960	960	960
Insurance and WCB	8,523	5,385	3,548
Other (Indigenous day events, advertising, staff travel for programming)	9,319	10,305	16,977
TOTAL EXPENSES	259,020.91	279,458	287,904



ROCKY VIEW COUNTY



ROCKY VIEW COUNTY

Grants (please provide names and amounts)	73,362	73,099	75,912
Donations (includes donations for capital projects and sponsorships)	82,728.15	80,299	150,065
Other (Fundraising campaign, public and school programing revenue, and CEWS)	111,821 (CEWS)	128,328	35,142
	267,911.08	282,854	265,380
TOTAL REVENUE	8,890.17	3,396	(22,524)

SUPPORTING DOCUMENTS

The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Glenbow Ranch Park Foundation certify that this application is complete and accurate.

(organization name)

Name: Sarah Parker

Sarah Parker

Name: Mark Olson

Mark Olson

Title: Executive Director

Title: Board Chair

Date: September 28, 2021

Date: September 29, 2021



❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

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GLENBOW RANCH PARK FOUNDATION

Statement of Financial Position

December 31, 2020

	2020	2019
ASSETS		
CURRENT		
Cash and equivalents	\$ 98,973	\$ 165,828
Cash for restricted purposes	152,918	125,941
Accounts receivable (Note 4)	42,893	912
Prepaid expenses	269	323
	<u>295,053</u>	<u>293,004</u>
CAPITAL ASSETS (Note 5)	<u>63,368</u>	<u>18,223</u>
	<u>\$ 358,421</u>	<u>\$ 311,227</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 10,872	\$ 7,187
Goods and services tax payable	447	1,087
Deferred revenue (Note 6)	9,125	7,974
	<u>20,444</u>	<u>16,248</u>
LONG TERM DEBT (Note 7)	<u>40,000</u>	<u>-</u>
	<u>60,444</u>	<u>16,248</u>
NET ASSETS		
Share capital (Note 8)	2	2
Externally restricted net assets		
Calgary to Cochrane Trail fund	97,558	97,558
Capital Projects fund	55,360	28,383
Unrestricted net assets		
Operations fund	80,527	175,575
Invested in capital assets	63,368	18,223
Education fund	1,162	(24,762)
	<u>297,977</u>	<u>294,979</u>
	<u>\$ 358,421</u>	<u>\$ 311,227</u>

SUBSEQUENT EVENT (Note 9)

ON BEHALF OF THE BOARD

Director_____
Director

GLENBOW RANCH PARK FOUNDATION

Statement of Operations

Year Ended December 31, 2020

	Calgary to Cochrane Trail Fund	Capital Projects Fund	Operations Fund	Invested in Capital Assets	Education Fund	2020 (Total)	2019 (Total)
REVENUE							
Grants and contributions	\$ -	\$ 45,782	\$ 34,074	\$ -	\$ 33,376	\$ 113,232	\$ 95,912
Government wage subsidies	-	-	67,744	-	9,311	77,055	-
Donations	-	46,785	18,495	-	15,019	80,299	150,065
Education program	-	-	-	-	2,548	2,548	20,387
Experience Glenbow	-	-	1,313	-	-	1,313	11,626
Memberships	-	-	995	-	-	995	4,261
Other	-	-	4,888	-	-	4,888	772
Rental income	-	-	2,524	-	-	2,524	2,357
	-	92,567	130,033	-	60,254	282,854	285,380
EXPENSES							
Accounting fees	-	-	8,722	-	-	8,722	23,946
Consultant - CFO	-	-	-	-	-	-	1,742
Advertising and promotion	-	-	5,891	-	-	5,891	2,773
Amortization	-	-	-	20,445	-	20,445	7,459
Event expenses	-	-	-	-	3,741	3,741	11,222
Foundation management salaries and subcontract fees	-	-	85,984	-	-	85,984	98,994
Fundraising salaries and benefits	-	-	25,930	-	-	25,930	35,999
Insurance	-	-	5,385	-	-	5,385	3,548
Interest and bank charges	-	-	1,368	-	-	1,368	1,394
Office	-	-	13,498	-	7,172	20,670	14,960
Repairs and maintenance	-	-	1,921	-	-	1,921	9,692
Salaries and benefits	-	-	76,078	-	23,048	99,126	75,369
Staff travel and accommodations	-	-	304	-	369	673	1,240
	-	-	225,081	20,445	34,330	279,856	288,338
EXCESS OF REVENUE OVER (UNDER)							
EXPENSES	\$ -	\$ 92,567	\$ (95,048)	\$ (20,445)	\$ 25,924	\$ 2,998	\$ (2,958)

Organization Information

Organization Name: Dartique Community Association

Incorporated under: ☐ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 282252 Horse Creek Road, Rocky View County
Postal Code: T4C 3A1
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Barbara Smith

Telephone: (W) _____ (C) _____

Email: _____

Alternate Contact:

Name: Ken Birkett

Telephone: (W) _____ (C) _____

Email: _____

Facility

Name of Facility: Dartique Community Hall

Legal Description / Address: nw 18-28-04-w5

Registered Holder of Land Title: Dartique Lodge Community Center

Total Amount of Funding Requested*: \$ 10,000.00

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.

☐ Yes ☒ No

If yes, please explain:

Please provide a brief description of your organization (e.g. mission and mandate):

To provide an environment for community members to come together and build memories and family fun. Also a landmark built in 1935.

Please describe what these funds will be used for. (Please attach a separate piece of paper if you need additional space):

we need monthly operational support as there is very little money (not for profit) and covid has deeply impacted rentals

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: Division 9 now 4
- Rocky View County non-residents: Cochrane
- Growth of your membership in the last year (%): very little due to continued covid restrictions waxing and waning

Please describe the methodology used to quantify this number:

Describe how the project will benefit your community and the County:

To pay the operational bills so we can focus on hall repairs that we have some donated money for.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

ATTACHMENT 'C': Grant Applications

E-1

Page 101 of 183

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Dartique Community Association certify that this application is complete and accurate.
(organization name)

Name: Barbara Smith

Name: Mike Stuart

Title: Secretary

Title: Maintenance / Repair

Date: Sept 22 2021

Date: Sept 22 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

DARTIQUE COMMUNITY ASSOCIATION

STATEMENT OF INCOME/LOSS AND SURPLUS
FOR YEAR ENDED
August 31, 2020

	<u>2020</u>	<u>2019</u>
Income		
Memberships	\$ -	\$ 275
Hall Rentals	6,330	7,340
Community events	-	383
Donations	<u>6,500</u>	<u>107</u>
	<u>\$ 12,830</u>	<u>\$ 8,105</u>
Expenses		
Insurance	1,451	1,323
Event Expenses	nil	283
Repairs and Maintenance	306	1,021
Hall Supplies and small tools	16	662
Telephone	531	909
Utilities	<u>3,075</u>	<u>3,790</u>
	<u>5,379</u>	<u>7,988</u>
NET INCOME (LOSS)	7,451	117
Surplus, Beginning of year	<u>7,145</u>	<u>7,028</u>
Surplus, end of year	<u>\$ 14,596</u>	<u>\$ 7,145</u>

DARTIQUE COMMUNITY ASSOCIATION

BALANCE SHEET
AS AT AUGUST 31, 2020

	<u>2020</u>	<u>2019</u>
ASSETS		
Current Assets		
Cash	\$ 17,163	\$ 4,369
Prepaid expenses	<u>247</u>	<u>217</u>
	<u>17,410</u>	<u>4,586</u>
Capital Assets		
Equipment and improvements, at cost	172,714	172,714
Less: Grants received (schedule 1)	<u>(175,017)</u>	<u>(168,717)</u>
	<u>2,303</u>	<u>(3,997)</u>
	<u>\$ 15,107</u>	<u>\$ 8,583</u>
LIABILITIES		
Current Liabilities		
Accounts payable	\$ 511	\$ 1,438
Surplus		
Balance, end of year	<u>14,596</u>	<u>7,145</u>
	<u>\$ 15,107</u>	<u>\$ 8,583</u>

Approved on behalf of the Board,

_____, Director

_____, Director

**Capital Assistance Grant – Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: **Golden Rod Community Association**

Incorporated under: **X Alberta Societies Act**

Mailing Address: c/o 126 Hill Spring Meadow, Rocky View County, AB T4B 4Y9

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Kathleen Raines

Telephone: (R) [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Lorraine Parkinson

Telephone: (R) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Golden Rod Community Hall

Legal Description / Address: 20254 Township Road 272, Rocky View County, Alberta T4B 4P1

Registered Holder of Land Title: Golden Rod Community Association

Amount Requested (No GST is to be included in this amount): \$8372.50

Please provide a brief description of your organization (e.g. mission and mandate):

The Golden Rod Community Association maintains and operates the Golden Rod Hall (built in 1927) and ** offers community activities including monthly card parties, an annual Funny Money Casino and a fall supper. ** Note that all community activities are on hold during COVID.

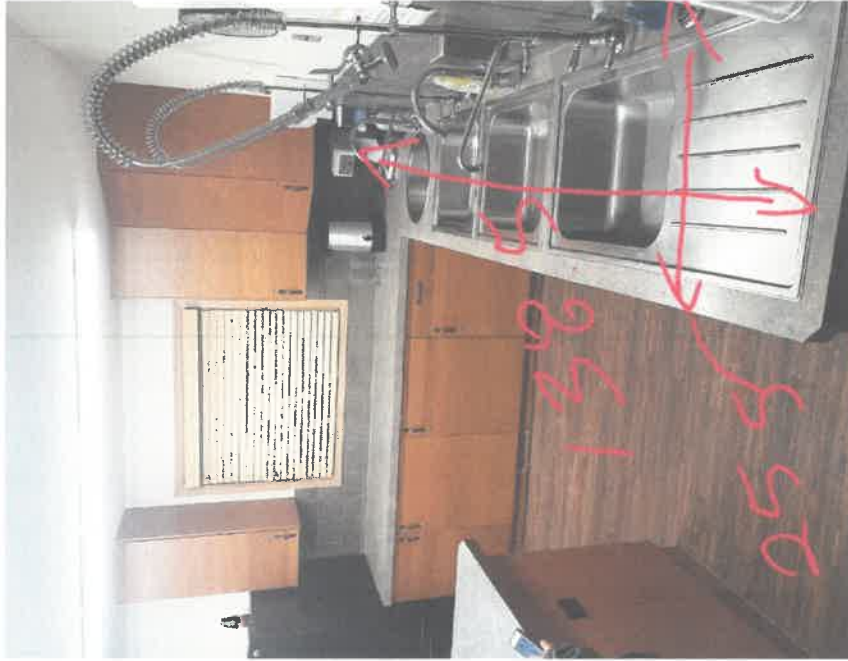
Please describe in detail the work to be carried out and the need for this project:

(Please attach a separate piece of paper if you need additional space)

The three main components of this project are to:

- Replace the rotted counter under and behind the kitchen sinks, and the adjoining section to match- photos attached. We have selected the higher priced stainless steel quote in hopes it will be more durable and require less maintenance than alternatives, and to match the island shown on the left side of the photos.
- Paint – work in the kitchen will result in the need to paint those areas which are in need of

Counter Configuration and Dimensions





paint in any case; the main hall will get a single coat to match

- Minor upgrade to electrical in the main hall – including new switch plates and covers and replacing the current spotlights – will complete the project.

Estimated project start date: January 1 or on confirmation of funding

Estimated project completion date: April 30, 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

NOTE that these numbers are from 2019, the last “regular operating year”. We were closed or at very limited capacity for most of 2020

- Rocky View County residents: 5318
- Rocky View County non-residents: 5025 (2019)
- Growth of your membership in the last year (%): 0 – membership remains stable

Please describe the methodology used to quantify this number:

Estimates are based on 2019 rentals and renter's estimates of numbers attending

Describe how the project will benefit your community and the County:

Golden Rod Hall is a centrally located, well used community facility. This project will allow us to continue to present the hall as an attractive, functional community space.

