



# BYLAW C-8213-2021

## A bylaw of Rocky View County, in the Province of Alberta, to amend the *Procedure Bylaw*

**WHEREAS** section 191 of the *Municipal Government Act* allows Council to amend bylaws;

**AND WHEREAS** section 159(1) of the *Municipal Government Act* provides that chief elected officials who are appointed from amongst the councillors are to be appointed annually at each organizational meeting, unless otherwise provided by bylaw;

**AND WHEREAS** section 152(1) of the *Municipal Government Act* states that municipalities must appoint a deputy chief elected official in such a manner as to keep the position filled at all times, but does not provide for a default term of appointment;

**NOW THEREFORE** the Council of Rocky View County enacts as follows:

### Title

- 1 This bylaw may be cited as *C-8213-2021*.

### Definitions

- 2 Words in this bylaw have the same meaning as set out in the *Municipal Government Act* except for the definitions provided in Schedule 'A' of this Bylaw.

### Effect

- 3 Section 14 of the *Procedure Bylaw* is amended as follows:
  - (1) "Council holds an annual Organizational Meeting pursuant to the *Municipal Government Act* for the purpose of ~~electing~~ **appointing, as required,** the ~~Reeve~~ **Mayor** and Deputy ~~Reeve~~ **Mayor**, establishing Council and Committee Meeting dates, appointing Members to Committees, and any other business included on or added to the Organizational Meeting Agenda."
- 4 Section 15 of the *Procedure Bylaw* is amended as follows:
  - (1) "At Organization Meetings, Council:
    - (1) ~~Elects~~ **Appoints** the ~~Reeve~~ **Mayor for the ensuing two years** and Deputy ~~Reeve~~ **Mayor for the ensuing year, as required;**
    - (2) Establishes the dates and times for regular Council and Committee Meetings as required;
    - (3) Makes Committee appointments as required, including appointments for member at large positions and Chair and Vice Chair positions;



(a) When a Councillor is appointed to a Council Committee, Council must appoint the Chair and Vice Chair from its members;

(4) Conducts any other business included on or added to the Organizational Meeting Agenda.”

5 Section 16 of the *Procedure Bylaw* is amended as follows:

(1) “During Organizational Meetings:

(1) The Chief Administrative Officer calls the Meeting to order, presides over the ~~election~~ **appointment** of the ~~Reeve~~ **Mayor**, and administers Oaths of Office; and

(2) Once elected, the ~~Reeve~~ **Mayor** presides over the ~~election~~ **appointment** of the Deputy ~~Reeve~~ **Mayor** and all subsequent business on the Organizational Meeting Agenda.”

6 Section 17 of the *Procedure Bylaw* is amended as follows:

(1) “During the **appointment** ~~election~~ of the ~~Reeve~~ **Mayor** and Deputy ~~Reeve~~ **Mayor**, the following procedures apply:

(1) If only one nomination is received for the position of ~~Reeve~~ **Mayor** or Deputy ~~Reeve~~ **Mayor**, the nominee ~~is declared elected~~ **will be appointed** by acclamation; or

(2) If more than one nomination is received for the position of ~~Reeve~~ **Mayor** or Deputy ~~Mayor~~ **Reeve**, ~~an election is conducted by secret ballot~~ **a vote by secret ballot will be conducted** using the following exhaustive ballot procedure:

(a) If no Councillor received a Clear Majority of votes on the first ballot, the Councillor who received the least number of votes is dropped from the ballot and a subsequent ballot is conducted;

(b) On any subsequent ballots, the Councillor who receives the least number of votes is dropped from the ballot until a Councillor receives a Clear Majority of votes.”

7 That all instances of the word “Reeve” be amended to “Mayor” throughout the entirety of the *Procedure Bylaw*, including in instances where it is used in relation to the “Deputy Reeve”.

8 A new section 10.1 be added to the *Procedure Bylaw* to read as follows:

(1) “The term of appointment for the Mayor is for two years and will not extend beyond the term of office of that person as a councillor”



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- 9 A new section 10.2 be added to the *Procedure Bylaw* to read as follows:
- (1) "The term of appointment for the Deputy Mayor is for one year and will not extend beyond the term of office of that person as a councillor. There must only be one councillor appointed as Deputy Mayor at a time and the position of Deputy Mayor must be filled at all times."
- 10 Schedule 'A' of the *Procedure Bylaw* is amended to add the following definitions in alphabetical order:
- (1) "Mayor" means the person elected or appointed as chief elected official under section 150 of the *Municipal Government Act*;
- (2) "Deputy Mayor" means the deputy chief elected official appointed under section 152 of the *Municipal Government Act*;

**Repeal and Effective Date**

- 11 Bylaw C-8213-2021 is passed and comes into full force and effect when it receives third reading and is signed in accordance with the *Municipal Government Act*.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2021

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2021

UNANIMOUS PERMISSION FOR THIRD READING this \_\_\_\_\_ day of \_\_\_\_\_, 2021

READ A THIRD AND FINAL TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer or Designate

\_\_\_\_\_  
Date Bylaw Signed

**Bylaw C-8213-2021****Schedule 'A' – Definitions**

- (1) **“Council”** means the duly elected Council of Rocky View County;
- (2) **“Municipal Government Act”** means the *Municipal Government Act*, RSA 2000, c M-26, as amended or replaced from time to time;
- (3) **“Procedure Bylaw”** means Rocky View County Bylaw C-7907-2019, as amended or replaced from time to time; and
- (4) **“Rocky View County”** means Rocky View County as a municipal corporation and the geographical area within its jurisdictional boundaries, as the context requires.