

**Rocky View County  
Family & Community Support Services (FCSS)**

**2022 FCSS GENERAL FUNDING APPLICATION**

**(FUNDING PERIOD: January 1 – December 31, 2022)**

**\*ALL INFORMATION PROVIDED IS PUBLIC\***

**APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 NO EXCEPTIONS**

<b>1. ORGANIZATION INFORMATION</b>	
Organization Name	Bragg Creek Community Association
Program Name	Rumble & Roar / Afterschool Program
FCSS Funding Request (over \$7,500) (from Section 9.6 C Proposed Budget)	\$56,650
E-Mail Address and Website	<a href="mailto:Program@braggcreekca.com">Program@braggcreekca.com</a> <a href="http://www.braggcreekca.com">www.braggcreekca.com</a>
Mailing Address (include postal code)	Box 39, Bragg Creek AB T0L 0K0
Street Address (for courier purposes)	23 White Ave., Bragg Creek AB T0L 0K0
Agency Telephone Number	403-949-4277
Agency Fax Number	N/A
Executive Director Name	N/A
Program Contact Name	Christine Pollard
Phone Number (If different from above)	

<p><b>2. CERTIFICATION OF COMPLIANCE</b></p> <p>This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (<a href="https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx">https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx</a>)</p> <p><b>A program outcomes evaluation is required by February 28, 2023 if your application is successful</b></p>
--

  
**Signature (Agency Signing Authority)**

Program and Events Manager  
**Title**

**Christine Pollard**  
**Print Name**

8/24/2021  
**Date**

**Submit Completed Documents to, or for further assistance contact:**  
 Dimitri Dimopoulos, FCSS Coordinator  
 Rocky View County  
 262075 Rocky View Point  
 Rocky View County, AB T4A 0X2

**For further assistance, please call 403.520.1289 or email [fcss@rockyview.ca](mailto:fcss@rockyview.ca)**

**Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt.**  
**APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.**

☒ Please email confirmation of receipt of this application to: [program@braggcreekca.com](mailto:program@braggcreekca.com)



Please indicate how you heard of the Rocky View County FCSS Program:

\_\_\_\_\_ newspaper ad                      \_\_\_\_\_ social media                      \_\_\_\_\_ website visit/search  
\_\_\_\_\_ word of mouth                        X   other (specify) FCSS is a regular supporter of BCCA programs

3. SOCIETY MEMBERSHIP (current)	
Number of Members	535
Membership Fee Per Member	Family: \$40 Single: \$25 Sr. Family: \$25 Sr, Single \$15

4. TYPE OF ORGANIZATION		
Alberta Societies Act Registration Number:	500029392	
Charitable Number (if have one):	118816271RR0001	<input type="checkbox"/> Government Agency

5. DAYS AND HOURS OF OPERATION OF THE PROGRAM							
OPERATING HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	9am-9pm	9am-9pm	9am-9pm	9am-9pm	9am-9pm	Dependant	Dependant
Dates not Open:	Stat Holidays						
Statutory Holiday:	As defined by AB Employment Standards			Other	The Bragg Creek Centre is open evening and weekends if required for programs and events.		

6. DOCUMENTATION REQUIREMENTS:	ATTACHED
<u>Do not provide other attachments unless requested to do so.</u>	
List of current agency Board of Directors by name and Board position (Board information is requested to ensure sufficient governance and make members accessible to administration, if required.) Do not include personal contact information (home addresses, emails, or phone numbers).	<input checked="" type="checkbox"/>
Fee Policy and Schedule (if applicable)	<input type="checkbox"/>
Organizational Chart of Agency	<input checked="" type="checkbox"/>
Certificate of Incorporation under the Societies Act if new applicant. (Not applicable to other municipal governments and associated departments)	<input type="checkbox"/> Included <input checked="" type="checkbox"/> Not Applicable
Constitution and Bylaws (first time applicants only unless changes were made by previously funded groups)	<input type="checkbox"/>
Job description(s) for County FCSS funded positions requested (first time applicants only unless changes were made by previously funded groups)	<input checked="" type="checkbox"/>
Most recent Audited Financial Statement	<input checked="" type="checkbox"/>

*The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation and Community Services at 403.520.6307.*

### 7.1 PROGRAM DESCRIPTION

**Provide a brief program description in a few sentences (to be used for publication by FCSS)**

**Rumble & Roar** is a parented drop in program designed to help promote pre-school aged children's physical, cognitive and social-emotional learning. Children will enjoy facilitated and free-play activities. A great place to build friendships, meet other parents and connect with resources. Family Resource Network staff are on-site twice a month offer support, information and referrals to parents.

**Bragg Creek After-school Program** is a multi-faceted after-school program for local children/youth ages 6 –18 years. Utilizing our existing facility there would be a number of daily activities available depending on the child/youth needs including: sport and physical activities, art room, library/lounge area and a homework club.

### 7.2 PREVENTION

In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input checked="" type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input checked="" type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of the community.	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input checked="" type="checkbox"/>
	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input checked="" type="checkbox"/>

### 7.3 PRIMARY TARGET

Indicate the Primary target at whom the program is aimed by estimating the percentage of the program's FCSS allocation that is directed to services in the following categories.

