



**Rocky View County
Family & Community Support Services (FCSS)**

2022 FCSS GENERAL FUNDING APPLICATION

(FUNDING PERIOD: January 1 – December 31, 2022)

ALL INFORMATION PROVIDED IS PUBLIC

APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 NO EXCEPTIONS

1. ORGANIZATION INFORMATION	
Organization Name	City of Chestermere
Program Name	Langdon and SE Rocky View Community Support Services
FCSS Funding Request (over \$7,500) (from Section 9.6 C Proposed Budget)	80,999.29
E-Mail Address and Website	dfermin@chestermere.ca tradloff@chestermere.ca www.chestermere.ca
Mailing Address (include postal code)	105 Marina Road, Chestermere AB, T1X 1V7
Street Address (for courier purposes)	As Above
Agency Telephone Number	403-207-7050
Agency Fax Number	403-569-0512
Executive Director Name	Tracey Radloff (Director, Community & People)
Program Contact Name	Danielle Fermin (Manager, Community Support Services)
Phone Number (If different from above)	As Above

2. CERTIFICATION OF COMPLIANCE
<p>This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx)</p> <p>A program outcomes evaluation is required by February 28, 2023 if your application is successful</p>


Signature (Agency Signing Authority)

Click here to enter text.

Title Acting CAO/ Director, Community & People

Click here to enter text.

Print Name Tracey Radloff

Click here to enter a date.

Date August 25, 2021

Submit Completed Documents to, or for further assistance contact:

Dimitri Dimopoulos, FCSS Coordinator
Rocky View County
262075 Rocky View Point
Rocky View County, AB T4A 0X2

For further assistance, please call 403.520.1289 or email fcss@rockyview.ca

Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt.
APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.

☒ Please email confirmation of receipt of this application to: dfermin@chestermere.ca

2022 Rocky View County FCSS General Funding Application



Please indicate how you heard of the Rocky View County FCSS Program:

_____ newspaper ad _____ social media _____ website visit/search
_____ word of mouth _____ x other (specify) _____ Prior Grant Recipient

3. SOCIETY MEMBERSHIP (current)

Number of Members	n/a
Membership Fee Per Member	n/a

4. TYPE OF ORGANIZATION

Alberta Societies Act Registration Number:	n/a	
Charitable Number (if have one):	n/a	<input checked="" type="checkbox"/> Government Agency

5. DAYS AND HOURS OF OPERATION OF THE PROGRAM

OPERATING HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	8:30am – 4:30pm	8:30am – 4:30pm	8:30am – 4:30pm	8:30am – 4:30pm	8:30am – 4:30pm	As required	As required
Dates not Open:	Statutory holidays and days determined by City of Chestermere Administration						
Statutory Holiday:	Closed			Other	Limited services between Christmas Day and New Year's Day		

6. DOCUMENTATION REQUIREMENTS:

Do not provide other attachments unless requested to do so.

	ATTACHED
List of current agency Board of Directors by name and Board position (Board information is requested to ensure sufficient governance and make members accessible to administration, if required.) Do not include personal contact information (home addresses, emails, or phone numbers).	<input checked="" type="checkbox"/>
Fee Policy and Schedule (if applicable)	<input type="checkbox"/>
Organizational Chart of Agency	<input checked="" type="checkbox"/>
Certificate of Incorporation under the Societies Act if new applicant. (Not applicable to other municipal governments and associated departments)	<input checked="" type="checkbox"/> Included <input type="checkbox"/> Not Applicable
Constitution and Bylaws (first time applicants only unless changes were made by previously funded groups)	<input type="checkbox"/>
Job description(s) for County FCSS funded positions requested (first time applicants only unless changes were made by previously funded groups)	<input checked="" type="checkbox"/>
Most recent Audited Financial Statement	<input checked="" type="checkbox"/>

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation and Community Services at 403.520.6307.

7.1 PROGRAM DESCRIPTION

Provide a brief program description in a few sentences (to be used for publication by FCSS)

The Langdon and SE Rocky View Community Support Services program connects rural and remote residents to resources to improve individual, family and community social well-being. Initiatives includes resource navigation, community connections, outreach, and community engagement to address and minimize community concerns of social isolation; lack of awareness, understanding, and offer support to residents in accessing social services and resources; and, work alongside community stakeholders seeking opportunities to make their community a better place to live.

7.2 PREVENTION

In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input checked="" type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input checked="" type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of the community.	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input type="checkbox"/>
	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input checked="" type="checkbox"/>

7.3 PRIMARY TARGET

Indicate the Primary target at whom the program is aimed by estimating the percentage of the program's FCSS allocation that is directed to services in the following categories.

Children	0	%
Youth	0	%
Families	30	%
Adults	30	%
Seniors	10	%
Volunteerism	10	%
Community Development	20	%
Total	100	%

7.4 SOCIAL SERVICE CONTINUUM

Please indicate the percentage of each section below that your program provides.

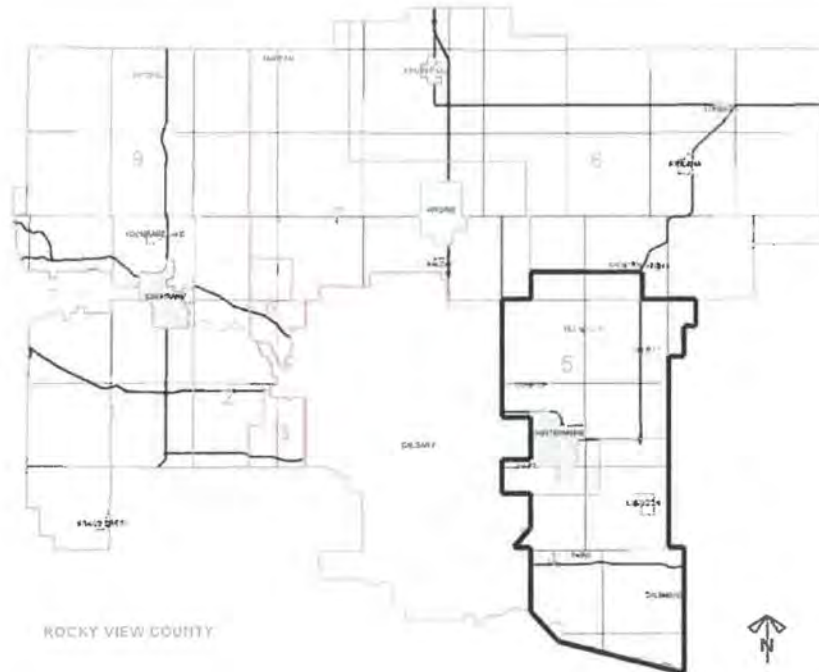
• Promotion: Programs and services that promote public education and awareness of social needs.	15	%
• Prevention: Programs and services focused at the earliest opportunity on individuals and families whose social well-being in community life is at risk.	65	%
• Early Intervention: Programs and services focused on individuals and families with identified early signs of unmet needs, who require support to enhance their social well-being.	20	%
• Specialized Services: Programs and services for individuals and families focused on emerging social needs not yet sufficiently addressed by community support.	0	%
• Remediation Services: Programs and services for individuals and families with clearly defined unmet needs, who require assessment, intervention, and treatment to enhance their social well-being.	0	%
Total	100	%

8. COORDINATION AND COMMUNICATION

A. Identify organizations within the program's catchment area (define your region of operation; include towns and border of service area and also clearly mark it on the map with thick black lines) that provide similar services.

Program and service offerings will be made available to residents of rural and remote communities in the south east region of Rocky View County, including: Langdon, Indus, Delacour, Conrich, Dalroy, and Dalmead. Mode of delivery will include offering access to programs hosted in Chestermere, virtually, through outreach approaches, or at satellite locations in the county.

Alberta Health Services (Addictions and Mental Health)
 Accredited Supports to the Community (Healthy Families)
 Calgary Catholic Immigration Society – Rocky View Immigrant Services
 Calgary Rural Primary Care Network
 Camp Chestermere
 Chestermere Regional Food Bank
 Children's Services (Strathmore and Forest Lawn Offices)
 Indus Livewires
 Langdon Community Association
 Langdon Community Collaborative
 Langdon OK Club
 Professional Medic Training & Events Ltd.
 Rocky View Schools (Rocky View Adult Learning, Stepping Stones to Mental Health)
 Rocky View and Wheatland Career and Employment Services (Prospect)
 South East Rocky View Food Bank
 Synergy
 Trellis



B. What cooperative and coordinative steps has the program taken with these agencies?

To effectively serve a large catchment area, understanding our partners mandates, needs, and capacities is crucial to how we approach our program plans each year. We work with agencies to establish healthy and dynamic partnerships, where information sharing is reciprocal, fluid, and timely; where collaboration is common to maximize limited personnel and financial resources; and, joint programming and collaborative discussions occur to enhance the quality of life for the residents in the identified county area.

	Collaborative Ongoing Communication	Information Sharing	Joint Programming	Space Sharing
Alberta Health Services (Addictions and Mental Health)	X	X	X	
Accredited Supports to the Community (Healthy Families)	X	X		
Calgary Catholic Immigration Society – Rocky View Immigrant Services	X	X	X	X
Calgary Rural Primary Care Network	X	X	X	
Chestermere Regional Food Bank	X	X	X	X
Camp Chestermere	X	X		
Children's Services (Strathmore and Forest Lawn Offices)		X		
Indus Livewires		X		
Langdon Community Association	X			X
Langdon Community Collaborative		X		
Langdon OK Club	X	X	X	X

Professional Medic Training & Events Ltd.	X			
Rocky View Schools (Rocky View Adult Learning, Stepping Stones to Mental Health)	X	X	X	
Rocky View and Wheatland Career and Employment Services (Prospect)	X	X	X	X
South East Rocky View Food Bank	X	X		
Synergy	X	X		
Trellis	X	X		

C. Describe the similarities and differences between the proposed program and those identified as being delivered by other organizations.

The Langdon and SE Rocky View Community Support Services program focuses on enhancing social relations leading to meaningful connections, fostering healthy and supportive social capital to overcome adverse situations, and empowering individuals to have the capacity to meet their own needs. This approach is unique as we work with individuals and families to engage in issues that are important to them, and in most instances, can lead to positive long-term outcomes in improving the overall quality of life for other community groups as well. Through our resource navigation program, we are able to provide ongoing support to individuals and families seeking resources. Our experience and expertise allow us to connect the dots and advocate alongside residents until they reach a point of independence or have their needs fulfilled. Not every agency has the capacity, times, resources, or skills to provide this degree of client support. To increase the client's natural support system and lessen reliance on formalized supports, this program also offers community programming that allows for integration and connection with neighbours who may be experiencing similar difficulties. Community programming can include educational or informative sessions, as well as, initiatives that are more focused on bringing the community together to encourage a sense of belonging or to address common social goals. The demographics of community groups also vary as we focus on working with individuals (primarily adults, older adults, and seniors), families, neighbourhoods, and community stakeholders (volunteers and social serving agencies).

Commonalities shared with the providers listed in the above section may include attaining similar outcomes due to target population, as well as, leveraging an outreach approach as the physical address of many providers are outside of Rocky View County.

OUTCOMES MODEL

(For further information on the outcomes model contact the County FCSS program for a copy of a toolkit.)

9.1 AGENCY/PROGRAM VISION

Desired social condition. May be your agency's existing vision statement.

The Community Support Services department, of the City of Chestermere, includes the following divisions – Family and Community Resource Centre and Parent and Caregiver Support Services. Our department's vision statement is, "An Active, Healthy, and Connected Community" within an organization that strives for AMAZING quality of life, partnerships, relationships, opportunities, and neighbourhoods. Additionally, our work strives to improve the social conditions for individuals, families, and communities by advancing social inclusion and equity principles in a service delivery model. As neighbours to our County counterparts, we would utilize this funding to provide and offer services to South East Rocky View residents through our main site and through outreach.

9.2 AGENCY/PROGRAM MISSION

Unique role in working towards the desired social condition. What are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

This program will be led by the department's Family and Community Support Services division, who is responsible for social programming with an emphasis on prevention. This includes: helping residents develop independence, strengthening coping skills and become more resistant to crisis, increasing awareness of social needs, helping

individuals and the community to assume responsibility for decisions and actions which affect them, promoting volunteerism, and supporting people as active participants in the community. Our roles and responsibilities include:

- **Identification of Community Concerns and Trends:** We have the responsibility of identifying emerging concerns and trends that could threaten the quality of life of residents and the community overall, and often take the lead in bringing together others to develop collaborative strategies to preserve and enhance the quality of life that is so valued by residents.
- **Brokerage:** We serve an important brokerage role with organizations that provide necessary community services that fall outside of the City's mandate, brokering the provision of services in the community and negotiating relationships with funders.
- **Consultation and Support:** We support a number of committees and provide consultation and support to community organizations. These roles benefit everyone through sharing information and resources and creating awareness which are vital to the success of programs and services throughout the area
- **Support of Healthy Family Functioning:** We work with parents and caregivers by connecting them to resources that can help ease concerns and stress related to child rearing, spending quality time together, and strengthening their local support network.
- **Affordability and Poverty Reduction:** We foster social and economic inclusion through initiatives that extends beyond the inability to meet one's basic needs. We assess how individuals and families can overall feel like they belong and work in ways to address systemic issues that reinforces barriers in meeting one's personal needs. We do this by organizing community education sessions, working with community partners on food security concerns, and increasing awareness on how to create more equitable access to resources throughout the communities we serve.
- **Neighbourhood and Community Development:** We have the responsibility to ensure a high quality of life for every citizen in our service area. One of the ways we do this is by building the capacity of the community to respond to existing issues including oppression and systematic barriers to development, as well as to address common issues and interests of community members. We must create an environment that encourages the community to connect with each other, grow, empower, and achieve the strength to protect themselves from challenging and often unexpected situations that arise from natural, economic, or environmental crises.
- **Community Investment:** We provide funding to eligible community agencies to carry out prevention and early intervention strategies to help achieve goals outlined in the Social Investment Framework.
- **Social Planning:** We are involved in community research and planning to best strategize the overall impact of community programs. This includes: community social profiles, asset mapping, needs assessment, living wage, and age friendly strategies.

9.3 STATEMENT OF NEED

Problem statement; description of the situation you wish to change.

- Individuals and families require assistance to navigate the multiple systems that impact their overall wellbeing. Residents have unexpected needs that arise at different points of their life. This can be caused by changes to financial, health, or their employment status requiring them to access services. Often, residents face difficulty navigating systems and advocating for themselves. Residents may also lack the support in understanding how to address their limited financial resources, low financial literacy, unemployment or underemployment, physical and/or mental health needs, lack of transportation options, social isolation, landlord/tenant issues, and training/education needs.
- Service providers require networking opportunities to collaborate, build relationships with one another and across organizations, and coordinate information sharing, strategic planning, resource development, and program and service delivery. Lack of awareness or understanding of social programs and services being offered between agencies impacts the overall health of the social serving sector. Lack of awareness of agencies offering supports locally, including information dissemination, challenges effective information sharing in rural and remote areas, when there is a high practice of outreach due to the lack of physical social infrastructure and spaces to use.
- Seniors often feel vulnerable, isolated, and unable to access resources that would improve their quality of life. They may lack family support, transportation options, an ability to navigate technology, clarity regarding medical conditions/resources, meaningful social opportunities, or connection to other members of their community. This demographic may also experience more frequent financial concerns, difficulty addressing complex or chronic medical conditions, isolation, caregiver burnout, and challenges coping with stressful situations.
- Residents are seeking opportunities to connect and deepen relationships with their neighbours. Living in a large rural and remote area can create challenges when trying to find meaningful opportunities to connect with others. These challenges may result in restricting residents from feeling a sense of belonging, social engagement, and social support. Creating options for neighbours to connect that are welcoming and inclusive can improve the social well-being of communities.