Is this project located in a neighbouring municipality?

☒ No

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We publish and mail a newsletter to the neighbouring community twice annually and maintain a website: both platforms will acknowledge the County's contribution to facility maintenance.



Project Budget

I. REVENUE

Requested Grant Amount	\$8372.50	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$7622.50	Financial statements must support this number.
Donated In Kind*	\$750	Project administration and management: 50 volunteer hours @ \$15
Other Grant Funding*	\$ 0	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$16745	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

II. COSTS

Project Component And Description	Quote Cost (GST excluded)	Source Of Quote (See Note 1 below)	Quote Attached	Quote Used for TOTAL Project Cost Calculation
A. Replace kitchen counters	1. 5157.75 (adj.)	Custom Stainless	X (Feb. 2020 + 15%)	X
	2. 3898.50 (adj.)	Granite Gallery	X (Feb. 2020 + 15%)	
B. Plumbing	1. 7000.00	Town and Country	X	X
C. Painting	1. 2206.85 (adj.)	Ready to Roll	X (Feb. 2020 + 15%)	
D.	2. 2500.00	Mrs Lamarsh's Painting	Rough phone estimate	X
E. Electrical upgrades	1. 569.25 (adj.)	Impact Electric	X (Feb. 2020 + 15%)	X
F. Contingency @ 10%	1. 1500.00			
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$16745			



Notes:

1. As discussed with Community Support staff, getting quotes in a timely fashion has been very difficult. We have adjusted the quotes included with our last application (March 2020) to reflect the boom experienced by all sectors of the building trades
2. The Granite Gallery quote is for both granite and quartz, so represents two quotes
3. The plumbing quote includes sinks and taps; if possible we will reuse the existing materials to reduce cost and waste
4. Contingency amount acknowledges the difficulty in getting quotes and the fact that building materials seem to be in short supply and experiencing constant price increases.

TOTAL PROJECT COSTS in Table II MUST equal TOTAL REVENUE in Table I.

In Kind Contributions:

Project Oversight	30 hours	Contact contractors, arrange for access – Lorraine Parkinson, Kathleen Raines, Howard Morison
Preparation	20 hours	Clear and replace equipment and materials for counter removal, painting. Cleaning, removal and disposal of debris – board members as required

Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

We maintain a contingency fund so that we can respond to unforeseen circumstances such as a drop in rental requests or an “act of God” – flood, wind, hail storm **or pandemic**. For example, recently our cooler had to be replaced, an unplanned \$4000 expense, and a wind storm caused damage to the roof and siding which we estimate will cost \$3000 to repair; this work must be completed prior to winter. Aside from rentals and some minor fund raising projects (all of which have been suspended for over a year) our only source of revenue is a casino, scheduled every three years. A portion of our cash assets relates to the casino income which must be spread over those three years.

Also note that the structure is almost one hundred years old which increases the maintenance requirement.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

We will have to defer portions of the project until alternate revenue sources can be explored and/or generated. The countertops are a priority as two of the taps are basically floating on bases that are completely rotted out.



B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☒ No

Mandatory Attachments

- ☒ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- ☒ Audited financial statements – these should support the cash contribution noted in your Project Budget.
- ☒ Current year operating budget
- NOTE THAT** our 2020 Annual General Meeting scheduled for April, 2021 was indefinitely postponed
- ☒ List of organization's Officers and Directors.
- ☒ In Kind Details – listed above
 - Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of **Golden Rod Community Association** certify that this application is complete and accurate.

(organization name)

Name: K. Raines

Name: Shonda Wright

Title: President

Title: Secretary, Director

Date: October 1, 2021

Date: October 1, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

Golden Rod Community Association
2021 - 2022 Operating Budget
April 15, 2021

Revenue

Fund raising and special events	10,000	Funny Money, Fall Supper, card parties cancelled due to COVID
Hall Rentals	10,000	50% of pre-COVID rentals
Casino	10,000	
Interest and investment income	500	
Membership	<u>400</u>	
TOTAL REVENUE	\$20900	

Expenses

Administration		
1. Rental Coordinator	5500	
2. Membership	400	Flyer postage
Donations and Sponsorship	400	
Event and fund raising costs	3000	
Bank charges	150	
Facilities and equipment		
1. Utilities	8000	
2. Insurance	3500	
3. Janitorial	2000	
4. Equipment inspections, repairs	3000	
5. Maintenance	4000	
Contingency	<u>1000</u>	
TOTAL EXPENSES	\$27950	
 Projected Deficit	 (\$7050)	

Organization Information

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

(All correspondence and cheques will be mailed to this address)

Email: [REDACTED]

Email: [REDACTED]

Total Amount of Funding Requested*: \$15210.00

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



ROCKY VIEW COUNTY

Is your facility/program receiving any financial assistance from other agencies?

☐ Yes ☒ No

If yes, please explain:

Please provide a brief description of your organization (e.g. mission and mandate):

We are the Madden Curling Club and operate out of the Madden & District Agricultural Society Community Hall/ Curling Rink

Please describe what these funds will be used for. *(Please attach a separate piece of paper if you need additional space):*

The Madden Curling Club has an operating agreement with the Madden & District Agricultural Society, in where we have been paying 50% for the utilities when the curling plant is running. We have been asked to pay 75% of the utilities going forward because due to COVID-19 ,we are the main user of the utilities. In the past we have ran our normal curling season and a 24 team bonspiel. Due to COVID-19 and the current guidelines, we are hesitant to know if we will bw able to host the bonspiel. As such we will not have enough funds to pay our operating expense without using the majority of the monies we currently have.

All funds would be used to pay operational expenses from the regular curling season. (75% of utilities, social distancing identification, cleaning of the curling club, curling club start up fees and Curling Canada fees.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: 80 _____
- Rocky View County non-residents: 20 _____
- Growth of your membership in the last year (%): 30 _____

Please describe the methodology used to quantify this number:

Active curling club members and community spectators.

Describe how the project will benefit your community and the County:



ROCKY VIEW COUNTY

Our club provides the only source of recreation activity for the Madden and area community members in the winter months. We have asked all past club members and we have 100% of all teams plus some, wishing to curl for the 2021-2022 season. Our club feels very strongly that we would like to continue to provide this recreational activity to the community members in our area.

If your organization is successful in obtaining County funding, how will you recognize this contribution? Social media and Signage recognizing RVC and their contributions to our program and recreation in our community.

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an "at-a-glance" document to assess how your organization's budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: \$42137.59

EXPENSES	2021 Budget \$	2020 \$	2019 \$
-			
Operating and Maintenance Expenses (lifecycle costs)	\$3000	\$3901.80	\$2867.0
Program Materials	\$500	\$265.17	\$1106.21
Office supplies	\$360	0	\$360
Utility costs (gas, electrical, phone, internet)	\$10000	\$8000	\$6249.96
Insurance	0	0	\$3000
Cleaning	\$1500	0	0
TOTAL EXPENSES	\$15210.00	12166.97	\$13583.17

REVENUE	2021 Budget \$	2020 \$	2019 \$
Memberships	0	0	\$4620
Grants (RVC Capital Assistance Grant)			\$13293.93
Grant (RVC Operational Assistance Grant)		\$17410.00	
Donations			



ROCKY VIEW COUNTY

TOTAL REVENUE	0	\$17410.00	\$17913.93
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SUPPORTING DOCUMENTS

The following documents MUST be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form MUST be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Madden Curling Club_ certify that this application is complete and accurate.
(organization name)

Name: Ed Zwambag

Name: Tammy Craig

Title: President

Title: Treasurer

Date: September 29-2021


Date: September 29-2021


❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

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Financial Statement
Madden Curling Club
4/1/2019 through 3/31/2020

Opening Balance – Chequing	\$28,567.66
Opening Balance – Casino	\$42,091.85
Total Income	\$27,867.88
Total Expense	\$50,413.26
Closing Balance – Chequing	\$42,851.12
Closing Balance – Casino	\$5,299.01

Prepared and Audited by 
Tammy Craig

Audited by 
Ed Zwambag



ROCKY VIEW COUNTY

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Balzac Community Hall Association

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 10075 TOWNSHIP Road 262 Balzac, Alberta

Postal Code: T4B 2T3

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Ollie Yacyshyn

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Todd Cunningham

Telephone: (W) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Community Balzac Hall

Legal Description / Address: NE- 12-26-01-W 5th.

Registered Holder of Land Title: Balzac Community Hall Association

Total Amount of Funding Requested*: \$ 19,802

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



ROCKY VIEW COUNTY

Is your facility/program receiving any financial assistance from other agencies?



Yes



No

If yes, please explain:

We got a Capital Grant for refinishing hardwood floors from RVC for \$3,190.50. Grant #2020-12-D7C. We are also planning fundraising events but due to Covid have been unable to proceed. Please provide a brief description of your organization (e.g. mission and mandate): See attached Mission & Mandate The objects of the Association

Please describe what these funds will be used for. (Please attach a separate piece of paper if you need additional space):

The funding request is to support the maintenance and operation of the Balzac Community Association

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: 7,000? These numbers included the
- Rocky View County non-residents: 8,000? Per Covid numbers.
- Growth of your membership in the last year (%): Due to Covid numbers decreased

Please describe the methodology used to quantify this number:

These numbers were based on the attendance estimates from the nature of booking. Includes sports groups, wedding trade fairs, polling stations.

Describe how the project will benefit your community and the County:

It will help us maintain the Balzac Community Hall, due to Covid we have significantly reduced our hall bookings and revenues.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We have recognition panels at the Hall that we would recognize Rocky View Countys contribution.

FINANCIAL REPORTING – PRIOR YEAR



ROCKY VIEW COUNTY

This section of the application provides an "at-a-glance" document to assess how your organization's budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance:

\$96,230.54

EXPENSES	2021 Budget \$	2020 \$	2019 \$
Salaries, wages and benefits	\$7000.00	\$8,250.00	\$10,400.00
Operating and Maintenance Expenses (lifecycle costs)	2765.92		
Program Materials			
Office supplies	170.40	\$186.12	\$252.38
Utility costs (gas, electrical, phone, internet)	3655.45	\$6451.45	
Insurance	4791.56	\$4794.65	
Other (Advertising)	20.00		\$200.00
Telephone	428.50	\$1,193.67	\$2026.58
Garbage Pickup	630.00	\$210.00	\$840.00
Accounting & legal	3561.21	\$278.81	\$1057.88
TOTAL EXPENSES	\$23,027.54	\$43,494.51	\$50,684.90

REVENUE	2021 Budget \$	2020 \$	2019 \$
Memberships		Hardwood	
Grants (please provide names and amounts)	886.29	\$3190.50	
Donations		\$225.75	
Other Interest	28.90	-9.00	\$22.83
Hall Rental Income	\$13,592.44	\$21,647.50	\$62,283.51
Services		11,584.05	\$5,350.24
TOTAL REVENUE	\$14,507.63	\$33,448.30	\$68,286.58

SUPPORTING DOCUMENTS

The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☒ List of organization's officers and directors (if applicable).
- ☒ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant



ROCKY VIEW COUNTY

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an "at-a-glance" document to assess how your organization's budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance:

\$ 96,230.54

EXPENSES	2021 Budget \$	2020 Actual \$	2019 Actual \$
	\$12,000.00	\$8,250.00	\$10,400.00
Salaries, wages and benefits			
Operating and Maintenance Expenses (lifecycle costs)	\$2,000.00		
Program Materials			
Office supplies		\$186.12	\$252.38
Utility costs (gas, electrical, phone, internet)	\$6635.00	\$6451.46	\$
Insurance	\$5,000.00	\$4,794.65	
Other / Advertising / Cleaning / Supplies	\$9,800.00		\$200.00
		\$1,193.67	\$2,026.58
Garbage Pickup	\$840.00	\$210.00	\$840.00
Accounting & Legal	\$4,500.00	\$278.81	\$1,057.88
Septic Pickups	\$3,000.00		
TOTAL EXPENSES	\$43,175.00	\$43,494.51	\$50,684.90

REVENUE	2021 Budget \$	2020 Actual \$	2019 Actual \$
Memberships			
Grants (please provide names and amounts)	886.29	Handwritten 3190.59	
Donations	19,802.00	\$225.75	
Other			
Interest	\$28.90	\$9.00	\$22.83
Hall Rental Income	\$13,592.44	\$21,642.50	\$62,283.51
	8834.25		\$5,280.24
Services		11,584.05	
TOTAL REVENUE	43,172.78	\$33,448.30	\$68,286.58

SUPPORTING DOCUMENTS

The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

BALZAC COMMUNITY HALL ASSOCIATION

We are requesting funds from the Operational Grant for the following General and Operational Expenses including utilities and services.