Children	30	%
Youth	35	%
Families	30	%
Adults		%
Seniors		%
Volunteerism	5	%
Community Development		%
<b>Total</b>	<b>100</b>	<b>%</b>

### 7.4 SOCIAL SERVICE CONTINUUM

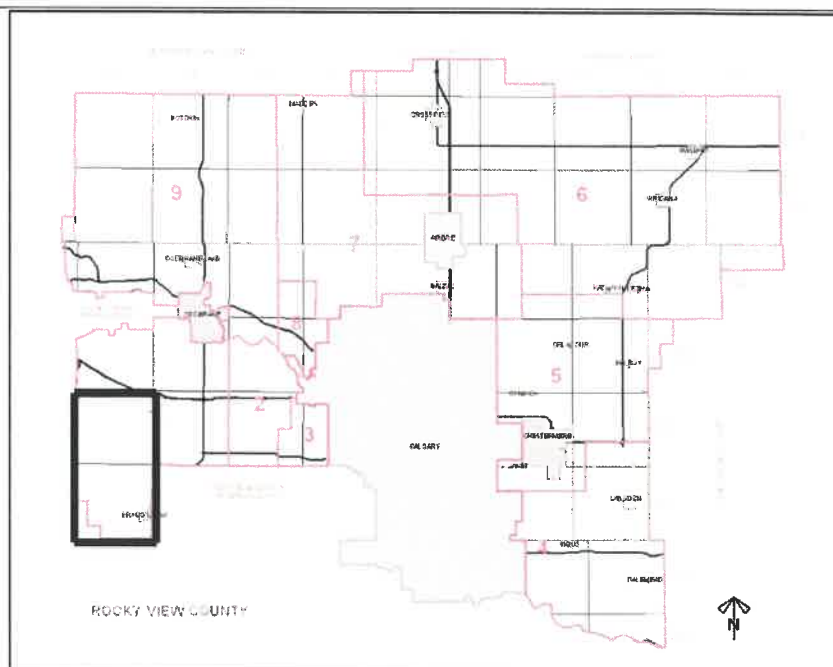
Please indicate the percentage of each section below that your program provides.

• <b>Promotion:</b> Programs and services that promote public education and awareness of social needs.	15	%
• <b>Prevention:</b> Programs and services focused at the earliest opportunity on individuals and families whose social well-being in community life is at risk.	35	%
• <b>Early Intervention:</b> Programs and services focused on individuals and families with identified early signs of unmet needs, who require support to enhance their social well-being.	25	%
• <b>Specialized Services:</b> Programs and services for individuals and families focused on emerging social needs not yet sufficiently addressed by community support.	25	%
• <b>Remediation Services:</b> Programs and services for individuals and families with clearly defined unmet needs, who require assessment, intervention, and treatment to enhance their social well-being.	0	%
<b>Total</b>	<b>100</b>	<b>%</b>

### 8. COORDINATION AND COMMUNICATION

A. Identify organizations within the program's catchment area (define your region of operation; include towns and border of service area and also clearly mark it on the map with thick black lines) that provide similar services.

There are no other organizations in our catchment area that provide similar services.





**B. What cooperative and coordinative steps has the program taken with these agencies?**

N/A

**C. Describe the similarities and differences between the proposed program and those identified as being delivered by other organizations.**

N/A

## OUTCOMES MODEL

(For further information on the outcomes model contact the County FCSS program for a copy of a toolkit.)

### 9.1 AGENCY/PROGRAM VISION

Desired social condition. May be your agency's existing vision statement.

Our community is connected and engaged through our welcoming and vibrant community centre.

### 9.2 AGENCY/PROGRAM MISSION

Unique role in working towards the desired social condition. What are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

The BCCA and the Bragg Creek Community Centre support the greater Bragg Creek area through programs, events, and services that build community responsibly and sustainably for current and future generations.

- Annual Community Events and Fundraisers – Easter Pancake Breakfast, Bragg Creek Days Festival, Halloween, Remembrance Day Ceremony etc., - fostering community pride, volunteerism and social connections.
- Recreation, Fitness, Art and Cultural Programs - offered to children, youth and adults, contributes to self-esteem, health and wellness, social interaction and relationship building.
- Community Services – RVC Emergency Reception Centre, Community Evacuation Centre, Library Lending Lockers, Food Insecurity Support, playground, tourist and community information, free Wi-Fi, telephone, parking and washroom facilities
- Social Support Services – free space provided for outreach and resource workers from agencies such as FCSS Cochrane, Big Hill Haven and Alberta Health Services as well as a yearly cohort of nursing students from the U of C Faculty of Nursing.
- Discounted/Free Space –reduced or no-charge rental rates offered to local community service groups such as Ladies Auxiliary, Bragg Creek and Area Wellness Network, Swamp Donkey Musical Theatre Society, Junior Forest Wardens, Boys & Girls Club Cochrane, Cochrane Library and RVC.
- Rental Space –offered to community and outside groups to bring additional programs and events to the community, fostering community engagement, social interaction and contributes to the financial sustainability of the Centre.

### 9.3 STATEMENT OF NEED

Problem statement; description of the situation you wish to change.

