

LEGISLATIVE SERVICES

TO: Council
DATE: September 21, 2021
FILE: N/A
SUBJECT: Update of Intermunicipal Terms of Reference

DIVISION: All
APPLICATION: N/A

EXECUTIVE SUMMARY:

This housekeeping item would update the Intermunicipal Committee (IMC) Terms of Reference (TOR) to reflect the County's revised electoral boundaries and decision to change the title of the Chief Elected Officer. It would change the reporting structure from a quarterly staff memo to having elected IMC members report back to Council at the next Council meeting. Administration also recommends the repeal of two Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Terms of Reference, as the work of these committees has been completed.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval in accordance with Option #1.

DISCUSSION:

As a result of the County's updated electoral boundaries, and the decision to change the title of the Chief Elected Officer from Reeve to Mayor, the current Intermunicipal Committee Terms of Reference need to be revised to reflect these changes. The revised Terms of Reference (Attachment 'A') changes the title of the Chief Elected Officer from Reeve to Mayor where appropriate, and adjusts the membership of each IMC to reflect the revised electoral boundaries (Attachment 'B').

The revised document would also change the reporting structure from a quarterly memo from Administration to Council to having an elected IMC member report back to Council during the 'Councillor Update' section at the next Council meeting, to ensure that Council has timely information on intermunicipal matters.

Administration recommends the repeal of the Village of Beiseker IDP-ICF Terms of Reference (Attachment 'C') and the Rural Municipalities IDP-ICF Terms of Reference (Attachment 'D'), as the work of these committees has been completed.

BUDGET IMPLICATIONS:

There are no budget implications at this time.

OPTIONS:

Option #1 Motion #1: THAT the revised Intermunicipal Committee Terms of Reference be approved, as presented in Attachment 'A.'

Motion #2: THAT the Village of Beiseker IDP-ICF Terms of Reference and the Rural Municipalities IDP-ICF Terms of Reference be repealed, as presented in Attachment 'C' and Attachment 'D', respectively.

Option #2 THAT alternative direction be provided.

Administration Resources

Ben Manshanden, Legislative Services



Respectfully submitted,

Concurrence,

"Amy Zaluski"

"Kent Robinson"

Director, Legislative Services

Acting Chief Administrative Officer

ATTACHMENTS: Attachment 'A' – Revised Intermunicipal Committee Terms of Reference
Attachment 'B' – Revised Electoral Boundaries Map
Attachment 'C' – Village of Beiseker IDP-ICF Terms of Reference
Attachment 'D' – Rural Municipalities IDP-ICF Terms of Reference