



Rocky View County
Family & Community Support Services (FCSS)

2022 FCSS GENERAL FUNDING APPLICATION

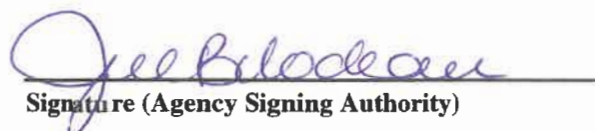
(FUNDING PERIOD: January 1 – December 31, 2022)

ALL INFORMATION PROVIDED IS PUBLIC

APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 NO EXCEPTIONS

1. ORGANIZATION INFORMATION	
Organization Name	BGC Cochrane and Area
Program Name	Community Outreach/ Youth Outreach/Engagement
FCSS Funding Request (over \$7,500) (from Section 9.6 C Proposed Budget)	\$106,200
E-Mail Address and Website	nhume@bgccochrane.ca www.bgccochrane.ca
Mailing Address (include postal code)	PO Box 1554 Cochrane AB T4C1X3
Street Address (for courier purposes)	3, 204 5 th Ave Cochrane AB
Agency Telephone Number	403-681-8769
Agency Fax Number	403-981-9555
Executive Director Name	Jill Bilodeau
Program Contact Name	Nola Hume
Phone Number (If different from above)	

2. CERTIFICATION OF COMPLIANCE
<p>This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx)</p> <p>A program outcomes evaluation is required by February 28, 2023 if your application is successful</p>


Signature (Agency Signing Authority)

Executive Director
Title

Jill Bilodeau
Print Name

8/25/2021
Date

Submit Completed Documents to, or for further assistance contact:

Dimitri Dimopoulos, FCSS Coordinator
Rocky View County
262075 Rocky View Point
Rocky View County, AB T4A 0X2

For further assistance, please call 403.520.1289 or email fcsc@rockyview.ca

Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt.
APPLICATION DEADLINE IS 4:00 P.M. AUGUST 30, 2021 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.

☒ Please email confirmation of receipt of this application to: nhume@bgccochrane.ca



Please indicate how you heard of the Rocky View County FCSS Program:

_____ newspaper ad _____ social media _____ website visit/search

X word of mouth _____ other (specify) _____

3. SOCIETY MEMBERSHIP (current)	
Number of Members	4000
Membership Fee Per Member	\$10 membership fee waived for the in- school programs.

4. TYPE OF ORGANIZATION		
Alberta Societies Act Registration Number:	50597476	
Charitable Number (if have one):	877870488RR0001	<input type="checkbox"/> Government Agency

5. DAYS AND HOURS OF OPERATION OF THE PROGRAM							
OPERATING HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	9:00am- 6:00pm	9:00am- 6:00pm	9:00am- 6:00pm	9:00am- 6:00pm	9:00am- 6:00pm	Closed	Closed
Dates not Open:	Closed on statutory holidays						
Statutory Holiday:	Closed			Other	The program does not run all hours every day but may operate within these hours based on demonstrated need.		

6. DOCUMENTATION REQUIREMENTS: <u>Do not provide other attachments unless requested to do so.</u>	ATTACHED
List of current agency Board of Directors by name and Board position (Board information is requested to ensure sufficient governance and make members accessible to administration, if required.) Do not include personal contact information (home addresses, emails, or phone numbers).	<input checked="" type="checkbox"/>
Fee Policy and Schedule (if applicable)	<input type="checkbox"/>
Organizational Chart of Agency	<input checked="" type="checkbox"/>
Certificate of Incorporation under the Societies Act if new applicant. (Not applicable to other municipal governments and associated departments)	<input checked="" type="checkbox"/> Included <input type="checkbox"/> Not Applicable
Constitution and Bylaws (first time applicants only unless changes were made by previously funded groups)	<input type="checkbox"/>
Job description(s) for County FCSS funded positions requested (first time applicants only unless changes were made by previously funded groups)	<input type="checkbox"/>
Most recent Audited Financial Statement	<input checked="" type="checkbox"/>

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of

Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation and Community Services at 403.520.6307.

7.1 PROGRAM DESCRIPTION

Provide a brief program description in a few sentences (to be used for publication by FCSS)

BGC Cochrane and Area (formally The Boys & Girls Club of Cochrane and Area) has been serving children, youth and families in Cochrane and area for 29 years. The club currently operates 3 club locations, runs free programs in 14 local schools and currently has 45 licenced and accredited day homes through our BGC Cochrane and Area Day Home Agency. Each and every day we are privileged to be a part of the lives of the 4000 children and youth that we serve, with high quality programs for physical literacy, nutrition, healthy relationships, education and leadership.

Together with the leadership of our Board of Directors and the generous contributions from funders like RVC FCSS, donors and volunteers, our staff members provide enriching social, emotional and physical development for children and youth daily and during critical out-of-school hours.

The Community Outreach - Youth Engagement project works with rural communities and schools to increase capacity, awareness of services and registration in programs available to youth and families and to ease the stressors faced by youth every day. BGC Cochrane and Area supports RVC communities and schools with direct preventative youth programming resources. We support RVC community access to our programs by offering programs in our club, bringing programming to schools, as well as partnering with rural community agencies where we can offer engaging after school programming and outreach support.

Due to the ever changing situation with the Covid-19 Pandemic, we plan to offer all our programs in person where it is deemed safe for staff and youth. If we find we are unable to offer in person programs in certain circumstances we will continue to offer virtual programs to all youth in our catchment area.

7.2 PREVENTION

In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input checked="" type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input type="checkbox"/>

Improved social well-being of the community.	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input checked="" type="checkbox"/>
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7.3 PRIMARY TARGET

Indicate the Primary target at whom the program is aimed by estimating the percentage of the program's FCSS allocation that is directed to services in the following categories.

