



RECREATION, PARKS AND COMMUNITY SUPPORT

TO:	Council	DIVISION:	2 and 4
DATE:	June 22, 2021	APPLICATION:	N/A
FILE:	N/A		
SUBJECT:	Springbank and Langdon Stakeholder Engagement Framework Terms of Reference		

POLICY DIRECTION:

Through the County Public Participation Policy, C-191, Council recognizes that engaging stakeholders in meaningful ways on issues that are important to them enriches Council's and Administration's decision making. The policy states that good governance includes engaging stakeholders by ensuring that the range of stakeholder perspectives is considered as part of the decision-making process.

EXECUTIVE SUMMARY:

The approved 2021 Recreation and Parks Master Plan (RPMP) includes a list of capital priorities for recreation facilities in Rocky View County. Within the timeframe of short- to mid-term (1-10 years), capital projects in both Springbank and Langdon were identified as priority projects. As a result, County Administration will be embarking on business plans for both of those facilities. As part of the process, Stakeholder Advisory Groups, consisting of residents from Springbank and Langdon, would be created to provide advice on matters relating to the planning and building of a community centre in Springbank and a recreation centre in Langdon.

The Terms of Reference for the Springbank and Langdon Stakeholder Advisory Groups are complete and attached for Council's consideration.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval in accordance with Option #1.

BACKGROUND:

The Recreation Needs Assessment study (2020) identified the need for additional programmable space as a short-term priority in the southeast and southwest areas of the County.

The Project Team (consisting of HarGroup Management Consultants and Rocky View County Administration) is assessing the development of a recreation centre in Langdon and a community centre in Springbank using the facility development process. The facility development process is used to support purposeful design, coordination, and stewardship, using incremental, phased practices that take projects from ideas to eventual development and opening. The process also includes reviewing existing studies and development on the site, performing a market segment and user-based analysis, as well as completing a feasibility analysis for construction costs, and projected expenses and revenues of the facility.

Results from the studies would identify the appropriate scale and spaces of the centres with consideration for local needs, capital and operational costs of the facilities, including projected revenue and expenses, and the possible impact of new or expanded facilities in the surrounding areas. The formation of Stakeholder Advisory Groups is critical within this process to provide input into these facility development projects.

Administration Resources

Sean Fontaine, Recreation, Parks and Community Support

MANDATE:

The Advisory groups would provide advice and input, which would be considered by the Project Team to ensure the community has a voice throughout the process, to provide local knowledge of community desires, and to collaborate with other members of the community to ensure all voices of Rocky View County residents are heard.

BUDGET IMPLICATIONS:

There are no budget implications associated with this request.

OPTIONS:

- Option #1: Motion #1 THAT the Terms of Reference for the Springbank Stakeholder Advisory Group be approved as per Attachment 'A'.
- Motion #2 THAT the Terms of Reference for the Langdon Stakeholder Advisory Group be approved as per Attachment 'B'.
- Option #2: THAT alternative direction be provided.

Respectfully submitted,

Concurrence,

"Brock Beach"

"Kent Robinson"

Acting Executive Director
Community Development Services

Acting Chief Administrative Officer

SF/rp

ATTACHMENTS:

ATTACHMENT 'A': Springbank Stakeholder Engagement Terms of Reference

ATTACHMENT 'B': Langdon Stakeholder Engagement Terms of Reference