Rocky View Gas Co-op -\$3760.00

Epcor Power - \$2200.00

Enmax - Water - \$25.00

Telus (Phone) - \$650.00

Grass Cutting and Snow Removal - \$1000.00

Maintenance- \$1500.00

Garbage Pickup - \$420.00

Cleaning Services- \$3600.00

Cleaning Supplies and Toiletries- \$830.00

Accounting and Bookkeeping Services - \$1500.00

Insurance- Rocky View County - \$4317.00

Total Requested - \$19,802.00



ROCKY VIEW COUNTY

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Balzac Community Hall Association certify that this application is complete and accurate.
(organization name)

Name: TODD CUNNINGHAM
 Title: President
 Date: Sept 30, 2021

Name: Ophelia Ollie Yacyshyn
 Title: Senior Board Member
 Date: Sept 30, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

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Balzac Hall

Profit and Loss

December 2020

	Total
INCOME	
Hall Rentals	47,168.74
External rentals	-53,825.00
Total Hall Rentals	-\$ 6,656.26
Sales of Product Income	1,528.00
Total Income	-\$ 5,128.26
GROSS PROFIT	-\$ 5,128.26
EXPENSES	
Accounting & Legal	535.80
Booking Agent	2,800.00
Cleaning & Maintenance	
Supplies	-1,101.25
Total Cleaning & Maintenance	-\$ 1,101.25
DD	-20,135.00
Office Supplies	2,193.99
Telephone	53.43
Travel Allowance	175.00
Utilities	
Electricity	266.72
Natural Gas	411.24
Water	2.80
Total Utilities	\$ 680.76
Total Expenses	-\$ 14,797.27
PROFIT	\$ 9,669.01

Tuesday, Oct. 05, 2021 02:28:23 p.m. GMT-7 - Accrual Basis

**Community Facilities, Programs and Services**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Meadowlark Trail Society

Incorporated under: ☒ Alberta Societies Act #5020861943
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: P.O. Box 350, Beiseker, Alberta
Postal Code: T0M 1B0
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Jeannette Richter

Telephone: [REDACTED]

Email: [REDACTED]

(C) Jeannette Richter

Alternate Contact:

Name: Iris Balson

Telephone: [REDACTED]

Email: [REDACTED]

(C) Iris Balson

Facility

Name of Facility: Meadowlark Trail

Legal Description / Address: 10km of trail between Beiseker (RR261/Twp281) & Irricana (RR263/Twp275)

Registered Holder of Land Title: Alberta Trailnet

Total Amount of Funding Requested*: \$ 3,000

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☒ Yes ☐ No

If yes, please explain:

Trans-Canada Trail Clean-up grant. Amounts may vary depending on funding from federal govt.

Please provide a brief description of your organization (e.g. mission and mandate):

To build, operate and maintain a portion of the Trans-Canada Trail known as the Meadowlark Trail in an effort to provide a safe, affordable and accessible recreational asset within the community that is valued and benefits all.

Please describe what these funds will be used for. *(Please attach a separate piece of paper if you need additional space):*

Operating costs as per attached budget.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: Division 6 = 2768 -
- Rocky View County non-residents: Irricana = 1216 and Beiseker = 819 Tourists = TBD -
- Growth of your membership in the last year (%): 0 -

Please describe the methodology used to quantify this number:

Population statistics in the immediate areas

Future use by others to be determined once the trail is fully built and operational

Describe how the project will benefit your community and the County:

Provides the community with a safe, affordable and accessible recreational asset and travel corridor

between the municipalities of Irricana, Beiseker and Rockyview residents with potential to stimulate

Economies of the area within the tourism sector.

If your organization is successful in obtaining County funding, how will you recognize this contribution?



ROCKY VIEW COUNTY

Signage, website, facebook

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an “at-a-glance” document to assess how your organization's budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance:

4002.61 Sept. 1, 2021

EXPENSES	2020 Budget \$	2019 20 \$	2018 19 \$
Salaries, wages and benefits			
Operating and Maintenance Expenses (lifecycle costs)	2420.00	2785.00	
Program Materials - Grand Opening	300.00		
Office supplies - Advertising / Promotion	500.00	500.00	728.45
Utility costs (gas, electrical, phone, internet)			
Insurance	1314.46	788.98	1160.81
Other - website		130.00	169.19
Prof. Memberships	254.75	253.29	253.29
Meeting Room Rental	120.00	120.00	191.00
Clean-up	300.00	300.00	
Contingency	520.92	345.00	
TOTAL EXPENSES			2502.74

REVENUE	2020 Budget \$	2019 20 \$	2018 19 \$
Memberships			
Grants (please provide names and amounts) Trailnet			5000.00
Donations Chamber of Commerce			1000.00
Other - Trans-Canada Trail Clean-up grant		1000.00	
RVC Operating Grant (pending)	3000.00	3000.00	
TOTAL REVENUE	3000.00	4000.00	6000.00

SUPPORTING DOCUMENTS

The following documents MUST be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).



ROCKY VIEW COUNTY

- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form MUST be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Meadowlark Trail Society certify that this application is complete and accurate.
(organization name)

Name: Jeannette Richter

Name: Iris Balson

Title: Chairperson

Title: Secretary

Date: Sept. 28, 2021

Date: September 28, 2021

- ❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

Meadowlark Trail Society Operating Budget 2021

- A. Yearly insurance-Policy with RMA Insurance-comprehensive general liability of 5 million, etc -runs from Nov 1-Oct 30-\$1,314.46
- B. Yearly grass cutting and spot spraying for noxious weeds-APM WEED Control-6 ft each side of trail-\$1,225.00
- C. Yearly clean-up. This is organized by the society-\$300.00
- D. Yearly -repair and maintenance-bollards, fencing, signage-\$750.00
- E. Yearly board meetings-rental space-estimate 6 per year-\$120.00
- F. Yearly advertising for trail usage-work with schools and recreation clubs-\$500.00
- G. Membership-Rural municipalities of Alberta and Alberta Trail net-\$254.75
- H. ECO-Management-tree care,etc-\$445.00
- I. Celebration of Trail Completion-\$300.00
- J. Contingencies-10% of all costs-\$520.92

TOTAL BUDGETED OPERATING COSTS-\$5,730.13

MEADOWLARK TRAIL SOCIETY-REVENUE AND EXPENSES
REPORT -2020

ACCOUNT BALANCE DEC 31/2019-\$3,497.26

REVENUE

1.TRANSCANADA TRAIL DONATION SOCIETY EXPENSES-
\$1,000.00

2.ROCKYVIEW COUNTY OPERATIONAL GRANT-\$3,000.00-
#2020-50-D60

3.INTEREST-\$2.61

TOTAL-\$4,002.61

EXPENSES

1.SNOW FENCE-\$34.99

2.WEB-SITE-\$213.75

3.CHAINS AND LOCKS-\$66.93

4.TRESSPASS SIGNS-\$27.59

5.TRAIL LOCKS-\$204.44

6.CLEAN-UP SUPPLIES-\$47.50

7.CLEAN-UP CHARGE FOR DISPOSAL-\$20.00

8.PERSONALIZED CHEQUES-\$10.00

9.PRINT STICKERS, DESIGN , ETC-\$223.97

10.ACME PESTICIDE MANAGEMENT-SPRAYING AND MOWING-
\$840.00

11.RENT-MEETING ROOM-\$20.00

12.SIGN CONCEPTS PRINT MATERIAL-\$46.20

13.RMA MEMBERSHIP \$204.75

14.RMA INSURANCE-\$1,276.17

TOTAL EXPENSES-\$3,236.29

ACCOUNT BALANCE DEC 31/2020-\$4,263.58



ROCKY VIEW COUNTY

Community Facilities, Programs and Services

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: KEOMA Community Society

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 112-65th KEOMA AB

Postal Code: T4A 1G6

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: DIANE GARRICK

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: GREG HAGEL

Telephone: [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: KEOMA HALL

Legal Description / Address: 112-65th KEOMA AB

Registered Holder of Land Title: KEOMA Community Society

Total Amount of Funding Requested*: \$ 8500^{xx}

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



ROCKY VIEW COUNTY

Is your facility/program receiving any financial assistance from other agencies?



Yes



No

If yes, please explain:

WORK A CASINO EVERY 3 YEARS NEXT CASINO DUE
SUMMER/FALL 2022

Please provide a brief description of your organization (e.g. mission and mandate):

THE KEDMA COMMUNITY SOCIETY MAINTAINS THE 2 BALL PARKS,
COMMUNITY PLAYGROUND AND THE COMMUNITY HALL FOR THE
PEOPLE OF THE COMMUNITY + AREA FOR MENTAL + PHYSICAL HEALTH

Please describe what these funds will be used for. (Please attach a separate piece of paper if you need additional space):

THESE FUNDS WILL BE USED FOR THE DAY TO DAY OPERATIONAL
COSTS AND FOR ADDITIONAL MAINTENANCE IF REQUIRED

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

DURING A NON-COVID YEAR

- Rocky View County residents: 2500
- Rocky View County non-residents: 600
- Growth of your membership in the last year (%): NO NEW DEVELOPMENT IN THE AREA

Please describe the methodology used to quantify this number:

NUMBERS TAKEN FROM THE RENTAL AGREEMENTS AND IS ONLY AN APPROXIMATION
DEPENDUNG ON WHERE THE RENTER IS FROM WILL MAKE A DIFFERENCE ON THE
NUMBER OF OUTSIDE RESIDENTS

Describe how the project will benefit your community and the County:

FUNDING HELPS TO KEEP THE HALL OPERATING FOR THE USE OF THE
COMMUNITY AND SURROUNDING AREA. IT HELPS WITH THE UPKEEP TO THE
PLAYGROUND, PARK, BALL DIAMONDS + HALL, PROVIDING A SAFE
ENVIRONMENT FOR OUR CHILDREN

If your organization is successful in obtaining County funding, how will you recognize this contribution?

THEY WILL BE ACKNOWLEDGED AT THE AGM + ON THE
FACEBOOK PAGE



ROCKY VIEW COUNTY

FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an “at-a-glance” document to assess how your organization’s budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: MAY 31, 2021 GENERAL ACCT \$16209⁹² CASINO ACCT \$11994¹²
CONTINGENCY FUND \$116996.90

EXPENSES	2020 Budget \$	2019 \$	2018 \$
Salaries, wages and benefits	1475 ²	6000 ⁻	6000 ⁻
Operating and Maintenance Expenses (lifecycle costs)	608926	795715	654235
Program Materials	17598	39313	123882
Office supplies	27797	8038	13861
Utility costs (gas, electrical, phone, internet)	430972	703746	632864
Insurance	342166	307976	275638
Other	43493		230788
CAPITAL EXPENDITURES			915346
TOTAL EXPENSES	1618453	2454782	3446634

REVENUE	2020 Budget \$	2019 \$	2018 \$
Memberships	-	-	-
Grants (please provide names and amounts) RVC	8000 ⁻	8000 ⁻	8000
Donations		30 ⁻	
Other			996
HALL RENTALS/TABLE & CHAIR RENTALS	2760 ⁻	8055 ⁻	5565
INTEREST	39103	49570	45959
LIONS CONTRIBUTION KITCHEN UPGRADE		445318	3000 ⁻
REIMBURSEMENT CASINO		96894	5005682
TOTAL REVENUE	1115103	2200282	6807741

SUPPORTING DOCUMENTS

The following documents **MUST** be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization's officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.



