



# Rocky View County Family & Community Support Services (FCSS)

## 2022 FCSS SPECIAL PROJECTS FUNDING APPLICATION (FUNDING PERIOD: JANUARY 1 – DECEMBER 31, 2022)

Please type or print legibly. Applicants must be a non-profit organization/agency that serves Rocky View County residents. *Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt. APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.*

1. ORGANIZATION INFORMATION	
Organization Name	Cochrane and Area Victim Services
Project Name	Volunteer Training
FCSS Funding Request (Maximum \$7,500) (from Section 9.6 C Proposed Budget)	\$5,000.00
E-Mail Address and Website	lauren.delahunt@rcmp-grc.gc.ca / www.cochranevictimservices.ca
Mailing Address (include postal code)	359 1st Street East, Cochrane, Alberta, T4C 1Y7
Street Address (for courier purposes)	359 1st Street East, Cochrane, Alberta, T4C 1Y7
Agency Telephone Number	403-851-8055
Agency Fax Number	403-932-2842
Executive Director Name	Lauren Delahunt
Program Contact Name	Lauren Delahunt
Phone Number (If different from above)	

RECEIVED  
AUG 30 2021

☐ Please email confirmation of receipt of this application to: lauren.delahunt@rcmp-grc.gc.ca

2. PREVENTION		
In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.		
Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input checked="" type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of the community.	Outcome 6: The community is connected and engaged.  Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input type="checkbox"/>
	Outcome 7: Community social issues are identified and addressed.  Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input type="checkbox"/>

### 3. PROJECT DESCRIPTION

Attach a separate page providing a brief overview of your organization and the project.

- a) Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.
- b) Define your region of operation;
- c) Include the statement of need;
- d) The activities that will be used to address the need;
- e) The expected outcomes; and
- f) Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

### 4. PROJECT FIGURES

- a) Estimated Number of Total Program Participants: 30
- b) Estimated Number of County Resident Program Participants: 4
- c) Estimated Number of Volunteer Hours Related to Program: 10,000

### 5. SUPPORTING DOCUMENTS

The following documents must be attached:

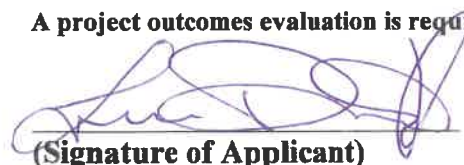
- a) Organization's Annual Financial Statement;
- b) Organization's Proposed Operating Budget – include contributions from other sources and detailed expenditures, do not include in-kind supports, only actual dollars. A budget shell is attached on the next page if you wish to use it;
- c) List of Organization's Officers and Directors. Do not include personal contact information (home addresses, emails, or phone numbers);
- d) A copy of Alberta Societies Act Registration if new applicant.

Other documents may also be attached to the application form that provides further clarification.

### 6. CERTIFICATION OF COMPLIANCE:

This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation.  
(<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>)

A project outcomes evaluation is required by February 28, 2023 if your application is successful.

  
(Signature of Applicant)

Lauren Delahunt, Executive  
(Print Name & Title) Director

21/08/26  
(Date)

Please indicate how you heard of the Rocky View County FCSS Program:

☐ Newspaper ad
 ☐ Social media
 ☐ Website visit/search  
☐ Word of mouth
 ☒ Other (specify) Past Applicant

Submit Completed Documents to:

Dimitri Dimopoulos, FCSS Coordinator  
 Rocky View County  
 262075 Rocky View Point  
 Rocky View County, AB T4A 0X2

For further assistance, please call 403.520.1289  
 or email [fcss@rockyview.ca](mailto:fcss@rockyview.ca)

***The FCSS Program Is Not:***

- Recreational.
- A Public Health Transportation Grant.
- Direct assistance, including money, food, clothing or shelter to sustain an individual or family.
- Rehabilitative.
- A duplication of services from other Government Agencies.