**Programming for Young Families** – we continue to see a need for developmental programming for families with multiple children under the age of 5 years. According to the 2016 Census, of the 39.6%\*of families with children in the Hamlet alone, 6.8%\* of these children are under the age of 4 years. There have been a number of young families move to the Greater Bragg Creek area in 2020 and we believe the current percentages to be higher. Living in a rural location has been found to be a substantial risk factor for social isolation. Rural communities are typically more sparsely populated and there can be a lack of local amenities and facilities that facilitate social interaction. Families new to the area as well as new parents require social connections in order to build their support networks.

**After-School Programming** – Bragg Creek does not have an after-school program that caters to all local children ages 6 –18 years. Bragg Creek has a K-8 school with a student body of ~300. An additional ~100 grade 1-12 students are bussed to Elementary and Middle schools for French Immersion instruction and High school in Springbank.

Bragg Creek is a rural bedroom community with over 40%\* (Census 2016) of its residents commuting to the city for work, making after-school programming necessary, specifically for youth ages 12 – 18 as a spate of research shows that risky teen behavior occurs most often between 3 and 6 pm Monday - Friday. The Community Centre has been witness to this fact with ongoing cases of minor vandalism and inappropriate behavior by local youth on the property. In late 2019 we

conducted a community survey in which a large percentage of respondents indicated a need for local after-school programming.

\*These statistics do not include West Bragg Creek, Wintergreen Woods, Redwood Meadows or Foothills MD.

Statistics Canada (2016.) Census Profile, 2016 Census [https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page\\_Figures.cfm?Lang=E&Tab=1&Geo1=DPL&Code1=480026&Geo2=PR&Code2=12&SearchText=Bragg%20Creek&SearchType=Begin&SearchPR=01&B1=All&TABID=1&type=0](https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page_Figures.cfm?Lang=E&Tab=1&Geo1=DPL&Code1=480026&Geo2=PR&Code2=12&SearchText=Bragg%20Creek&SearchType=Begin&SearchPR=01&B1=All&TABID=1&type=0), [https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page\\_Figures.cfm?Lang=E&Tab=1&Geo1=DPL&Code1=480026&Geo2=PR&Code2=12&SearchText=Bragg%20Creek&SearchType=Begin&SearchPR=01&B1=Families,%20households%20and%20marital%20status&TABID=1&type=0](https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page_Figures.cfm?Lang=E&Tab=1&Geo1=DPL&Code1=480026&Geo2=PR&Code2=12&SearchText=Bragg%20Creek&SearchType=Begin&SearchPR=01&B1=Families,%20households%20and%20marital%20status&TABID=1&type=0)

## 9.4 STRATEGY/ACTIVITIES

How will the program address the specified need? What goal or long-term change or impact do you want to achieve? What are you going to do in the program to achieve your goal(s)?

**Programming for Young Families** - We offer a welcoming, engaging and supportive environment in which to come together weekly ultimately helping to improve individual, family and community social well-being. We also plan to run supplementary parent education workshops or short term programs such as infant massage alongside Rumble & Roar to offer additional opportunities to connect and engage with family and community.

Predicted outcome –young families will have a supportive and safe environment where they can make connections and build relationships within their community.

**After-School Programming** –Typically youth in rural areas have limited access to public spaces and a lack of recreational and leisure activities. These facilities exist in larger, neighbouring towns or cities served by unreliable, infrequent and expensive public transport. The Bragg Creek and surrounding communities are fortunate in that the Bragg Creek Community Centre is local, accessible and offers the appropriate facilities for this type of program. Working families will benefit from a program that ensures youth have a safe place to go while parents are at work. Children will have a fun, positive and encouraging space where they have the opportunity to make friendships outside of the classroom. The Community will benefit from volunteer, intergenerational and partnership opportunities and youth participation in community development.

Predicted outcome –children/youth will have an organized and safe option for after-school activities in their community.

## 9.5 RATIONALE

An explanation of why you believe this strategy or approach will work; include research if possible.

Our attendance statistics and surveys show that Rumble & Roar is a great success. The addition of facilitated developmental activities will teach children to share, take risks, build confidence, trust and belonging and benefit from nonparent adult relationships.

Gwen Dewar, PhD (2015-2018) Social Skills Activities for Children and Teens: Evidence-based games and exercises <https://www.parentingscience.com/social-skills-activities.html>

Afterschool programs are reported to boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents. The Bragg Creek Community Centre will approach the After-school Program from a Positive Youth Development (PYD) strategy - A holistic approach engaging youth, families, schools and the whole community to ensure that an environment is created which will support youths', physical, personal, social, emotional, intellectual and spiritual development. In line with the four domains presented in the PYD framework, youth will be encouraged to take an active role in the planning and assist in the facilitation of weekly activities strengthening skill building, engagement and contribution, belonging, healthy relationships and creating a safe space environment.

Shek DT, Dou D, Zhu X, Chai W. Positive youth development: current perspectives. *Adolesc Health Med Ther*. 2019;10:131-141. Published 2019 Sep 18. doi:10.2147/AHMT.S179946

## 9.6 INPUTS

**\*Please see end of application for budget shell. Budget sheet(s) MUST follow the template as provided.**

A. Have you researched or sourced other methods of funding? How do you propose to sustain this program?

We have not identified to date additional sources of grant funds for Rumble & Roar other than those requiring matching funds which prove to be challenging, given the negative financial effects of the pandemic. Program sustainability will be assisted through program fees, memberships, rental revenues and fundraising efforts.