Children	20	%
Youth	70	%
Families	10	%
Adults		%
Seniors		%
Volunteerism		%
Community Development		%
Total	100	%

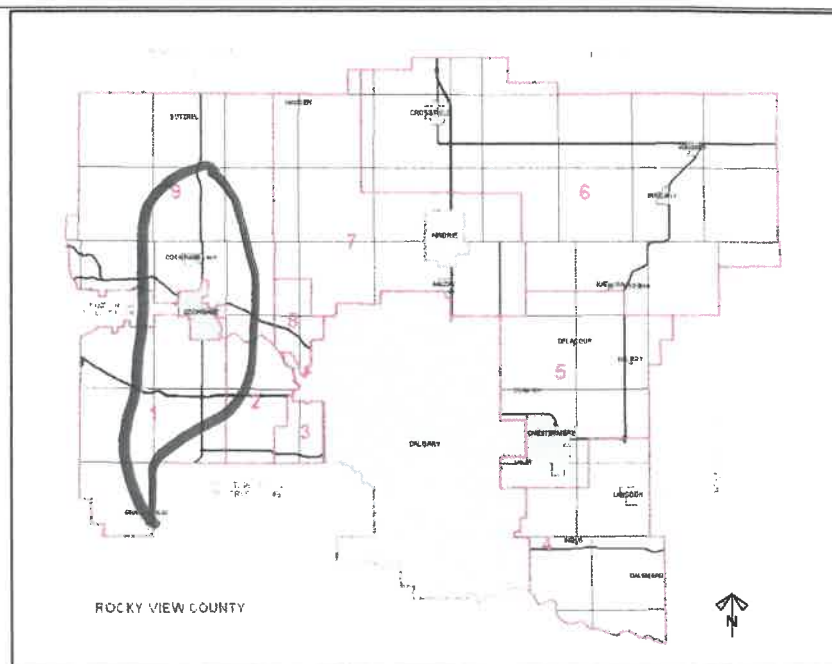
7.4 SOCIAL SERVICE CONTINUUM

Please indicate the percentage of each section below that your program provides.

• Promotion: Programs and services that promote public education and awareness of social needs.	5	%
• Prevention: Programs and services focused at the earliest opportunity on individuals and families whose social well-being in community life is at risk.	75	%
• Early Intervention: Programs and services focused on individuals and families with identified early signs of unmet needs, who require support to enhance their social well-being.	20	%
• Specialized Services: Programs and services for individuals and families focused on emerging social needs not yet sufficiently addressed by community support.		%
• Remediation Services: Programs and services for individuals and families with clearly defined unmet needs, who require assessment, intervention, and treatment to enhance their social well-being.		%
Total	100	%

8. COORDINATION AND COMMUNICATION

A. Identify organizations within the program's catchment area (define your region of operation; include towns and border of service area and also clearly mark it on the map with thick black lines) that provide similar services.



B. What cooperative and coordinative steps has the program taken with these agencies?

Rocky View School Division

Working closely with management and CDA's within the school board to meet the programming needs for in school services delivered.

Bragg Creek Community Centre

Meeting with Bragg Creek Community Centre to coordinate different programming opportunities for youth in the community.

Bearspaw Lifestyle Centre

Meeting with Bears Paw Community Centre to coordinate different programming opportunities for youth in the community.

Family Resource Network (Town of Cochrane)

Providing referrals and coordination of services for youth within our catchment area.

Cochrane Addiction & Mental Health

Providing referrals and coordination of services, including sitting on a newly formed committee that works with complex youth.

Local Youth Groups

We include youth group leaders in our community consultations, and support these programs to grow in their communities.

Family and Community Support Services

Interagency meetings and information sharing, committee representation for Cochrane Youth Day, Cochrane Wellness Fair, Youth Emergency Response Committee and Cochrane Immigration Committee.

Club has strong connections and also collaborates with:

Cochrane Community Child and Youth Forum

Each month during the school year, the Youth Program Manager attends this forum along with representatives from other agencies, schools, and stakeholders who are child and youth serving agencies. Additionally RCMP and Centre for Sexuality is at the table as well. This group looks to coordinate services and better mitigate the referral process for young people in need of a variety of services.

Cochrane Youth Justice Committee

Several youth each year are mentored and provided with an opportunity to complete community service hours with the BGCCA. Positive behaviours are reinforced with these youth and exposure to the club provides them an insight into additional programs we can then connect them with to build towards a brighter future.

Community Helpers: Community Helpers is based on the idea that there are always people who others naturally turn to when they need help. Members are trained to be community helpers.

C. Describe the similarities and differences between the proposed program and those identified as being delivered by other organizations.

All of the above organizations target youth for some of their programs. A distinct quality of the Community Outreach and Youth Engagement project is that it is targeting youth as the primary focus and families as a secondary audience. BGC Cochrane & Area's primary focus is as a child and youth service organization for which we have specific expertise and resources in the area of child and youth programming. With this project, our goal is to provide engagement opportunities and increase awareness and capacity within communities. To this end we promote what other organizations are doing, support them in whatever way we are able and share resources to fill the gaps in community services. Support provided has a wider impact beyond the direct impact on children and youth; we are helping families and communities overall based on their individual needs. Our work is complimentary to local community associations and youth groups which focus on recreation based programming while we focus more on intentional preventative programming seeking to increase capacity and build resilience.

OUTCOMES MODEL

(For further information on the outcomes model contact the County FCSS program for a copy of a toolkit.)

9.1 AGENCY/PROGRAM VISION

Desired social condition. May be your agency's existing vision statement.

All children and youth discover and achieve their dreams and grow up to be healthy, successful and active participants in society.

9.2 AGENCY/PROGRAM MISSION

Unique role in working towards the desired social condition. What are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

To provide a safe, supportive place where children and youth can experience new opportunities, overcome barriers and develop confidence and skills for life.