***\*ALL INFORMATION PROVIDED IS PUBLIC\****

*The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403.520.6307.*

<b>9.6 C. INPUTS (Resources dedicated to the program. Include staff and budget for one year.)</b>			
<b>2022 PROPOSED BUDGET</b> (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)			
<b>ITEM</b>	<b>Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)</b>	<b>Column 2 2022 Costs to be funded by County FCSS (Program Request)</b>	<b>Column 3 2022 Projected Year End Total Program Budget (Total Cost)</b>
<b>EXPENSES</b>			
<b>PERSONNEL (specify positions and hours per week)</b>			
<b>a. SUBTOTAL PERSONNEL</b>			
<b>TRAVEL &amp; TRAINING (specify)</b>			
CTRI Training-Wellness Strategies	600	1,500.00	2,100.00
CTRI Training-Trauma Informed Care/Providing Support Remotely	600	1,500.00	2,100.00
Critical Incident Group Debriefing	600	1,500.00	2,100.00
Domestic Violence/Sexual Assault Training-Diverse Voices	500	500	1,000.00
Boundaries	200.00		200.00
<b>b. SUBTOTAL TRAVEL &amp; TRAINING</b>	<b>2,500.00</b>	<b>5,000.00</b>	<b>7,500.00</b>
<b>MATERIALS AND SUPPLIES (specify)</b>			
<b>c. SUBTOTAL MATERIALS AND SUPPLIES</b>			
<b>OTHER (specify)</b>			
Food	500.00		500.00
<b>d. SUBTOTAL OTHER</b>	<b>500.00</b>		<b>500.00</b>
<b>e. TOTAL EXPENDITURES (e=a+b+c+d)</b>	<b>3,000.00</b>	<b>5,000.00</b>	<b>8,000.00</b>
<b>REVENUE (specify other sources of funding including fundraising, fees for service, other grants, etc.)</b>			
FCSS/United Way Cochrane	3,000.00		
<b>f. TOTAL REVENUE</b>	<b>3,000.00</b>		
<b>g. FCSS REQUEST (DEFICIT = Total of Column 3 Expenditures - Total Revenue)</b>		<b>5,000.00</b>	



### **3. PROJECT DESCRIPTION**

***a) Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.***

Cochrane and Area Victim Services (CAVS) promotes and advocates the rights and entitlements of victims of crime, tragedy and trauma through information, referral, support, court assistance, community awareness and education. CAVS also provides immediate crisis response and intervention services which are responsive to the needs of individuals, families, and communities affected by crime, tragedy and trauma. Our intervention ensures victims are safe, emotionally stabilized and connected to the appropriate support services. The short term goal of our program is to limit the impact of crime, tragedy or trauma, normalize reactions, assess the safety of the victim and provide immediate supports.

In addition to immediate crisis intervention, CAVS offers an extensive system of follow up services including court preparation, orientation and accompaniment for victims and witnesses. CAVS also assists victims and witnesses with information on Victim Impact Statements, Financial Benefits applications and Requests for Restitution, providing an opportunity for the victim to potentially recover out of pocket expenses and express the impact the crime has had on them.

The overall goal of this special project would be to help create a strong, engaged, connected and resilient community. This goal would be achieved through training and volunteer recognition events. We will provide volunteers with a variety of opportunities to gain the necessary knowledge, skills and resources to be able to support victims while feeling appreciated for their important contribution to the community. By providing our volunteers with the necessary training they will be able to carry out our services and support the community. If victims in our community are supported effectively they will be less likely to suffer long term effects from the traumatic event experienced. Furthermore, if we recognize and appreciate our volunteers they will be more likely to feel valued and feel like their contribution is appreciated, increasing the likelihood that they will continue volunteering and/or engage other volunteers in our community.

***b) Define your region of operation;***

CAVS works largely alongside the RCMP and is located within the Cochrane detachment. The area served is approximately 4,000 square kilometers, which is home to over 60,000 year-round residents. This area includes the communities of Cochrane, Morley, Redwood Meadows, Rockyview County: Bragg Creek, Springbank, Bearspaw, Glendale, Bottrel and all surrounding areas.