ROCKY VIEW COUNTY

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Ketona Community Society certify that this application is complete and accurate.
(organization name)

Name: DIANE GABRUCK. Diane Gabruck

Name: Greg Hagel Greg Hagel

Title: SECRETARY TREASURER

Title: President.

Date: Aug 30, 2021

Date: Aug 30/21.

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

KEOMA COMMUNITY SOCIETY FINANCIAL STATEMENT
for the year June 1, 2020- May 31, 2021

ASSETS

CASH-GENERAL ACCOUNT	\$ 16,209.92	
CONTINGENCY FUND	\$ 116,996.90	
CASH - CASINO ACCOUNT	\$ 11,994.12	
VALUE OF BUILDING AND CONTENTS	\$ 790,000.00	appraised value

TOTAL ASSETS \$ **935,200.94**

LIABILITIES

OUTSTANDING CHEQUES	0
---------------------	---

TOTAL LIABILITIES 0

INCOME

CASINO	
GRANTS	\$ 8,000.00
RENTALS	\$ 2,760.00
CHAIR/TABLE RENTALS	\$ -
INTEREST	\$ 391.03

TOTAL INCOME \$ **11,151.03**

DISBURSEMENTS

POWER	\$ 1,521.39
GAS	\$ 2,203.59
WATER	\$ 170.00
GARBAGE	\$ -
SEWER	\$ 414.75
JANITORIAL	\$ 1,475.00
INSURANCE	\$ 3,421.66
JANITORIAL SUPPLIES	\$ 175.98
MISCELLANEOUS SUPPLIES	\$ 434.93
MAINTENANCE	\$ 6,089.26
BANK CHARGES	\$ -
CAPITAL PROJECTS	\$ -
FUNDRAISERS	\$ -
ADVERTISING	\$ -
ADMIN COSTS	\$ 277.97

TOTAL DISBURSEMENTS \$ **16,184.53**

THIS FINANCIAL STATEMENT HAS BEEN REVIEWED AND APPROVED BY:

REGG POFFENROTH
PRINTED NAME AND SIGNATURE

CASINO CHAIRMAN KEOMA WDN S
POSITION

JUNE 25/2021
DATE

Regg Poffenroth

PRINTED NAME AND SIGNATURE

POSITION

DATE



Community Facilities, Programs and Services

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Rocky Mountain Symphony Society

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: #8, 261051 Wagon Wheel View, Rockyview County
Postal Code: T4A 0E2
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Carlos Foggin (Music Director)

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Kim Raffin (Board chair)

Telephone: (W) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Polaris Centre for the Performing Arts

Legal Description / Address: #8-261051 Wagon Wheel View

Registered Holder of Land Title: PKSR Holdings

Total Amount of Funding Requested*: \$ \$36,500 (does not include any contracted musicians)
\$75,000 (if contracted musicians are deemed allowable)

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☒ Yes ☐ No

If yes, please explain:

Alberta Foundation for the Arts - Annual Operating Funding through "Community Performing Arts Operating Funding"

Please provide a brief description of your organization (e.g. mission and mandate):

High Quality performances of Orchestral Music in venues outside the city core. Touring productions to rural and small-towns in Alberta

Please describe what these funds will be used for. (Please attach a separate piece of paper if you need additional space):

Occupancy (Rent, utilities), Programming Expenses (Concert Technicians) Musician Expenses (programming expense according to AFA and Canada Council) Advertising/Promo, Office/Professional Expenses.

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: 112
- Rocky View County non-residents: 1453
- Growth of your membership in the last year (%): Audience growth +400%.

Please describe the methodology used to quantify this number:

Ticket Sales include addresses. We recently relocated to RVC just prior to the pandemic - we expect this number to grow quickly.

Describe how the project will benefit your community and the County:

A Symphony Orchestra is typically only found in a LARGE city. RVC surveys indicate access to cultural performances is lacking. This is an opportunity to access cultural programming w/o going to Calgary.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

Website, Posters, Certificate in Lobby, Newsletter, Social Media



FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an “at-a-glance” document to assess how your organization’s budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance:

\$18,306.25

EXPENSES	2020 ^{Actuals} Budget \$	2019 \$	2018 \$
Salaries, wages and benefits	0	0	0
Operating and Maintenance Expenses (lifecycle costs)	42,000	0	0
Program Materials	43,334	70337	14966
Office supplies	375	1217	351
Utility costs (gas, electrical, phone, internet)	0	0	0
Insurance	1350	686	650
Other Advertising & Promotion	1139	4719	725
Consulting Fees	0	0	5656
Professional Fees	5,035	3000	n/a
Ticketing	n/a	859	876
TOTAL EXPENSES	63,233	80,818	23,227

REVENUE	2020 ^{Actuals} Budget \$	2019 \$	2018 \$
Memberships	-	125	-
Grants (please provide names and amounts)	94,000	15000*	*Rozsa
Donations	1864	2138	7037
Other Ticket Sales (Eamed)	8452	66817	32,763
Fundraising Revenue	4748	13159	-
(COVID-19) Rozsa Foundation	9,000		
(Cameras) Calgary Foundation	25,000		
(Equipment) Calgary Foundation	60,000		
TOTAL REVENUE	108,864	97,114	39,802

SUPPORTING DOCUMENTS

The following documents MUST be attached:

- ☒ Minimum of three quotes for any program materials that will be purchased.
- ☒ Financial statements (audited if available) from previous year
- ☒ Organization's Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☒ List of organization's officers and directors (if applicable).
- ☒ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form MUST be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Rocky Mtn Symphony certify that this application is complete and accurate.
(organization name)

Name: [Signature]

Title: Board Chairman

Date: Sept 30, 2021

Name: Carlos Fozgin

Title: Music Director

Date: Sept 29, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

THE ROCKY MOUNTAIN SYMPHONY SOCIETY
Statement of Financial Position
December 31, 2020
(Unaudited - See Notice To Reader)

	2020	2019
ASSETS		
CURRENT		
Cash	\$ 30,304	\$ 50,601
Accounts receivable	-	500
Goods and services tax recoverable	3,932	652
Prepaid expenses	2,707	750
	<u>36,943</u>	52,503
EQUIPMENT <i>(Net of accumulated amortization)</i>	<u>103,877</u>	6,277
	<u>\$ 140,820</u>	<u>\$ 58,780</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 7,685	\$ 6,725
Deferred income	849	849
	<u>8,534</u>	7,574
DEFERRED CAPITAL CONTRIBUTIONS	<u>99,000</u>	-
	107,534	7,574
NET ASSETS	<u>33,286</u>	51,206
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 140,820</u>	<u>\$ 58,780</u>

ON BEHALF OF THE BOARD

 "Signed by Maria Massouras" Director

 "Signed by D. Kim Raffin" Director



THE ROCKY MOUNTAIN SYMPHONY SOCIETY
Statement of Receipts and Disbursements
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

	2020 (12 months)	2019 (6 months)
RECEIPTS		
Fundraising revenue	\$ 8,740	\$ -
Concert ticket sales	8,452	8,483
Event revenue	4,748	15,200
Merchandise sales	-	180
	<u>21,940</u>	<u>23,863</u>
COST OF SALES		
Trades and sub-contracts	30,752	11,575
Rentals	4,317	1,000
Special event expense	4,235	-
Purchases	2,702	829
Concert expense	1,328	541
	<u>43,334</u>	<u>13,945</u>
GROSS PROFIT	<u>(21,394)</u>	<u>9,918</u>
EXPENSES		
Amortization	8,462	855
Professional fees	5,035	3,000
GST expense	2,480	331
Insurance	1,350	-
Advertising and promotion	1,139	4,570
Credit card charges	709	250
Office	375	97
Business taxes, licenses and memberships	150	142
Ticketing expense	-	859
	<u>19,700</u>	<u>10,104</u>
DEFICIENCY OF RECEIPTS OVER EXPENSES FROM OPERATIONS	<u>(41,094)</u>	<u>(186)</u>
OTHER RECEIPTS		
Grants	11,160	4,000
Amortization of capital contributions	6,000	-
Advertising and sponsorship	4,150	7,771
Donations	1,864	2,138
Membership revenue	-	125
	<u>23,174</u>	<u>14,034</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENSES	<u>\$ (17,920)</u>	<u>\$ 13,848</u>



**Capital Assistance Grant – Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Eastgate Saddle Club

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: [REDACTED] Rockyview County

Postal Code: T1X 2H3
(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Pat Lata

Telephone: (W) [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Senga Swain

Telephone: (W) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Eastgate Saddle Club Grounds

Legal Description / Address: Block R Plan 1645LK

Registered Holder of Land Title: Rockyview County

Amount Requested (No GST is to be included in this amount): \$9000.00

Please provide a brief description of your organization (e.g. mission and mandate):

We are a member of the Alberta Equestrian Foundation.

Our mission is to be the leading family riding club in the area. Our mandate is to promote the western way of life and to foster confident knowledgeable riders in a safe and positive environment.



Please describe in detail the work to be carried out and the need for this project:
(Please attach a separate piece of paper if you need additional space)

Purchase of a tractor with attachments for grass cutting. These are needed to keep the grounds in prime condition and the arena proper for equine events. It is also needed for any other upkeeping needs that may be required for upkeep of the grounds.

Estimated project start date: May 2022____ Estimated project completion date: When funding is in place.

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: 60_____
- Rocky View County non-residents: 40_____
- Growth of your membership in the last year (%): 0_____

Please describe the methodology used to quantify this number:

Due to COVID-19 we have had little success with hosting events and acquiring new members this year.

Describe how the project will benefit your community and the County:

We take pride in our grounds. Rockyview residents and neighbors will appreciate an immaculate facility. Safety of all participants requires grooming of all riding areas. Having a safe and well maintained facility will attract more members.

Is this project located in a neighbouring municipality? ☐ Yes ☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

If your organization is successful in obtaining County funding, how will you recognize this contribution?

We will proudly acknowledge the funding on our digital platforms; website, facebook, as well as at our yearend Banquet and Awards.

**Project Budget**

(A sample budget is found on the last page of this application form)

I. REVENUE

Requested Grant Amount	\$9000.00	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$7000.00	Financial statements must support this number.
Donated In Kind*	\$	
Other Grant Funding*	\$2,245.00(pending)CFEP	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$18,245.00	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Purchase of tractor with mower (Quotes attached)	1. \$14,837.00	Kubota website	X	X
	2. \$23,190.00	Home Depot	X	X
	3. \$16,707.00	John Deere	X	X
B.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$18,245.00			

TOTAL PROJECT COSTS in Table II MUST equal TOTAL REVENUE in Table I.



ROCKY VIEW COUNTY

Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

Any operating surplus would be directed to the project we are applying for.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

We will keep fundraising until we reach our goal.

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

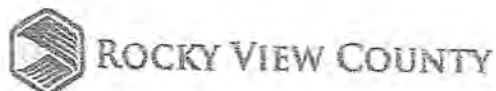
☒ Yes ☐ No

If yes, please explain.

We are applying for a CFEP grant also which is pending.