We work to foster positive relationships with the children and youth, and encourage relationship building between them and their parents, teachers and community members within RVC.

9.3 STATEMENT OF NEED

Problem statement; description of the situation you wish to change.

BGC Cochrane and Area continues to grow and thrive, offering critical services to families in the community. The demand for BGC programs today is higher than ever, the club is operating at maximum capacity and support from RVC FCSS continues to be a valuable and integral part of our funding.

We have now implemented our after school programming at the Bragg Creek and Bears Paw Community Centres. We are offered two different youth programs, a cooking club (Junior Chef), and an International Cooking class. The different cooking classes proved to be very popular, always filling to capacity with a wait list. We are feeling positive that the programs will be successful again this year. Our goal is to expand cooking programs in these areas so we can make sure all youth are getting the desired experience and not having to be placed on a waiting list for any period of time.

The Bragg Creek area has identified a significant need within their community this year. The first one identified through the Youth Committee formed under the Bragg Creek Centre. They have identified the need for support in after school homework, study, and tutoring support within their community. Since our club currently runs Raise the Grade in our Cochrane location, it would make sense to expand our programming further into our catchment area. Our club currently has the expertise to run this program effectively and could seamlessly bring this program to the Bragg Creek area. This program can be offered virtually.

With the BGC already providing these services, and Bragg Creek being within our service area, it makes sense for our club to expand programming to accommodate the urgent need for supports for youth and teens in this area. To be able to do this effectively while still maintaining programming and supports in other locations, the need for staff is at an all-time high. In order to meet the needs of the youth within our catchment area, additional staff is required.

9.4 STRATEGY/ACTIVITIES

How will the program address the specified need? What goal or long-term change or impact do you want to achieve? What are you going to do in the program to achieve your goal(s)?

This is a collective and collaborative effort between our organization and the communities in Rocky View County. With direct community involvement we are making certain that we are not duplicating services and that we are addressing the unique needs of youth and families in different communities.

Our targeted preventative programming in schools that focus on positive relationships and building self-confidence deals directly with issues being faced by RVC families. Evening youth drop ins engage youth in positive relationships and safe spaces, creating opportunities for discovery, connection and sharing.

BGC Cochrane and Area addresses many issues faced by the RVC demographic. We are able to offer immediate crisis support and short term solutions with a span of referral networks that assists youth in a time of need.

We achieve healthier communities with less negative social behaviours, less crime, more school completion and higher functioning families. We want young people to be resilient and to have the confidence and skills to be successful in their lives.

We teach achievable, meaningful skills that are transferrable to many aspects of youth's lives (family, employment, sports teams, peer group, school). We connect with organizations directly involved in communities to ensure what we are doing is relevant to all youth and families. We ensure that we create spaces that encourage youth to feel valued and heard. We work with families as well as youth so that whole family systems are impacted as opposed to just parts of systems.

9.5 RATIONALE

An explanation of why you believe this strategy or approach will work; include research if possible.

By working together collaboratively with communities we will be able to help build capacity to provide sustainable, engaging programming for youth.

By offering support for these youth we are contributing to their overall well-being, allowing them to focus on appropriate growth and learning, rather than daily crisis situations. We enable them to foster connections with community members and their family members who will be instrumental in helping them achieve their full potential.

By providing in-school programs we are able to reach a maximum number of youth in a space they are comfortable in and open to learning.

9.6 INPUTS

***Please see end of application for budget shell. Budget sheet(s) MUST follow the template as provided.**

A. Have you researched or sourced other methods of funding? How do you propose to sustain this program?

We are continuously sourcing funding for ongoing projects and dedicating fundraising activities to our youth outreach programming. Our funded community awareness and prevention of violence programs are closely linked with youth engagement and we continue to receive funding from Child and Family Services of which a percentage is assigned to this project.

This project is sustainable because we are combining our resources with that of the community we are supporting. For example they may provide space and materials or a co-facilitator while we supply program development and facilitation

B. Has this budget been authorized by your Board of Directors? Yes ☒ No ☐ If no, please explain:

9.7 PROJECTED OUTPUTS (*Count of products and services delivered to the target group. For definitions, see the end of the report*)

Please report the projected direct product of your activities, usually measured by volume of work accomplished. Must include projected number of individual participants, volunteers and volunteer hours. Other outputs may include projected number of training sessions, workshops, and community development programs. Include projected number of County residents utilizing services. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.

A. PROJECTED NUMBER OF INDIVIDUAL PARTICIPANTS SERVED:

People served should only be counted once unless they are part of a family being served (see definitions). DO NOT include group participants, contacts, or community development initiatives if counted below.

Provide general summary of outputs here:

Number of Children/Youth (0 to 18 years) 400 Number of County Residents: 300
 Number of Adults (19 to 64 years) Number of County Residents:
 Number of Seniors (65+ years) Number of County Residents:
 Number of Families 55 Number of County Families: 5

B. PROJECTED NUMBER OF INDIVIDUAL PARTICIPANTS SERVED:

People served should only be counted once unless they are part of a family being served (see definitions). DO NOT include group participants, contacts, or community development initiatives if counted below.