***c) Include the statement of need;***

In order to provide necessary services and supports to victims in our community Cochrane and Area Victim Services must rely on volunteers.

In order for volunteers to be able to fulfill such a complex and important role they require specific and relevant ongoing training.

Some volunteers need recognition to remain engaged in volunteer activities.

***d) The activities that will be used to address the need;***

To address the needs of volunteers the following will be provided:

- Volunteer training
- Volunteer recognition

Ongoing training is provided to volunteers on an annual basis. Examples of training include but are not limited to the Banff Conference, Applied Suicide Intervention Skills Training, domestic violence training, sexual assault related training, other relevant conferences, court preparation training, etc.

Recognition will be in the form of our annual end of year party, seasonal events, and personal acknowledgements for individual volunteers.

***e) The expected outcomes;***

Volunteers will have increased capacity to fill their volunteer roles effectively.

Volunteers will feel valued/important to their community.

Volunteers will feel recognized for their contribution.

***f) Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?***

Cochrane and Area Victim Services (CAVS) is a volunteer oriented organization. The mission of CAVS is to provide assistance to the people within our catchment area affected by crime, tragedy, and trauma. We strive to empower and respect the rights of victims by providing support, information and referrals to reduce the adverse effects of crime, tragedy and trauma.

CAVS strives to provides free and confidential assistance to victims twenty-four hours a day, seven days a week, year round. CAVS responds to a wide range of cases including but not limited to death notifications, motor vehicle collisions, threats and harassment, domestic violence and sexual assault cases. CAVS is the only agency in Cochrane and surrounding areas that provides immediate on-site crisis, trauma, safety and support services.

When the Cochrane RCMP respond to a complaint they are required to ask victims if they would like the support of CAVS. Upon acceptance of victim services, we are either called directly to the scene or asked to follow at a later time to provide support. Most victims of domestic violence, sexual offences, crimes against persons, charge files associated with a victim and discretionary files as per RCMP are contacted by victim services via proactive referrals. CAVS also receives referrals from other community agencies including the Crown's Prosecutor's office, Cochrane Search and Rescue, the

Resource Centre, FCSS and other local agencies. Additionally, any person can contact CAVS for support without the need of a referral.

Our front line services to victims of crime, tragedy and trauma are provided by highly trained staff and volunteer victim advocates who provide crisis intervention. In the initial stages of crisis, victims' benefit from speaking with someone who will understand their immediate need for information pertaining to personal safety, the next steps they should take, what is available to them, and non-judgemental emotional support. Our program provides victims with safe and appropriate support services and community referrals.

Often in cases that we deal with, there are criminal charges laid and victims find themselves within a very confusing and impersonal court process. CAVS provides witnesses and victims with court support including court updates, court and child witness preparation, orientation and accompaniment. Staff and advocates also make victims aware of their rights to Financial Benefits, Victim Impact Statements and Restitution.

CAVS has also implemented a 'Safe Place' program which allows victims/families that have been displaced as a result of a crime, domestic violence situation, fire, etc. to access immediate assistance. Upon meeting the criteria for the Safe Place program CAVS provides a place to stay in the community while the victim or family make arrangements for later accommodations. As an extension of this service CAVS has an Immediate Supports Program. This program provides support to direct victims, witnesses, and immediate family members of violent crimes by providing financial assistance with essential expenses. The fund can be utilized to help cover expenses related to safety, practical assistance, travel/relocation and other associated expenses. To further support clients CAVS has developed Trauma Care Bags. These bags are provided to victims of crime to help mitigate some of the effects of trauma. Bags include essential items that can help direct clients towards healthy habits and coping mechanisms.

CAVS strives to be an active presence in the community to help increase knowledge and awareness of relevant topics surrounding crime, tragedy and trauma. This is largely accomplished through presentations, information sessions, our website, and social media campaigns. Included in our website is a detailed resource library that can help assist clients with referrals, court preparation tools and other resources to help make information readily available. CAVS is involved in many committees including the Older Adults Collaborative Table, Elder Abuse Response, Inter-Agency meeting, Youth Forum, Case Collaborative tables, Volunteer Management meetings, etc.

