

July 16, 2021

To whom it may concern:

We moved into our place in July 2020 and were just notified that we owe a \$245 penalty in late fees for our property taxes.

We have not had access to our community mailbox (the house didn't come with the mailbox key when we purchased and we have been using a PO BOX ever since) at this time as our mail is being redirected. Because of this we missed out on the important letter stating the amount owing and the due date. We thought the due date for our property taxes was our move-in date, we are new to the system of paying a once annual fee for our taxes as it was automatically deducted annually at our last place.

As you know, 2020 was a difficult for everyone. As new members of the community and small business owners, I am asking for a pardon of our late fee of \$245. The tax and late fee was paid in full as soon as I became aware that it was overdue.

Please feel free to contact me if you have any questions. Thank you kindly in advance for your consideration.

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