Provide general summary of outputs here:

B. PROJECTED NUMBER OF GROUPS SERVED:

(e.g. workshops, training and/or education groups)

Provide general summary of outputs here:

- Healthy Relationships- Bearspaw, Manachaban, Springbank, Mitford, Westbrook, Glenbow, Rancheview, Fireside, Banded Peak (virtual)
- Teen Wellness – Bearspaw, Manachaban, Springbank, Banded Peak, Westbrook, Fireside, Mitford, Ranchview (virtual)
- The Skin You're In - Bearspaw, Manachaban, Springbank, Banded Peak, Westbrook, Fireside, Mitford, Ranchview (virtual)
- Boys and Girls Groups- Banded Peak, Bearspaw, Mitford, Manachaban, Rancheview, Springbank, Fireside and Westbrook (Virtual)
- RBC Raise the Grade (Cochrane and Bragg Creek) (virtual)
- Leadership in Training summer program
- Teen Centre Drop In (virtual and outside weather permitting)
- Bragg Creek Youth Programs (virtual)
- Bearspaw Youth Programs (virtual)
- Junior chef/Junior Baker – Bragg Creek Community Centre, Bearspaw Community Centre, 5th Ave Club

Number of Groups: 40 Total Number of Participants: 3200 Number of County Residents: 1700

C. PROJECTED NUMBER OF CONTACTS PROVIDED:

(e.g. providing assistance with forms/referral; telephone, mail outs, email, and social media)

Provide general summary of outputs here:

Number of Clients: 2200 Number of County Residents: 1800

D. PROJECTED NUMBER OF COMMUNITY DEVELOPMENT INITIATIVES:

(E.g. community assessment, mobilization, and/or advocacy committees. Do not include service to individuals)

Provide general summary of outputs here:

- Leaders In Training
- Cochrane Youth Council
- Cochrane and Area Child and Youth Forum
- Cochrane Immigration Committee
- Youth Justice Committee
- Bragg Creek Community Centre
- Bears Paw Community Centre

Number of Initiatives: 8 Number of Clients: 3000 Number of County Residents: 1700

E. VOLUNTEERISM

a) What are the roles of volunteers in the program?

BGCCA has a strong volunteer program and is always looking for youth and adult volunteers to take part in programs. Volunteers in this program can work directly with youth participating in programs with the supervision of staff. This role could involve supporting staff with program planning, mentoring youth, helping prepare snacks, assisting and leading program activities

b) How does the program promote, encourage, and facilitate the use of volunteers?

Primarily we use word of mouth to find youth volunteers. We also use print media and social media outlets to reach out to the public when advertising for volunteers.

c) Total number of volunteers in agency/program:	20
d) Total number of volunteer hours in 2020:	300
e) Estimated number of volunteer hours until the end of 2021:	800

9.8 EXPECTED OUTCOMES

Statements, which describe the difference the agency/program intervention will make with clients in the short term, mid-term, and long term. These must logically connect to the Provincial and Rocky View County Outcomes in Section 7.2.

Short Term:

- Increase in Rocky View County's youth and their family's knowledge of what services are available to them.
- Increase in Rocky View County's youth input into issues affecting them.
- Increase in programming available to RVC youth in their own communities
- Increase in in-school access to programs and services for RVC youth

Mid – Term:

- Increase in programming offered to Rocky View County's youth and their families in their community and surrounding area.
- Increase in Rocky View County's youth feeling a part of their community.
- Increase of RVC youth's engagement and feelings of attachment to school
- Increase in Rocky View County's youth feeling supported and included by their families.
- Increase in service provider youth programs being well attended

Long Term:

- Increased emotional and physical health of Rocky View County youth.
- Increase of educational success
- Increased resiliency and healthy relationships within Rocky View County families.
- Increase in Rocky View County youth feeling supported by their communities.

Increased feeling of community by youth and families residing in Rocky View County. Increase in programming being offered directly in Rocky View County communities.

9.9 OUTCOME INDICATORS

List the specific items of information that you will track to measure your program's success on outcomes. These are generally in the form of a cluster of questions or surveys and relate directly to the Rocky View County Outcome Indicators listed in Section 7.2. Copies of the Provincial FCSS Measures Bank are available upon request.

- Number of youth programs being offered in RVC communities within our catchment area (measured increase throughout the year)
- Number of Short surveys delivered to youth in RVC communities about what specific activities and programs they want
- Numbers of in-school programs for youth
- Pre and post surveys (for programs we are facilitating) that measure youth's feelings of attachment, engagement, involvement with their families and communities, and satisfaction with program offerings
- Pre and post program surveys that measure youth's feelings of increased worth, positive self-regard and resiliency

Pre and post program surveys that measure youth's concepts of healthy relationships, mental wellness and positive body image.

10. ADDITIONAL INFORMATION

Please provide a brief agency/program history.

This is the fifteenth year of this project. Free in-school programming remains and we continue to work closely with Rocky View Schools as we deliver our Healthy Relationships, Teen Wellness, The Skin You're In, Boys & Girls Groups and Chess Club programs.

Healthy Relationships ran in 5 different Rocky View Schools for grade 5 and 6 classes, during allotted class time. BGC Facilitators instruct youth on communication, conflict resolution, feelings and emotions, just to name a few. The class takes part in many interactive and engaging activities surrounding the above topics. This program continues to gain traction in our local schools, with school admin asking for the program back year after year.

The Skin You're In - is a self-esteem and body image curriculum geared for Grades 4-6. Poor body image in youth leads to individuals not voicing an opinion and avoiding academic, social and economic opportunities. In this 6 week program, students will move through a variety of activities that build resilience and further achieve a positive self-image of themselves.

Teen Wellness – is a program offered in Grade 7 classrooms that focuses on mental health, dating, dating violence, consent, healthy relationships and staying safe on the internet.

Boost Groups (formally Boys and Girls Groups) statistics are consistent with the previous year with 83 in each group. There is no room to facilitate growth in these groups without additional funding resources. We are looking to move towards an all-inclusive lunch time programs that offers different themes such as a building group, science group, arts and crafts groups, etc. We recognize that as the world around us grows and evolves in its approach toward different societal outlooks, our programs need to reflect that change.