Mandatory Attachments

- ☐ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- ☐ Audited financial statements – these should support the cash contribution noted in your Project Budget.
- ☐ Current year operating budget.
- ☐ List of organization's Officers and Directors.
- ☐ In Kind Details:
 - Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Eastgate Saddle Club____ certify that this application is complete and accurate.
(organization name)

Name: Senga Swain Senga Swain

Name: Shannon Feakes _____

Title: President Senga Swain

Title: Vice President Shannon Feakes

Date: September 21, 2021

Date: Sept 27, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

EASTGATE SADDLE CLUB STATEMENT OF RECEIPTS AND DISBURSEMENTS

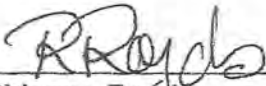
PREPARED WITHOUT AUDIT

YEAR ENDED DECEMBER 31, 2020

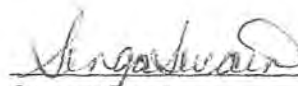
Cash In Bank on January 1, 2020				\$6,758.69
	Expenses	Receipts	Balance	
BANQUETS/BUCKLES/TROPHIES				
2019/20 Receipts		\$5,069.00		
2019/20 Disbursements	-\$5,528.87		\$459.87	\$459.87
Membership/Swag	\$155.54	\$1,845.00	\$1,689.46	\$1,689.46
Concession	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance	\$608.92	\$0.00	\$608.92	\$608.92
Gymkhana/Horse Show/Trail Rides/Trail Challenge	\$2,876.36	\$5,740.00	\$2,863.64	\$2,863.64
Utilities	\$911.91	\$0.00	\$911.91	\$911.91
Office Charges/Insurance	\$2,075.55	\$0.00	\$2,075.55	\$2,075.55
Donations	\$0.00	\$848.41	\$848.41	\$848.41
Total of Receipts and Disbursements				\$8,103.95
Cash in Bank at December 31, 2020				\$8,103.85

Liabilities: \$0.00
 Current Assets: Horse Show/Gymkhana Equipment/C-Can/Disks/Riding Lawnmower \$4,600.00
 Fixed Assets: \$0.00

SADDLE CLUB and have prepared and presented this statement of receipts and disbursement of the EASTGATE SADDLE CLUB for the year ended december 31, 2020 to the membership for approval and velieve this statement fairly accurately represents the financial position of the Club.



Rhianna Royds
 Treasurer at December 31, 2020



Senga Swain
 President at December 31, 2020

**Capital Assistance Grant – Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents.
All information provided is public.

Organization InformationOrganization Name: **Bow Valley Community Club – Indus Curling**

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 225155 E 291 A Indus, Alberta

Postal Code: T1X 0H7

*(All correspondence and cheques will be mailed to this address)***Primary Contact:**

Name: David Fafard

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Carey Jolly

Telephone: (W) [REDACTED]

Email: [REDACTED]

FacilityName of Facility: Bow Valley Community Centre – Indus CurlingLegal Description / Address: NE-35-022-28-4Registered Holder of Land Title: Rocky View County**Amount Requested (No GST is to be included in this amount):** 30,495.00

Please provide a brief description of your organization (e.g. mission and mandate):

We provide a facility for curlers, Seniors Groups, 4H, Community Events, and other rentals such as clinics, seminars, meetings and social gatherings.

We provide curling leagues and 'Learn to Curl' programs for all ages as well as a meeting centre



for Seniors, 4H and other community groups.

Bow Valley Community Centre supports rural and hamlet populations in the immediate area, and the greater Rocky View County area. The grounds include paved parking, adjoining hockey arena, used for ice sports not limited to hockey; playground facilities, baseball diamonds, small horse events outdoor area. Our facility is supported by a large population base around Indus and include many people from the Calgary city, nearby towns and hamlets in all directions. We are centrally located in a large rural area but are only a short drive from Calgary, making Indus Community attractive for the facilities it offers at lower costs than those privately operated. We operate as a non-profit and strive to stay community focussed and minded.

Please describe in detail the work to be carried out and the need for this project:

(Please attach a separate piece of paper if you need additional space)

- BVCC Chiller has a current life expectancy of 1-2 years.
- The chiller ensures the temperature of the ice surface and is tied to the compressor for maintaining the curling ice. The system is aging and the lifecycle of the chilling system is nearing its end. To continue to sustain operations with up-to-date, energy efficient mechanical system will ensure the curling rink has a long life in the community.
- Replacement of the chiller will complete the mechanical system upgrade and will ensure a 15+ year life expectancy going forward.

Estimated project start date: March, 2022

Estimated project completion date: April, 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: 65%
- Rocky View County non-residents: 35%
- Growth of your membership in the last year (%): 10

Please describe the methodology used to quantify this number:

Over 1000 + people annually - measured by the number of curling members, Seniors, 4H, outside rentals, increased rental revenue, feet through the door and visitors from the adjoining hockey arena.

Describe how the project will benefit your community and the County:

This project is vital to enabling access and facilities for all public. It will ensure that the facility remains operating efficiently, ensuring the safety of all users and maintaining the functionality for what the facility is intended for. Keeping this facility operational and clean is what ensures community interest in utilization and keeps our operations sustainable. Upgrades and renovations will increase the lifespan of our facility and ensure new pandemic safety guidelines are achievable to sustain the future enjoyment of the community facility.

Is this project located in a neighbouring municipality?

☐ Yes

☒ No



ROCKY VIEW COUNTY

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

If your organization is successful in obtaining County funding, how will you recognize this contribution?

Bow Valley Community Club will be operational and functioning as a community partner. Rocky View County will be mentioned and thanked publicly at events.

**Project Budget**

(A sample budget is found on the last page of this application form)

I. REVENUE

Requested Grant Amount	\$ 15,247.50	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$	Financial statements must support this number.
Donated In Kind*	\$	
Other Grant Funding*	\$ 15,247.50	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$ 30,495.00	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Chiller	1. 30,495.00	Suss Refrigeration	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
B. Chiller	1. 53,806.00	Rec Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
C. Chiller	1. 42,600.00	Creative Mechanical	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$ 30,495.00			

TOTAL PROJECT COSTS in Table II MUST equal TOTAL REVENUE in Table I.



Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

Accessing funds through our existing Line of Credit

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☐

Yes

☒

No

If yes, please explain.

Mandatory Attachments

- ☐ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- ☐ Audited financial statements – these should support the cash contribution noted in your Project Budget.
- ☐ Current year operating budget.
- ☐ List of organization's Officers and Directors.
- ☐ In Kind Details:
 - Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ Other documents required for further clarification, as requested.



ROCKY VIEW COUNTY

Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Bow Valley Community Club – Indus Curling certify that this application is complete and accurate.

(organization name)

Name: David Fafard

Title: President

Date: September 25, 2021

Name: Carey Jolly

Title: Vice President

Date: September 25, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-250-1401.



Community Recreation Funding
Capital Assistance Grant

Community Facilities

- Emergency Funding Request !

Rocky View County has capital grant funding available to non-profit organizations operating a community amenity providing recreational or cultural services that are open for the use and enjoyment of all County residents.

This grant funding must be used for capital purchases related to the repair and/or enhancement of existing facilities, or the development of a new facility. Studies required for long-term planning resulting in capital funding investment, such as a life cycle plan, are eligible under this program. GST costs should not be included in your grant request. Expenditures incurred prior to approval of the project by the Recreation Governance Committee will not be considered for funding.

Capital Assistance Grants are based on a cost sharing program. The Committee may approve up to 50% funding of the total capital project for facilities located in the County. If the facility is located within a neighbouring municipality the cost sharing formula will be based on: up to 25% contribution from the County, up to 25% from the neighbouring municipality where the facility resides and a minimum 50% funding being provided from the facility.

It is expected that County funds be leveraged by community contribution like volunteer work or fundraising, private partnerships and additional municipal/provincial dollars.

All grant funding must be used within two years of Committee approval of the project. Facilities shall recognize the County as a source of funding for any capital projects. Recognition can be achieved with signage or another source of recognition, pending discussion with County administration.

Please refer to Community Recreation Funding Policy 317 for further details.

Annual Application Deadlines

- **March 1, 4:30 p.m.**
- **October 1, 4:30 p.m.**

County Staff will forward completed applications to the Committee for consideration. **The Committee provides final approval of Capital Assistance Grant requests.** Organizations are required to submit invoices to the County for work completed to receive reimbursement.

It is the responsibility of the applicants to submit a complete application with clear and sufficient information. **Incomplete or late applications will not proceed in the screening process.** It should be noted that the grant process is very competitive and applicants should submit the best application possible. Submission of an application does not guarantee the applicant will be awarded all or part of the grant requested and incomplete or unclear applications may be declined.

Submit completed applications to, or for further assistance contact:

Recreation, Parks, and Community Support

recreation@rockyview.ca

403-230-1401

Rocky View County, 262075 Rocky View Point, Rocky View County, AB T4A 0X2



ROCKY VIEW COUNTY

Capital Assistance Grant – Application Form Community Facilities

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: Bow Valley Community Club – Indus Curling

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: 225155 E 291 A Indus, Alberta

Postal Code: T1X 0H7

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: David Fafard

Telephone: [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Carey Jolly

Telephone: (W) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: Bow Valley Community Centre – Indus Curling

Legal Description / Address: NE-35-022-28-4

Registered Holder of Land Title: Rocky View County

Amount Requested (No GST is to be included in this amount): 28,537.00

Please provide a brief description of your organization (e.g. mission and mandate):

We provide a facility for curlers, Seniors Groups, 4H, Community Events, and other rentals such as clinics, seminars, meetings and social gatherings.

We provide curling leagues and 'Learn to Curl' programs for all ages as well as a meeting centre



for Seniors, 4H and other community groups.

Bow Valley Community Centre supports rural and hamlet populations in the immediate area, and the greater Rocky View County area. The grounds include paved parking, adjoining hockey arena, used for ice sports not limited to hockey; playground facilities, baseball diamonds, small horse events outdoor area. Our facility is supported by a large population base around Indus and include many people from the Calgary city, nearby towns and hamlets in all directions. We are centrally located in a large rural area but are only a short drive from Calgary, making Indus Community attractive for the facilities it offers at lower costs than those privately operated. We operate as a non-profit and strive to stay community focussed and minded.

Please describe in detail the work to be carried out and the need for this project:

(Please attach a separate piece of paper if you need additional space)

- This is an emergency funding request that is time sensitive for the curling season!
- The compressor feeds the chiller for making and maintaining the curling ice. The compressor is failing and will not sustain operations for this season and is anticipated to fail completely in the very near future.
- The compressor needs to be replaced in its entirety and cannot be repaired. Without the compressor, our operations will cease.

Estimated project start date: 4 weeks (late October, 2021) *- As soon as compressor can arrive.*
 Estimated project completion date: November 15, 2021.

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: 65%
- Rocky View County non-residents: 35%
- Growth of your membership in the last year (%): 10

Please describe the methodology used to quantify this number:

Over 1000 + people annually - measured by the number of curling members, Seniors, 4H, outside rentals, increased rental revenue, feet through the door and visitors from the adjoining hockey arena.

Describe how the project will benefit your community and the County:

This project is vital to enabling access and facilities for all public. It will ensure that the facility remains operating efficiently, ensuring the safety of all users and maintaining the functionality for what the facility is intended for. Keeping this facility operational and clean is what ensures community interest in utilization and keeps our operations sustainable. Upgrades and renovations will increase the lifespan of our facility and ensure new pandemic safety guidelines are achievable to sustain the future enjoyment of the community facility.

Is this project located in a neighbouring municipality? ☐ Yes ☒ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?



ROCKY VIEW COUNTY

If your organization is successful in obtaining County funding, how will you recognize this contribution?
Bow Valley Community Club will be operational and functioning as a community partner. Rocky View County will be mentioned and thanked publicly at events.



Project Budget

(A sample budget is found on the last page of this application form)

I. REVENUE

Requested Grant Amount	\$ 14,268.50	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$	Financial statements must support this number.
Donated In Kind*	\$	
Other Grant Funding*	\$ 14,268.50	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$ 28, 537.00	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Compressor	1. 28,537.00	Suss Refrigeration	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
B.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>
	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	28,537.00			

TOTAL PROJECT COSTS in Table II MUST equal TOTAL REVENUE in Table I.



Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

Accessing funds through our existing Line of Credit

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☐

Yes

☒

No

If yes, please explain.

Mandatory Attachments

- ☐ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- ☐ Audited financial statements – these should support the cash contribution noted in your Project Budget.
- ☐ Current year operating budget.
- ☐ List of organization's Officers and Directors.
- ☐ In Kind Details:
 - ☐ Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - ☐ Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☐ Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

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Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of Bow Valley Community Club – Indus Curling certify that this application is complete and accurate.