B. Has this budget been authorized by your Board of Directors? Yes ☒ No ☐ If no, please explain:

**9.7 PROJECTED OUTPUTS** (Count of products and services delivered to the target group. For definitions, see the end of the report)

Please report the projected direct product of your activities, usually measured by volume of work accomplished. Must include projected number of individual participants, volunteers and volunteer hours. Other outputs may include projected number of training sessions, workshops, and community development programs. Include projected number of County residents utilizing services. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.

**A. PROJECTED NUMBER OF INDIVIDUAL PARTICIPANTS SERVED:**

People served should only be counted once unless they are part of a family being served (see definitions). DO NOT include group participants, contacts, or community development initiatives if counted below.

Provide general summary of outputs here:

Rumble & Roar attendees

After-school Program attendees

Number of Children/Youth (0 to 18 years) 342 Number of County Residents: 317

Number of Adults (19 to 64 years) 228 Number of County Residents: 206

Number of Seniors (65+ years) 0 Number of County Residents: 0

Number of Families 228 Number of County Families: 206

**B. PROJECTED NUMBER OF GROUPS SERVED:**

(e.g. workshops, training and/or education groups)

Provide general summary of outputs here:

Parent education workshops and mini-programs run parallel to Rumble & Roar. Homework club, Youth Committee, GSA

Number of Groups: 7 Total Number of Participants: 100 Number of County Residents: 85

**C. PROJECTED NUMBER OF CONTACTS PROVIDED:**

(e.g. providing assistance with forms/referral; telephone, mail outs, email, and social media)

Provide general summary of outputs here:

Assistance from FRN Family Support Worker

Number of Clients: 70 Number of County Residents: 60

**D. PROJECTED NUMBER OF COMMUNITY DEVELOPMENT INITIATIVES:**

(E.g. community assessment, mobilization, and/or advocacy committees. Do not include service to individuals)

Provide general summary of outputs here:

N/A

Number of Initiatives:                      Number of Clients:                      Number of County Residents:

**E. VOLUNTEERISM**

a) What are the roles of volunteers in the program?

Assist in the set up and tear down of play equipment, peer-to-peer tutoring, assist in facilitation of weekly after-school activities, operate concession.

b) How does the program promote, encourage, and facilitate the use of volunteers?

Youth volunteers will be vital to the success of the After-school Program so that participants feel a sense of belonging and ownership. Participants will be encouraged to take an active role in the planning and assist in the facilitation of weekly activities. Positions will be flexible and presented as skill and leadership building opportunities. We will be engaging skilled community members to facilitate educational programs within the After-school Program i.e. art classes, nature walks, book club.

c) Total number of volunteers in agency/program:

Estimated 10

d) Total number of volunteer hours in 2020:

0

e) Estimated number of volunteer hours until the end of 2021:

650

### 9.8 EXPECTED OUTCOMES

Statements, which describe the difference the agency/program intervention will make with clients in the short term, mid-term, and long term. These must logically connect to the Provincial and Rocky View County Outcomes in Section 7.2.

#### **Rumble & Roar**

Short Term: personal engagement for parents and children, social supports

Mid-Term: social relationships and belonging, family access to resources

Long Term: children developing positively, positive parenting

#### **After-School Program**

Short Term: optimism, personal and social engagement, awareness of the community

Mid-Term: trust and belonging, self-esteem, positive attitude toward others and the community

Long Term: competence, awareness of community social issues

### 9.9 OUTCOME INDICATORS

List the specific items of information that you will track to measure your program's success on outcomes. These are generally in the form of a cluster of questions or surveys and relate directly to the Rocky View County Outcome Indicators listed in Section 7.2. Copies of the Provincial FCSS Measures Bank are available upon request.

- A written feedback form allowing for anecdotal comments for parents.
- Survey of multiple choice or rating scale questions for participants.
- The amount of referrals from existing participants and parents thus increasing number of participants throughout the duration of the program.
- Ongoing program monitoring, talking to program participants, parents and teachers to get a general impression of the success of the program.
- In partnership with local education agencies, conduct a survey to garner information on general attitudes towards school both pre and post program. An expected increase in positive attitudes from those engaged in the program.
- Program participant's sign up for youth volunteer opportunities and other community initiatives.
- Smiles on the faces of participants and parents!

### 10. ADDITIONAL INFORMATION

Please provide a brief agency/program history.

The Bragg Creek Community Association was founded as a non-profit organization in 1958. Through the years, the BCCA acquired a little schoolhouse (since sold), skating rink, skate shack, tennis courts and playground to make it a fully functional, vibrant Community Centre.

The Bragg Creek Community Centre is the hub of our community, providing services, programs and events, and overall, a meeting place for the Community to gather. Programming has continually evolved, and we are still doing our best to provide our residents with a varied selection of programs and events to fit everyone's unique needs. Over the past few years we have experienced a high rate of staff turnover and some efforts stalled. The current staff are residents of Bragg Creek that are intensely passionate about our community and are dedicated to community service above all. We are on the right track, have created numerous efficiencies and with the assistance of funders like FCSS we can expand our capacity to do good work.