Raise The Grade – This is an educational initiative that supports homework and study skills as well as tutoring. We have grown our volunteer portion of this program a substantial amount, being able to offer free tutoring to several different youth. Tutoring happens at the club as well as Springbank High School and Bow Valley High School. This coming year we are continuing to grow our tutoring program as well as looking at different ways to offer homework support within the community.

Bragg Creek Programming We will continue to offer Junior Chef/Junior Bakers at the Bragg Creek Centre as an after school program for this community. This proves to be a very popular program within this community so we are working with the BCCA to continue this momentum within the community.

Junior Chef is a cooking program that allows youth to gain confidence in their cooking abilities. We have special guests come in such as Guy from Guys Bakery, registered dietitians, local caterers and more. Youth learn healthier ways to make their favorite meals and the importance of a balanced diet. This has been hugely popular with the ask to run again in the fall.

Cochrane Youth Council. Two students from most schools in Cochrane as well as three public at large and a youth representing Cochrane Youth Arts made up the Council with support from BGCCA staff as well as other community involvement such as FCSS and staff from the public library.

Bearspaw Programming – Last year a new after school program was introduced at the Bearspaw Lifestyles Centre called International Cooking. This program proved to be extremely popular with very large classes that required assistance from both a volunteer from the community as well as a youth leader. In addition to this a consistent wait list for this class throughout the year further proved its popularity.

11. STORIES

Please provide 1 or 2 short anecdotal stories about some of your County rural clients who have received services from your organization, and how their situation has improved as a result of their involvement in this program. This story may be used for publication by FCSS. Please do not include any client identifying information.

The youth that will be referred to (J.K.) has been a regular participant in our programs for the last year and a half. Through The Club, J.K. has had the opportunity to actively participate in our Drop-In Program, Master Chef Program, Outreach Program, Raise the Grade Program, and many other club events. Originally, J.K. came to The Club seeking support as he had recently come out as transgender. At this time J.K. was also looking for a safe space to hangout and meet new people. J.K. was able to receive a variety of LGBTQ2S+ resources through The Club including accessing binders. Along with receiving resources, J.K. connected with other youth attending our Drop-In Program and was able to connect with a safe circle of friends who are still in each other's lives today. Outside of our Drop-In Program, J.K. has participated and been an active member in all of our pride related events. Just to name one example, J.K. took on a leadership role in designing and painting pride themed garbage bins in the town of Cochrane. Lastly, J.K. has also participated in our Master Chef program where youth learn new recipes every week with the guidance of a youth worker. J.K. thoroughly enjoyed this programs and proudly showcases his cooking skills in our most recent Drop-In sessions. It has been an incredible experience watching J.K. blossom, make new friends, and find his comfort zone through the programs that The Club has to offer.

**INSERT BUDGET DETAILS ON THE FOLLOWING PAGE
DO NOT INCLUDE IN-KIND SUPPORTS, ONLY ACTUAL DOLLARS
AN EXCEL SPREADSHEET IS AVAILABLE FOR INSERTION**