In 2019 CAVS added an Indigenous Victims Outreach Support Worker (IVOS) position. This position is funded by the Solicitor General and allows the IVOS worker to attend within the Stoney Nakoda Nation to provide our services in an outreach capacity. This position operates out of the Stoney Nakoda RCMP detachment.

CAVS continues to update and hopes to re-launch our “A Brighter Tomorrow” booklet. This family violence booklet is for anyone who wants information to understand family violence, available supports and how to get help. Our hope is to continue to reproduce this book in future years with the support of the Department of Justice. Through funding provided last year by the Department of Justice we developed a healthy relationships book for youth and launched a healthy relationships presentation (<https://youtu.be/FuAkIHHO9Yg>).

Last year, with the onset of COVID we saw a need to help connect community members within Cochrane and area. Our team launched the CARES app ([cochranecares.com](http://cochranecares.com)) in May 2020. Through this application people are able to find local resources to help connect them with the supports they need. The app continues to be utilized and promoted within the community.

Recently we have also created some court preparation books. These books are being utilized to educate people on court procedures, what to expect and prepare them for trial. We are excited to launch these books and use them within our court program.

In 2020 we purchased a Trauma Support Robot (TSR). The robot has been named by the community and is now known as Buddy. We are proud to have Buddy as the newest member of our team. Buddy will be utilized to help support children and youth through the police and court process. Buddy the TSR will help to give children accurate information about some of the processes and procedures they may have to go through. It will help provide children with more positive experiences. The TSR essentially directs children's experiences with police/court towards a more positive memory. We are also hopeful that we will be able to get Buddy out into the schools this year to help with presentations.

As an organization we strive to be active in the community and continue to work towards bringing new ideas, materials and programming to Cochrane and Area.



## **Appendix A**

Cochrane and Area Victim Services can assist clients from the time of the initial incident through to the conclusion of court. As such we carry over files from year to year. In 2020 including new and ongoing files the total number of files worked on was 1,397.

In 2020 a total of 1,2351 client contacts were made. Below is a breakdown of contacts and comparison to 2018 and 2019.

**Figure 1**

The following table compares the number of types of contacts with clients between 2018 and 2020

<b>Client Contact</b>			
<b>Type of Contact</b>	<b>2018 Contacts</b>	<b>2019 Contacts</b>	<b>2020 Contacts</b>
Contacts With Victims	3002	3649	4147
Case Conferencing to Support Victims Needs	1572	1092	1192
Information Provided to Victims	2496	3018	4013
Referral Information	174	145	755
Emotional Support	1004	1236	2094
Crisis Intervention	76	27	32
Court Preparation /Orientation	109	63	79
Court Accompaniment	104	50	36
Other:	23	4	3
<b>Total Contacts</b>	<b>8,560</b>	<b>9,284</b>	<b>12,351</b>

**Figure 2**

The following two tables show a comparison of new files from 2015 to 2020.

<b>Yearly Comparison of New Files</b>						
<b>Year</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Total</b>	505	761	790	1063	1070	1020

Fig. 2-Please note that the above statistics demonstrate new files opened, not the number of new people assisted. Each file can have multiple people associated to it.

**Figure 3/4**

The following table shows how many new Rocky View County files CAVS opened in 2020 and to date in 2021. The files are broken down by type of occurrence.

<b>2020 Rocky View County Files by Type</b>	
<b>Type of Incident</b>	<b>File Count</b>
Sexual Assault	2
Domestic/Family Violence	25
Assault	8
Threats/Harassment	8
Theft	4
Fraud	1
Break & Enter	5
Mischief/Vandalism	4
Traffic	1
Mental Health Act	21
Fire	2
Sudden Death	14
Other	2
<b>Total Files Opened</b>	<b>97</b>

Fig. 3- Family Violence and Mental Health files account for 47% of new files for Rocky View County.