Thanks to past FCSS funding, to date our most successful program has been Rumble & Roar + Tots Time. Parents feel supported and connected and children have the opportunity to make positive relationships while benefiting from developmentally appropriate play. We continue to work to help address the needs of children, youth, families, adults and our seniors in the Greater Bragg Creek Area. We are confident that the After-school program will be equally as successful.

### 11. STORIES

Please provide 1 or 2 short anecdotal stories about some of your County rural clients who have received services from your organization, and how their situation has improved as a result of their involvement in this program. This story may be used for publication by FCSS. Please do not include any client identifying information.



"I moved here and the 6 months before I started accessing programs like women's group and Rumble & Roar were isolating. Then I started getting involved and my kids and I made friends and now I am coordinating the local Junior Forest Wardens Group with other local families and the BCCA!"

"Our family has loved the Rumble and Roar playtime at Bragg Creek Community Centre. The ability for us parents and our children to play and socialize in a large indoor space with sports and creative foam building blocks and tumble mats and a bouncy castle has been an important part of living in a rural area. It is a great place to meet other young families in the area."

**INSERT BUDGET DETAILS ON THE FOLLOWING PAGE  
DO NOT INCLUDE IN-KIND SUPPORTS, ONLY ACTUAL DOLLARS  
AN EXCEL SPREADSHEET IS AVAILABLE FOR INSERTION**

Please ensure that section 9.6 C starts on a page(s) with no other sections on the page(s). For consistency purposes, it is **IMPERATIVE** that you use the following template as provided and **NOT** modify it, other than adding additional lines.

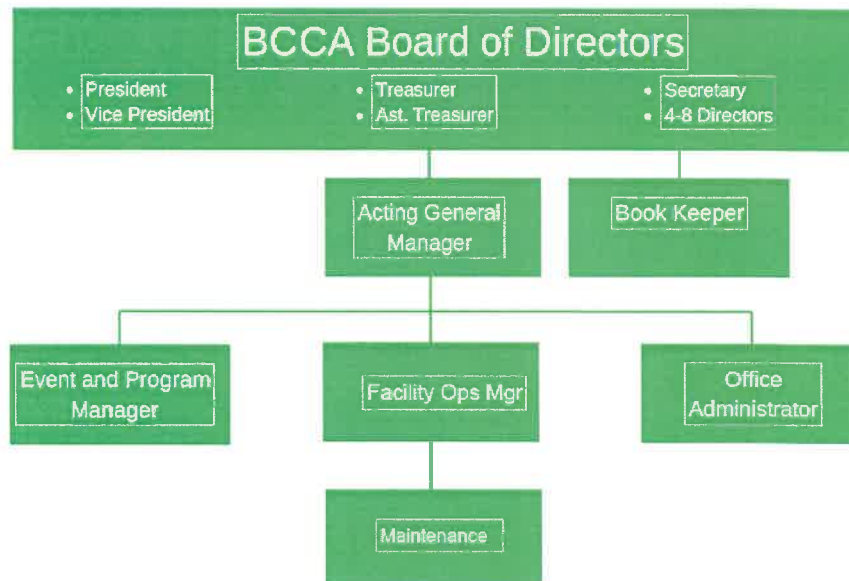
<b>9.6 C. INPUTS (Resources dedicated to the program. Include staff and budget for one year.)</b>			
<b>2022 PROPOSED BUDGET</b> (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)			
<b>ITEM</b>	<b>Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)</b>	<b>Column 2 2022 Costs to be funded by County FCSS (Program Request)</b>	<b>Column 3 2022 Projected Year End Total Program Budget (Total Cost)</b>
<b>EXPENSES</b>			
<b>PERSONNEL</b> (specify positions and hours per week)			
Rumble & Roar Facilitator (41 weeks x 3 hrs/wk.)		2590	2590
Youth Program Coordinator (35 hrs/wk.)		36,400	36,400
<b>a. SUBTOTAL PERSONNEL</b>		<b>38,990</b>	<b>38,990</b>
<b>TRAVEL &amp; TRAINING</b> (specify)			
<b>b. SUBTOTAL TRAVEL &amp; TRAINING</b>			
<b>MATERIALS AND SUPPLIES</b> (specify)			
Rumble & Roar new and replacement equipment (Bounce House, ride on toys, tumble mats, mat trucks, asst. balls, hula hoops, bean bags)	315	9955	10,270
After-school Program activity equipment (indoor hockey, basketball, jump ropes, gymnastics, asst. balls, art supplies, board games)	440	5000	5440
<b>c. SUBTOTAL MATERIALS AND SUPPLIES</b>	<b>755</b>	<b>14,955</b>	<b>15,710</b>
<b>OTHER</b> (specify)			
Shipping		1500	1500
Volunteer expenses (refreshments, t-shirts, appreciation)	450		450
<b>d. SUBTOTAL OTHER</b>	<b>450</b>	<b>1500</b>	<b>1950</b>
<b>e. TOTAL EXPENDITURES (e=a+b+c+d)</b>	<b>1205</b>	<b>55,445</b>	<b>56,650</b>
<b>REVENUE</b> (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
<b>f. TOTAL REVENUE</b>			
<b>g. FCSS REQUEST (DEFICIT = Total of Column 3 Expenditures – Total Revenue)</b>		<b>56,650</b>	