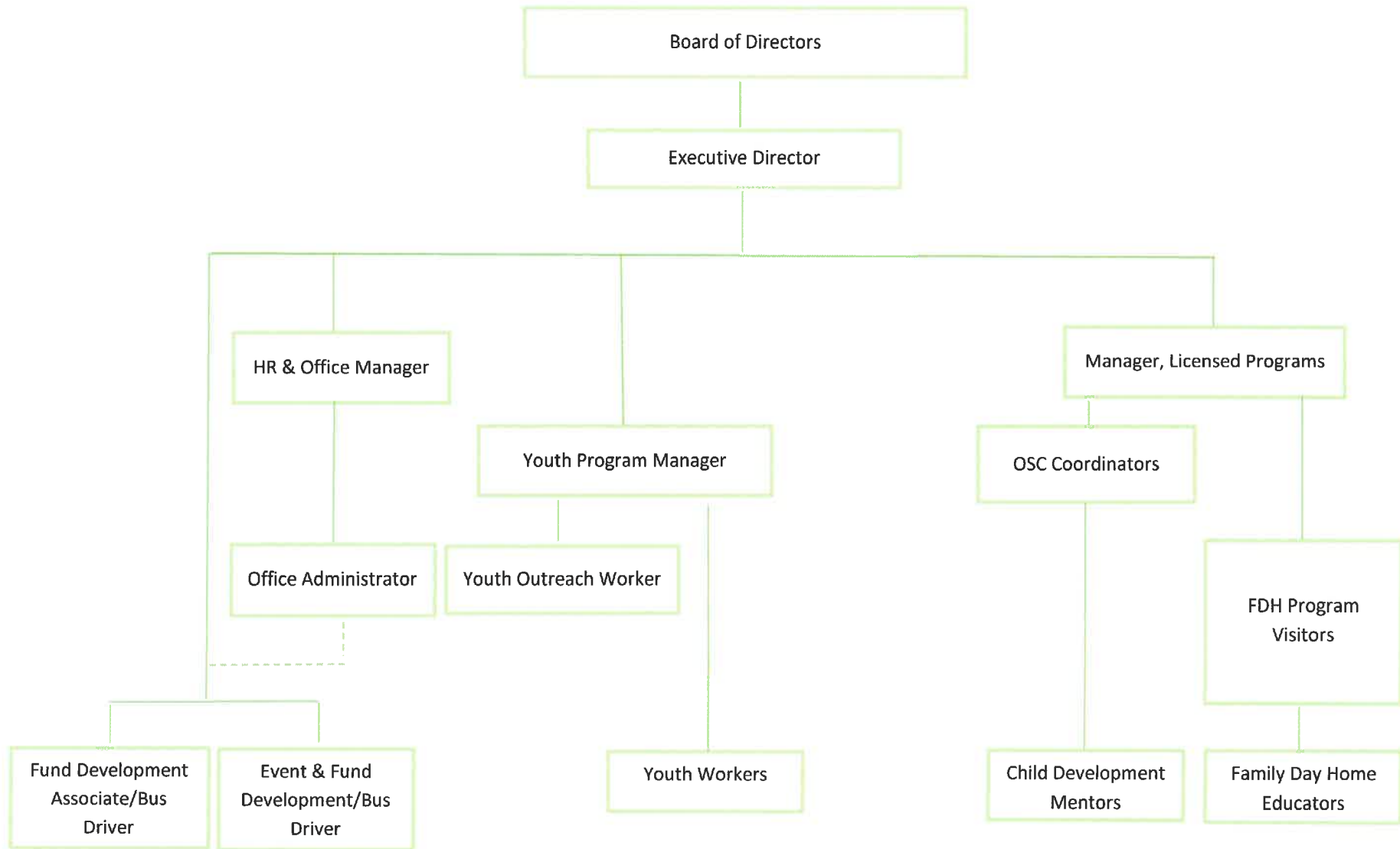
2021 Rocky View County FCSS Budget Page

Please ensure that section 9.6 C. starts on a page(s) with no other sections on the page(s). For consistency purposes, it is IMPERATIVE that you use the following template as provided and NOT modify it; other than adding additional lines.

9.6 C. INPUTS (Resources dedicated to the project. Include staff and budget for one year.)			
2021 PROPOSED BUDGET (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct County FCSS funds. Column 1 + Column 2 = Column 3)			
ITEM	Column 1 2021 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)	Column 2 2021 Costs to be funded by County FCSS (Program Request)	Column 3 2021 Projected Year End Total Project Budget (Total Cost)
EXPENSES			
PERSONNEL (specify positions and hours per week)			
Program Manager FT	2,000.00	43,000.00	45,000.00
Youth Worker PT Bears paw	11,000.00	4,000.00	15,000.00
Youth Worker FT Bragg Creek	10,000.00	25,000.00	35,000.00
Youth Worker FT Cochrane and Area	20,000.00	10,000.00	30,000.00
Benefits and payroll processing	8,000.00	10,000.00	18,000.00
a. SUBTOTAL PERSONNEL	51,000.00	92,000.00	143,000.00
TRAVEL & TRAINING (specify)			
Mileage	2,000.00	4,000.00	6,000.00
Professional Development	600.00	600.00	1,200.00
			0.00
			0.00
b. SUBTOTAL TRAVEL & TRAINING	2,600.00	4,600.00	7,200.00
MATERIALS AND SUPPLIES (specify)			
Food	1,300.00	6,000.00	7,300.00
Supplies	2,000.00	3,000.00	5,000.00
Cell Phones	600.00	600.00	1,200.00
			0.00
c. SUBTOTAL MATERIALS AND SUPPLIES	3,900.00	9,600.00	13,500.00
OTHER (specify)			
Promotion	1,000.00	0.00	1,000.00
Program Overhead	17,000.00	0.00	17,000.00
			0.00
			0.00
d. SUBTOTAL OTHER	18,000.00	0.00	18,000.00
e. TOTAL EXPENDITURES (e=a+b+c+d)	75,500.00	106,200.00	181,700.00
REVENUE (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
Child Services	50,000.00		
Fundraising	6,500.00		
AHS	14,000.00		
Donations	5,000.00		
f. TOTAL REVENUE	75,500.00		
g. FCSS REQUEST (DEFICIT = Total of Column 3 Expenditures – Total Revenue)		106,200.00	



BGCCA Organizational Chart



Board of Director listing
Year 2022-2022

Malesa Godor
Position: Treasurer

Shona Clarke
Position: Secretary

Erin Freadrich
Position: Vice Chair

Stacey Grant
Position: Director

Tammie Comstock
Position: Chair

Kelsey Sitar
Position: Director

Sarah May-McKibbon
Position: Director

CORPORATE ACCESS NUMBER: 505974766

**Government
of Alberta ■**

SOCIETIES ACT

**CERTIFICATE
OF
AMENDMENT**

**COCHRANE YOUTH ASSOCIATION
CHANGED ITS NAME TO BOYS AND GIRLS CLUB OF COCHRANE AND AREA.
THE NEW NAME WAS REGISTERED ON 2013/01/28.**



BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Financial Statements
Year Ended March 31, 2021

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
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Year Ended March 31, 2021

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Derek M. Cremers Professional Corporation
J. Scott Chomistek Professional Corporation
Hans Peter Cremers Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Members of Boys and Girls Club of Cochrane and Area

Qualified Opinion

We have audited the financial statements of Boys and Girls Club of Cochrane and Area (the Association), which comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2021, current assets and net assets as at March 31, 2021. Our audit opinion on the financial statements for the year ended March 31, 2020 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

(continues)

Independent Auditor's Report to the Members of Boys and Girls Club of Cochrane and Area *(continued)*

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Calgary, Alberta
June 11, 2021

C&E LLP Chartered Professional Accountants

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Statement of Financial Position
March 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 378,914	\$ 211,098
Accounts receivable	328,562	189,432
Prepaid expenses	4,614	1,173
Security deposits	6,354	6,354
	<u>718,444</u>	<u>408,057</u>
CAPITAL ASSETS (Note 3)	<u>314,340</u>	<u>326,896</u>
	<u>\$ 1,032,784</u>	<u>\$ 734,953</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 214,561	\$ 144,022
Deposits received	8,260	4,850
Deferred contributions (Note 5)	140,443	167,116
	<u>363,264</u>	<u>315,988</u>
CEBA LOAN (Note 6)	<u>30,000</u>	<u>-</u>
DEFERRED CAPITAL CONTRIBUTIONS (Note 7)	<u>30,481</u>	<u>36,010</u>
	<u>423,745</u>	<u>351,998</u>
NET ASSETS		
Unrestricted	325,181	92,071
Invested in capital assets	283,858	290,864
	<u>609,039</u>	<u>382,955</u>
	<u>\$ 1,032,784</u>	<u>\$ 734,953</u>