(organization name)

Name: David Fafard

Title: President

Date: September 25, 2021

Name: Carey Jolly

Title: Vice President

Date: September 25, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

8:49 PM

30/08/21

Accrual Basis

Bow Valley Community Club

Balance Sheet

As of 31 August 2021

31 Aug 21

ASSETS**Current Assets****Chequing/Savings**

1010 · ATB Operating Account	23,329.56
1020 · Casino	56,752.57
1025 · Nevada	507.02
1030 · Deposit Account	4,049.94
1100 · GIC Line of Credit (GIC Line of credit)	17,368.23

Total Chequing/Savings 102,007.32

Accounts Receivable

1200 · Accounts Receivable 2,073.82

Total Accounts Receivable 2,073.82

Other Current Assets

Prepaid expenses	2,405.75
1095 · Cash Floats	535.00

Total Other Current Assets 2,940.75

Total Current Assets 107,021.89

Fixed Assets**2005 · Bar Equipment (Bar Equipment)**

2010 · A/D - bar & lounge equipment	(6,279.16)
2005 · Bar Equipment (Bar Equipment) - Other	13,795.00

Total 2005 · Bar Equipment (Bar Equipment) 7,515.84

2100 · Curling rink - original cost

2150 · A/D Curling rink	(967,134.60)
2100 · Curling rink - original cost - Other	1,028,296.52

Total 2100 · Curling rink - original cost 61,161.92

2200 · Curling rink contents

2250 · A/D Curling rink contents	(200,685.81)
2200 · Curling rink contents - Other	209,052.75

Total 2200 · Curling rink contents 8,366.94

8:49 PM

30/08/21

Accrual Basis

Bow Valley Community Club

Balance Sheet

As of 31 August 2021

	31 Aug 21
2300 · Building improvements	
2350 · Depreciation - bldg improvement	(55,078.70)
2300 · Building improvements - Other	150,685.26
Total 2300 · Building improvements	95,606.56
Total Fixed Assets	172,651.26
TOTAL ASSETS	279,673.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
3000 · Accounts Payable	554.02
Total Accounts Payable	554.02
Other Current Liabilities	
3990 · GST/HST Payable	(3,253.89)
Total Other Current Liabilities	(3,253.89)
Total Current Liabilities	(2,699.87)
Total Liabilities	(2,699.87)
Equity	
5005 · Opening Bal Equity	694,523.26
5090 · Retained Earnings (Retained Earnings)	(465,163.98)
Net Income	53,013.74
Total Equity	282,373.02
TOTAL LIABILITIES & EQUITY	279,673.15



ROCKY VIEW COUNTY

**Capital Assistance Grant – Application Form
Community Facilities**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents.
All information provided is public.

Organization InformationOrganization Name: Cochrane & District Agricultural Society

Incorporated under: ☐ Alberta Societies Act
☒ Alberta Agricultural Societies Act: Registration # 5914284996
☐ Part 9 of the Companies Act

Mailing Address: Box 897 Cochrane, AB

Postal Code: T4C 1A9
(All correspondence and cheques will be mailed to this address)

Primary Contact:Name: Isabel GimberTelephone: [REDACTED] [REDACTED]Email: [REDACTED]**Alternate Contact:**Name: Justin BurwashTelephone: [REDACTED] [REDACTED]Email: [REDACTED]**Facility**Name of Facility: Cochrane & District Agricultural Society grounds

Legal Description / Address: Legal: NE & SE Quarter of Section 9, NW & SW Quarter of Section 10,
Township 26 Range Rd 4 West of 5th Meridian; Address: 43080 Bow Valley Trail, Cochrane, AB

Registered Holder of Land Title: Cochrane & District Agricultural Society**Amount Requested (No GST is to be included in this amount):** \$3,073.98

Please provide a brief description of your organization (e.g. mission and mandate):

Cochrane & District Agricultural Society (CDAS) has a mandate to provide first class facilities & programs that reflect our regional heritage while bridging town & country for a stronger community. Comprised of approximately 40% youth and 40% families, over 68,000 people per year (during non-pandemic times) attend the facility as active participants & competitors, or as spectators at



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different events. CDAS operates various programs, has seven very active, youth oriented user groups that run programs that reflect their particular are of interest, and also rents our portions of or the entire facility of buildings and the 130 acres to particular groups so that they may hold their events. The following list outlines the diversity of activities through the year: Numerous horse shows, clinics, & competitions; Youth groups such as 4H & Pony club, Youth & adult roping club, BMX club events & provincial competitions; Annual Cochrane Fair; Cross country running races & bicycle races; Horse jumping events; Dog search & rescue practice (including RCMP dog training); and Cochrane Search & Rescue home base. Some of these events are run by CDAS while others are organized by individuals and groups who utilize the facility.

Please describe in detail the work to be carried out and the need for this project:

(Please attach a separate piece of paper if you need additional space)

The two projects that are included in this grant application are as follows:

- 1) Purchase of 18 portable livestock (horses & cattle) panels in order to create outside turn-out pens at the indoor arena.
- 2) Purchase of new fuel tank to be used for CDAS equipment (tractor, skidsteer, water truck)

Please see attached page for more project details.

Estimated project start date: November 2021 _Estimated project completion date: January 2022

Please indicate the number of people who access your facility, amenity or program for which funding is being sought. (please note that this represents individuals, not the number of visits made to a facility)

- Rocky View County residents: 2019 = +50,000; 2020 = +7,000 _____
- Rocky View County non-residents: 2019 = +18,000; 2020 = +3,000 _____
- Growth of your membership in the last year (%): N/A; a CDAS membership is not required to attend events at the Ag grounds and although there were more events in the summer of 2021, the overall usage of CDAS facilities is still greatly reduced from pre-pandemic years. _____

Please describe the methodology used to quantify this number:

To reach the conclusion that approximately 70% of attendees are Rocky View County residents, statistics on numbers of people attending events is calculated with each booking and an estimate of percentage of Rocky View County residents as compared to non-residents is calculated based on the specific characteristics of each event. CDAS is aware that there are some inaccuracies due to the estimation technique and we are currently trying to develop a more accurate methodology that will provide us with more accurate and valuable information.



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Describe how the project will benefit your community and the County:

As outlined in the project details, the portable livestock panels will be used on a regular ongoing basis to provide safe and functional turn-out pens for horse boarders and then will be used as additional pens at cattle, horse, and rodeo events. The potential use of these panels as safe event perimeter fencing will also be extremely valuable to provide a positive CDAS experience for event attendees. Increasing and improving CDAS facilities will help to bring in more events for the community and allow more people within the community to attend their pursuit of interest.

The Cochrane & District Agricultural Society gratefully acknowledges the extensive financial support it has received from Rocky View County through multiple grants over the years. CDAS has a very strong commitment to ensure that the various facilities, such as the indoor arena, built with financial support from Rocky View County will continue to maintain the high quality standard as mandated by our mission statement and be utilized by the community for the long term.

Is this project located in a neighbouring municipality? ☒ Yes ☐ No

If yes, how will access to County residents be assured? Is there an existing joint use agreement in place?

The CDAS facilities are located within the Town of Cochrane but it has always been the County residents that are the major users of the various CDAS facilities and they continue to have access to all programs, facilities, and events at the Ag society.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

If CDAS is successful in obtaining County funding, recognition will be given at the annual AGM during the President's report, on signage at the indoor arena, and online on both the website and Facebook page.



Project Budget

(A sample budget is found on the last page of this application form)

I. REVENUE

Requested Grant Amount	\$ 3,073.98	Maximum Rocky View County Funding including grant request cannot exceed 50% of total project costs. For facilities in adjacent municipalities, grant request cannot exceed 25% of total project costs. No GST should be included in the requested amount.
Cash Contributions*	\$ 6,721.97	Financial statements must support this number.
Donated In Kind*	\$ 0.00	
Other Grant Funding*	\$ 2,500.00	Attach a detailed list of other grant funding which has been applied for or approved for this project.
TOTAL REVENUE	\$ 12,295.95	GST excluded. As per Policy C-317, GST is a non-eligible expenditure.

*Cash Contributions, Donated In Kind, and Other Grant Funding represent your matching funding, which must equal or exceed your grant request. Volunteer labour valued at Alberta hourly minimum wage.

II. COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. If you require additional space, please attach more pages. Funding for expenditures incurred prior to application submission will not be considered.

Project Component and Description	Quote Cost (GST excluded)	Source of Quote	Quote Attached	Quote used for TOTAL PROJECT COST Calculation
A. Purchase of 18 livestock panels	1. \$5,782.00	Brandon Bollum Blue Stone Fabrication	X	X
	2. \$6,700.00	Emerson Trail Building Supplies Ltd., Grande Prairie	X	<input type="checkbox"/>
	3. \$10,800.00	Don Montgomery, Blackfalds, AB	X	<input type="checkbox"/>
B. Purchase of fuel Tank	1. \$ 9,003.75	Flaman, Lethbridge, AB	X	<input type="checkbox"/>
	2. \$6,513.95	Bar W Petroleum & Electric	X	X
	3. \$8,500.00	Flaman, Nisku	X	<input type="checkbox"/>
C.	1.		<input type="checkbox"/>	<input type="checkbox"/>



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	2.		<input type="checkbox"/>	<input type="checkbox"/>
	3.		<input type="checkbox"/>	<input type="checkbox"/>
TOTAL PROJECT COSTS (Sum of preferred quotes for Projects A + B + C)	\$ 12,295.95			

TOTAL PROJECT COSTS in Table II **MUST** equal **TOTAL REVENUE** in Table I.

Note re Other Grant Funding:

CDAS received confirmation for \$2,500 in 2021 from the Town of Cochrane Community Investment Grant Program to be used for Small-Scale Project & Event funding. The original focus of these grant funds was for the Cochrane Fair 2021. But currently a request has been made to re-direct the approval of the grant funding from the Cochrane Fair to the purchase of the portable livestock panels which will be used at all future Cochrane Fair events. Approval of this grant fund re-direction is pending.



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Financial Assistance

- A. If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

As CDAS is a not-for-profit agricultural society, all surplus funds and reserves will continue to be used for capital projects, with a specific emphasis on extending the lifespan of existing facility structures that were built with the generous assistance of grant funds. During the challenging times that the Covid pandemic has created, a careful timeline of project completion will be undertaken to ensure the most successful outcome.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

If CDAS is unsuccessful in getting approval for these grant projects, the completion of these two projects will be phased in over the next year to ensure maximum fiscal responsibility.

- B. Have you, or are you planning on receiving funding for this project from another government program, municipality or another level of government?

☒ Yes ☐ No

If yes, please explain.

CDAS received confirmation for \$2,500 in 2021 from the Town of Cochrane Community Investment Grant Program to be used for Small-Scale Project & Event funding. The original focus of these grant funds was for the Cochrane Fair 2021. Approval to re-direct the grant funding from the Cochrane Fair to the purchase of the portable livestock panels has been confirmed.

Mandatory Attachments

- ☐ Copies of quotes listed in Table II of Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- ☐ Audited financial statements – these should support the cash contribution noted in your Project Budget.
- ☐ Current year operating budget.
- ☐ List of organization's Officers and Directors.
- ☐ In Kind Details:

Project Details for Grant Application

The two projects that are included in this grant application are as follows:

1. Purchase of 18 portable livestock (horses & cattle) panels in order to create turnout pens at the indoor arena.
2. Purchase of new fuel tank to be used for CDAS onsite equipment (tractor, skidsteer, water truck).

As CDAS works to be fiscally responsible in its capital projects, it also aims to ensure that all assets being acquired or upgraded meet the CDAS mandate to provide high quality facilities that are safe for those using the facilities. Additionally, because events at the CDAS grounds are so diverse, CDAS also strives to acquire assets that are multi-functional as much as possible.