9.4 STRATEGY/ACTIVITIES

How will the program address the specified need? What goal or long-term change or impact do you want to achieve?
What are you going to do in the program to achieve your goal(s)?

Community Support Services endeavors to provide early intervention and preventative programming through a targeted and universal approach. This is achieved through knowledge and skill building courses, programs that connect people together, promoting collaborative community leadership in the service sector, fostering community capacity building, and developing volunteerism. As part of our recent strategic planning, we have framed the following programs to be delivered with the two focus areas:

- **Neighbourhood and Community Development:** Where people come together to take collective action on what is important to them, and generate solutions to common problems.
- **Affordability and Poverty Reduction:** Where resources, means, choices and power to acquire and maintain self-sufficiency is possible. Where protective factors and positive social conditions are fostered to achieve participation in society.

Furthermore, due to the global pandemic and the impact on socio-economic needs at the local level, this funding will be particularly essential in the recovery phases to assist vulnerable community members living in rural and remote locations.

Below are Projected Activities and Goals for 2022.

- **Resource Navigation:** This service provides people with the information necessary to make informed decisions regarding their economic and social wellbeing. Through an outreach approach, our facilitators are mobile in the community to increase the total available access points for residents seeking assistance in accessing resources and information. During these short- or longer-term interactions, residents can receive support in understanding what is available to them (dependent on their circumstance) and how they can go about improving their situation.
 - This may include supporting residents in completing applications to government benefit programs, referring to local resources such as the food bank, providing connections to career and employment specialists, supplying information on affordable housing options, and completing applications or referrals to subsidized children's programs for families with modest incomes.
 - Referring families to subsidized programs such as: Kids Up Front, TELUS Spark, and Agency memberships. Our agency can also provide support with applications to the Canadian Tire Jumpstart and KidSport programs. Eligibility is determined by an assessment of socio-economic status.
 - Supported referrals to access to basic needs through community resources, including food hamper referrals. This would primarily be available for residents living on modest incomes in the Conrich, Delacour, and Dalemead areas. We accept referrals from SE Rocky View Food Bank for County residents seeking support to access basic needs resources, as well as, improve their social wellbeing. Through this process, individuals and families are able to access services that alleviates financial pressures. This becomes a jumping point to supporting the household in moving from a crisis situation to stabilized, thus, improving their socio-economic status.
- **Community Access Program:** Residents living on a low income will have increased access to resources around the community that would otherwise be hard to access or be inaccessible as a result of their income level. Partnerships with agencies (e.g., Camp Chestermere, Chestermere Public Library, Synergy, Chestermere Regional Community Association) have been established to subsidize membership/programming fees. In 2022, partnerships with specific SERV organizations and businesses will be pursued to improve access to the most relevant community resources (e.g., Langdon OK Club, Indus Recreation Centre) for SERV residents. Activities will include partnership development, promotion, assessments, and referrals. By working with local businesses and community groups, individuals and families will be able to equitably access services, and financial or social barriers to community participation will be lessened.
- **Community Connections:** Focused on working with community champions in organizing neighbourhood and community wide initiatives, which will help deepen social connections throughout rural and remote areas. These programs continue to run with physical distancing and sanitation procedures in place.
 - **Soup Party Program, Block Party, Play Streets:** Neighbourhood connections are made through social gatherings led by a community organizer. This is a great opportunity for neighbours to get to know others on their block while enjoying fun activities together. Depending on COVID restrictions, we will continue to modify the program to be family oriented to ensure safety of participants. In a family orientation delivery, families will book a kit and carry out the activities in their home to plan a meal, play activities, or do an act of kindness for a neighbour. All of which, fostering meaningful family experiences and time with one another.

- Rural Community Garden: Bringing residents together to connect and provide social opportunities to build a sense of community and belonging. Small gatherings, observing COVID standard protocols, are some of the ways the connection is facilitated amongst program participants. Volunteers help care for the garden plots and grow produce for food bank clients.
- Community Volunteer Income Tax Program: This program involves the oversight of volunteers who assist low-income residents file their taxes to ensure they are receiving the appropriate government benefits. Volunteers receive training to enhance their overall competency and capability to supporting this particular work. This is a poverty reduction strategy that has been amended to be completed without in-person interactions in response to COVID-19. This program would be offered throughout the year.
- Outreach and Promotions: Increasing awareness of the FCSS program will result in residents being able to access and inform the delivery of social programs that will best meet their needs. Proposed activities to achieve these goals include: partnering with Langdon Community Association to develop a regular newsletter around programming opportunities, attendance at community events (i.e., Energizer Nights, Langdon Days), updating community bulletin boards, offering 1-1 meetings virtually and at physical sites in the catchment area, working closely with non-profit and charitable agencies to connect clients to community resources, preparing informative handouts for distribution, etc. Depending on the format activities and opportunities to connect with residents, staff will be in attendance either virtually or in-person as needed.
 - Online awareness campaigns will be planned to address any service gaps presented by in person programming. Campaigns can bring about awareness and calls to action in relation to seniors, volunteerism, neighbourhood connection, domestic violence, grief and loss, and healthy relationships. Campaigns will connect residents back to resources that are free or low cost.
- Rural Interagency Meetings: Regular coordination of service providers in the area to connect and share information about resources and programs available for Langdon and SE Rocky View residents.
- Seniors Week: In June, a committee of professionals and volunteers come together to plan a week-long schedule of activities for seniors in Langdon, SE Rocky View, and Chestermere to celebrate this demographic. Activities are focused on social engagement, trialing of hobbies and programming, information sessions, and social supports (resource fair).
- Vital Skills: We have created a menu of community education sessions, whether it be a one-time information session or a workshop series, to offer a variety of essential skill building workshops targeting adults and older adults in the community.
 - Topics may include: financial literacy workshops and 1-1 support, managing stress and anxiety, resume writing, Canada Revenue Agency information, etc.
 - Seniors Lunch & Learns: Information sessions bringing seniors together to learn about topics relevant to their everyday lives. Sessions are delivered in-person by local professionals on topics such as healthy aging, seniors' benefits, handibus services, etc. There is a networking opportunity built into this program before and after the presentation.
 - Seniors Teleconference: Information sessions offered virtually using teleconferencing and video calling technology. Offered bi-weekly from Fall through Spring, this program enables individuals of all abilities to participate in sessions that may otherwise be inaccessible to them. There are opportunities for participation embedded in the program to help participants build relationships with one another.

*Please note: All programs being offered from our home office in Chestermere are also open to all residents from Langdon and SE Rocky View. The programs listed above are programs that will be partially funded by this grant and specified to support the social well-being of residents and communities in the designated service area.

Personnel Overview – Job descriptions are attached for further details.

This grant will partially fund 4 positions and help continue the delivery of expanded support services available in the south east portion of the county.

- Community Development Facilitator: Primary liaison from the Community Support Services team that will be frequently conducting outreach to Langdon and SE Rocky View. This position will coordinate the following programs: Inter-Agency, Community Garden, Community Connections, and new social programming initiatives.
- Resource and Outreach Facilitators: Works with individuals and families to meet their personal-social needs through person in environment and anti-oppressive approaches. There has been an increase of complex cases arising requiring additional follow-up meetings, advocacy, and in some cases, coordinated case planning with other service providers. These positions will be responsible for: an overall assessment of needs and referrals to agencies and programs that are accessible and affordable, community outreach, and coordinating community education sessions.

- Seniors & Community Development Facilitator: Focusing on outreach and community development work with seniors in the community, including Lunch & Learns, resource navigation, Seniors Week, and social inclusion initiatives using a community building approach.

Long Term Change and Impact

- Connect individuals and families to preventive social programs and services, where they self-sufficient and autonomous.
- Build supportive networks that are positive and foster healthy, reciprocal relationships.
- Engage and collaborate with partners, stakeholders and organizations to achieve collective social change.

9.5 RATIONALE

An explanation of why you believe this strategy or approach will work; include research if possible.

The groundwork of this proposal is based on supporting the development of a socially connected South East Rocky View. Facilitators will be offering initiatives that will help build a more cohesive, resilient and equitable community, where everyone is able to thrive. This work would involve combating social isolation, which is “the lack of significant social connections interpersonally and within a community...” and can be “exacerbated by experiences such as long-term illness or disability, domestic violence, loss of a loved one, becoming a caregiver, having a baby, moving to a new place, migration, being rejected by family members and peers when coming out as LGBTQ, incarceration, and homelessness” (Healthy Places By Design, 2021 p. 12).

Creating opportunities for agencies and community members to come together allows the collective group to address community social issues that are challenging to address in silos. Collaboration between agencies and/or community members helps facilitate awareness and understanding of issues while deepening overall levels of engagement and mobilization. This leads to the development and implementation of effective, sustainable approaches to address community issues. Supporting material: Asset-Based Community Development, <http://www.deepeningcommunity.org/abcd-canada-home>

Supporting individuals and families navigate the multiple systems that govern their wellbeing leads to increases in overall health and wellness, including self-efficacy, self-management, and empowerment (Carter et al., 2017). Facilitating residents’ access to the services and resources required to meet their needs improves the social and health outcomes of those individuals who are disadvantaged due to structural issues such as race, class, and gender (Carter et al., 2017). Addressing these needs allows community members more room to participate in community life and increases their ability to meet future needs as they arise.

If families are provided with resources and supports to help strengthen the family unit, they will be more resilient when faced with crises such as the COVID-19 pandemic. By improving skills and abilities related to family well-being including how to communicate effectively and build positive relationships, each individual family member gains additional skills and abilities. These improved skillsets may enhance a family’s economic and social stability, increasing their ability to withstand future setbacks and challenges and collectively contributing to a stronger community (Government of Alberta, 2019).

Opportunities to participate in social activities tend to decrease as people age, particularly in rural contexts (Clement et al., 2018). This decrease can lead to impaired executive functions, disrupted sleep, and reduced mental and physical well-being (Cacioppa & Cacioppa, 2014). By creating ways for senior residents to engage in community life, the negative impacts of social isolation can be mitigated. Making educational information and resources accessible to this demographic can further improve the quality of life of aging community members, while helping them to age in place. See [Report on the State of Public Health in Canada 2010: Growing Older – Adding Life to Years](#) for additional information.

If neighbourhood connection opportunities take place within communities and have meaningful avenues for deepening interactions amongst residents, then there is likely to be an increase in social cohesion and social support amongst neighbours. Improved social cohesion can provide protective benefits to communities, including improving people’s ability to respond to negative stressors (Robinette et al., 2013). In addition, neighbourhood development at the resident level will decrease feelings of loneliness and social isolation.

Supporting research: See Abundant Community work by John McKnight, Howard Lawrence, and Peter Block, https://www.abundantcommunity.com/home/stories/parms/1/story/20170620_abundant_communities_initiative_updates_abcd_principles_for_municipalities.html.

- Cacioppo, J. T., & Cacioppo, S. (2014). Social relationships and health: The toxic effects of perceived social isolation. *Social and Personality Psychology Compass*, 8(2), 58-72. <https://doi.org/10.1111/spc3.12087>
- Carter, N., Valaitis, R., Feather, J., Cleghorn, L., & Lam, A. (2017). An environmental scan of health and social system navigation services in an urban Canadian community. *SAGE Open Nursing*, 3(1-12). <https://doi.org/10.1177/2377960816689566>
- Clément, A. P., Djilas, D., Vinet, T., Aubin, A., Demers, K., & Levasseur, M. (2018). Identification and feasibility of social participation initiatives reducing isolation and involving rural older Canadians in the development of their community. *Aging Clinical and Experimental Research*, 30(7), 845-859. <https://doi.org/10.1007/s40520-017-0849-x>
- Government of Alberta. (March 2019). *Well-being and resiliency: Evaluation framework*. <https://open.alberta.ca/dataset/7d64cad5-f400-4cd3-b7d7-76c3a38ff548/resource/9d3ebd8c-e52f-4964-971e-828d4c3bf21c/download/well-being-resiliency-finwk-evaluation-march2019.pdf>
- Healthy Places by Design. (2021). Socially connected communities: Solutions for social isolation. Retrieved August 23, 2021, from <https://healthyplacesbydesign.org/wp-content/uploads/2021/03/Socially-Connected-Communities-Solutions-for-Social-Isolation.pdf>
- Robinette, J. W., Charles, S. T., Mogle, J. A., & Almeida, D. M. (2013). Neighborhood cohesion and daily well-being: Results from a diary study. *Social Science & Medicine*, 96, 174-182. <https://doi.org/10.1016/j.socscimed.2013.07.027>

9.6 INPUTS

***Please see end of application for budget shell. Budget sheet(s) MUST follow the template as provided.**

A. Have you researched or sourced other methods of funding? How do you propose to sustain this program?

Community Support Services receives funding from numerous other sources including: Government of Alberta Children's Services, Provincial Family & Community Support Services and the City of Chestermere. We continually seek and apply for grant opportunities that pertain to any of our core services for Chestermere and SE Rocky View residents, whether to sustain or expand upon our work.

B. Has this budget been authorized by your Board of Directors? Yes ☒ No ☐ If no, please explain:

n/a

9.7 PROJECTED OUTPUTS (Count of products and services delivered to the target group. For definitions, see the end of the report)

Please report the projected direct product of your activities, usually measured by volume of work accomplished. Must include projected number of individual participants, volunteers and volunteer hours. Other outputs may include projected number of training sessions, workshops, and community development programs. Include projected number of County residents utilizing services. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.

A. PROJECTED NUMBER OF INDIVIDUAL PARTICIPANTS SERVED:

People served should only be counted once unless they are part of a family being served (see definitions). DO NOT include group participants, contacts, or community development initiatives if counted below.

Provide general summary of outputs here:

Outputs includes: participants of the community connections programming, contacts made during outreach activities, access programs, and etc. Please note, these numbers are a lower than typical projection due to the worldwide changes to health and safety requirements, which is significantly impacting in person delivery of programming, especially, programs that are conducive to social interactions. While we strive to continuously adapt our programs and practices to meet the needs of participants we do expect to still see residual effects as a result of the pandemic situation. We will only indicate grant projections on our target population groups.

Number of Children/Youth (0 to 18 years) 0 Number of County Residents: 0

Number of Adults (19 to 64 years) 100 Number of County Residents: 100

Number of Seniors (65+ years) 25 Number of County Residents: 25

Number of Families 40 Number of County Families: 40

B. PROJECTED NUMBER OF GROUPS SERVED:

(e.g. workshops, training and/or education groups)

Provide general summary of outputs here:

Vital Skills (community education sessions) will be offered. Program will include lunch & learns for seniors, financial literacy workshops, volunteer income tax training and clinics, etc.