ON BEHALF OF THE BOARD

M. Kador

Director

[Signature]

Director

See notes to financial statements

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Statement of Revenues and Expenditures
Year Ended March 31, 2021

	2021	2020
REVENUES		
Day Home Provider	\$ 1,619,326	\$ 1,771,880
Government grants and contracts	558,806	413,503
Out of School Care	334,657	625,307
COVID-19 relief grants (Note 6)	256,139	-
Donations	78,775	63,379
Community grants	69,289	74,233
Fundraising	8,877	19,801
Interest and other income	1,604	2,164
Rental revenue	-	1,328
Casino	-	51,918
	<u>2,927,473</u>	<u>3,023,513</u>
EXPENDITURES		
Day Home Provider	1,448,530	1,576,051
Wages and benefits	805,880	1,051,633
Staff training	101,533	5,500
Occupancy	70,914	103,950
Programs	61,733	79,226
Office	51,470	46,944
Administration	41,265	33,101
Professional fees	19,731	30,007
Advertising and promotion	13,002	6,586
Fundraising	6,362	6,080
Bad debts	5,999	5,351
Volunteer	656	710
Board development	-	5,034
	<u>2,627,075</u>	<u>2,950,173</u>
EXCESS OF REVENUES OVER EXPENDITURES FROM OPERATIONS	<u>300,398</u>	<u>73,340</u>
OTHER INCOME (EXPENSES)		
Loss on disposal of capital assets	(3,073)	-
Amortization of deferred capital contributions (Note 7)	5,529	5,544
Amortization of capital assets	(76,770)	(70,862)
	<u>(74,314)</u>	<u>(65,318)</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ 226,084</u>	<u>\$ 8,022</u>

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Statement of Changes in Net Assets
Year Ended March 31, 2021

	Unrestricted	Invested in capital assets	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 92,071	\$ 290,884	\$ 382,955	\$ 374,933
Excess of revenues over expenditures	226,084	-	226,084	8,022
Purchase of capital assets	(72,988)	72,988	-	-
Sale of capital assets	8,773	(8,773)	-	-
Amortization of capital assets	76,770	(76,770)	-	-
Amortization of deferred capital contributions	(5,529)	5,529	-	-
NET ASSETS - END OF YEAR	\$ 325,181	\$ 283,858	\$ 609,039	\$ 382,955

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Statement of Cash Flows
Year Ended March 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Excess of revenues over expenditures	\$ 226,084	\$ 8,022
Items not affecting cash:		
Amortization of capital assets	76,770	70,862
Amortization of deferred capital contributions	(5,529)	(5,544)
Loss on disposal of capital assets	3,073	-
	<u>300,398</u>	<u>73,340</u>
Changes in non-cash working capital:		
Accounts receivable	(139,130)	(7,150)
Accounts payable and accrued liabilities	70,540	(30,249)
Deferred contributions	(26,673)	97,451
Prepaid expenses	(3,441)	495
Deposits received	3,410	(14,910)
	<u>(95,294)</u>	<u>45,637</u>
Cash flow from operating activities	<u>205,104</u>	<u>118,977</u>
INVESTING ACTIVITIES		
Purchase of capital assets	(72,988)	(27,598)
Proceeds on disposal of capital assets	5,700	-
	<u>(67,288)</u>	<u>(27,598)</u>
Cash flow used by investing activities	<u>(67,288)</u>	<u>(27,598)</u>
FINANCING ACTIVITY		
Proceeds from CEBA loan, net of forgiveness	30,000	-
INCREASE IN CASH FLOW	<u>167,816</u>	<u>91,379</u>
Cash - beginning of year	<u>211,098</u>	<u>119,719</u>
CASH - END OF YEAR	<u>\$ 378,914</u>	<u>\$ 211,098</u>

BOYS AND GIRLS CLUB OF COCHRANE AND AREA

Notes to Financial Statements

Year Ended March 31, 2021

1. PURPOSE OF THE ORGANIZATION

The Boys and Girls Club of Cochrane and Area (the Association) is incorporated under the Corporations Act of Alberta as a not-for-profit organization. The Association was formed to provide opportunities to children and youth to participate in educational, recreational, cultural and social activities that will enhance their lives and benefit the community.

The Association is a not-for-profit organization under Section 149(1) of the Income Tax Act and accordingly, is not subject to income tax. Effective February 14, 1997, the Association was awarded charitable status for income tax purposes.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in Guaranteed Investment Certificates and are valued at cost plus accrued interest. Their carrying amounts approximate fair value because of the short term nature of the investments.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Buildings	2%	declining balance method
Furniture and equipment	10 years	straight-line method
Motor vehicles	20%	declining balance method
Computer equipment	5 years	straight-line method
Leasehold improvements	term of the lease	straight-line method

When a capital asset no longer contributes to the Association's ability to provide services, its carrying value is written down to its residual value.

Donated services and materials

Volunteers contribute a significant amount of their time each year to assist the Association in carrying out its services. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Contributed materials that would otherwise be paid for by the Association are recorded at fair value when provided.

(continues)

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Notes to Financial Statements
Year Ended March 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*.

Revenue recognition

The Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions restricted for the acquisition of capital assets are recognized as revenue in amounts that match the amortization expense of the related capital assets.

The Association recognizes earned revenue when all of the following conditions are met:

- services are provided or products are delivered to customers
- there is clear evidence that an arrangement exists
- amounts are fixed or can be determined
- the ability to collect is reasonably assured.

Measurement uncertainty

When preparing financial statements according to ASNPO, management makes estimates and assumptions relating to:

- reported amounts of revenues and expenses
- reported amounts of assets and liabilities
- disclosure of contingent assets and liabilities.