## BCCA BOARD MEMBERS 2020-2021

POSITION	NAME
President	Alannah Turner
Vice President	Tanya Kamachi
Treasurer	Bonnie Koetsier
Asst Treasurer	Open
Secretary	Kirsten Tudor
Director	Rose Dallyn
Director	Calvin Hansen
Director	Anika Van Wyk
Director	Wendy Carruthers
Director	Sher Hayes
Director	Mike Birbeck
Director	Vic Pedenko



## Bragg Creek Community Association Organizational Chart



**Youth Program Coordinator/Facilitator**

35 hrs. /week

The Role: Under the direction of the Program and Events Manager, Youth Program Coordinator/Facilitator will be responsible for developing and implementing programs within the After-school program that foster a positive environment within youth programming. The Coordinator works in cooperation with individuals and groups in the community to determine the needs of local youth. The Coordinator also manages and supervises program volunteers.

**Scope of Duties and Responsibilities:**

- Assess, plan, implement and evaluate youth programs and activities.
- Deliver programs that are focused on the physical, educational, recreational, social, and emotional needs of local youth.
- Recording and documenting attendance of programs, managing data and statistics for reporting purposes.
- Actively seek opportunities for our programs to grow in the community.
- Implement and develop effective program evaluations and outcome measurement.
- Ensure the safety and well-being of all children and youth in the program, including group and/or individual behavior management and support.

**Rumble & Roar + Tots Time Program Facilitator**

3 hrs. /week

The Role: Under the direction of the Program and Events Manager, Rumble & Roar + Tots Time Program Facilitator will be responsible for developing and implementing developmentally appropriate activities that foster a positive social experience.

**Scope of Duties and Responsibilities:**

**Planning and organization**

- Create engaging activities that focus on social-emotional learning competencies.
- Engage children, build positive and respectful relationships by providing inspiration, support and guidance.
- Assist in maintaining accurate program records including incident reports and attendance.
- Ensure all program participants are treated with respect and integrity by fostering a safe environment where they are encouraged to try new things.
- Support program participants by providing leadership and life skills.
- Ensure the safety and well-being of all children and youth in the program, including group and/or individual behavior management and support.



**BRAGG CREEK COMMUNITY ASSOCIATION**

**Financial Statements**

**Year Ended June 30, 2020**

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Index to Financial Statements**  
**Year Ended June 30, 2020**

---

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 12



**Wilson Wong Professional Corporation**  
**CHARTERED PROFESSIONAL ACCOUNTANT**

10 – 5918 5<sup>TH</sup> Street SE  
Calgary, AB T2H 1L4  
Tel: 403.253.0401 ext.102  
Fax: 403.253.0220

---

## **INDEPENDENT AUDITOR'S REPORT**

---

To the Members of Bragg Creek Community Association

We have audited the accompanying financial statements of Bragg Creek Community Association, which comprise the statement of financial position as at June 30, 2020 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Basis for Qualified Opinion**

In common with many not for profit organizations, the Bragg Creek Community Association derives revenue from certain fundraising activities, the completeness of which is not subject to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Bragg Creek Community Association and we were not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenses, assets and net assets.

*(continues)*

Independent Auditor's Report to the Members of Bragg Creek Community Association *(continued)*

Qualified Opinion

In our opinion, except for the effects of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves of the completeness of fundraising activities, these financial statements present fairly, in all material respects, the financial position of the Bragg Creek Community Association as at June 30, 2020 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Calgary, Alberta  
October 21, 2020

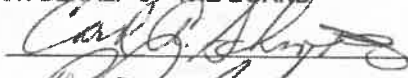

WILSON WONG PROFESSIONAL CORPORATION  
CHARTERED PROFESSIONAL ACCOUNTANT




**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Statement of Financial Position**  
**June 30, 2020**

	2020	2019
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash and cash equivalents, Unrestricted (Note 3)	\$ 167,085	\$ 262,650
Externally Restricted Cash (Note 4)	39,189	3,940
Accounts Receivable	27,972	2,867
Inventory	1,872	1,587
Prepaid Expenses	2,426	2,794
	<u>238,544</u>	<u>273,838</u>
PROPERTY AND EQUIPMENT (Note 5)	355,334	497,533
	<u>\$ 593,878</u>	<u>\$ 771,371</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts Payable and Accrued Liabilities	\$ 13,180	\$ 25,266
Deferred Contributions (Note 4)	39,189	3,940
Deferred Revenue	16,500	2,200
	<u>68,869</u>	<u>31,406</u>
DEFERRED CAPITAL CONTRIBUTIONS (Note 7)	178,756	208,870
LONG TERM DEBT (Note 6)	40,000	-
	<u>287,625</u>	<u>240,276</u>
<b>NET ASSETS</b>	<u>306,253</u>	<u>531,095</u>
	<u>\$ 593,878</u>	<u>\$ 771,371</u>

ON BEHALF OF THE BOARD

 Director  
 Director

 - Treasurer.