Number of Groups: 12 Total Number of Participants: 180 Number of County Residents: 180

C. PROJECTED NUMBER OF CONTACTS PROVIDED:

(e.g. providing assistance with forms/referral; telephone, mail outs, email, and social media)

Provide general summary of outputs here:

We will report on resource navigation support delivered through in person, virtual meetings, email, phone, or walk in. Additionally, we will report on contacts made through promotional and outreach activities when administering the program. This is typically the greatest output section we report on due to the service we provide meeting the needs of community members seeking information and referral support.

Number of Clients: 1000 Number of County Residents: 1000

D. PROJECTED NUMBER OF COMMUNITY DEVELOPMENT INITIATIVES:

(E.g. community assessment, mobilization, and/or advocacy committees. Do not include service to individuals)

Provide general summary of outputs here:

Initiatives will include those that bring community stakeholders together to address community social issues. This will involve food security discussions, inter-agency, seniors' teleconferences, seniors week and applicable community connections programming that supports capacity building.

Number of Initiatives: 5 Number of Clients: 120 Number of County Residents: 120

E. VOLUNTEERISM

a) What are the roles of volunteers in the program?

Volunteers are engaged in the community garden program. Volunteers support with the set-up and tear down of community gathering event hosted at the garden, caring and tending to plots for other program participants who are away on holidays, and work with the food bank to grow and harvest vegetables for residents in need of fresh produce.

Through the Community Volunteer Income Tax Program, volunteers play an essential role in getting trained in evaluating and reporting on annual income returns for low income residents. Volunteers then complete the returns for program participants to be assessed for eligible tax benefits in the upcoming year.

Volunteers have assisted during programs and events where appropriate. These can include sorting items for distribution, preparing display boards, connecting with residents during a facilitated activity, set up and tear down.

b) How does the program promote, encourage, and facilitate the use of volunteers?

We work with inter-agencies, Volunteer Chestermere, and the volunteer task group in our organization to best utilize and support positive opportunities for volunteers to participate in. We ensure we are connecting volunteers to meaningful opportunities, provide recognition in a timely manner, and provide information to participate in any formal or informal trainings to further their skills development. Stats are specific to our RVC FCSS grant.

c) Total number of volunteers in agency/program:

10 in 2020

d) Total number of volunteer hours in 2020:

99

e) Estimated number of volunteer hours until the end of 2021:

80

9.8 EXPECTED OUTCOMES

Statements, which describe the difference the agency/program intervention will make with clients in the short term, mid-term, and long term. These must logically connect to the Provincial and Rocky View County Outcomes in Section 7.2.

The Individual Outcomes we are addressing are:

- Individuals experience personal well-being
- Individuals are connected with others
- *Community members feel connected to their community.*

- *People are aware of resources to meet their social needs.*
- *People are better able to access the resources they need to meet their social needs.*
- *Seniors are connected to others.*
- *Seniors feel a sense of belonging to their community.*

The Family Outcomes we are hoping to achieve are:

- Families have social supports
- *Families know what resources are available for their family.*

The Community Outcomes we are looking to address are:

- The Community is connected and engaged
- Community social issues are identified and addressed
- *Neighbourhood residents experience a sense of belonging*
- *Agencies are knowledgeable of (community social issue)*
- *Agencies are aware of (community social issue)*

9.9 OUTCOME INDICATORS

List the specific items of information that you will track to measure your program's success on outcomes. These are generally in the form of a cluster of questions or surveys and relate directly to the Rocky View County Outcome Indicators listed in Section 7.2. Copies of the Provincial FCSS Measures Bank are available upon request.

Surveys are created and adapted based on type of strategy being used, the targeted population group, and with the duration of the programming being implemented. Surveys are designed with an agreement scale methodology.

Improved Social Well-Being of Individuals

Optimism, The Family & Community Resource Centre staff has helped me to believe I have the ability to improve my life.

Meaning and Purpose, As a result of being involved (volunteer activity), I make my community a better place.

Capacity to Meet Needs, As a result of (activity), I know more about how to budget my money. As a result of (activity), I know more about how to get by financially on my monthly income.

Quality of Social Relationships, As a result of (activity), I am more connected with others in my neighbourhood/community.

Trust and Belonging, (Activity) has helped me to feel a sense of belonging to people in my neighbourhood/community.

Improved Social Well-Being of Families

Family Accesses Resources as Needed, As a result of accessing the Family & Community Resource Centre, I have more information on what resources are available for my family and I. As a result of accessing the Family & Community Resource Centre, I am better able to access the resources available for my family when we need them.

Extent and Quality of social networks, As a result of (activity), my family is connected to a group of people who share our beliefs and values.

Positive Family Relationships, As a result of (activity), my family had improved at turning to each other for support. As a result of (activity), my family takes the time to listen to each other more often.

Improved Social Well-Being of Community

Social Engagement, The (activity) has helped me to know what is happening in my community. The (activity) has helped me to feel a sense of belonging to my neighbourhood/community.

Agencies and/or community members work in partnership to address social issues in the community, As a result of (activity), I have more of the necessary skills required to help address this community social issue. As a result of (activity), I have more of the necessary knowledge to help address this community social issue. As a result of (activity), I am better able to serve (population group) in my community. As a result of (activity), I have developed better working relationships with other community agencies.

10. ADDITIONAL INFORMATION

Please provide a brief agency/program history.

FCSS Chestermere/South East Rocky View has been in existence for over 20 years, beginning with one part time staff member who returned messages that were left on an answering machine by people looking for resource information. Over the years, we have grown to manage the needs of the rapidly growing population in our catchment area. We have ventured outside of FCSS funding to gain the financial means to provide additional programs and services that complement our FCSS programs (Parent & Caregiver Support Services, Community Development, United Way

Partnership funding, etc.). Today, we offer scheduled preventative programs for children, adults and families, volunteer development, resource information and referral, seniors social supports, community development, and social planning and development. Since 2015, our agency endeavoured into a mixed model approach (FCSS) where we offer local funding to community groups and agencies to deliver social programming to residents in Chestermere.

11. STORIES

Please provide 1 or 2 short anecdotal stories about some of your County rural clients who have received services from your organization, and how their situation has improved as a result of their involvement in this program. This story may be used for publication by FCSS. Please do not include any client identifying information.

Resource Navigation Support Services

A client accessed the resource centre seeking information and support as she was experiencing difficulty in her family relationships. Specifically, she was looking for resources on divorce, custody, and housing. Our facilitator assessed the situation and helped the client to connect with legal resources as a first step. Once the client was ready to tackle the other concerns she had, we explored housing options, with COVID safety concerns in mind. Through this process, she was able to rent an affordable place that was also suitable for her children.

Through additional one on one meetings, we identified community integration and social connections to be important. This led to referring the family to the Parent and Caregiver Support Services agency, where she could access parenting support, online educational training and skill-building, and participate in parenting groups. The client sense of agency continued to evolve and she become involved in the community as a volunteer, and was motivated to pursue further education with hopes to give back to her community one day.

During the pandemic, many families faced increased pressure to manage the ongoing changes and practices related to keeping safe. In households where relationships were already strained and fractured, the home no longer felt like a safe haven and feelings of social isolation increased. A client connected with the resource centre after reaching a breaking point where a domestic violence charge was placed on her. The client was seeking legal support to assist her through this difficult scenario. The facilitator assigned to the client connected her with free legal support, through Legal Aid, and even supported the client to navigate the procedures of court, including providing emotional support during court.

To support the client's desire to manage her anger and provide a safe home for her family, she received information and resource referrals to: anger management classes, parenting classes, and counseling services appropriate to her linguistic needs. These actions led to the court dropping the charges, which immensely improves the cohesion of the family unit as they would not be involved in any of the systemic supports. These early intervention supports has transferred into deterring any further harm. The partners have reunited and continue to access counselling and support services as needed. The client has stabilized her situation and is enrolled in a training program; and, even received a \$5,000 grant that the facilitator informed her about to support her educational goals. After receiving such support and information, the client feels optimistic about her future.

An older adult client was looking for transportation assistance to attend court mandated anger management training in Calgary. Through the support of the resource facilitator, the client was eligible to utilize the Rocky View Regional Handibus service and received assistance with completing the online application. Based on this interaction, the client felt the facilitator was competent and trust was established.

When the client was experiencing difficulties with authorities, he reached out to the resource centre facilitator for advocacy support. The staff person has been involved with diffusing the heightened situations with authority figures and provided emotional support during court. The offering of social and emotional support provided the client a figure that could help anchor them during difficult situations, when they had no other natural or formal supports in their lives.

The client has received further assistance with understanding what community programs and government benefits are available to him. Through the support of the resource centre, he has been able to improve his financial situation as is now receiving the maximum benefits he is eligible for.

**INSERT BUDGET DETAILS ON THE FOLLOWING PAGE
DO NOT INCLUDE IN-KIND SUPPORTS, ONLY ACTUAL DOLLARS
AN EXCEL SPREADSHEET IS AVAILABLE FOR INSERTION**

Please ensure that section 9.6 C starts on a page(s) with no other sections on the page(s). For consistency purposes, it is **IMPERATIVE** that you use the following template as provided and **NOT** modify it, other than adding additional lines.

9.6 C. INPUTS (Resources dedicated to the program. Include staff and budget for one year.)			
2022 PROPOSED BUDGET (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)			
ITEM	Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)	Column 2 2022 Costs to be funded by County FCSS (Program Request)	Column 3 2022 Projected Year End Total Program Budget (Total Cost)
EXPENSES			
PERSONNEL (specify positions and hours per week)			
Community Development Facilitator - .42FTE/16.8 hrs per week	15,195.23	35,455.54	50,650.77
Resource and Outreach Facilitator - .32FTE/12 hrs per week	62,261.06	29,299.32	91,560.38
Resource and Outreach Facilitator - .06 FTE/2.4 hrs per week	77,222.22	4,929.08	82,151.30
Seniors & Community Development Facilitator - .06 FTE/2.4 hrs per week	85,937.12	5,485.35	91,422.47
a. SUBTOTAL PERSONNEL	240,615.63	75,169.29	315,784.92
TRAVEL & TRAINING (specify)			
b. SUBTOTAL TRAVEL & TRAINING			
MATERIALS AND SUPPLIES (specify)			
Program Supplies		500.00	500.00
Food & Beverage		630.00	630.00
c. SUBTOTAL MATERIALS AND SUPPLIES		1,130.00	1,130.00
OTHER (specify)			
Cell Phone – Community Development Facilitator		300.00	300.00
Room Rental		300.00	300.00
5% Administrative Fee		4,100.00	4,100.00
d. SUBTOTAL OTHER		4,700.00	4,700.00
e. TOTAL EXPENDITURES (e=a+b+c+d)	240,615.63	80,999.29	321,614.92
REVENUE (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
Chestermere Annual FCSS Grant	199,539.98		
City of Chestermere	41,075.65		
f. TOTAL REVENUE	240,615.63		

g. FCSS REQUEST
(DEFICIT = Total of Column 3
Expenditures – Total Revenue)

80,999.29



Microsoft Excel
Worksheet

COMPLETE THIS SECTION ONLY IF YOU RECEIVED 2021 COUNTY FCSS FUNDING AND ARE APPLYING FOR AN INCREASE.

12. 2022 FUNDING INCREASE REQUEST EXPLANATION	
A. 2021 County FCSS Grant	\$78,500
B. 2022 County FCSS Request	\$80,999.29
C. Does this request result from a decrease in other funding support? Specify.	
<p>One of the funding sources which supports the Langdon and SE Rocky View Community Support Services program is no longer available – Children’s Services amended their mandate for April 2020 onwards to no longer fund Parent Link Centres and Community Resource Centres. For this particular service, this was a decrease of \$39,159 and has limited our ability to conduct outreach above and beyond the funding we receive from Rocky View County FCSS.</p> <p>In 2021, we did not receive the total requested amount for our Rocky View County FCSS grant. For this particular service, this was a decrease of \$2,500 from what we have typically received since 2019 (\$81,000 each year).</p>	
D. Identify requested funding increase. List each category and the amount of increase (e.g. Personnel, Materials and Supplies).	
<p>In past years, we had applied for additional funding to meet the increasing needs of families with younger children, but this particular increase is to help increase our ability to meet the ongoing needs exacerbated by the pandemic for the general population. We have been utilizing existing grants to meet these needs and to address them in a timely manner, however, with the possibility to deliver programs and services again more often in person, we will not be able to accommodate as many requests as we have been in the past.</p> <p>In contrast to the 2021 application, the overall sections will be requested at a lower amount as we applied for a total of \$89,065.00 last year. In 2022, we intend to increase our available outreach supports for resource navigation and will manage this by re-distributing FTE allocations across 4 positions.</p> <p>The total Personnel request is lower than the request made in 2021. \$78,684.00 (2021) to \$75,169.29 (2022).</p> <p>The total Travel and Training requests remain the same at \$0.00. Our organization will provide this as in kind.</p> <p>The total Materials and Supplies requests are more than the request made in 2021. \$1000 (2021) to \$1130.00 (2022). This is to accommodate more individualized food options when “potluck” or “family style” options are not acceptable.</p> <p>The total Other section is lower than the request made in 2021, as we will provide additional in-kind support, lower our administrative fee, partner with other agencies on space. \$9,417.00 (2021) to \$4,700.00 (2022).</p> <p>As we have reviewed our budget projections to date (for 2021), we believe increasing the funding amount by \$2,499.29 will help stabilize the services being offered, and provide the team flexibility with delivering a more adequate level of service for arising needs.</p>	
E. Provide a rationale together with supporting data, using demographics as necessary.	
<p>The identified service area where the program would be delivered, includes two divisions made up of 12,061 residents, with the 58 per cent residing within the hamlets of Langdon and Indus (Rocky View County, 2018). In Langdon, 0 - 19-year-olds and 30 - 49-year-olds encompass the more dominant age distribution categories (Stats Canada, 2016). Based on this information, we can validate the community is family centric and requires services and amenities to support the quality of life for these various life stages. Additionally, in Langdon, the prevalence of low income (using LIM-AT) for 0 – 17 years is 7.1 per cent, 3.1 per cent for 18 - 64 years old, and 5.4 per cent for 65 years and older (Stats, Canada, 2016). This information is then supplemented with understanding that 12.3 per cent of homeowners spend more than 30 per cent of their income on shelter costs, and 30.8 per cent of tenant households spend more than 30 per cent of their shelter costs (Stats Canada, 2016). Access to resources that can help address the needs of rural and remote residents is critical as smaller towns and hamlets tend to have less access to variety of options and resources, unless households have</p>	

means related to personal transportation and financial capacity. With Langdon being considered a rural community, having accessible and affordable supports and resources, as well as, strong community connections, can act as basic protective factors to minimize the impact of conditions of poverty and social isolation.

By continuing to appropriately fund quality programs that have the flexibility to address social needs across a continuum of social services, for a wide demographic, residents of south east rocky view will receive social supports much more quickly than its counterparts lacking such essential services.