<b>2021 Rocky View County Files by Type</b>	
<b>Type of Incident</b>	<b>File Count</b>
Sexual Assault	2
Domestic/Family Violence	13
Assault	2
Threats/Harassment	5
Break & Enter	3
Theft	1
Mental Health Act	7
Sudden Death	7
Other	3
<b>Total Files Opened</b>	<b>42</b>

Fig. 4- The following table shows files up to and including August.

**Figure 5/6**

The following tables show a breakdown of new files by districts

<b>2020 Files by District</b>	
Morley	337
Cochrane	586
Rocky View	97
<b>Total</b>	<b>1020</b>

Fig. 5- Rocky View County files in 2020 accounted for 10% of all new files opened.

<b>YTD Files by District</b>	
Morley	227
Cochrane	384
Rocky View	42
<b>Total</b>	<b>653</b>

Fig.6- Rocky View County files account for 7% of new files to date.

### **An overview of 2020**

- Responded to 40 RCMP Call Outs
- Assisted clients on 231 court cases
- Provided court preparation on over 60 files
- Accompanied clients to court 30 times
- Dealt with 1,397 new and ongoing files.
- Made over 12,000 client contacts

**COCHRANE AND AREA  
VICTIM SERVICES SOCIETY  
Financial Statements  
Year Ended December 31, 2020**

**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Index to Financial Statements**  
**Year Ended December 31, 2020**  
*(Unaudited)*

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BS

***Rhonda S. Cockwill Professional Corporation***

*Chartered Professional Accountant*

*PO Box 1357*

*Cochrane AB T4C 1B3*

Rhonda Hemsing, CPA, CGA

Tel: (403) 651-2002  
Fax: (403) 770-8495  
Rhonda@RCockwillcpa.com

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**INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT**

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To the Members of Cochrane and Area Victim Services Society

I have reviewed the accompanying financial statements of Cochrane and Area Victim Services Society which comprise the statement of financial position as at December 31, 2020 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

*Practitioner's Responsibility for the Financial Statements*

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

*Conclusion*

Based on my review, nothing has come to my attention that causes me to believe that these financial statements do not present fairly, in all material respects, the financial position of Cochrane and Area Victim Services Society as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Cochrane, Alberta  
June 4, 2021

*Rhonda S. Cockwill Prof. Corp*

CHARTERED PROFESSIONAL ACCOUNTANT



**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Statement of Financial Position**  
**December 31, 2020**  
*(Unaudited)*

	Total 2020	Total 2019
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 183,533	\$ 51,918
GST receivable	2,020	1,726
Interest receivable	900	1,899
Prepaid expenses	5,545	5,330
	<u>191,998</u>	<u>60,873</u>
TANGIBLE CAPITAL ASSETS (Net) (Note 4)	28,777	13,499
RESTRICTED CASH AND CASH EQUIVALENTS (Note 5)	206,459	202,707
	<u>\$ 427,234</u>	<u>\$ 277,079</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 14,041	\$ 6,631
Current portion of long term debt (Note 7)	4,618	4,350
Deferred income (Note 6)	96,274	5,010
	<u>114,933</u>	<u>15,991</u>
LONG TERM DEBT (Note 7)	1,602	6,220
	<u>116,535</u>	<u>22,211</u>
<b>NET ASSETS</b>		
General fund	96,818	43,889
Internally restricted fund (Note 9)	213,881	210,979
	<u>310,699</u>	<u>254,868</u>
	<u>\$ 427,234</u>	<u>\$ 277,079</u>