Estimates are based on a number of factors including historical experience, current events and actions that the Association may undertake in the future, and other assumptions that management believes are reasonable under the circumstances. By their nature, these estimates are subject to measurement uncertainty and actual results could differ. In particular, estimates are used in accounting for certain items such as revenues, allowance for doubtful accounts, useful lives of capital assets, asset impairments, legal contingencies, and employee compensation plans.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued, with the exception of related party transactions that are measured at the carrying amount or exchange amount, as appropriate. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs are recognized as an expense in the period incurred for all financial instruments subsequently measured at fair value. Financial instruments that are subsequently measured at amortized cost are adjusted by the transaction costs and financing fees that are directly attributable to their organization, issuance or assumption.

All financial assets and financial liabilities are measured at amortized cost, unless otherwise noted.

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Notes to Financial Statements
Year Ended March 31, 2021

3. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Buildings	\$ 238,575	\$ 72,624	\$ 165,951	\$ 169,401
Leasehold improvements	121,170	104,341	16,829	57,219
Motor vehicles	119,748	42,580	77,168	42,066
Furniture and equipment	85,287	32,996	52,291	47,861
Computer equipment	63,412	61,311	2,101	10,349
	<u>\$ 628,192</u>	<u>\$ 313,852</u>	<u>\$ 314,340</u>	<u>\$ 326,896</u>

4. FUNDRAISING EXPENSES

As required by the Charitable Fundraising Act of Alberta, the Association reports that for the year ending March 31, 2021, \$4,835 (2020 - \$7,046) was paid as remuneration to employees primarily responsible for fundraising.

5. DEFERRED CONTRIBUTIONS

Deferred contributions represent unspent resources subject to externally imposed restrictions requiring that funds be used for specific purposes, and comprise the following:

	2021	2020
Balance, beginning of year	\$ 167,116	\$ 69,665
Contributions received in the year	628,793	672,730
Amounts recognized as revenue	(655,466)	(575,279)
Balance, end of year	<u>\$ 140,443</u>	<u>\$ 167,116</u>

BOYS AND GIRLS CLUB OF COCHRANE AND AREA

Notes to Financial Statements

Year Ended March 31, 2021

6. COVID-19 ASSISTANCE AND ONGOING IMPACT OF THE PANDEMIC

The COVID-19 pandemic has severely impacted economies around the world, including those in which the club operates. Measures taken to contain the spread of the virus, including travel bans, social distancing mandates, and required closures of non-essential services have created significant disruptions in the operations of many businesses and not-for-profit organizations.

The Association's 2021 fiscal year was significantly impacted by the COVID-19 pandemic, resulting in its eligibility for support through various government subsidy programs. During the year, the Association received funding of \$296,603 from the Canada Emergency Wage Subsidy (CEWS), \$15,856 from the Temporary Wage Subsidy (TWS) and \$10,036 from the Canada Emergency Rent Subsidy (CERS) programs. These amounts have been recognized on the Statement of Revenues and Expenditures as reductions in salaries and wages expense, and rent expense, respectively.

The Association also received \$40,000 in proceeds from a Canada Emergency Business Account (CEBA) loan. The loan is interest-free until December 31, 2022. Repayment of the balance of the loan on or before December 31, 2022 will result in loan forgiveness of \$10,000. Starting January 1, 2023 the unpaid principal of the loan is repayable on a monthly basis at an interest rate of 5.00% up to December 31, 2025. Due to the high likelihood that \$10,000 of the loan will be forgiven, the amount was accrued as subsidy revenue in the current fiscal period, and the loan balance outstanding has been reduced accordingly.

In addition, the Association received COVID-19 relief from several organizations, which has been recognized in the Statement of Revenues and Expenditures, including \$21,539 in reduced rent from its landlords.

Management expects that operations will continue to be affected while COVID-19 remains a significant public health risk. Because the total duration and economic severity of the pandemic remains unclear as at the date of the auditor's report, it is not possible to reliably estimate the impact on the financial position and operations of the Association's future periods.

7. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions represent restricted contributions received and designated to be used for capital purposes, and comprise the following:

	2021	2020
Balance, beginning of year	\$ 36,010	\$ 41,554
Amortization of deferred capital contributions	(5,529)	(5,544)
Balance, end of year	\$ 30,481	\$ 36,010

8. RELATED PARTY TRANSACTIONS

The Association is affiliated with other Boys and Girls Clubs in Canada. During the year, the Association received \$91,500 (2020 - \$69,000) of grants from the Boys and Girls Club of Canada.

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

BOYS AND GIRLS CLUB OF COCHRANE AND AREA
Notes to Financial Statements
Year Ended March 31, 2021

9. LEASE COMMITMENTS

The Association has a long term lease with respect to its premises with the Town of Cochrane that expires on September 30, 2024. Under the lease the Association is required to pay a base rent of \$1 per year. In addition to the base rent, the Association is responsible for its proportionate share of utilities, property taxes, maintenance and other related costs for the leased premises.

The Association has a long term lease with respect to a second premises that expires August 31, 2021. The Association is responsible for its proportionate share of utilities, property taxes, maintenance and other related costs for the leased premises. The lease contains renewal options for an additional 2 years upon similar conditions.

Total future minimum lease payments as at year end are as follows:

2022	\$ <u>19,220</u>
------	------------------

10. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of March 31, 2021.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association is exposed to credit risk from customers. In order to reduce its credit risk, the Association receives a deposit equal to one month of services provided and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Association has a significant number of customers which minimizes concentration of credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from its customers and contributors, deferred contributions subject to external spending restrictions, and accounts payable.

Unless otherwise noted, it is management's opinion that the Association is not exposed to other significant risks arising from these financial instruments.