



LEGISLATIVE SERVICES

TO: Council
DATE: September 7, 2021 **DIVISION:** All
FILE: N/A **APPLICATION:** N/A
SUBJECT: Bylaw C-8216-2021 – Third Reading – Amendments to the Procedure Bylaw

POLICY DIRECTION:

Rocky View County's *Procedure Bylaw* outlines how the public can participate in public hearings at Council meetings.

EXECUTIVE SUMMARY:

At the July 27, 2021 Council meeting, Administration brought forward a report to amend the *Procedure Bylaw* to allow the public the ability to submit audio/video presentations, in advance of the hearing, to be played during a public hearing. At the same meetings Council passed first and second reading of Bylaw C-8216-2021 to amend the *Procedure Bylaw*.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval in accordance with Option 2.

DISCUSSION:

Council passed several additional amendments during the July 27, 2021 Council meeting, including the option to allow late written submissions with a resolution of Council. Upon further review of the proposed wording, Administration noted minor grammatical issues with the amendment. Administration recommends the following changes minor revision to increase clarity and readability while retaining the intent of the motion:

Amendment:

~~"No w~~Written submissions received after the advertised submission deadline will be accepted by Rocky View County or provided to Council as part of the Public Hearing **may be added through a resolution of Council.**"

Suggested revisions to amendment:

~~"No w~~Written submissions received after the advertised submission deadline will be accepted by Rocky View County ~~or~~ **and may be** provided to Council as part of the Public Hearing, **if approved through a resolution of Council.**"

BUDGET IMPLICATIONS:

There are no budget implications.

Administration Resources

Michelle Mitton, Legislative Services



COMMUNICATIONS PLAN:

Public participation in Council meetings is outlined in the public hearing notices and on the Rocky View County website.

STRATEGIC OBJECTIVES:

Council's Strategic Plan includes the strategic objective of creating a culture of customer service. This objective falls under the strategic theme of service excellence.

OPTIONS:

Option #1: THAT Bylaw C-8126-2021 be given third and final reading, as amended.

Option #2: Motion #1: THAT the Section 5 of Bylaw C-8216-2021 be amended as follows:

~~No w~~ritten submissions received after the advertised submission deadline will be accepted by Rocky View County ~~or~~ and may be provided to Council as part of the Public Hearing, if approved through a resolution of Council."

Motion #2: THAT Bylaw C-8126-2021 be given third and final reading, as amended.

Option #3: THAT alternative direction be provided.

Respectfully submitted,

Concurrence,

"Amy Zaluski"

"Kent Robinson"

Director, Legislative Services

Acting Chief Administrative Officer

MM

ATTACHMENTS:

ATTACHMENT 'A': Bylaw C-8216-2021