This is the case with the first project to purchase 18 portable 20 ft livestock panels (10 panels with gates and 8 panels without gates). The immediate, priority usage for the portable panels is to create safe, functional outdoor turn-out pens on the east side of the indoor arena. These will be utilized as part of the CDAS boarding facility for the winter horse boarders in 2021 so that their horses will have an indoor stall at night but a safe outdoor pen for movement & exercise during the day. Since the indoor arena expansion was completed in 2010, there has been consistent usage of this CDAS boarding facility. Income from boarding fees since 2018 has been over \$52,000, clearly indicating its importance as a revenue stream for the Ag society as it moves to recover from the restrictions of the Covid pandemic.

An important feature of these livestock panels is that they are portable, making them multi-functional at CDAS. As needed, these panels can be reconfigured to create cattle holding pens and safe alleyways that can be used for roping, cutting, or penning events, helping to diversify and increase events held at CDAS. They can also be moved to the outdoor arena to increase livestock holding capabilities required for larger rodeo events. As the events at CDAS increase as our organization moves out of the Covid pandemic, these panels will also be utilized as safe event perimeter fencing, capable of channeling public attendees towards their intended events and away from out of bounds areas.



The second project involves the purchase of a new fuel tank in order to meet the current requirements as outlined by the fire inspector during his inspection in the summer of 2021. Safety is key at CDAS and therefore this project is also of high importance.



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- ☒ List of organization's Officers and Directors.
- ☐ In Kind Details:
 - Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the matching contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- ☒ Other documents required for further clarification, as requested.

Please refer to Project Detail Page for further information



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Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of _____ certify that this application is complete and accurate.
(organization name)

Name: Justin Burwash Justin Burwash

Title: President

Date: September 29, 2021

Name: Julie Simard Julie Simard

Title: Treasurer

Date: September 29, 2021

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

COCHRANE & DISTRICT AGRICULTURAL SOCIETY

Statement of Financial Position

September 30, 2020

(Unaudited)

	2020	2019
ASSETS		
Current		
Cash (Note 3)	\$ 104,198	\$ 43,312
Term deposits (Note 4)	435,361	5,177
Accounts receivable (Note 12)	6,366	46,858
Goods and Services Tax recoverable	-	4,941
Prepaid expenses	16,533	13,143
	562,458	113,431
Restricted cash (Note 5)	114,868	128,872
Property and equipment (Note 6)	1,262,258	1,182,758
	<u>\$ 1,939,584</u>	<u>\$ 1,425,061</u>
LIABILITIES AND NET ASSETS		
Current		
Accounts payable	\$ 15,798	\$ 17,976
Deposits received	6,061	925
Goods and Services Tax payable	3,826	-
Employee deductions payable	1,320	-
Current portion of obligations under capital lease (Note 7)	12,114	7,378
	39,119	26,279
Obligations under capital lease (Note 7)	66,788	35,603
Unamortized capital contributions (Note 8)	598,693	563,529
Unspent portion of grants (Note 9)	55,183	129,290
Long-term debt (Note 13)	30,000	-
	<u>789,783</u>	<u>754,701</u>
Net assets		
Unrestricted	(112,457)	(512,398)
Invested in capital assets	1,262,258	1,182,758
	<u>1,149,801</u>	<u>670,360</u>
	<u>\$ 1,939,584</u>	<u>\$ 1,425,061</u>

Commitments (Note 14)

ON BEHALF OF THE BOARD



Director

Janet Ballantine

See notes to financial statements

COCHRANE & DISTRICT AGRICULTURAL SOCIETY
Statement of Revenues and Expenditures
Year Ended September 30, 2020
(Unaudited)

	2020	2019
Revenues		
Grants, donors, sponsorships <i>(Notes 10, 12)</i>	\$ 143,085	\$ 188,849
Facility rental <i>(Note 12)</i>	104,917	175,820
Other revenue	19,791	14,892
Events	12,450	259,920
	<u>280,243</u>	<u>639,481</u>
Expenses <i>(Schedule 1)</i>		
General and administrative <i>(Note 12)</i>	151,568	161,223
Facility	68,645	129,290
User group support	29,143	27,025
Events <i>(Note 12)</i>	16,608	279,145
	<u>265,964</u>	<u>596,683</u>
Excess of revenues over expenses from operations	<u>14,279</u>	<u>42,798</u>
Other income		
NOVA right-of-way proceeds <i>(Note 11)</i>	500,000	-
Government grant- Canada Emergency Wage Subsidy <i>(Note 13)</i>	26,179	-
Government grant- forgivable portion of the Canada Emergency Business Account <i>(Note 13)</i>	10,000	-
Government grant - Alberta Small and Medium Enterprise Relaunch Grant	4,377	-
Gain on disposal of property and equipment	-	8,217
	<u>540,556</u>	<u>8,217</u>
Surplus of revenues over expenses before amortization	554,835	51,015
Amortization of property and equipment	<u>(75,394)</u>	<u>(69,918)</u>
Excess (deficiency) of revenues over expenses for the year	<u>\$ 479,441</u>	<u>\$ (18,903)</u>

See notes to financial statements

**Operational Assistance Grant Application Form
Community Facilities, Programs and Services**

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name: United Youth Outreach (Program name: The Inside)

Incorporated under: ☒ Alberta Societies Act
☐ Alberta Agricultural Societies Act
☐ Part 9 of the Companies Act

Mailing Address: #8 3530 11A ST NE, Calgary AB, Canada

Postal Code: T2E 6M7

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name: Zach Creighton

Telephone: (W) [REDACTED]

Email: [REDACTED]

Alternate Contact:

Name: Andy Wilson

Telephone: (W) [REDACTED]

Email: [REDACTED]

Facility

Name of Facility: The Inside Indoor Skatepark (all summer programming is run at Zero Gravity Skatepark in Cochrane)

Legal Description / Address: 41247 Township Road 250, Calgary Alberta T3Z 2P8

Registered Holder of Land Title: Paul Wenger

Total Amount of Funding Requested*: \$4200

*The County will not provide funding for salaries, wages, honoraria, fundraising, or consumables.

*Facilities located in adjacent municipalities must demonstrate receipt of matching funding (dollar for dollar for the amount requested from Rocky View County) from the adjacent municipality.



Is your facility/program receiving any financial assistance from other agencies?

☒ Yes ☐ No

If yes, please explain:

Our program functions as a grassroots charitable program, supported in majority by individual donors, monthly donors, and local businesses. This year, we received our first grant funding from the Cochrane and Calgary foundations (not exceeding \$10,000).

Please provide a brief description of your organization (e.g. mission and mandate):

Our vision is that every youth in Canada's skateboarding community will have the opportunity to know their inherent value and realize their potential to make a positive impact in the world. We work towards this vision by providing weekly drop-in programming, youth mentorship groups, skateboard day-camps and overnight camps, annual events, and international volunteering opportunities. We believe that skateboarding can be utilized as an amazing vehicle to build lasting positive mentoring relationships, and as a catalyst for great outcomes in the lives of Canadian youth.

Please describe what these funds will be used for. *(Please attach a separate piece of paper if you need additional space):*

Funding will be used to cover insurance for all weekly programs, annual camps, and events of The Inside program in Cochrane, as well as office expenses related to program delivery (see lines 6-353 and 6-354 on Inside budget). This includes printed items such as registration forms for all camps throughout the year, and information packets for parents. Cost in insurance has rapidly increased within the past two years with the inclusion of our weekly indoor facility, the addition of 2 winter overnight camps, the launch of weekly skateboard coaching this upcoming summer, and insurance costs related to utilizing a newly acquired 6'x12' enclosed trailer for upcoming mobile skatepark programs; these additions have required that our program pays an additional premium (whereas before, we paid for insurance costs through administration fees from our covering charity United Youth Outreach).

Please indicate the number of people who access your facility, amenity or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

- Rocky View County residents: 130 local youth and young adults (in Cochrane and area)
- Rocky View County non-residents: 50 youth and young adults (From Canmore, Airdrie, Calgary)
- Growth of your membership in the last year (%): 11% increase



Please describe the methodology used to quantify this number:

130 total participants takes into account the 65 youth per year enrolled in our annual Skateboard Camp sessions hosted in Cochrane, in addition to the 65 local youth and young adults who regularly attended drop-in nights at the community skatepark in Cochrane this past year. Additionally, 50 youth attend programs we partner in hosting in the Northwest corner of Calgary.

The 11% participation increase (~ 20 new regular participants) is greatly due to our recent partnership with newly formed local associations offering programming for skateboarding girls and young women, and the growth of our annual camps to be co-ed; historically many of our camp programs had only been offered to young boys and young men, whereas now we have a full girl's group represented at all annual camps and weekly drop-ins. Weekly programming, and annual camps have both seen a positive increase due to this progression.

Describe how the project will benefit your community and the County:

Cochrane's skatepark sees arguably the most use by the youth community out of any of the amenities in Cochrane, and with the inclusion of Skateboarding in the recent Olympics, the local skateboarding community has drastically increased, especially in terms of participation among young girls and women. Cochrane represents a rapidly growing community full of young people and families, which means the skateboard community has also grown exponentially; yet there are very few organizations with the desire to come alongside this community to offer mentorship and support.

We represent one of only two local programs to Rocky View County offering skateboarding programming for local youth in Cochrane, and the only organization offering indoor skateboard amenities and weekly programming to local youth throughout the winter at no charge to youth participants. Exercise, and community connection are crucial pieces to good mental health, and our desire above all is to continue to serve and support local youth in these ways all-year-round. Local youth benefit from a consistent place to have fun and hone their skills, by getting connected with other youth in our community through events and camps, and by taking on opportunities to grow as leaders through our volunteer leadership and mentorship track. The parents of these youth benefit from knowing where their youth are connecting and spending their time and are also given the opportunity within our community to volunteer and serve the youth of the local skateboarding community.

The accessible programming, camps, and services we offer are made possible by donors, grants and community partners. Funding from Rocky View County would be stewarded with care to take care of the necessary background operational and expenses, to ensure we can continue to keep our doors open to every and any local Cochrane youth who desire to be a part and plug in.

If your organization is successful in obtaining County funding, how will you recognize this contribution?

With the reception of grant funding from the Rocky View County, we will recognize this generous contribution initially through a shout-out on our social media channels (Facebook, and Instagram) thanking the county for its partnership in serving skateboard youth within the local community. As well, we will give an in-person verbal shoutout at 4 of our key camps/events (including 1 community event, 1 winter youth retreat, and 2 summer day camps). Contribution from the Rocky View County will also be recognized in our monthly e-newsletter.



FINANCIAL REPORTING – PRIOR YEAR

This section of the application provides an “at-a-glance” document to assess how your organization’s budget has changed over the last 3 years. **ALL APPLICANTS MUST COMPLETE THIS SECTION** of the application. Your audited financials and proposed operating budget are considered separately.

BUDGET

Bank Balance: _____ \$31112.38 _____

EXPENSES	2020 Budget \$	2019 \$	2018 \$
Salaries, wages and benefits	40,049.96	32572.80	32572.80
Operating and Maintenance Expenses (lifecycle costs)	28,500	6,448.73	2867.00
Program Materials	6124.92	950.63	779.64
Office supplies	500.04	607.62	129.97
Utility costs (gas, electrical, phone, internet)	0	0	0
Insurance	\$999.96	0	0
Other (Misc. and admin fees)	4374.96	2992.40	2510.36
TOTAL EXPENSES	80,549.00	43572.00	38859.77

REVENUE	2020 Budget \$	2019 \$	2018 \$
Memberships (**we do not have a paid member’s program)			
Grants (please provide names and amounts)			
Donations	60,000	47,485.05	42794.85
Other (Sales)		9968.83	
Registrations	9999.96	1450.00	950.00
TOTAL REVENUE	69,999.96	58,903.88	43,744.85

SUPPORTING DOCUMENTS

The following documents MUST be attached:

- ☐ Minimum of three quotes for any program materials that will be purchased.
- ☐ Financial statements (audited if available) from previous year
- ☐ Organization’s Proposed Operating Budget to which requested County funding will contribute – include contributions from other sources and detailed expenditures (if applicable).
- ☐ List of organization’s officers and directors (if applicable).
- ☐ Society Bylaws (first time applicants only, unless changes have been made since last submission).
- ☐ Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the approved items.