Sources:

<https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=POPC&Code1=1367&Geo2=PR&Code2=12&Data=Count&SearchText=Langdon&SearchType=Begin&SearchPR=01&B1=All>

<https://www.rockyview.ca/census>

F. How will this increase impact clients and services? How will the change be measured? If the increase is not granted, what effect will it have?

We will be able to use the additional funding to improve our promotional and awareness raising efforts. Whether it be enhancing the local working knowledge of professionals serving the communities in this service area, or engaging local community members to access resources when they or their neighbours need them. The outreach strategy, along with the newsletter, will increase the number of residents accessing services and support the preventative approach to intervention.

Our agency has strong data collection and evaluation practices, where we would be able to track the number of contacts and program participants who are involved in our services. Additionally, we collect qualitative data to understand the outcomes we are achieving whether at an individual level or at a community level. This is achieved through community discussions and survey administration.

If the increase was not granted, we would continue to address and manage support service offerings as is. We suspect the impact would be reflected on the number of new residents who may be needing assistance or access to services, but are unaware of such supports.

G. Outline the efforts already taken to accommodate the proposed program adjustment.

The Community Support Services department has undertaken substantive strategic planning the last year. Our focuses for outreach in the south east portion of Rocky View County will reflect our department's strengths in Neighbourhood and Community Development and Affordability and Poverty Reduction. We have re-allocated resources (financial and staffing), and refined our approach in outreach services. We have also continued to plan and incorporate ways to best engage residents who have experienced barriers to programming in the past, and we will continue to offer services in various ways, including online and personalized access to supports.

H. How many years have you received County FCSS funding?

20+ years



2021 Human Services Advisory Board

Scot Caithness (Chair)

Lisa Proctor (Vice-Chair)

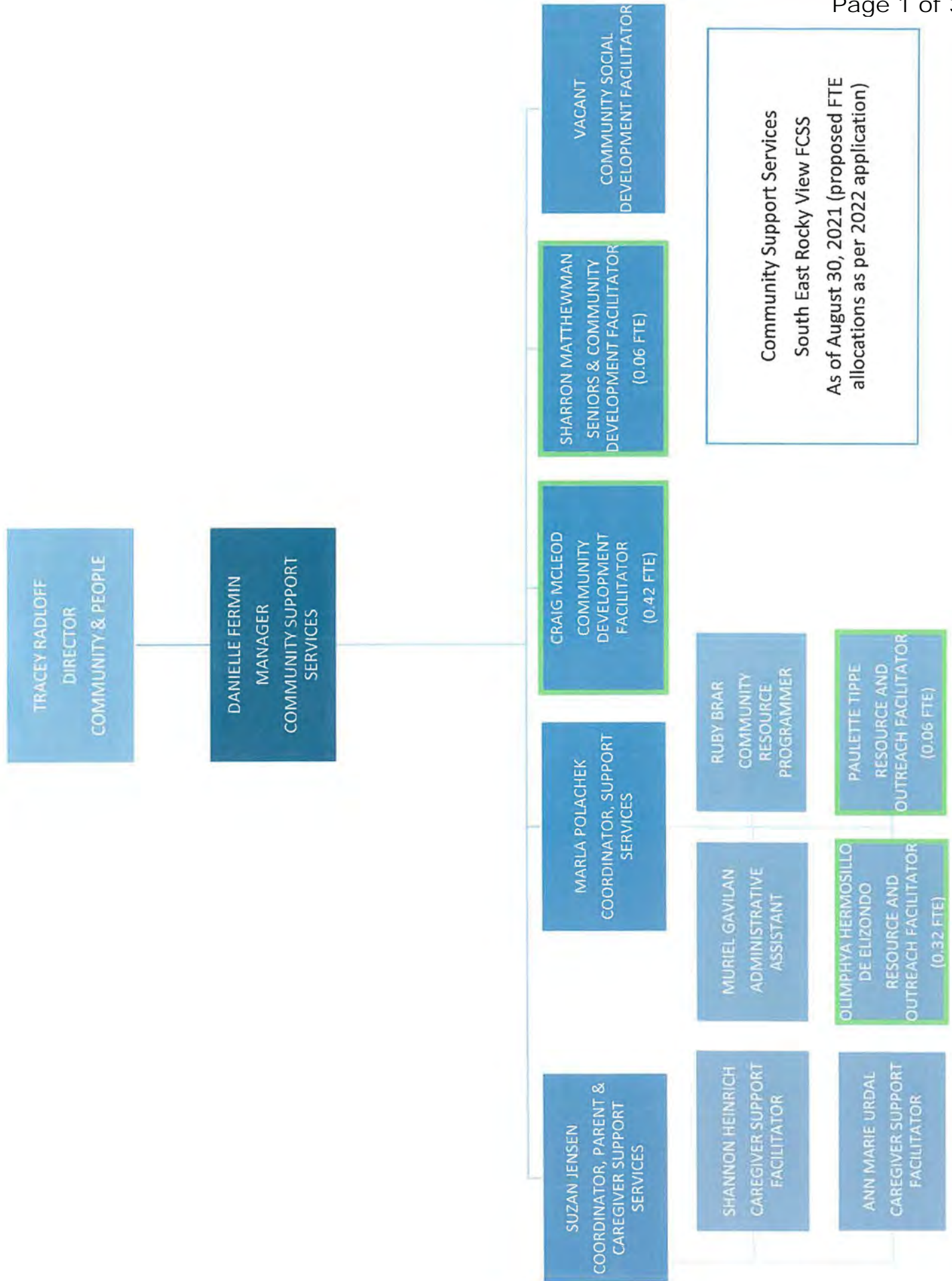
Ashley Antonation

Carlen Scheyk

Phil Hoetger

Cathy Burness (Councillor)

Laurie Bold (Councillor)





CERTIFICATE OF INCORPORATION

I hereby certify that the

Town of Chestermere

was established, effective as and from March 1, 1993.



*Given under my hand and under the seal of Alberta Municipal Affairs
at Edmonton on this 3rd day of March A.D. 1993.*

Minister of Municipal Affairs

SCHEDULE "A"



Position Title:	Community Development Facilitator
Classification Level:	7 – Administrator
Position Number:	245220
Department:	Community and People
Reports to:	Manager, Community Support Services

Position Summary:

As a member of the Family and Community Resource Centre (FCRC) division, the Community Development Facilitator position provides professional support regarding community development programs, services, and policies that enhance the quality of life for individuals and families residing in Chestermere and Area. This position will play a key role in engaging, convening, and collaborating with community stakeholders to advance equity and social inclusion principles, building local capacity in identifying community needs and opportunities, reviewing documents supporting the development of long-term social planning policies, and supporting the coordination of preventive social programs and services specific to strengthening neighbourhood, community and family connections.

Key Accountabilities:

- Program planning, development, implementation and evaluation: coordinates and facilitates neighbourhood and community development programs (i.e., community gardens, block parties, inter-agency, winter neighbourhood connections), supports client navigation services, and participates in set up, tear down, and hosting of events; researches and develops Asset Based Community Development initiatives; fosters and maintains positive working relationships to improve the delivery of assigned initiatives with internal divisions (i.e., Parks, Recreation, Roads) and external partners such as partners, donors, and volunteers; provides oversight and training for program level volunteers; evaluates program impact by gathering feedback, utilizing evaluation tools, assessing project budgets, analyzing and reporting statistical and evaluative data; provide guidance to Vitality Grant project leads; executes assigned Chestermere and Rocky View FCSS contract deliverables, assists with financial and outcome reports; provides support in exploring cost and operating efficiencies, identification of financial risks, and funding opportunities; informs service planning and operations.
- Networking, referrals and resource development: develops and maintains partnerships with and between community stakeholders; represents the department on the Mental Health Coalition and Non-Profit Sector Network; facilitates and promotes the development of effective responses to identified community needs; liaises with relevant stakeholders to identify community priorities and solutions while promoting community development approaches; actively and regularly conducts promotional and outreach practices throughout service area.
- Provide timely resource and referral information to residents, clients, and partners of the service area.
- Assists the Manager, Community Support Services with sensitive issues.
- Appropriate and responsible use of confidential information; maintains confidentiality and security of all information related to the City.
- Demonstrates City values: **A-C-T-I-V-E** (Accountable, Connected, Transparent, Inclusive, Viable, Ethical).
- Ensures a safe and healthy work environment for staff, visitors, the community and stakeholders, e.g., participates in workplace safety initiatives, participate in formal and informal worksite safety and environment inspections and audits, ensures compliance with the City's Health and Safety Management System, reports and assists in the analysis of near misses or incidents.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position.

Position Title: Community Development Facilitator
Last amended: April 2021

Required Education and Experience:

- Bachelor's degree in Social Sciences, Social Work, Community Development, education from a recognized institution. A combination of a diploma and experience may be considered.
- 3 years of experience working in community development.

Required Certifications and/or Documentation:

- Social workers must be registered with the Alberta College of Social Workers (ACSW).
- Valid Standard First Aid CPR C and AED, ASIST (Suicide Intervention) and Mental Health First Aid certificates.
- Valid Class 5 Alberta Driver's Licence and Driver's Abstract deemed satisfactory by the City.
- Criminal Record, Child Intervention and Vulnerable Sector Checks deemed satisfactory by the City.

Expected Skills and Attributes:

- Strong work ethic and highly motivated; ability to work in a fast-paced environment and respond to requests in a timely matter.
- Able to independently and creatively conceptualize and deliver program and service plans.
- Capable of facilitating in person and virtual meetings/focus groups.
- Proficient in facilitating community development activities and developing collaborative partnerships.
- Experience with outreach practice and neighbourhood development is preferred.
- Knowledge of local and rural community resources and services is an asset.
- Strategic, analytical and creative thinking skills.
- Working knowledge of and ability to interpret relevant legislation.
- Strong interpersonal and communication skills, both verbal and written.
- Proficiency with MS Office (Word, Excel, PowerPoint, and Outlook).
- Highly skilled at efficiently prioritizing grant, departmental, and organizational accountabilities.

Working Conditions:

- Regularly working and traveling throughout the region, interacting with the public and partners, attending community events and meetings, promoting, preparing and implementing programs.
- In person and working from home office conditions; long periods of sitting, reading and concentration.
- Occasional participation required for evening or weekend commitments.
- Stress associated with risk management and the responsibility for the well-being of citizens and City staff.
- Able to independently lift and move items up to 40 lbs during peak programming seasons related to block parties, events, and community gardens.

Employee Signature

Supervisor Signature

Printed Name

Printed Name

Date

Date

SCHEDULE “A”

Position Title:	Resource and Outreach Facilitator
Classification Level:	7 – Administrator
Position Number:	
Department:	Community Support Services (CSS)
Reports to:	Coordinator, Support Services

Position Summary:

As a member of the Family and Community Resource Centre (FCRC) division, this position will play a key role in the provision of preventive social programs and services, with a focus on fostering local leadership, poverty reduction and affordability initiatives, and abundant communities. This includes, but is not limited to, community outreach, civic engagement, community development, and resource navigation of social supports for individuals, families and communities in Chestermere and Area.

Key Accountabilities:

- Outreach and civic engagement: uses a community development approach to develop and foster relationships with individuals, community groups, and neighbourhoods; engages citizens in addressing conditions impacting social determinants of health, with a focus on increasing social inclusion, reducing the impact of poverty, and increasing access to inclusive information and services through resource navigation.
- Program planning and facilitation: coordinates community initiatives building individual skills and experience, including financial empowerment, promotion of community connections, poverty education and awareness initiatives; increasing access to supports, including the improvement of access to services that meet basic needs; supports local leadership and volunteer opportunities; administers Gifts of Kindness funding and liaises with the Steering Committee; informs the development and operations of the Community Access Program, administers the program, including intake and assessment; responsible for resource navigation for clients presenting with complex socio-economic needs.
- Networking, referrals and resource development: develops and maintains partnerships with and between community stakeholders; attends assigned committee and coalition meetings; provides input into the development and implementation of CSS priorities and optimizing partnership opportunities; informs resource navigation practices by assessing local community assets and referral pathways.
- Data Collection, evaluation, report, and project budgeting: manages assigned funding applications and contract deliverables; reports on programming and service data, including client management database, contact trackers, financial reporting, client and program outputs; assesses, develops and coordinates programs through the resource centre; evaluates program impact by gathering input and feedback, utilizing evaluation tools, project budgets, analyzing reporting statistical data; identifies financial risks and funding opportunities; supports the social impact audit of the Gifts of Kindness fund.
- Appropriate and responsible use of confidential information; maintains confidentiality and security of all information related to the City.
- Demonstrates City values: **A-C-T-I-V-E** (Accountable, Connected, Transparent, Inclusive, Viable, Ethical).
- Ensures a safe and healthy work environment for staff, visitors, the community and stakeholders, e.g., participates in workplace safety initiatives, participate in formal and informal worksite safety and environment inspections and audits, ensures compliance with the City's Health and Safety Management System, reports and assists in the analysis of near misses or incidents.
- Participates as a member of the Chestermere Emergency Response team in preparing and enabling the community to respond in the event of a local or regional disaster.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position.

Required Education and Experience:

- Post secondary education in Social Sciences.
- 3 years of related and progressive experience in resource navigation, facilitation and community development. A combination of education and experience will also be considered.
- Demonstrated experience in community development initiatives related to poverty reduction, diversity, and housing security.

Position Title: Resource and Outreach Facilitator
Last amended: July 2021

- Working knowledge of key concepts related to client centred care, harm reduction, social inclusion, self-determination, social sustainability, determinants of health and equity.
- Project management experience would be considered a strong asset.
- Grant writing and contractual reporting experience would be considered a strong asset.
- Previous experience working with multiple stakeholders would be considered an asset.

Required Certifications and/or Documentation:

- Social Workers must be registered with Alberta College of Social Workers (ACSW).
- Clear Criminal Record, Child Intervention and Vulnerable Sector Checks deemed satisfactory by the City.
- Valid Class 5 Alberta Driver's License and a Driver's Abstract deemed satisfactory by the City.
- Valid Standard First Aid CPR C and AED certificates, ASIST (Suicide Intervention) and Mental Health First Aid certificates.

Expected Skills and Attributes:

- Strong technical and advocacy skills to complete regional and government applications for subsidized services (e.g., seniors, childcare, disability benefits, low income, emergency funding, housing, etc.)
- Analytical and creative thinking skills; ability to solve problems, make decisions, negotiate and deal effectively with people in difficult situations.
- Knowledge of governance issues, e.g., policy development and interpretation.
- Strong verbal and written communication skills; ability to maintain communication to anticipate and prevent potential problems, develop and maintain positive and effective working relationships with staff, community service providers, the public and other stakeholders.
- Strong work ethic and highly motivated; ability to work in a fast-paced environment and respond to action requests and competing deadlines in a timely matter.
- Proficiency with MS Office (Word, Excel, PowerPoint, and Outlook) and virtual hosting platforms (WebEx, Teams, Zoom).

Working Conditions:

- Normal and remote office conditions; long periods of sitting, reading and concentration.
- Regularly traveling and working within the community and interacting with the public.
- Ability to lift and move items up to 40 lbs.
- Regularly working after hours or weekends to attend Council meetings, community events, facilitate community engagement activities, and attend community meetings.

