

Subdivision & Development Appeal Board

Mandate

Hears appeals of decisions made by the County's Development Authority and Subdivision Authority under Division 11 of the *Municipal Government Act*. Also hears stop orders issued by the Development Authority under section 645(1) of the *Municipal Government Act*.

Board Authority

Has all requisite powers, duties and responsibilities of both the Development Authority and Subdivision Authority under the *Municipal Government Act* and the *Subdivision and Development Regulations*.

Reason for Rocky View County Involvement

Legislatively required as per section 627 of the *Municipal Government Act*.

Policy

Rocky View County Appeal and Review Panel Bylaw C-7717-2017

Voting Membership

- Four Members at Large and two Members at Large Alternates (2 year terms)
- One Council Member (1 year term)
- Chair is appointed by Council at its annual organizational meeting.
- Vice-Chair is elected from its membership by majority vote at the Subdivision and Development Appeal Board's first meeting after Council's annual organizational meeting.

Appointment Time Commitment

- Number of meetings – Fifteen to twenty meetings annually, traditionally held every third Wednesdays starting at 9:00 AM
- Mandated training at least every three years – up to eight hours
- Pre-Meeting Preparation – Two to three hours
- Meeting Duration – Three to five hours
- Post-Meeting Work – up to three hours
- Additional Duties for Chair – up to fifteen hours annually
- Meeting Location – County Hall
- Online Meeting Option - None

Compensation and Reimbursement

Board Members are reimbursed and compensated in accordance with Rocky View County Policy C-221, Board Committee Member Compensation and Reimbursement.

Administration Support

Planning and Development
Municipal Clerk's Office