Upon completion of the project, recipients must submit a **Project Completion Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives, of United Youth Outreach certify that this application is complete and accurate.
(organization name)

Name: Zach Creighton_____

Name: Andy Wilson_____

Title: Program Director for The Inside_____

Title: Director of Operations _____

Date: September 30th 2021_____

Date: September 30th 2021_____

❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403-230-1401.

The Inside Budget Fiscal Year 2021 - 2022

Account #	Name	Description	2018-2019 Yearly Actuals	2019-2020 Yearly Actuals	2020-2021 Yearly Budget	2020-2021 Sep 1-Mar 31 Actuals	2021-2022 Yearly Budget	2021-2022 Monthly Budget	Balances
	Previous Fiscal Year Balance August 31st		23607.42	26187.48	38249.74				
	Income								
4-165	Donations	MAJOR HEADING, DON'T USE							
4-166	General Donations		9654.85	11465.05	24999.96	21860.00	52500.00	4375.00	52500.00
4-167	Project 365	Staff Support	33140.00	36020.00	35000.04	22925.00	50000.00	4166.67	50000.00
4-195.2	Gift in Kind	Gift in Kind				0.00		0.00	0.00
4-285	Ministry Revenue (non-donation)	MAJOR HEADING, DON'T USE				0.00		0.00	0.00
4-286	Registrations	Camps, Booth Sponsorship, Clinics & Competitions	950.00	1450.00	9999.96	150.00	8600.00	716.67	8600.00
4-287	Sales			9968.83		0.00	\$6,500	541.67	6500.00
4-288	Grant						4000.00	333.33	4000.00
7-408	Transfers between Ministries	money transferred from another ministry				300.00		0.00	0.00
		INCOME TOTAL	43744.85	58903.88	69999.96	45235.00	121600.00	10133.33	121600.00
	Expense								
6-112.5	Merchant Fees	Canada Helps fees		32.00		435.25	500.00	41.67	500.00
6-119	Credit Card Interest		12.00	73.98	144.00	41.00	144.00	12.00	144.00
6-351	Event Costs	MAJOR HEADING, DON'T USE				0.00		0.00	0.00
6-351.1	Cochrane	Meals, snacks, giveaways, family meal	624.14	452.48	1200.00	808.17	\$ 2,500.00	208.33	2500.00
6-351.2	Okotoks	Meals, snacks,giveaways etc.				0.00		0.00	0.00
6-351.3	Camp	Meals, Activities, Gas	1136.87	1132.44	9999.96	2770.40	\$ 12,000.00	1000.00	12000.00
6-351.4	Airdrie				3500.04	362.50	\$ 7,500.00	625.00	7500.00
6-351.5	North Calgary					0.00		0.00	0.00
6-352	Facility Rental		0.00	142.86	1350.00	112.50	\$ 2,000.00	166.67	2000.00
6-353	Insurance	Events, Vehicle			999.96	83.33	\$ 3,000.00	250.00	3000.00
6-354	Office Expenses	Office Supplies, Administration & Finances	129.27	607.62	500.04	495.38	\$ 1,200.00	100.00	1200.00
6-355	Advertising	Event Booths/Rentals, Website, Posters & Brochures	80.31	817.20	300.00	119.80	\$ 3,500.00	291.67	3500.00
6-356	Equipment	Helmets, knee pads, ramps etc.	779.64	950.63	6124.92	3332.87	\$ 5,000.00	416.67	5000.00
6-357	Leadership Dev't & Mentoring	MAJOR HEADING, DON'T USE				0.00		0.00	0.00
6-357.1	Meals/Travel with Youth/Leaders	fuel, repairs, accommodation	247.92	1935.79	5000.04	1281.24	\$ 3,000.00	250.00	3000.00
6-357.2	Conferences/Retreats		858.48	889.14	5000.04	416.67	\$ 7,500.00	625.00	7500.00
6-357.3	Growth Materials			32.99	249.96	20.83	\$ 250.00	20.83	250.00
6-358	Leadership Development	MAJOR HEADING, DON'T USE				0.00		0.00	0.00
6-358.1	Mentorship			129.90	1200.00	1077.68	\$ 2,000.00	166.67	2000.00
6-358.2	Staff Training			1733.13	999.96	712.50	\$ 2,500.00	208.33	2500.00
6-359	Miscellaneous		58.00	230.82		354.92	\$ 500.00	41.67	500.00
6-420	The Inside Employees T4	Wage to any Employees of the Inside	32572.80	32572.80	33549.96	19878.95	50000.00	4166.67	50000.00
6-430.2	The Inside CPP/EI etc	Any Payroll Deductions	2213.00	2346.26	2107.68	1391.50	3000.00	250.00	3000.00
6-440.1	Contract T4A				6500.00	541.67	\$ 5,500.00	458.33	5500.00
6-452	The Inside Honorariums		0.00			150.00	\$ 1,000.00	83.33	1000.00
8-123	Project 365 Admin Fee to United	5.0% of all personal support raised			4374.96		2500.00	208.33	2500.00
8-123	Admin Fee to United	7.5% of all revenue (except desig.) transferred to United	2452.36	2761.58		2797.02	5200.00	433.33	5200.00
		EXPENSE TOTAL	41164.79	46841.62	83101.52	37184.18	120294.00	10024.50	120294.00
	NET INCOME (income - expense)		2580.06	12062.26	-13101.56	8050.82	1306.00	108.83	1306.00

The Inside

	EQUITY BALANCE (last year's equity + income - expense)	26187.48	38249.74	25148.18	8050.82	1306.00	108.83	1306.00
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UNITED YOUTH OUTREACH

STATEMENT OF FINANCIAL POSITION

AS AT AUGUST 31

	2020	2019
ASSETS		
CURRENT		
Cash	\$ 104,562	\$ 54,568
Short-term deposits	20,100	20,000
Goods and Services Tax tax receivable	4,511	6,274
Prepays and deposits	6,703	3,110
	135,876	83,952
EQUIPMENT (Note 2)	8,775	13,080
	\$ 144,651	\$ 97,032
LIABILITIES		
CURRENT		
Operating line of credit (Note 3)	\$ -	\$ 75,000
Accounts payable and accrued	53,394	71,781
Source deductions payable	11,263	10,525
Deferred contributions (Note 4)	24,143	21,686
	88,800	178,992
LONG-TERM DEBT		
Canada emergency business account loan (Note 5)	30,000	-
NET ASSETS		
UNRESTRICTED	25,851	(81,960)
	\$ 144,651	\$ 97,032

APPROVED ON BEHALF OF THE BOARD:

Director_____
Director

UNITED YOUTH OUTREACH

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED AUGUST 31

		2020	2019
ORGANIZATIONAL REVENUE			
Donations		\$ 244,118	\$ 256,653
Fundraisers		210,530	99,680
Government wage subsidies (Note 6)		45,174	-
Administration fees		33,370	36,802
Grants		16,027	-
Rental Income		11,400	11,952
Canada emergency business account loan (Note 5)		10,000	-
Registrations		7,172	3,932
Other		486	1,236
Gain on sale of equipment		363	-
Interest		100	393
		578,740	410,648
ORGANIZATIONAL EXPENSES	Schedule A	536,203	501,179
		42,537	(90,531)
PROGRAMS			
Equipping	Schedule B	(8,917)	6,539
Eternal Riders	Schedule C	(358)	(6,845)
Legacy One	Schedule D	18,937	(19,662)
Sent	Schedule E	504	871
Love on Fire	Schedule F	6,829	(4,404)
Motivational Media	Schedule G	-	24,406
Street Invaders	Schedule H	4,388	(23,913)
Young Women of Power	Schedule I	68	(2,489)
The Inside	Schedule J	12,062	2,581
Emerge Free	Schedule K	9,773	5,043
Handle with Care	Schedule L	3,142	4,209
Project Aware	Schedule M	-	(41)
Inspire Our Nation	Schedule N	18,846	-
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES		107,811	(104,236)
NET ASSET EXCESS (DEFICIENCY), beginning of year		(81,960)	22,276
NET ASSET EXCESS (DEFICIENCY), end of year		\$ 25,851	\$ (81,960)

ATTACHMENT 'D': Three-Year Funding Outline
All Divisions - At a Glance - 2019-2021

Three year divisional funding outline (2019-2021)																				
Division	Applicant	Approved Funding 2019					Approved Funding 2020					Approved Funding 2021					Requested Funding Fall 2021			
		Operational	Capital	Emergency	Community Enhancement	2019 Approved Funding Total	Operational	Capital	Emergency	Community Enhancement	2020 Approved Funding Total	Operational	Capital	Emergency	Community Enhancement	2021 Spring Approved Funding Total	Operational	Capital	Emergency	2021 Fall Requested Funding Total
1	Bragg Creek Community Association	\$184,800	\$5,475			\$190,275	\$120,000			\$4,000	\$124,000	\$195,000			\$7,500	\$202,500		\$15,258		\$15,258
1	Bragg Creek Tennis Club		\$16,000			\$16,000			\$665	\$665							\$1,766			\$1,766
1	Swamp Donkey Musical Theatre					\$0				\$0				\$7,500	\$7,500		\$30,170			\$30,170
2	Jumping Pound Community Hall Society	\$12,300				\$12,300	\$4,300			\$4,300			\$40,000			\$40,000	\$6,000		\$15,000	\$21,000
2	Webber Academy					\$0				\$0								\$100,000		\$100,000
3	Bearspaw Community Association	\$120,430	\$16,275			\$136,705	\$120,000			\$120,000		\$130,755				\$130,755		\$72,126		\$72,126
3	Bearspaw Historical Society					\$0				\$5,000	\$5,000					\$0	\$8,113			\$8,113
3	Bearspaw Lions Club					\$0					\$0							\$50,000		\$50,000
3	Glenbow Ranch Park Foundation					\$0				\$6,350	\$6,350						\$36,106			\$36,106
4	Dartique Community Assocation					\$0	\$6,300				\$6,300						\$10,000			\$10,000
4	Golden Rod Community Association					\$0		\$4,760			\$4,760							\$8,373		\$8,373
4	Madden Curling Club			\$13,294		\$13,294				\$0						\$0	\$15,210			\$15,210
5	Balzac Community Hall Association					\$0	\$10,000			\$2,500	\$12,500					\$0	\$19,802			\$19,802
5	Meadowlark Trail Society					\$0	\$3,000	\$4,020			\$7,020						\$3,000			\$3,000
5	Keoma Community Society (Hall)	\$6,000				\$6,000	\$8,000	\$50,000			\$58,000						\$8,500			\$8,500
5	Rocky Mountain Symphony					\$0					\$0						\$75,000			\$75,000
6	Eastgate Saddle Club					\$0					\$0							\$9,000		\$9,000
6	Bow Valley Community (Curling) Club		\$7,114	\$16,703		\$23,817			\$2,800		\$2,800					\$0		\$15,248	\$14,264	\$29,512
Cochrane	Cochrane and District Agricultural Society	\$8,750				\$8,750					\$0							\$3,038		\$3,038
Cochrane	United Youth Outreach (The Inside)					\$0				\$7,500	\$7,500				\$7,500	\$7,500	\$4,200			\$4,200
Late Submission																				
Cochrane	Cochrane Track and Field Association					\$0					\$0		\$0			\$0		\$600,000		\$600,000
	Total Approved Grant Funding	\$332,280.00	\$44,863.86	\$29,996.98	\$0.00	\$407,141	\$271,600	\$58,780	\$3,465	\$25,350	\$359,195	\$325,755	\$40,000	\$0	\$22,500	\$388,255				
	Total Requested Grant Funding																\$217,867	\$873,042	\$29,264	\$1,120,173