Employee Signature

Supervisor Signature

Printed Name

Printed Name

Date

Date

SCHEDULE “A”

Position Title:	Resource and Outreach Facilitator
Classification Level:	8 – Programmer
Position Number:	
Department:	Community Support Services (CSS)
Reports to:	Coordinator, Support Services

Position Summary:

As a member of the Family and Community Resource Centre (FCRC) division, this position will play a key role in the provision of preventive social programs and services, with a focus on fostering local leadership, poverty reduction and affordability initiatives, and abundant communities. This includes, but is not limited to, community outreach, civic engagement, community development, and resource navigation of social supports for individuals, families and communities in Chestermere and Area.

Key Accountabilities:

- Outreach and civic engagement: uses a community development approach to develop and foster relationships with individuals, community groups, and neighbourhoods; engages citizens in addressing conditions impacting social determinants of health, with a focus on increasing social inclusion, reducing the impact of poverty, and increasing access to inclusive information and services through resource navigation.
- Program planning and facilitation: supports community initiatives building individual skills and experience, including financial empowerment, promotion of community connections, poverty education and awareness initiatives; increasing access to supports, including the improvement of access to services that meet basic needs; supports local leadership and facilitates volunteer opportunities available through the Community Support Services department; supports the development and operations of the Community Access Program, including intake and assessment; provides resource navigation assistance to individuals and families during outreach in the service area.
- Networking, referrals and resource development: develops and maintains partnerships with and between community stakeholders; attends assigned committee and coalition meetings; provides input into the development and implementation of CSS priorities and optimizing partnership opportunities; informs resource navigation practices by assessing local community assets and referral pathways.
- Data Collection, evaluation, report, and project budgeting: reports on programming and service data, including client management database, contact trackers, financial reporting, client and program outcomes; assesses, develops and administers programs through the resource centre; evaluates program impact by gathering input and feedback, utilizing evaluation tools, project budgets, analyzing reporting statistical data; identifies financial risks and funding opportunities; supports the social impact audit of the Gifts of Kindness fund.
- Appropriate and responsible use of confidential information; maintains confidentiality and security of all information related to the City.
- Demonstrates City values: **A-C-T-I-V-E** (Accountable, Connected, Transparent, Inclusive, Viable, Ethical).
- Ensures a safe and healthy work environment for staff, visitors, the community and stakeholders, e.g., participates in workplace safety initiatives, participate in formal and informal worksite safety and environment inspections and audits, ensures compliance with the City's Health and Safety Management System, reports and assists in the analysis of near misses or incidents.
- Participates as a member of the Chestermere Emergency Response team in preparing and enabling the community to respond in the event of a local or regional disaster.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position.

Required Education and Experience:

- Post secondary education in Social Sciences.
- 2 years of related experience in resource navigation, facilitation and community development. A combination of education and experience will also be considered.
- Demonstrated experience in community development initiatives related to poverty reduction, diversity, and housing security.

Position Title: Resource and Outreach Facilitator
Last amended: July 2021

- Working knowledge of key concepts related to client centred care, harm reduction, social inclusion, self-determination, social sustainability, determinants of health and equity.
- Previous experience working with multiple stakeholders would be considered an asset.

Required Certifications and/or Documentation:

- Social Workers must be registered with Alberta College of Social Workers (ACSW).
- Clear Criminal Record, Child Intervention and Vulnerable Sector Checks deemed satisfactory by the City.
- Valid Class 5 Alberta Driver's License and a Driver's Abstract deemed satisfactory by the City.
- Valid Standard First Aid CPR C and AED certificates, ASIST (Suicide Intervention) and Mental Health First Aid certificates.

Expected Skills and Attributes:

- Strong technical and advocacy skills to complete regional and government applications for subsidized services (e.g., seniors, childcare, disability benefits, low income, emergency funding, housing, etc.)
- Analytical and creative thinking skills; ability to solve problems, make decisions, negotiate and deal effectively with people in difficult situations.
- Knowledge of governance issues, e.g., policy development and interpretation.
- Strong verbal and written communication skills; ability to maintain communication to anticipate and prevent potential problems, develop and maintain positive and effective working relationships with staff, community service providers, the public and other stakeholders.
- Strong work ethic and highly motivated; ability to work in a fast-paced environment and respond to action requests and competing deadlines in a timely matter.
- Proficiency with MS Office (Word, Excel, PowerPoint, and Outlook) and virtual hosting platforms (WebEx, Teams, Zoom).

Working Conditions:

- Normal and remote office conditions; long periods of sitting, reading and concentration.
- Regularly traveling and working within the community through outreach and interacting with the public.
- Ability to lift and move items up to 40 lbs.
- Regularly working after hours or weekends to attend Council meetings, community events, facilitate community engagement activities, and attend community meetings.

Employee Signature

Supervisor Signature

Printed Name

Printed Name

Date

Date

SCHEDULE "A"

Position Title:	Senior and Community Development Facilitator
Classification Level:	7 - Administrator
Position Number:	245210
Department:	Community Support Services (CSS)
Reports to:	Manager, Community Support Services (CSS)

Position Summary:

As a member of the Family and Community Resource Centre (FCRC) division, the Community Development Facilitator position provides professional support regarding community development programs, services, and policies that enhances the quality of life for individuals, families residing in Chestermere and Area. This position will play a key role in engaging, convening, and collaborating with community stakeholders to advance equity and social inclusion principles, building local capacity identifying community needs and opportunities, reviewing documents supporting the development of long-term social planning policies, acting as the community seniors' liaison, and supporting the coordination of preventive social programs and services.

Key Accountabilities:

- Provides professional level expertise in the implementation, monitoring, and continuous improvement of:
 - Program planning, development, implementation and evaluation: coordinates FCRC programs, services, and events; evaluates program impact by gathering input and feedback, utilizing evaluation tools, project budgets, analyzing and reporting statistical and evaluative data; participates in contract management activities, assists with financial and outcomes reports; provides support in exploring cost and operating efficiencies, identification of financial risks, and funding opportunities; informs service planning and operations.
 - Networking, referrals and resource development: develops and maintains partnerships with and between community stakeholders; facilitates, promotes, and educates the development of effective responses to identified community needs, by organizing meetings with key stakeholders and bring awareness of identified social trends; provides information and referrals to residents; liaises with relevant stakeholders to identify community priorities and solutions while promoting community development approaches.
 - Seniors community liaison: identifies and brings awareness of social issues relating to seniors; actively seeking out opportunities to ensure that seniors programs, supports, services and needs are addressed through promotion, community education, outreach; participates on assigned community collaboratives; initiates and coordinates other required activities building community capacity, fostering ownership, and increasing social inclusion. City staff Liaison - to Council Seniors Advisory Committee.
 - Community social development of guiding municipal strategies addressing social issues: coordinates activities associated with researching, developing, implementing and monitoring inclusive strategies/policies related to neighbourhoods, welcoming and inclusive communities, CMARD, poverty reduction, age friendly, etc., in consultation with the Manager, Community Support Services and collaborate with identified City staff; prepares and presents reports to various community groups, departments or Council, as required.
- Assists the Manager, Community Support Services with sensitive issues.
- Appropriate and responsible use of confidential information; maintains confidentiality and security of all information related to the City.
- Demonstrates City values: **A-C-T-I-V-E** (Accountable, Connected, Transparent, Inclusive, Viable, Ethical).
- Ensures a safe and healthy work environment for staff, visitors, the community and stakeholders, e.g., participates in workplace safety initiatives, participate in formal and informal worksite safety and environment inspections and audits, ensures compliance with the City's Health and Safety Management System, reports and assists in the analysis of near misses or incidents.

Position Title:	Senior and Community Development Facilitator
Last amended:	March 2021

- Participates as a member of the Chestermere Emergency Response team in preparing and enabling the community to respond in the event of a local or regional disaster.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position.

Required Education and Experience:

- Bachelor's degree in Social Sciences, Social Work, Community Development, education from a recognized institution. A combination of a diploma and experience may be considered.
- 3 years of experience working in community development.

Required Certifications and/or Documentation:

- Social workers must be registered with the Alberta College of Social Workers (ACSW).
- Valid Standard First Aid CPR C and AED, ASIST (Suicide Intervention) and Mental Health First Aid certificates.
- Valid Class 5 Alberta Driver's Licence and Driver's Abstract deemed satisfactory by the City.
- Criminal Record, Child Intervention and Vulnerable Sector Checks deemed satisfactory by the City.

Expected Skills and Attributes:

- Demonstrated proficiency in facilitating community development activities and developing collaborative partnerships.
- Experience with seniors' support services and age-friendly initiatives is preferred.
- Knowledge of local community resources and services is an asset.
- Strategic, analytical and creative thinking skills.
- Working knowledge of and ability to interpret relevant legislation.
- Strong interpersonal and communication skills, both verbal and written.
- Skilled facilitator, promoter; ability to negotiate and balance the needs of stakeholders with needs of the City.
- Strong work ethic and highly motivated; ability to work in a fast-paced environment and respond to action requests in a timely matter.
- Proficiency with MS Office (Word, Excel, PowerPoint, and Outlook).

Working Conditions:

- Normal office conditions; long periods of sitting, reading and concentration.
- Regularly working and traveling throughout the region and interacting with the public.
- Regular attendance at community events and meetings, facilitation of programs. Occasional working on the weekend.
- Stress associated with risk management and the responsibility for the well-being of citizens and City staff.

Employee Signature	Supervisor Signature
Printed Name	Printed Name
Date	Date

Financial Statements

CITY OF CHESTERMERE

And Independent Auditors' Report thereon

Year ended December 31, 2020



KPMG LLP
205 5th Avenue SW
Suite 3100
Calgary AB
T2P 4B9
Telephone (403) 691-8000
Fax (403) 691-8008
www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council of the City of Chestermere

Opinion

We have audited the financial statements of the City of Chestermere (the "Entity"), which comprise:

- the statement of financial position as at December 31, 2020;
- the statement of operations for the year then ended;
- the statement of changes in net financial assets for the year then ended;
- the statement of cash flows for the year then ended;
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Financial Statements" section of our auditors' report.



We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.



We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity's to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

KPMG LLP

Chartered Professional Accountants

Calgary, Canada
April 30, 2021

CITY OF CHESTERMERE

Statement of Financial Position

December 31, 2020, with comparative figures for 2019

	2020	2019
Financial Assets		
Cash (note 2)	\$ 4,938,989	\$ 6,672,527
Taxes and grants in place of taxes receivable (note 3)	2,247,868	1,415,738
Trade accounts receivable (note 4)	5,686,889	8,819,408
Property tax under-levy	13,412	124,468
Goods and services tax receivable	105,247	154,972
Land held for resale	10,430,838	10,313,028
Agreements receivable (notes 5, 26)	2,404,153	2,522,371
Investments (note 6)	40,149,180	30,154,180
Investment in government business enterprise (note 7)	61,798,097	64,262,178
	<u>127,774,673</u>	<u>124,438,870</u>
Liabilities		
Accounts payable and accrued liabilities (note 8)	4,316,667	5,414,865
Due to 1538974 AB Ltd. (notes 9 and 26)	7,245,779	853,100
Deposit liabilities	4,528,805	2,961,799
Deferred revenue (note 10)	17,339,842	16,087,894
Obligations under capital lease	335,136	464,945
Long-term debt (note 11)	13,095,007	17,496,568
	<u>46,861,236</u>	<u>43,279,171</u>
Net financial assets	80,913,437	81,159,699
Non-Financial Assets		
Tangible capital assets (Schedule 2)	109,454,580	120,784,560
Prepaid development credits (note 13)	4,568,673	—
Inventory held for use	238,657	331,954
Prepaid expenses	171,875	139,648
Other assets	9,951	11,400
	<u>114,443,736</u>	<u>121,267,562</u>
Commitments (note 23)		
Contingencies (note 24)		
Accumulated surplus (note 15) (Schedule 1)	<u>\$ 195,357,173</u>	<u>\$ 202,427,261</u>

See accompanying notes to financial statements.

Approved on behalf of the Council:



Mayor



Councillor

CITY OF CHESTERMERE

Statement of Operations

Year ended December 31, 2020, with comparative figures for 2019

	Budget	2020	2019
Revenue:			
Net municipal property taxes (note 18)	\$ 19,885,632	\$ 19,548,781	\$ 19,679,142
Sale of goods and user charges (note 26)	6,745,780	6,002,081	5,548,811
Penalties and costs on taxes	333,861	248,824	323,516
Licenses and permits	1,095,175	1,473,634	1,022,694
Investment income	78,000	829,435	934,088
Government transfers for operating (note 19)	1,853,510	2,823,722	1,854,214
	29,991,958	30,926,477	29,362,465
Expenses (note 20) (Schedule 3a):			
Legislative	474,564	430,609	519,568
Administration	5,789,375	5,752,156	5,313,702
Protective services	8,682,698	8,035,821	8,138,919
Road, streets, walks and lighting	9,769,926	9,487,175	8,796,729
Environmental services	1,307,146	1,423,901	577,150
Family and community support	1,956,004	1,627,714	1,975,001
Planning and development	3,695,453	3,284,515	3,114,982
Parks and recreation	3,679,918	3,351,636	3,617,951
Culture	711,829	609,463	691,712
Loss on disposal of tangible capital assets	—	(3,076)	—
	36,066,913	33,999,914	32,745,714
Operating annual deficit	(6,074,955)	(3,073,437)	(3,383,249)
Other:			
Government transfers for capital (note 19)	6,108,000	1,339,766	5,871,241
Developer levies	—	1,766,766	4,715,142
Contributed tangible capital assets	—	1,787,780	887,207
Contribution of tangible capital assets to related party (note 26)	—	(6,426,881)	(1,589,100)
Subsidiary operations (note 25)	—	(2,464,082)	(2,506,380)
Annual surplus (deficit)	33,045	(7,070,088)	3,994,861
Accumulated surplus, beginning of year (note 15)	202,495,837	202,427,261	198,432,400
Accumulated surplus, end of year (note 15)	\$ 202,528,882	\$ 195,357,173	\$ 202,427,261

See accompany notes to financial statements.

CITY OF CHESTERMERE

Statement of Changes in Net Financial Assets

Year ended December 31, 2020, with comparative figures for 2019

	Budget	2020	2019
Annual surplus (deficit)	\$ 33,045	\$ (7,070,088)	\$ 3,994,861
Acquisition of tangible capital assets	(13,709,500)	(1,684,741)	(13,493,738)
Contributed tangible capital assets	—	(1,787,780)	(887,207)
Contribution of tangible capital assets to related party (note 26)	—	6,426,881	1,589,100
Amortization of tangible capital assets	8,266,412	8,299,820	7,102,839
Proceeds on disposal of tangible capital assets	—	78,876	—
Loss on disposal of tangible capital assets	—	(3,076)	—
	(5,443,088)	11,329,980	(5,689,006)
Increase in prepaid development credits	—	(4,568,673)	—
Increase in supplies inventory	—	93,297	(331,954)
Increase in prepaid expenses	—	(32,227)	(25,619)
Decrease in other assets	—	1,449	1,550
	—	(4,506,154)	(356,023)
Decrease in net financial assets	(5,410,043)	(246,262)	(2,050,168)
Net financial assets, beginning of year	81,159,699	81,159,699	83,209,867
Net financial assets, end of year	\$ 75,749,656	\$ 80,913,437	\$ 81,159,699

See accompanying notes to financial statements.