**ON BEHALF OF THE BOARD**

 Director  
 Director

See notes to financial statements

**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2020**  
*(Unaudited)*

	Budget 2020	Total 2020	Total 2019
<b>REVENUES</b>			
Grant Revenue ( <i>Schedule 1</i> )	\$ 412,798	\$ 382,332	\$ 305,900
Donations	18,000	41,174	57,337
Fundraising income	27,000	10,571	11,450
Partner check	5,000	5,582	5,000
Court ordered payments	-	1,200	-
Casino income	-	-	25,028
	<u>462,798</u>	<u>440,839</u>	<u>404,715</u>
<b>EXPENDITURES</b>			
Salaries and wages	278,648	267,661	267,479
Employee benefits	37,500	26,193	26,977
Training	13,500	22,620	17,158
Program expenses	26,550	13,947	31,937
Amortization	-	11,581	6,702
Vehicle repairs and maintenance	-	7,663	1,013
Fundraising costs	17,000	7,636	7,998
Office	13,350	6,722	8,759
Accounting fees	8,000	6,497	5,098
Advertising and promotion	29,500	6,307	4,499
Telephone	6,000	4,455	3,341
Memberships and dues	3,500	1,830	1,237
Insurance	2,300	1,768	994
Travel	15,600	1,740	1,296
Interest and bank charges	150	752	204
Interest on long term debt	-	515	767
Vehicle	-	360	319
Rental	-	-	195
Legal fees	-	-	2,141
Meetings and conventions	8,700	-	(230)
	<u>460,298</u>	<u>388,247</u>	<u>387,884</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES FROM OPERATIONS</b>	<u>2,500</u>	<u>52,592</u>	<u>16,831</u>
<b>OTHER INCOME</b>			
Gain (loss) on disposal of assets	-	-	(277)
Interest income	2,500	3,239	5,080
	<u>2,500</u>	<u>3,239</u>	<u>4,803</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES BEFORE CONTINGENCY</b>	<u>5,000</u>	<u>55,831</u>	<u>21,634</u>
Contingency	(5,000)	-	-
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>\$ -</u>	<u>\$ 55,831</u>	<u>\$ 21,634</u>

See notes to financial statements

**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2020**  
*(Unaudited)*

	General Fund	Internally Restricted Fund	2020	2019
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 43,889	\$ 210,979	\$ 254,868	\$ 233,234
Excess of revenues over expenditures	52,929	2,902	55,831	21,634
Internal restriction for Trauma robot	-	-	-	-
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 96,818</b>	<b>\$ 213,881</b>	<b>\$ 310,699</b>	<b>\$ 254,868</b>

See notes to financial statements

**COCHRANE AND AREA VICTIM SERVICES SOCIETY**

**Statement of Cash Flows**

**Year Ended December 31, 2020**

*(Unaudited)*

	2020	2019
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenditures	\$ 55,831	\$ 21,634
Items not affecting cash:		
Amortization of tangible assets	11,581	6,702
Loss on disposal of assets	-	277
	<u>67,412</u>	<u>28,613</u>
Changes in non-cash working capital:		
GST receivable	(294)	(314)
Interest receivable	999	(48)
Accounts payable	7,411	(632)
Deferred income	91,284	(20,018)
Prepaid expenses	(215)	(2,073)
Contingent liability	-	(16,667)
	<u>99,165</u>	<u>(39,752)</u>
Cash flow from (used by) operating activities	<u>166,577</u>	<u>(11,139)</u>
<b>INVESTING ACTIVITY</b>		
Purchase of tangible capital assets	<u>(26,860)</u>	-
Cash flow from (used by) investing activity	<u>(26,860)</u>	-
<b>FINANCING ACTIVITIES</b>		
Restricted cash and cash equivalents	(3,752)	20,377
Repayment of long term debt	<u>(4,350)</u>	<u>(4,098)</u>
Cash flow from (used by) financing activities	<u>(8,102)</u>	<u>16,279</u>
<b>INCREASE IN CASH FLOW</b>	<u>131,615</u>	<u>5,140</u>
Cash - beginning of year	<u>51,918</u>	<u>46,778</u>
<b>CASH - END OF YEAR</b>	<u>\$ 183,533</u>	<u>\$ 51,918</u>
<b>CASH FLOWS SUPPLEMENTARY INFORMATION</b>		
Interest received	\$ (2,240)	\$ (5,080)
Interest paid	\$ 1,267	\$ 969
<b>CASH CONSISTS OF:</b>		
Cash	<u>\$ 183,533</u>	<u>\$ 51,918</u>