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Statement of Operations**  
**For the Year Ended June 30, 2020**

	2020	2019
<b>RECEIPTS</b>		
Grants (Note 8)	\$ 53,660	\$ 188,341
Hall and Equipment Rentals and Leases	87,311	133,069
Fundraising Events	18,661	45,094
Casino Contributions	2,444	16,291
Ladies Auxiliary Fundraising	21,993	10,003
Donations	4,486	2,973
Programs	2,330	3,842
Memberships	3,215	4,055
Interest	744	243
Raffles	366	270
	<u>195,210</u>	<u>404,181</u>
<b>DISBURSEMENTS</b>		
Wages and Benefits	105,431	147,773
Repairs and Maintenance	83,474	74,587
Utilities	39,365	41,724
Administrative	28,667	38,343
Fundraising Events	6,001	12,672
Property Taxes	12,755	12,635
Ladies Auxiliary Fundraising Expenses	12,696	9,860
Insurance	7,223	7,330
Rental	2,242	5,822
Uncollectible GST	3,909	5,179
Computer Expenses	5,461	4,592
Programming	1,616	816
Advertising and Promotion	871	515
Casino Expense	2,445	-
	<u>312,156</u>	<u>361,848</u>
<b>OPERATING DEFICIENCY BEFORE AMORTIZATION &amp; OTHER EXPENSE</b>	<u>(116,946)</u>	<u>42,333</u>
Gain on disposal of property and equipment	400	-
Amortized Capital Contributions	30,115	35,752
Amortization	(147,992)	(150,091)
Canada Emergency Wage Subsidy	9,582	-
	<u>(107,895)</u>	<u>(114,339)</u>
<b>DEFICIT</b>	<u>\$ (224,841)</u>	<u>\$ (72,006)</u>

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Statement of Changes in Net Assets**  
**Year Ended June 30, 2020**

	Unrestricted	2020 Total General Net Assets	2019
<b>Beginning of the Year</b>	\$ 531,094	\$ 531,094	\$ 603,100
<b>Surplus (Deficit)</b>	(224,841)	(224,841)	(72,006)
<b>End of the Year</b>	<u>\$ 306,253</u>	<u>\$ 306,253</u>	<u>\$ 531,094</u>

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Statement of Cash Flows**  
**Year Ended June 30, 2020**

	2020	2019
<b>OPERATING ACTIVITIES</b>		
Deficiency Of Receipts Over Disbursements	\$ (224,841)	\$ (72,006)
Items not affecting cash:		
Amortization of property and equipment	147,992	150,091
Gain on disposal of property and equipment	(400)	-
	<u>(77,249)</u>	<u>78,085</u>
Changes in non-cash working capital:		
Accounts receivable	(25,352)	2,923
Inventory	(285)	(772)
Accounts payable	(12,086)	3,279
Deferred contributions	(30,114)	(35,752)
Deferred revenue	49,549	(26,245)
Prepaid expenses	368	2,398
Goods and services tax payable	245	-
	<u>(17,675)</u>	<u>(54,169)</u>
Cash flow from operating activities	<u>(94,924)</u>	<u>23,916</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(5,792)	(35,164)
Proceeds on disposal of property and equipment	400	-
	<u>(5,392)</u>	<u>(35,164)</u>
Cash flow used by investing activities		
<b>FINANCING ACTIVITY</b>		
Long term debt (Note 6)	40,000	-
	<u>40,000</u>	<u>-</u>
Cash flow from financing activity		
<b>DECREASE IN CASH FLOW</b>	<u>(60,316)</u>	<u>(11,248)</u>
Cash - beginning of year	<u>266,590</u>	<u>277,838</u>
<b>CASH - END OF YEAR</b>	<u>206,274</u>	<u>266,590</u>
<b>CASH CONSISTS OF:</b>		
Unrestricted Cash (Note 3)	\$ 167,085	\$ 262,650
Restricted Cash (Note 4)	39,189	3,940
	<u>\$ 206,274</u>	<u>\$ 266,590</u>



**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended June 30, 2020**

---

**1. PURPOSE OF THE ASSOCIATION**

Bragg Creek Community Association (the "Association") is a not-for-profit organization incorporated under the Societies Act of Alberta. As a registered charity, the Association is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Association was organized to unite groups and individuals through a sustainable path with innovation programs and services.

---

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), of which the most significant policies are:

Revenue recognition

The Association follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenses incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis (FIFO).

Government grants

Government grants are recorded when there is a reasonable assurance that the Association had complied with all the necessary conditions to obtain the grants.

*(continues)*

---

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended June 30, 2020**

---

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Under the standards for recognizing and measuring financial instruments, all financial assets are classified into one of the following four categories: held for trading, held to maturity, loans and receivables, or available for sale. All financial liabilities are classified into one of the following two categories: held for trading or other financial liabilities.

The Association's financial assets and financial liabilities are classified and measured as follows:

Held for trading

Cash is designated as held for trading at fair value with any subsequent changes in fair value as a charge to the statement of operations.

Loans and receivables

Accounts receivable are recorded at amortized cost less any impairment losses recognized and approximate their fair values due to the relatively short periods to maturity.

Other financial liabilities

Accounts payable and accrued liabilities are recorded at amortized cost and approximate their fair values due to the relatively short periods to maturity.

Other amounts noted on the Statement of Financial Position are not financial instruments.

The Association has not entered into any derivative transactions. In addition, the Association's contractual arrangements do not have any embedded features.