CITY OF CHESTERMERE

Statement of Cash Flows

Year ended December 31, 2020, with comparative figures for 2019

	2020	2019
Cash provided by (used in):		
Operating activities:		
Excess (deficit) of revenue over expenses	\$(7,070,088)	\$ 3,994,861
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets (Schedules 1 and 2)	8,299,820	7,102,839
Loss on disposal of tangible capital assets	(3,076)	—
Contributed tangible capital assets (Schedule 1)	(1,787,780)	(887,207)
Contribution of tangible capital assets to related party (note 26)	6,426,881	1,589,100
Changes in non-cash working capital:		
(Increase) decrease in taxes and grants in place of taxes receivable	(832,130)	389,375
Decrease (increase) in trade accounts receivable	3,132,519	(5,264,380)
Decrease (increase) in property tax under-levy	111,056	(160,442)
Decrease in goods and services tax receivable	49,725	6,617
Increase in land held for resale	(117,810)	(374,971)
Increase in prepaid development credits	(4,568,673)	—
Decrease (increase) in inventory for consumption	93,297	(331,954)
Increase in prepaid expenses	(32,227)	(25,619)
Decrease in other assets	1,449	1,550
(Decrease) increase in accounts payable and accrued liabilities	(1,098,198)	710,644
Increase in deposit liabilities	1,567,006	574,009
Increase (decrease) in deferred revenue	1,251,948	(1,268,762)
	5,423,719	6,055,660
Capital activities:		
Acquisition of tangible capital assets	(1,684,741)	(13,493,738)
Proceeds on disposal of tangible capital assets	78,875	—
	(1,605,866)	(13,493,738)
Investing activities:		
(Increase) decrease in investments	(9,995,000)	6,794,683
Decrease in investments in government business enterprise	2,464,081	2,506,380
	(7,530,919)	9,301,063
Financing activities:		
Increase in Due to 1538974 AB Ltd.	6,392,679	232,634
Decrease in agreements receivable (note 5)	118,218	114,464
Long-term debt issued	—	4,428,092
Long-term debt and capital leases repaid	(4,531,370)	(2,108,301)
	1,979,527	2,666,889
(Decrease) increase in cash during the year	(1,733,539)	4,529,874
Cash, beginning of year	6,672,527	2,142,653
Cash, end of year	\$ 4,938,988	\$ 6,672,527

See accompanying notes to financial statements.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

1. Significant accounting policies:

The City of Chestermere (the "City") is a municipality in the Province of Alberta. The financial statements are the representations of management prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of CPA Canada. Significant accounting policies adopted by the City are as follows:

(a) Reporting entity:

The financial statements reflect the assets, liabilities, revenue and expenditures, changes in net financial assets and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all the organizations that are owned or controlled by the City and are, therefore, accountable to the City Council for the administration of their financial resources.

1538974 Alberta Limited, a subsidiary corporation controlled by the City of Chestermere, is accounted for on a modified equity basis, consistent with the Canadian generally accepted accounting treatment for government business enterprises. Under the modified equity basis, the business enterprise is not consolidated, its accounting policies are not adjusted to conform with those of the City, and inter-organizational transactions and balances are not eliminated.

Taxes levied (note 18) include operating requisitions for educational and other external organizations that are not controlled by the City Council.

The financial statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting:

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

1. Significant accounting policies (continued):

(c) Use of estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates. The useful lives and related amortization of tangible capital assets represent an area where management makes significant estimates and assumptions in determining the amounts to be recorded in the financial statements.

In January 2020, the World Health Organization declared the Novel Coronavirus (COVID-19) outbreak a global health emergency and on March 11, 2020, it was declared a global pandemic. This has resulted in governments worldwide, including the Canadian and Alberta governments, enacting emergency measures to combat the spread of the virus. These measures, which include the implementation of travel bans, self-imposed quarantine periods, closures of non-essential businesses, and physical distancing, have caused material disruption to businesses worldwide, resulting in an economic slowdown.

While the disruption caused by COVID-19 is currently expected to be temporary, there is considerable uncertainty around its duration. The COVID-19 pandemic presents uncertainty over future cash flows, may cause significant changes to the City's assets or liabilities and may have a significant impact on its future operations. During the year ended December 31, 2020, the COVID-19 pandemic has resulted in the delay of some capital projects and reduction in enforcement revenues. Other notable impacts include deferred filling of staffing vacancies, increased staff absences due to isolation and/or illness and mental wellness gaps. Any related financial impact of COVID-19 on future periods cannot be reasonably estimated at this time.

As at the reporting date, the City has determined that COVID-19 has had no significant impact on its accounting policies, contracts or lease agreements, the assessment of provisions and contingent liabilities, or the timing of revenue recognition, except for the implementation of the tax and utility deferral programs. The City continues to manage liquidity risk by forecasting and assessing cash flow requirements on an ongoing basis. As at December 31, 2020, the City continues to meet its contractual obligations within normal payment terms and the City exposure to credit risk remains largely unchanged.

(d) Cash and investments:

Cash is comprised of cash deposits held with Canadian chartered banking institutions as well as petty cash on hand.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

1. Significant accounting policies (continued):

(d) Cash and investments (continued):

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(e) Requisition over-levy and under-levy:

Over-levies and under-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property tax revenue. Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(f) Land held for resale:

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as roads, sidewalks and street lighting are recorded as fixed assets under their respective function.

(g) Tax revenue:

Tax revenue is recognized when the tax has been authorized by the bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal property tax revenue.

(h) Liability for contaminated sites:

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. This standard relates to sites that are not in productive use and sites in productive use where an unexpected event resulted in contamination. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the City is directly responsible or accepts responsibility;
- the City expects future economic benefits will be expended; and
- a reasonable estimate of the liability amount can be made.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

1. Significant accounting policies (continued):**(i) Government transfers:**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met by the City, and reasonable estimates of the amounts can be determined.

(j) Equity in investments:

Equity in investments includes the City's net investment in a subsidiary corporation, 1538974 AB Ltd. The amount consists of the original investment in common shares, plus the proportionate share of cumulative earnings of the subsidiary.

(k) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the change in net financial assets for the year.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. During 2020 the City has capitalized interest costs associated with the construction of a tangible capital asset of \$64,299 (2019 - nil). The cost, less residual value, of tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	15-45
Buildings	25-50
Engineered structures – Roadway system	5-60
Machinery and equipment	5-40
Vehicles	10-25

There is an amortization charge in the year of acquisition and no amortization charge in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

1. Significant accounting policies (continued):

(k) Non-financial assets (continued):

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and are recorded as other revenue.

(iii) Leases:

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories:

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(l) Future accounting pronouncements:

The Public Sector Accounting Board recently announced the following accounting pronouncements:

(i) Financial instruments:

This accounting pronouncement establishes standards on how to account for and report all types of financial instruments including derivatives. Financial instruments include primary instruments and derivative instruments. It is effective for fiscal years beginning on or after April 1, 2022 for governments, with early adoption encouraged. This section must be adopted at the same time as foreign currency translation.

(ii) Foreign currency translation:

This accounting pronouncement establishes standards on how to account for and report transactions that are denominated in a foreign currency in government financial statements. It is effective for fiscal years beginning on or after April 1, 2022 for governments, with early adoption encouraged. This section must be adopted at the same time as financial instruments.

(iii) Asset retirement obligations:

In August 2018, the Public Sector Accounting Board issued this accounting standard that addresses the reporting of legal obligations associated with the retirement of tangible capital assets. This new standard takes effect for annual reporting periods beginning on or after April 1, 2022 with early adoption permitted.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

1. Significant accounting policies (continued):

(i) Future accounting pronouncements (continued):

(iv) Revenue:

This Section establishes standards on how to account for and report on revenue. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions". This new standard takes effect for annual reporting periods beginning on or after April 1, 2023.

Management is assessing the impact of the adoption of these standards which is not known or reasonably estimable at this time.

2. Cash:

	2020	2019
Cash	\$ 4,938,189	\$ 6,671,727
Petty cash	800	800
	<u>\$ 4,938,989</u>	<u>\$ 6,672,527</u>

The City has an available operating loan of \$2,500,000, bearing interest at the bank's prime rate with an effective rate of 2.45% per annum (2019 – 3.95%), of which \$2,500,000 remained unused at December 31, 2020 and 2019. This operating loan is unsecured.

3. Taxes and grants in place of taxes receivable:

	2020	2019
Taxes in arrears	\$ 1,531,222	\$ 454,558
Current taxes and grants in place of taxes	527,600	756,380
Local improvement levies	189,046	204,800
	<u>\$ 2,247,868</u>	<u>\$ 1,415,738</u>

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

4. Trade accounts receivable:

	2020	2019
Developer levies receivable - current	\$ 3,026,112	\$ 4,318,890
Accounts receivable	1,908,289	1,734,160
Grants receivable	130,176	1,294,754
Mortgages receivable	82,156	87,156
	\$ 5,146,733	\$ 7,434,960
Developer levies receivable – non-current	540,156	1,384,448
	\$ 5,686,889	\$ 8,819,408

Mortgages receivable are amounts outstanding from City residents that have agreed to purchase property adjacent to their existing lot surrounding Chestermere Lake which was purchased by the City from Western Irrigation District. These mortgages receivable have a maturity date no later than 2035 and are non-interest bearing and unsecured.

5. Agreements receivable:

	2020	2019
Alberta Capital Finance Authority ("ACFA") – Great Plains Debenture (note 13)	\$ 1,849,726	\$ 1,967,944
1538974 AB Ltd. – promissory note	554,427	554,427
	2,404,153	2,522,371
Less: current portion	(122,094)	(118,218)
	\$ 2,282,059	\$ 2,404,153

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

5. Agreements receivable (continued):

Principal and interest repayments on the ACFA Great Plains Debenture are due as follows:

	Principal	Interest	Total
2021	\$ 122,094	\$ 59,187	\$ 181,281
2022	126,098	55,183	181,281
2023	130,234	51,047	181,281
2024	134,505	46,776	181,281
2025	138,916	42,365	181,281
Thereafter	1,197,879	161,730	1,359,609
	\$ 1,849,726	\$ 416,288	\$ 2,266,014

The 1538974 AB Ltd. promissory note receivable relates to the ACFA debenture that was assigned to 1538974 AB Ltd. on December 13, 2013. The ACFA debenture consists of a long-term financing arrangement between the City and ACFA for the construction of the Great Plains Sanitary Sewer Line. The term of this financing is over 20 years with payments to include principal and interest.

The 1538974 AB Ltd. promissory note receivable in the amount of \$554,427 is unsecured and bears interest at an annual compounding rate of 2.44% (2019 – 2.44%). The principal portion is due in full on December 31, 2023.

6. Investments:

	2020	2019
Toronto Dominion Deposit Note maturing 2032 fixed until 2027 with interest rate of 3.06% floating 2032	\$ 2,865,765	\$ 2,868,668
Royal Bank of Canada Stripped Bond maturing 2021 with interest rate of 3.45%	2,645,786	2,581,610
Bank of Nova Scotia Deposit Note expiring 2029 with interest rate of 2.84%	2,020,005	2,023,305
CIBC unsecured debenture expiring 2029 with interest rate of 2.95%	2,017,035	2,021,631
Bank of Nova Scotia Fixed Flat Rate Deposit Note maturing 2027 with interest rate of 2.58%	1,992,324	1,987,577
Bank of Montreal Deposit Note maturing 2026 fixed 2021 with interest rate of 3.32%, floating	1,981,971	1,984,178
Toronto Dominion Bank Flat Rate Deposit Note maturing 2021 with interest rate of 6.63%	1,616,410	1,679,058
Bank of Montreal Growers Index Principal Protected Note maturing 2029 with market indexed rate	1,092,400	1,092,400
Bank of Montreal Deposit Note maturing 2027 fixed 2022 with interest rate of 2.57%, floating	904,809	902,542

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

6. Investments (continued):

	2020	2019
CIBC Deposit Note maturing 2028 fixed 2023 with interest rate of 3.45%, floating	138,051	138,189
BNS Index Callable % undetermined matures Sep 2, 2030	4,247,700	—
CIBC Call Linear Note 2.33% matures Jun 12, 2030	3,050,000	—
CIBC Call Linear 1.60% matures Sep 14, 2030	3,000,000	—
CIBC Fixed 2025 1.50% Float 2030 matures Jul 21, 2030	2,992,528	—
BNS Ext 1.61% matures Oct 23, 2030	2,416,000	—
CIBC Call Linear 1.85% matures Jul 17, 2030	2,292,000	—
BNS Equity AC Deposit % undetermined matures Feb 10, 2027	2,000,300	—
BMO Growers Index Linked, % undetermined matures Feb 11, 2030	1,500,000	—
CIBC Canada Telcom Index % undetermined matures Sep 29, 2027	1,248,800	—
CIBC Flat Rate Deposit Note maturing 2025 with interest rate of 2.25%	—	2,890,000
Bank of Nova Scotia Deposit Note maturing 2029 with interest rate of 3.0%	—	2,353,000
CIBC Linear Deposit Note expiring 2029 with interest rate of 3.0%	—	2,116,000
Bank of Nova Scotia Principal Protected Note maturing 2022 with a rate of return indexed on S&P/TSX	—	2,000,000
Toronto Dominion Bank Principal Protected Note maturing 2022 with a market indexed rate	—	1,234,100
Bank of Montreal Principal Protected Note maturing 2022 with a rate of return indexed on S&P/TSX	—	1,200,000
Bank of Nova Scotia Principal Protected Note maturing 2023 with a rate of return indexed on S&P/TSX	—	1,000,000
	\$ 40,021,884	\$ 30,072,258

	2020	2019
Short term		
CIBC Wood Gundy Cash Account	\$ 127,296	81,922
Total investments	\$ 40,149,180	\$ 30,154,180

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

6. Investments (continued):

The City of Chestermere holds funds that are restricted in their use and are to be utilized as funding for capital projects and to meet trust obligations. Since the projects have not been completed for which the funding has been received, \$20,558,614 (2019 – \$20,611,612) of the investment funds are not available for general use by the city. During the year, the City's unrealized gain on investments was \$490,290 (2019 – \$16,225).

7. Investment in government business enterprise:

	2020	2019
1538974 Alberta Limited - 100% ownership:		
Common voting shares (56,050,123 shares)	\$ 56,050,123	\$ 56,050,123
Cumulative share of earnings	5,747,974	8,212,055
	<u>\$ 61,798,097</u>	<u>\$ 64,262,178</u>

8. Accounts payable and accrued liabilities:

	2020	2019
Accrued liabilities	\$ 1,632,635	\$ 2,452,310
Trade accounts payable	1,424,557	1,891,097
Accrued vacation, sick leave, and short-term disability		
benefits payable	1,216,814	1,018,595
Accrued interest payable	42,661	52,863
	<u>\$ 4,316,667</u>	<u>\$ 5,414,865</u>

Sick leave and short-term disability benefits payable represent the estimated liability based on the City's recent years' experience. Accrued vacation liability represents the vacation that employees have earned and are entitled to within the next year.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

9. Due to 1538974 Alberta Limited:

	2020	2019
Due to 1538974 AB Ltd.	\$ 2,490,716	\$ 20,196
Due to 1538974 AB Ltd. - developer levies	4,755,063	832,904
	\$ 7,245,779	\$ 853,100

Amounts due to 1538974 AB Ltd. are unsecured, non-interest bearing and repayable on demand.