See notes to financial statements

**COCHRANE AND AREA VICTIM SERVICES SOCIETY**

**Notes to Financial Statements**

**Year Ended December 31, 2020**

*(Unaudited)*

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**1. PURPOSE OF THE SOCIETY**

Cochrane and Area Victim Services Society (the "Society") is a not-for-profit organization incorporated provincially under the Societies Act of Alberta. As a registered charity the Society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The objectives of the Society are to provide victim/witness assistance to those in Cochrane and area who have been affected by crime, tragedy, and misfortune; to develop a collaborative partnership with residents of Cochrane and area in the planning, implementation and evaluation of services; and to raise funds to achieve the projects of the Society, which includes accepting gifts, donations, grants, legacy bequests and inheritances.

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**2. BASIS OF PRESENTATION**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFP). Canadian accounting standards for not-for-profit organizations are part of Canadian generally accepted accounting principles (GAAP).

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**3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Cash equivalents

Highly liquid investments with maturities of one year or less at date of purchase are classified as cash equivalents.

Restricted cash and cash equivalents are not available for current operating expenses and therefore are not included as cash.

Revenue recognition

Cochrane and Area Victim Services Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received.

Unrestricted investment income is recognized as revenue when earned.

Grants are recorded as revenue at the time the requirements, if any, related to terms of the grant are fulfilled.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

*(continues)*

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**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**  
*(Unaudited)*

**3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)***

**Tangible capital assets**

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful life on a declining balance basis at the following rates and methods:

Motor vehicles	30%	declining balance method
Computer equipment	55%	declining balance method
Furniture and fixtures	20%	declining balance method

The Society regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction of tangible capital assets cost.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Assets with costs less than \$5,000 are expensed in the year purchased.

**Contributed services**

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

**Measurement uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

**4. TANGIBLE CAPITAL ASSETS**

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Motor vehicles	\$ 19,977	\$ 14,153	\$ 5,824	\$ 8,321
Computer equipment	33,421	13,097	20,324	1,892
Furniture and fixtures	4,838	2,209	2,629	3,286
	<b>\$ 58,236</b>	<b>\$ 29,459</b>	<b>\$ 28,777</b>	<b>\$ 13,499</b>



**COCHRANE AND AREA VICTIM SERVICES SOCIETY**

**Notes to Financial Statements**

**Year Ended December 31, 2020**

*(Unaudited)*

**5. RESTRICTED CASH AND CASH EQUIVALENTS**

Term deposits are not available for current transactions because they are restricted by the Board as a contingency fund. As such, they are not included in cash and cash equivalents.  
[2020 - \$202,941; 2019 - \$199,080]

Casino funds are treated as restricted due to the limitations on their use for general operations and are therefore not included in cash and cash equivalents. [2020 - \$3,519; 2019 - \$3,627]

**6. DEFERRED INCOME**

The Society follows the deferred method of accounting for contributions and opts to present externally restricted contributions as deferred income.

Deferred income in the current year consists of the Town of Cochrane CARES app funding \$5,000, Community Initiatives Program grant \$60,000, Alberta Law Foundation grant \$29,274 and Bow Rivers Edge grant \$2,000. The 2019 deferred income consists of Bow Rivers Edge grant \$5,000.

The deferred income is recognized as income in the year the related expenses occur.

**7. LONG TERM DEBT**

	<u>2020</u>	<u>2019</u>
Toyota credit loan bearing interest at 5.99% compounded monthly, repayable in monthly blended payments of \$405. The loan matures on April 27, 2022 and is secured by Highlander.	\$ 6,220	\$ 10,570
Amounts payable within one year	<u>(4,618)</u>	<u>(4,350)</u>
	<u>\$ 1,602</u>	<u>\$ 6,220</u>

Principal repayment terms are approximately:

2021	\$ 4,618
2022	<u>1,602</u>
	<u>\$ 6,220</u>

The Toyota Highlander was previously leased by the Society. The Board opted to purchase the vehicle at the end of the lease period.

