

Rocky View County Family & Community Support Services (FCSS)

2021 FCSS SPECIAL PROJECTS FUNDING APPLICATION (FUNDING PERIOD: JANUARY 1 – DECEMBER 31, 2021)

Please type or print legibly. Applicants must be a non-profit organization/agency that serves Rocky View County residents. All information provided is public. A project evaluation is required by February 28, 2022 if your application is successful. ***Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt. APPLICATION DEADLINE IS 4:00 P.M. APRIL 30, 2021 APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.***

1. ORGANIZATION INFORMATION

Organization Name	Crossfield Day Camp Society
Project Name	Day Camp Programming 2021
FCSS Funding Request (Maximum \$7,500) (from Section 9.6 C Proposed Budget)	\$5000
E-Mail Address and Website	Crossfield.daycamp@gmail.com
Mailing Address (include postal code)	Box 894 Crossfield AB, T0M0S0
Street Address (for courier purposes)	1005 Ross Street, Crossfield AB T0M0S0
Agency Telephone Number	403-945-5565
Agency Fax Number	403-946-4523
Executive Director Name	n/a
Program Contact Name	Eris Latham
Phone Number (If different from above)	

☒ Please email confirmation of receipt of this application to: Click here to enter text. Crossfield.daycamp@gmail.com

2. PREVENTION

In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input type="checkbox"/>
Improved social well-being of the community.	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input type="checkbox"/>

3. PROJECT DESCRIPTION

Attach a separate page providing a brief overview of your organization and the project.

- Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.
- Define your region of operation;
- Include the statement of need;
- The activities that will be used to address the need;
- The expected outcomes; and
- Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

4. PROJECT FIGURES

- Estimated Number of Total Program Participants: 150-200
- Estimated Number of County Resident Program Participants: 25-40
- Estimated Number of Volunteer Hours Related to Program: 50

5. SUPPORTING DOCUMENTS

The following documents **must** be attached:

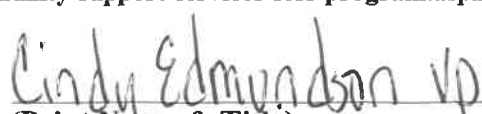
- Organization's Annual Financial Statement;
- Organization's Proposed Operating Budget – include contributions from other sources and detailed expenditures, do not include in-kind supports, only actual dollars. A budget shell is attached on the next page if you wish to use it;
- List of Organization's Officers and Directors. Do not include personal contact information (home addresses, emails, or phone numbers);
- A copy of Alberta Societies Act Registration if new applicant.


Other documents may also be attached to the application form that provides further clarification.

6. CERTIFICATION OF COMPLIANCE:

This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>)


(Signature of Applicant)

 vp
(Print Name & Title)


(Date)

Please indicate how you heard of the Rocky View County FCSS Program:

_____ newspaper ad _____ social media _____ website visit/search

_____ word of mouth x other (specify) Crossfield Day Camp has received FCSS funding for a number of years.

Submit Completed Documents to
 or for further assistance contact:

FCSS Coordinator
 Rocky View County
 262075 Rocky View Point
 Rocky View County, AB T4A 0X2
 Phone: 403.520.1289

The FCSS Program Is Not:

- Recreational.
- A Public Health Transportation Grant.
- Direct assistance, including money, food, clothing or shelter to sustain an individual or family.
- Rehabilitative.
- A duplication of services from other Government Agencies.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403.520.6307.

9.6 C. INPUTS (Resources dedicated to the program. Include staff and budget for one year.)

2021 PROPOSED BUDGET (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)

ITEM	Column 1 2021 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)	Column 2 2021 Costs to be funded by County FCSS (Program Request)	Column 3 2021 Projected Year End Total Program Budget (Total Cost)
EXPENSES			
PERSONNEL (specify positions and hours per week)			
Payroll	42,000.00	0.00	42,000.00
a. SUBTOTAL PERSONNEL	42,000.00	0.00	42,000.00
TRAVEL & TRAINING (specify)			
First Aid	900.00	0.00	900.00
Travel - Bus	800.00	1500.00	2300.00
Gas Reimburse	200.00	0.00	200.00
b. SUBTOTAL TRAVEL & TRAINING	1900.00	1500.00	3400.00
MATERIALS AND SUPPLIES (specify)			
Equipment Purchases	250.00	0.00	250.00
Office Supplies	250.00	0.00	250.00
Shirts/Hats/CD's	500.00	0.00	500.00
Activity Supplies	0.00	1000.00	1000.00
c. SUBTOTAL MATERIALS AND SUPPLIES	1000.00	1000.00	2000.00
OTHER (specify)			
Facility Rental	500.00	2000.00	2500.00
Liability Insurance	1000.00	0.00	1000.00
WCB	560.00	0.00	560.00
Bookkeeping Services	440.00	0.00	440.00
Advertising	0.00	500.00	500.00
Bank Charges	100.00	0.00	100.00
Miscellaneous (Appreciation)	100.00	0.00	100.00
Mobile Phone	900.00	0.00	900.00
Field Trip Admissions	3000.00	0.00	3000.00
GST (1/2 not reimbursed)	250.00	0.00	250.00
d. SUBTOTAL OTHER	6850.00	2500.00	9350.00
e. TOTAL EXPENDITURES (e=a+b+c+d)	51,750.00	5000.00	56,750.00
REVENUE (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
Town of Crossfield FCSS	5000.00		
Recreation Board Grant	7000.00		
Donations	1100.00		
Payroll Grants	23,000.00		
Registration Fees	15,000.00		
Before/After Care	250.00		
Shirt/Hat/Concession Sales	400.00		
f. TOTAL REVENUE	51,750.00		
g. FCSS REQUEST (DEFICIT = Total of Column 3 Expenditures -- Total Revenue)		5000.00	



