

Assessment Review Board

Mandate

Hears complaints about any assessment or taxation matters described in Part 11 of the *Municipal Government Act*.

Board Authority

Hears and makes decisions on complaints about any matter referenced in sections 460.1(1) and 460.1(2) and of the *Municipal Government Act*.

Reason for Rocky View County Involvement

Legislatively required as per the *Municipal Government Act* section 454.

Policy

Rocky View County Assessment Review Boards Bylaw C-7778-2018

Voting Membership

- Up to fifteen Members for a term of up to three years and in a manner that the expiry dates of appointments are staggered.
- Members may be Council Members or Members at Large.
- Council may appoint Chair or Vice-Chair, otherwise Chair or Vice-Chair are elected by the Members.

Appointment Time Commitment

- Number of meetings – Approximately ten hearings annually
- Mandated training every three years – up to twenty one hours
- Pre-Meeting Preparation – Minimal
- Meeting Duration – Up to five hours
- Post-Meeting Work – Up to five hours if writing a decision on a complaint
- Additional Duties for Chair – Up to fifteen hours annually
- Meeting Location – County Hall
- Online Meeting Option - None

Compensation and reimbursement

Board Members are reimbursed and compensated in accordance with Rocky View County Policy C-221, Board Committee Member Compensation and Reimbursement.

Administration Support

Municipal Clerk's Office