**8. NET ASSETS**

In the event of dissolution or winding up of the Society, all of its remaining assets after payment of its liabilities shall be distributed to one or more organizations in Canada having similar objectives.

**9. INTERNALLY RESTRICTED NET ASSETS**

Internally restricted assets consist of a contingency fund which is to approximate one year's operations to hedge against loss of income. Spending from this fund must have Board approval.

**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**  
*(Unaudited)*

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**10. ECONOMIC DEPENDENCE**

The Society received 34.06% of its gross revenue from the Solicitor General (2019 - 37.10%). Should this funding be withdrawn or dramatically reduced, management is of the opinion that continued viable operations would be doubtful. A contingency reserve approximating one year of operating expense is used to mitigate this risk.

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**11. FINANCIAL INSTRUMENTS**

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

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**12. BUDGET FIGURES**

Budget figures have been provided by management for information purposes only. No examination on the reasonableness of these amounts has been made.

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**13. SUBSEQUENT EVENTS**

The ongoing global pandemic Covid-19 has caused uncertainty around anticipated funding for the upcoming year. Fundraising events have been postponed for an unknown period of time and the Solicitor General is reviewing the entire funding program for Victim Services. Management is monitoring the evolving situation.

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**COCHRANE AND AREA VICTIM SERVICES SOCIETY**  
**Grant Revenue (Schedule 1)**  
**Year Ended December 31, 2020**  
*(Unaudited)*

	Budget 2020	Total 2020	Total 2019
<b>GRANTS</b>			
Solicitor General	\$ 150,000	\$ 150,150	\$ 150,000
Alberta Law Foundation	100,500	71,226	-
Town of Cochrane	63,648	65,339	62,400
IVOS	67,000	64,967	65,000
Victim of Crime Week	5,000	9,000	7,500
FCSS/United Way	8,800	8,800	10,500
FCSS Rocky View	5,500	5,500	5,000
Bow River Campground	2,500	5,000	-
MD of Bighorn	2,350	2,350	2,350
STEP	-	-	3,150
Cochrane Foundation	7,500	-	-
	<u>\$ 412,798</u>	<u>\$ 382,332</u>	<u>\$ 305,900</u>

See notes to financial statements

**Cochrane and Area Victim Services Society**  
**Board of Directors Phone/Email List**  
**Updated June 7, 2020**

<b>Name</b>
Brenda Sine President
Maxine Wilton Vice President
Sue Holden Treasurer
Shannon Swagor Secretary
Betty Goodsell Director
Steven Grossick Director
Melody Bundt Director
Barb Henning Vice President
Kendra Watt Director
Dave Brunner RCMP Liaison





359 – 1<sup>st</sup> Street East, Cochrane AB T4C 1Y7

Phone: 403-851-8055 Fax: 403-932-2842

Web: [www.cochranevictimservices.ca](http://www.cochranevictimservices.ca) Email: [info@cochranevictimservices.ca](mailto:info@cochranevictimservices.ca)

Support | Information | Referral

August-26-21

Dimitri Dimopoulos, FCSS Coordinator  
262075 Rocky View Point, Rocky View County, t4A 0X2

Attention: Dimitri Dimopoulos,

On behalf of Cochrane and Area Victim Services Society, please find enclosed our application for the 2022 funding. Included is the following:

- 2022 funding application
- Project description
- Appendix A – file statistics
- 2020 unaudited financial statements
- 2022 Proposed Project Budget
- Most recent financial statement
- List of board members

I welcome any questions on the application and can be reached by phone: 403-851-8059 or by email [lauren.delahunt@rcmp-grc.gc.ca](mailto:lauren.delahunt@rcmp-grc.gc.ca).

Kind regards,

A handwritten signature in blue ink, appearing to read "Lauren Delahunt", with a large, stylized flourish at the end.

Lauren Delahunt  
Executive Director  
Cochrane and Area Victim Services