*(continues)*

---

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended June 30, 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(continued)*

Property and equipment

Property and equipment are recorded at cost and are amortized using the declining balance method according to the following rates:

Land Improvements	5%
Buildings and Improvements	5%
Ice Rink and Skate House	10%
Playground Equipment	10%
Tennis Court and Shed	10%
Assets under Capital Lease	10%
Computer Equipment	20%
Furniture and Equipment	20%
Artwork	0%

The Association regularly reviews its property and equipment to eliminate obsolete items. Government grants are treated as a reduction of property and equipment cost.

Property and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Notably, the Association's capital asset amortization policy depreciates all asset classes on a declining balance basis over a number of years. Actual realized usage of capital assets may differ significantly, and unamortized values may also differ significantly from their recoverable value on the open market.

Net assets

- a) Net assets invested in property and equipment represents the Association's net investment in property and equipment which is comprised of the unamortized amount of property and equipment purchased with restricted funds.
- b) Internally restricted net assets are funds which have been designated for a specific purpose by the Association's Board of Directors.
- c) Unrestricted net assets comprise the excess of revenue over expenses accumulated by the Association each year, net of transfers, and are available for general purposes.

*(continues)*

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended June 30, 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Contributed services

The operations of the Association depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

**3. CASH AND CASH EQUIVALENTS, UNRESTRICTED**

The following amounts make up the unrestricted cash funds on deposit:

	2020	2019
<b>Unrestricted Cash</b>		
ATB Chequing	\$ 81,696	\$ 228,770
T-Bill Savings	45,779	24,134
Petty Cash	651	902
GIC Investments	25,268	5,126
AHS - Wellness Committee	769	153
ATB Ladies Auxiliary	12,922	3,829
	<u>\$ 167,085</u>	<u>\$ 262,914</u>

**4. CASH, RESTRICTED**

	2020	2019
ATB Chequing - Casino	\$ 39,189	\$ 3,940

**5. PROPERTY AND EQUIPMENT**

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Buildings and Improvements	\$ 2,144,687	\$ 1,934,819	\$ 209,868	\$ 317,102
Equipment	30,275	19,794	10,481	8,029
Computer Equipment	8,412	7,981	431	731
Playground Equipment	99,794	89,815	9,979	29,938
Furniture and Equipment	337,010	332,234	4,776	9,446
Land Improvements	249,772	131,973	117,799	130,287
Artwork	2,000	-	2,000	2,000
Ice Rink & Skate Shack	167,741	167,741	-	-
	<u>\$ 3,039,691</u>	<u>\$ 2,684,357</u>	<u>\$ 355,334</u>	<u>\$ 497,533</u>



**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended June 30, 2020**

**6. LONG TERM DEBT**

The Association received the Canada Emergency Business Account loan which is an interest free loan until December 2022 and then would automatically become a 5 year term loan at 5% if not paid back by that time. If the loan is repaid before December 2022 \$10,000 of the principal balance would be forgiven.

**7. DEFERRED CAPITAL CONTRIBUTIONS**

Externally restricted grants and donations for specific capital expenditures are recorded as deferred contributions and amortized on the same basis as the related capital assets.

	2020	2019
Balance at Beginning of Year	\$ 208,870	\$ 244,622
Contributions from Donations	-	-
Recognized As Income During the Year	(30,115)	(35,752)
Balance At End of Year	\$ 178,755	\$ 208,870

**8. GRANTS**

	2020	2019
Grants - FCSS	\$ 5,542	\$ -
Grants - Rockyview Operational	-	184,800
Grants - AHS - Wellness Committee	5,000	-
Grants - Canada Summer Jobs	4,640	3,541
Grants - Shell Legacy/ UK Online	4,000	-
Grants - Rockyview Community Initiative	4,000	-
Grants - Second Harvest Food Support	18,000	-
Grants - Rockyview Capital Grants	5,475	-
Grants - Government of Alberta CFIP	7,003	-
	\$ 53,660	\$ 188,341

The Rockyview Operational grant approval process experienced a delay as a result of Covid-19 and the funding was therefore not approved until after the fiscal year ended.

**9. FINANCIAL INSTRUMENTS**

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of June 30, 2020.

(continues)

**BRAGG CREEK COMMUNITY ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended June 30, 2020**

---

9. FINANCIAL INSTRUMENTS *(continued)*

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association is exposed to credit risk from customers. In order to reduce its credit risk, the Association reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Association has a significant number of customers which minimizes concentration of credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from grants, members, leases and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Association does not have significant price risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Association manages exposure through its normal operating and financing activities. The Association has nominal amount of interest bearing GIC's that are subject to interest rate fluctuations and would not have a significant on these statements should a change in interest rates occur.

---

10. CONTRIBUTED SERVICES

A number of volunteers contribute their services to the Association each year. Due to the difficulty of determining the fair value, these contributed services are not recognized or disclosed in the notes to the financial statements. Contributed materials are recorded, when received, at fair value.

---

11. ECONOMIC DEPENDENCE

The Association normally receives 40% (2019 - 45%) of its operating revenue from the municipality of Rockyview County. However, no operating revenue from Rockyview County is recognized in the current year due to delays in funding resulting from Covid-19. The Association continues to receive significant funds from Rockyview County.

---

12. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

---