10. Deferred revenue:

	2020	2019
Municipal Sustainability Initiative – capital	\$ 10,095,601	\$ 10,694,477
Developer Levies	4,779,158	3,698,259
Deferred operating grants	1,283,053	367,107
Federal Gas Tax Fund	1,077,609	1,199,156
Other deferred revenue	104,421	128,895
	\$ 17,339,842	\$ 16,087,894

(a) Municipal Sustainability Initiative:

The Municipal Sustainability Initiative ("MSI") is a funding program aimed at providing financial support for critical core and community infrastructure projects and includes incentives to encourage collaboration and cooperation between neighboring municipalities. This population-based funding program includes operating, capital and affordable housing components. The balance represents funds brought forward from 2019 of \$10,694,477 (2018 – \$12,021,106), plus grant funds received in the current year of nil (2019 – \$3,051,064), plus accrued interest of \$247,195 (2019 – \$213,546), less \$846,071 (2019 – \$4,591,239) recognized as revenue in 2020.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

10. Deferred revenue (continued):**(b) Federal Gas Tax Fund:**

The Federal Gas Tax Fund is a per capita grant to assist municipalities in addressing their sustainable municipal capital infrastructure needs. The program is supported through the allocation to Alberta Municipalities of a portion of the federal gasoline tax. Funding under this program is subject to the province receiving the funding from the federal government. The program provides conditional grants for capital-related projects which meet the program eligibility criteria. There is no requirement for a municipal funding contribution to projects accepted under this program. The balance represents funds brought forward from 2019 of \$1,199,156 (2018 – \$1,600,620), plus grant funds received in the current year of nil (2019 – nil) plus accrued interest of \$26,703 (2019 – \$30,924), less \$148,250 recognized as revenue in 2020 (2019 – \$432,388).

All of the unexpended funds held in deferred revenue are supported by investments as outlined in note 6.

11. Long-term debt:

	2020	2019
Debenture – Police building	\$ 2,080,598	\$ 2,732,814
Debenture – City hall building	1,292,132	1,576,357
Debenture – Public works building and addition	361,801	396,482
Debenture – CRCA operating	226,949	262,029
Debenture – Weed Harvesters	89,791	104,676
Tax supported debentures	4,051,271	5,072,358
Toronto Dominion loan - operating	5,742,468	6,562,500
Self-supported debentures – operating (note 5)	1,849,726	1,967,944
Toronto Dominion facility	1,448,542	3,890,766
Western Irrigation District Scholarship	3,000	3,000
	13,095,007	17,496,568
Less: Current portion	(2,013,931)	(1,970,337)
	\$ 11,081,076	\$ 15,526,231

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

11. Long-term debt (continued):

Principal and interest are due as follows:

	Principal	Interest	Total
2021	\$ 2,013,931	\$ 397,707	\$ 2,411,638
2022	2,183,972	326,948	2,510,920
2023	2,233,132	253,544	2,486,676
2024	1,546,323	183,839	1,730,162
2025	1,210,786	133,842	1,344,628
Thereafter	3,906,863	271,162	4,178,025
	\$ 13,095,007	\$ 1,567,042	\$ 14,662,049

Debenture debts, including self-supported debentures, are repayable to Alberta Capital Finance Authority and bear interest at rates ranging from 3.08% to 6.38% per annum, before provincial subsidy, and mature from 2023 to 2033. The weighted average interest rate is 3.38% (2019 – 3.62%). Debenture debt is issued on the credit and security of the City of Chestermere at large.

The Toronto Dominion loan bears interest at the bank's prime rate less 1.00% with an effective interest rate of 1.45% per annum (2019 – 2.95%) and is repayable over ten years with monthly principal payments of \$68,336 plus interest. The Toronto Dominion loan is unsecured.

During 2017, a borrowing bylaw was approved for the construction of Township Road 240 with a debt limit set at \$14 million. A second Toronto Dominion facility was established bearing interest at the bank's prime rate less 1.00% per annum, repayable in monthly interest payments plus annual principal payments of \$10,000 until December 31, 2021, at which time the loan converts to a ten-year amortization period with monthly blended principal and interest payments of \$12,885. The Toronto Dominion facility is unsecured. As at December 31, 2020 there were \$1,448,542 (2019 – \$3,890,766) funds drawn on the debt facility.

The Toronto Dominion loan and facility are subject to certain non-financial covenants, in addition to the financial covenant of requiring the City to comply with the Municipal Government Act's debt limit (note 14). The City is in compliance with these covenants as at December 31, 2020.

The Western Irrigation District Scholarship obligation is payable to the Olds College Foundation, bears no interest, and matures in 2022, repayable in the amount of \$1,000 per year.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

12. Debt limit:

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the City of Chestermere be disclosed as follows:

	2020	2019
Total debt limit	\$ 49,039,865	\$ 51,116,411
Total long-term debt (note 11)	(13,430,143)	(17,496,568)
Unused total debt limit capacity	\$ 35,609,722	\$ 33,619,843
Debt service limit	\$ 8,173,311	\$ 8,519,402
Debt servicing (note 11)	(2,514,154)	(2,511,004)
Unused service on debt limit capacity	\$ 5,659,157	\$ 6,008,398

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. The calculation taken alone does not represent the financial stability of the City. Rather, the financial statements must be interpreted as a whole. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired.

Section 3 c. of the Capital Financing and Debt Management Council Policy #448 further restricts the debt level to 75% of the maximum level established by the Provincial regulation. The internally restricted total debt limit for 2020 is \$36,779,899 (2019 – \$38,337,308). The unused internally restricted total debt limit capacity for 2020 is \$23,349,756 (2019 – \$20,840,740).

13. Prepaid development credits:

	2020	2019
Rainbow Road Sanitary Trunk Phase 2	\$ 2,617,103	\$ –
Rainbow Road Sanitary Tie-In*	1,551,570	–
Chestermere Boulevard Design	400,000	–
	\$ 4,568,673	\$ –

* Part of the Sanitary Trunk Distribution West

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

13. Prepaid development credits (continued):

Prepaid development credits are related to authorized offsite eligible capital projects being constructed and funded by the development community. Prepaid development credits are provided in lieu of offsite levy revenue and is tracked based on each eligible category, to ensure cross-subsidization does not occur. The timing of recording the activity is based on when an applicable development agreement is executed.

14. Equity in tangible capital assets:

	2020	2019
Tangible capital assets (Schedule 2)	\$ 186,242,700	\$ 189,658,780
Accumulated amortization (Schedule 2)	(76,788,120)	(68,874,220)
Long-term debt (note 11)	(13,095,007)	(17,496,568)
Operating portion of long-term debt (note 11)	7,819,143	8,792,473
Capital leases	(335,136)	(464,945)
	\$ 103,843,580	\$ 111,615,520

15. Accumulated surplus:

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2020	2019
Unrestricted surplus	\$ 69,709,924	\$ 70,444,191
Restricted surplus accounts:		
General Stabilization	9,597,418	7,241,453
Municipal New Capital Projects	2,329,736	1,593,882
Infrastructure Lifecycle, maintenance and replacement	6,068,336	5,200,979
Special projects	4,913,682	4,857,008
Developer levy	(1,105,503)	1,474,228
	21,803,669	20,367,550
Equity in tangible capital assets (note 14)	103,843,580	111,615,520
	\$ 195,357,173	\$ 202,427,261

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

16. Segmented disclosure:

The City of Chestermere provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 3a).

17. Trust funds:

	2020	2019
Trust funds	\$ 18,074	\$ 18,074

The amount disclosed as a liability for the trusts is offset by cash held in a separate bank accounts relating to Chestermere Conrich Regional Board and Roots of Empathy that are equal to the trust liabilities. Neither the assets nor the liabilities are recorded on the Statement of Financial Position.

18. Taxes levied:

	Budget (note 27)	2020	2019
Taxation:			
Real property taxes	\$ 29,329,417	\$ 28,944,676	\$ 28,879,444
Linear property taxes	—	372,331	377,793
	29,329,417	29,317,007	29,257,237
Requisitions:			
Alberta School Foundation Fund	9,443,785	9,768,226	9,578,095
Net municipal taxes	\$ 19,885,632	\$ 19,548,781	\$ 19,679,142

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

19. Government transfers:

	Budget (note 27)	2020	2019
Transfers for operating:			
Provincial government	\$ 1,731,219	\$ 2,728,891	\$ 1,732,430
Other local governments	122,291	94,831	121,784
	1,853,510	2,823,722	1,854,214
Transfers for capital:			
Provincial government	—	1,339,766	5,871,241
Total government transfers	\$ 1,853,510	\$ 4,163,488	\$ 7,725,455

20. Expenses by object:

	Budget (note 27)	2020	2019
Expenses by object:			
Salaries, wages and benefits	\$ 15,942,343	\$ 15,327,726	\$ 14,373,738
Amortization of tangible capital assets	8,266,412	8,299,820	7,102,839
Contracted and general services	4,810,724	4,092,571	4,441,258
Purchases from other governments	3,683,325	3,080,627	3,913,497
Goods and supplies	2,170,234	2,095,916	1,793,822
Transfers to individuals and organizations	970,992	885,769	868,245
Interest on long-term debt	198,774	192,414	229,473
Bank charges and short-term interest	24,109	28,147	22,842
(Gain) loss on disposal of tangible capital assets	—	(3,076)	—
Total expenses	\$ 36,066,913	\$ 33,999,914	\$ 32,745,714

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

21. Salary and benefits disclosure:

Disclosure of salaries and benefits for elected municipal officials, the Chief Administrative Officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	2020			2019
	Salary ⁽¹⁾	Benefits and allowance ⁽²⁾	Total	Total
Mayor Chalmers	\$ 76,800	\$ 9,030	\$ 85,830	\$ 100,171
Councillor Bold	34,800	3,234	38,034	40,212
Councillor Burness	34,800	2,504	37,304	40,734
Councillor Foat	35,006	421	35,427	42,669
Councillor Kind	37,048	3,325	40,373	47,556
Councillor Narayan	36,647	2,127	38,774	47,043
Councillor Young	36,199	2,231	38,430	45,255
Chief Administrative Officer	291,741	34,355	326,096	295,716
	\$ 583,041	\$ 57,227	\$ 640,268	\$ 659,356

(1) Salary includes regular base pay and any other direct cash remuneration.

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including retirement pension, Canada pension plan (CPP), employment insurance (EI), health care, dental coverage, vision coverage, group life insurance, accidental disability/dismemberment insurance, long and short term disability plans, professional memberships, tuition, conferences, travel & subsistence, cellular phone, computer/laptops, clothing, mileage and moving expenses.

22. Local Authorities Pension Plan:

Employees of the City participate in the Local Authorities Pension Plan ("LAPP"), which is covered by the Alberta Public Sector Pension Plan Act. The Plan has a membership of 266,000 people. The LAPP is financed by employer and employee contributions and investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The City is required to make current service contributions to the LAPP of 9.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.84% on pensionable earnings above this amount. Employees of the City are required to make

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

22. Local Authorities Pension Plan (continued):

current service contributions of 8.39% of pensionable salary up to the year's maximum pensionable salary and 12.84% on pensionable salary above this amount.

Total current service contributions by the City to the LAPP in 2020 were \$1,141,648 (2019 – \$976,227). Total current service contributions by the employees of the City to the LAPP in 2020 were \$1,033,557 (2019 – \$883,723).

At December 31, 2019, the LAPP disclosed an actuarial surplus of \$7.91 million.

23. Commitments:

During 2005, the existing Storm Water Discharge Agreement, Lake Management Agreement, and Western Irrigation District Offsite Levies Agreement, were replaced with the Use of Works Agreement between the City and Western Irrigation District. Under this agreement, which is to be managed on a permanent and cooperative basis, the City must remit to the Western Irrigation District annual payments on or before August 1 of each year in perpetuity. These payments are expected to remain consistent subject only to changes based on the Consumer Price Index realized in each respective year, and the payment in 2021 is expected to be \$208,377 (2020 payment was \$207,293).

The City has operating leases for vehicles. The leases require monthly payments and expire by February 2024.

Future minimum operating lease payments as at December 31, 2020, are as follows:

2021	\$	85,956
2022		50,016
2023		38,237
2024		5,993
	\$	180,202

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

24. Contingencies:

The City of Chestermere is a member of the Alberta Municipal Insurance Exchange ("MUNIX"). Under the terms of membership, the City could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The City has been named as a defendant in a claim by several City residents regarding West Chestermere Drive curbs and sidewalk issues. At present, the outcome is not determinable. The amount of any future settlement would be accounted for as a current transaction in the year of settlement.

25. Subsidiary operations:

1538974 AB Ltd. (formerly Chestermere Utilities Incorporated) was established in 2011 by the City to provide water, wastewater, stormwater, garbage collection and recycling services to the City. 1538974 AB Ltd. is a wholly owned subsidiary of the City. Under IFRS 15, Revenue from contracts with customers, contributions relating to tangible capital assets will be recognized in the financial statements of 1538974 AB Ltd. as revenue over the useful lives of those assets.

The following is condensed financial information for 1538974 AB Ltd. for the year ended December 31, 2020:

	2020	2019
Financial position:		
Current assets	\$ 3,904,620	\$ 3,202,344
Finance lease receivable	475,262	389,289
Lease right of use assets	287,543	455,119
Property and equipment	110,667,647	106,461,909
Intangible assets	4,547,315	4,802,493
	119,882,387	115,311,154
Current liabilities	3,773,474	4,156,451
Lease liabilities	419,774	461,320
Derivative financial instruments	1,371,271	311,163
Deferred revenue	15,008,316	7,907,010
Long-term debt	31,127,461	31,829,037
	51,700,296	44,664,981
Shareholder's equity	\$ 68,182,091	\$ 70,646,173

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

25. Subsidiary operations (continued):

	2020	2019
Results of operations:		
Revenue	\$ 13,813,596	\$ 13,040,341
Amortization	(3,401,256)	(3,491,906)
Financing costs	(853,145)	(1,286,537)
Operating expenses	(10,963,169)	(10,316,095)
Other expenses	(1,060,108)	(452,183)
Total comprehensive loss	\$ (2,464,082)	\$ (2,506,380)

26. Related party transactions:

The following summarizes the related party transactions between the City and 1538974 AB Ltd. All transactions and balances are in the normal course of business and are measured at the exchange amount, which is the amount of consideration established and agreed by the related parties.

	2020	2019
Statement of Financial Position:		
Due to 1538974 Alberta Limited	\$ 7,245,779	\$ 853,100
Contribution of tangible capital assets	6,426,881	3,923,151
Agreements receivable	2,404,153	2,522,371
Statement of Operations:		
Sales of goods and user charges – sub-contract fees	\$ 2,626,620	\$ 1,176,243
Contracted and general services – utilities expense	233,192	168,605
Sales of goods and user charges – office space rental revenue	50,400	48,000
Sales of goods and user charges – general administrative	150	1,181,596

The summary of specific transactions with 1538974 AB Ltd. is not intended to be representative of all transactions undertaken, but is intended to identify only specific transactions that management has identified to the users of these financial statements.

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

27. Budget data:

The 2020 operating and capital budgets for the City were approved by Council on December 3, 2019 and have been reported in the consolidated financial statements for information purposes only. These budgeted amounts have not been audited, reviewed, or otherwise verified.

The approved budget contained restricted surplus transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements.

A reconciliation of the approved budget to the balanced budget as per legislation is as follows:

	Budget	Actual
Annual surplus	\$ 33,045	\$ (7,070,088)
Less:		
Capital expenditures	(13,709,500)	(1,684,741)
Long-term debt repayments	(986,006)	(4,531,370)
Transfers to restricted surplus	(2,704,092)	(3,362,237)
Contributed tangible capital assets	—	(1,787,780)
Add:		
Amortization	8,266,412	8,299,820
Long-term debt proceeds	6,652,200	—
Third party contributions to capital	—	—
Transfers from restricted surplus	2,447,941	1,926,119
Contributed tangible capital assets to related party	—	6,426,881
Balanced budget / excess of revenue over expenses	\$ —	\$ (1,783,396)

CITY OF CHESTERMERE

Notes to Financial Statements

Year ended December 31, 2020, with comparative figures for 2019

28. Financial instruments:

The City's financial instruments consist of cash, taxes and grants in place of taxes receivable, trade accounts receivable, property tax under-levy, agreements receivable, investments, investments in government business enterprise, accounts payable and accrued liabilities, due to 1538974 AB Ltd., deposit liabilities, obligations under capital lease and long-term debt. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values. It is management's opinion that the City is not exposed to significant liquidity or currency risks arising from its financial instruments.

(a) Interest rate risk:

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The City is exposed to financial risk from interest rate differentials between market interest rates and the rates used on their financial instruments. The City's long-term bank debt (note 11) bears interest at variable rates.

(b) Credit risk:

The City of Chestermere is subject to credit risk with respect to taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the City of Chestermere provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

The City's exposure to credit risk on its cash and investments is mitigated as these assets are held with creditable financial institutions.

There has been no change to the City's risk exposures from 2019, except those relating to the COVID-19 pandemic as discussed in note 1(c).

29. Comparative figures:

Some of the comparative figures have been reclassified to conform to current year's presentation.

CITY OF CHESTERMERE

Changes in Accumulated Surplus

Schedule 1

Year ended December 31, 2020, with comparative figures for 2019

	Unrestricted surplus	Restricted surplus	Equity in tangible capital assets	2020	2019
Balance, beginning of year	\$ 70,444,191	\$ 20,367,550	\$ 111,615,520	\$ 202,427,261	\$ 198,432,400
Excess of revenue over expenses	(7,070,088)	—	—	(7,070,088)	3,994,861
Unrestricted funds designated for future use	(2,245,820)	2,245,820	—	—	—
Current year funds used for tangible capital assets	(875,040)	(809,701)	1,684,741	—	—
Contributed tangible capital assets	(1,787,780)	—	1,787,780	—	—
Disposal of tangible capital assets	75,800	—	(75,800)	—	—
Annual amortization expense	8,299,820	—	(8,299,820)	—	—
Capital long-term debt issued	—	—	—	—	—
Capital lease long term debt acquired	—	—	—	—	—
Capital long-term debt repaid	(3,428,230)	—	3,428,230	—	—
Capital lease obligation repaid	(129,810)	—	129,810	—	—
Contribution of tangible capital asset to related party (note 26)	6,426,881	—	(6,426,881)	—	—
Adjustment to restricted surplus	—	—	—	—	—
Change in accumulated surplus	(734,267)	1,436,119	(7,771,940)	(7,070,088)	3,994,861
Balance, end of year	\$ 69,709,924	\$ 21,803,669	\$ 103,843,580	\$ 195,357,173	\$ 202,427,261

CITY OF CHESTERMERE

Tangible Capital Assets

Schedule 2

Year ended December 31, 2020, with comparative figures for 2019

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicle equipment	2020	2019
Cost:								
Balance, beginning of year	\$ 23,872,049	\$ 14,302,350	\$ 25,093,308	\$106,760,254	\$ 12,447,404	\$ 7,183,415	\$189,658,780	\$176,866,935
Acquisition of tangible capital assets	1,787,780	68,322	146,660	251,290	505,324	506,660	3,266,036	3,783,480
Construction in progress	—	24,132	116,068	—	38,205	28,080	206,485	10,597,465
Disposal of tangible capital assets	—	(12,000)	(6,738)	—	(85,184)	(357,798)	(461,720)	—
Contribution of tangible capital assets to related party (note 26)	—	—	—	(6,426,881)	—	—	(6,426,881)	(1,589,100)
Balance, end of year	25,659,829	14,382,804	25,349,298	100,584,663	12,905,749	7,360,357	186,242,700	189,658,780
Accumulated amortization:								
Balance, beginning of year	—	3,657,160	4,958,361	49,871,956	6,353,748	4,032,995	68,874,220	61,771,381
Amortization of tangible capital assets	—	659,983	546,024	5,669,472	974,577	449,764	8,299,820	7,102,839
Accumulated amortization on disposals	—	(1,200)	(6,738)	—	(85,184)	(292,798)	(385,920)	—
Balance, end of year	—	4,315,943	5,497,647	55,541,428	7,243,141	4,189,961	76,788,120	68,874,220
Net book value of tangible capital assets	\$ 25,659,829	\$ 10,066,861	\$ 19,851,651	\$ 45,043,235	\$ 5,662,608	\$ 3,170,396	\$109,454,580	\$120,784,560
2019 Net book value of tangible capital assets	\$ 23,872,050	\$ 10,645,190	\$ 20,134,947	\$ 56,888,299	\$ 6,093,655	\$ 3,150,419	\$ —	\$120,784,560

CITY OF CHESTERMERE

Segmented Disclosure

Schedule 3a

Year ended December 31, 2020

	General government	Protective services	Roads, streets, walks and lighting	Planning and development	Parks, recreation and environmental services	Family and community support	Subsidiary operations	Total
Revenue:								
Net municipal property taxes	\$ 19,548,781	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 19,548,781
User fees and sales of goods	2,592,598	1,049,911	59,542	2,169,123	1,553,736	50,805	—	7,475,715
Government transfers for operating	1,085,321	591,049	154,178	—	46,380	946,794	—	2,823,722
Investment income	829,435	—	—	—	—	—	—	829,435
Other revenues	248,824	—	—	—	—	—	—	248,824
	24,304,959	1,640,960	213,720	2,169,123	1,600,116	997,599	—	30,926,477
Expenses:								
Salaries, wages and benefits	3,379,418	3,813,140	1,763,965	2,830,869	2,529,328	1,011,006	—	15,327,726
Amortization of tangible capital assets	512,905	459,756	6,247,793	—	1,076,885	2,481	—	8,299,820
Contracted and general services	2,033,770	277,077	398,531	437,646	685,239	260,308	—	4,092,571
Purchases from other governments	—	3,080,627	—	—	—	—	—	3,080,627
Goods and supplies	153,910	331,716	1,041,340	15,999	533,714	19,237	—	2,095,916
Transfers to individuals and organizations	1,000	—	—	—	550,088	334,681	—	885,769
Interest on long-term debt	73,616	73,505	35,547	—	9,746	—	—	192,414
Bank charges and short-term interest	28,147	—	—	—	—	—	—	28,147
(Gain) loss on disposal of tangible capital assets	—	(12,600)	21,520	—	(11,996)	—	—	(3,076)
	6,182,766	8,023,221	9,508,696	3,284,514	5,373,004	1,627,713	—	33,999,914
Operating annual surplus (deficit)	18,122,193	(6,382,261)	(9,294,976)	(1,115,391)	(3,772,888)	(630,114)	—	(3,073,437)
Government transfer for capital	18,422	131,604	677,812	—	511,928	—	—	1,339,766
Development levies	—	—	1,766,766	—	—	—	—	1,766,766
Contributed tangible capital assets	—	—	7,500	—	1,780,280	—	—	1,787,780
Contribution of tangible capital assets to related party	—	—	—	—	(6,426,881)	—	—	(6,426,881)
Subsidiary operations	—	—	—	—	—	—	(2,464,082)	(2,464,082)
Annual surplus (deficit)	\$ 18,140,615	\$ (6,250,657)	\$ (6,842,898)	\$ (1,115,391)	\$ (7,907,561)	\$ (630,114)	\$ (2,464,082)	\$ (7,070,088)

CITY OF CHESTERMERE

Segmented Disclosure

Schedule 3b

Year ended December 31, 2019

	General government	Protective services	Roads, streets, walks and lighting	Planning and development	Parks, recreation and environmental services	Family and community Support	Subsidiary Operations	Total
Revenue:								
Net municipal property taxes	\$ 19,679,142	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 19,679,142
User fees and sales of goods	1,991,687	1,824,099	175,087	1,853,369	593,891	133,372	—	6,571,505
Government transfers for operating	197,582	592,845	—	—	14,857	1,048,930	—	1,854,214
Investment income	934,088	—	—	—	—	—	—	934,088
Other revenues	323,516	—	—	—	—	—	—	323,516
	23,126,015	2,416,944	175,087	1,853,369	608,748	1,182,302	—	29,362,465
Expenses:								
Salaries, wages and benefits	3,027,994	3,493,478	2,084,773	2,162,169	2,187,535	1,417,789	—	14,373,738
Amortization of tangible capital assets	493,886	510,398	5,156,711	—	939,363	2,481	—	7,102,839
Contracted and general services	1,745,751	251,173	655,858	772,539	676,497	339,440	—	4,441,258
Purchases from other governments	265,795	3,616,102	—	31,600	—	—	—	3,913,497
Goods and supplies	188,001	174,418	874,475	148,674	368,414	39,840	—	1,793,822
Transfers to individuals and organizations	1,200	—	—	—	691,594	175,451	—	868,245
Interest on long-term debt	87,801	93,350	24,912	—	23,410	—	—	229,473
Bank charges and short-term interest	22,842	—	—	—	—	—	—	22,842
Gain on disposal of tangible capital assets	—	—	—	—	—	—	—	—
	5,833,270	8,138,919	8,796,729	3,114,982	4,886,813	1,975,001	—	32,745,714
Operating annual surplus (deficit)	17,292,745	(5,721,975)	(8,621,642)	(1,261,613)	(4,278,065)	(792,699)	—	(3,383,249)
Government transfer for capital	405,925	165,266	4,514,687	—	785,363	—	—	5,871,241
Development levies	—	—	4,715,142	—	—	—	—	4,715,142
Contributed tangible capital assets	—	—	542,520	—	344,687	—	—	887,207
Contribution of tangible capital assets to related party	—	—	—	—	(1,589,100)	—	—	(1,589,100)
Subsidiary operations	—	—	—	—	—	—	(2,506,380)	(2,506,380)
Annual surplus (deficit)	\$ 17,698,670	\$ (5,556,709)	\$ 1,150,707	\$ (1,261,613)	\$ (4,737,115)	\$ (792,699)	\$ (2,506,380)	\$ 3,994,861

CITY OF CHESTERMERE

Schedule of Off-site Levy

Schedule 4
(unaudited)

Year ended December 31, 2020, with comparative figures for 2019

	2020					2019				
	Recreation	Transportation	Storm*	Waste Water*	Water*	Recreation	Transportation	Storm*	Waste Water*	Water*
Opening balance	\$ 1,958,989	\$ (2,416,538)	\$ 770,275	\$ (31,017,926)	\$ (7,147,110)	\$ -	\$ 519,075	\$ 725,173	\$ (30,248,310)	\$ (7,047,457)
2017 Opening balance adjustments	-	77,694	-	(8,555)	-	-	-	(121,911)	982,416	1,383
Revenue:										
Developers	2,730,041	1,442,111	280,548	476,102	155,888	1,885,588	733,136	142,624	207,905	299,903
Interest	124,084	-	4,944	-	-	73,401	-	24,389	-	-
	2,854,125	1,442,111	285,492	476,102	155,888	1,958,989	733,136	167,013	207,905	299,903
Expenses:										
Interest expense	-	-	-	897,934	202,317	-	-	-	1,190,862	198,986
Roads:										
Chestermere										
Boulevard										
**BA 1.1 to 18.5	-	-	-	-	-	-	400,000	-	-	-
Township										
Road 240										
BA 1.1 to 18.5	-	208,769	-	-	-	-	3,268,749	-	-	-
Storm:										
CSMI Storm										
Project Phase 0										
BA 2.1-3.5, 5.1-6.5										
8.1-10.5, 13.1-14.5										
16.2-18.5	-	-	161,084	-	-	-	-	-	-	-
Waste Water:										
Great Plains										
Sanitary Truck										
BA 1.1 to 18.5	-	-	-	63,064	-	-	-	-	66,817	-
Lift Station 13										
BA 1.1 to 18.5	-	-	-	327,695	-	-	-	-	471,042	-
Lift Station 10 to 13 Diversion										
& H2S System Upgrade										
BA 1.1 to 18.5	-	-	-	579,852	-	-	-	-	-	-
Lift Station 14										
BA 6.1-6.5, 8.1-10.5										
18.1-18.5	-	-	-	-	-	-	-	-	-	-
Rainbow Road										
Gravity Sewer										
Line - Phase 1										
BA 1.1-5.5, 11.1-11.5										
13.1-14.5, 16.1-17.5	-	-	-	123,991	-	-	-	-	230,468	-

CITY OF CHESTERMERE

Schedule of Off-site Levy (continued)

Schedule 4
(unaudited)
continued

Year ended December 31, 2020, with comparative figures for 2019

	2020					2019				
	Recreation	Transportation	Storm*	Waste Water*	Water*	Recreation	Transportation	Storm*	Waste Water*	Water*
Waste Water (continued)										
Rainbow Road										
Gravity Sewer										
Line – Phase 2										
BA 2.1-3.5, 13.1-13.5										
15.1-16.5	-	-	-	-	-	-	-	-	748	-
Water:										
Distribution										
Trunk South										
(TWP 240)										
BA 1.1 to 18.5	-	-	-	-	-	-	-	-	-	-
Main Pump										
Station Upgrade										
BA 1.1 to 18.5	-	-	-	-	-	-	-	-	-	-
Water Reservoir										
Expansion &										
ECRW Line										
BA 1.1 to 18.5	-	-	-	-	193,637	-	-	-	-	201,953
	-	208,769	161,084	1,992,536	395,954	-	3,668,749	-	1,959,937	400,939
Excess of revenue over										
expenses	\$ 4,813,114	\$ (1,105,502)	\$ 894,683	\$ (32,542,915)	\$ (7,387,176)	\$ 1,958,989	\$ (2,416,538)	\$ 770,275	\$ (31,017,926)	\$ (7,147,110)

*Activity in these Off-site Levy category are transferred to 1538974 AB Ltd. for ownership, management and reporting.

**BA represents Benefiting Area's