Microsoft Excel
Worksheet

**Crossfield Day Camp Society
P.O. Box 894 · Crossfield, AB
T0M 0S0**

**Rocky View County 2021 FCSS Special Projects Funding Application
3. Crossfield Day Camp - Project Description**

- a) The Crossfield Day Camp Society is a non-profit organization that provides much-needed summer activity to Crossfield and area children aged 5 – 12 while school is out. The Summer Adventures program is a special project in that it provides Crossfield and Rocky View County children the unique opportunity to participate in fun, organized and constructive activity at a time of year when they require something to fill their time. It also offers local, older youth the opportunity to gain valuable employment and volunteer experience. Also, this program assists parents in Crossfield and Rocky View County by providing a place where their children are kept safe and engaged while they are working.
- b) The region of operation for the Crossfield Day Camp Society's Summer Adventures program is for the Town of Crossfield and the surrounding area. The number of Rocky View County residents expected to benefit from this program is estimated at around 25 to 40.
- c) Children need supervised and constructive activity while school is out to help encourage positive social interaction. Students also require local employment opportunities. There is further need to help promote volunteerism and community involvement to our local youth.
- d) The activities that will be used to address the needs include: Organizing supervised and constructive activities for children to take part in throughout the summer (including games that promote the development of social skills, motor skills, artistic skills, reading skills, etc.). Hiring local high school and post-secondary students to plan and supervise the daily activities. Encouraging junior high and high school students to volunteer their time by helping the program with daily activities and tasks.
- e) The expected outcome for the Summer Adventures program is ***improved social well-being of individuals – Outcome 3: Children and youth develop positively***. Also, we hope to see community development and increased volunteerism. ***Community Development:*** Through the planned group activities, children develop social interaction skills. Social and group skills are also developed among supervisors as well as between supervisors and children. ***Volunteerism:*** Volunteering opportunities exist for local youth as well as adults. Adults volunteer to sit on the Day Camp Society Board as well as to supervise field trips. Youth (aged 14 to 16 years) are encouraged to volunteer during the summer to help the staff with arranging activities.
- f) The mission for the Crossfield Day Camp Society's Summer Adventures program is to provide safe, quality programming to families in Crossfield, Rocky View County, and surrounding areas. This mission is achieved through staff training (first aid), planned activities and games (that follow the 40 developmental assets), and caring community members.

Crossfield Day Camp Society

Budget 2021

2021 Budget

INCOME

Town of Crossfield FCSS Grant	\$5,000.00
Rocky View County FCSS Grant	\$5,000.00
Payroll Grants	\$23,000.00
Recreation Board	\$7,000.00

Donations

Service Groups	\$1,000.00
Other Income (Donations)	\$100.00
Registration Fees	\$15,000.00
Before/After Care	\$250.00
Shirt/Hat/CD Sales	\$300.00
Concession / Carnival	\$100.00
	<u>\$56,750.00</u>

EXPENSES

Personnel (Payroll)	\$42,000.00
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ADMIN EXPENSES

Training - First Aid	\$900.00
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Materials and Supplies

Equipment Purchases	\$250.00
Office Supplies	\$250.00
Shirts/Hats/CD's	\$500.00
GST (1/2 not reimbursed)	\$250.00

Outside Services

Facility Rental	\$2,500.00
Liability Insurance (inc membership)	\$1,000.00
WCB	\$560.00
Bookkeeping Services	\$440.00

Other

Advertising	\$500.00
Bank Charges	\$100.00
Misc (appreciation)	\$100.00
Mobile Phone	\$900.00

OPERATING EXPENSES

Travel - Bus	\$2,300.00
Gas Reimburse	\$200.00

Materials & Supplies

Activity Supplies	\$1,000.00
Concession	\$0.00

Other

Field Trip Admissions	\$3,000.00
	<u>\$56,750.00</u>

Crossfield Day Camp

Balance Sheet As at Dec 31, 2020

ASSET

Current Assets	
Petty Cash	100.00
Day Camp Operating 24	22,466.64
Day Camp Spending 25	790.24
Total Cash	23,356.88
Total Current Assets	23,356.88
TOTAL ASSET	23,356.88

LIABILITY

TOTAL LIABILITY	0.00
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EQUITY

Equity	
Retained Earnings - Previous Year	24,984.15
Current Earnings	-1,627.27
Total Earnings	23,356.88
TOTAL EQUITY	23,356.88
LIABILITIES AND EQUITY	23,356.88

Crossfield Day Camp

Income Statement Jan 01, 2020 to Dec 31, 2020

REVENUE

Program Revenue		
INTEREST INCOME	6.66	
Miscellaneous Revenue	61.12	
Total Other Revenue		67.78
TOTAL REVENUE		67.78
TOTAL REVENUE		67.78

EXPENSE

Administrative Expenses		
Receiver General Payroll Deduct...		140.47
WCB	562.91	
Bookkeeping Services	435.23	
Total Outside Servcies		998.14
Advertising	278.46	
Mobile Phone Expense	277.98	
Total Other Expenses		556.44
Total Administration Expenses		1,695.05
TOTAL EXPENSE		1,695.05
NET INCOME		-1,627.27

2021 Crossfield Day Camp Society Board Members

Chairperson - Berard, Chrissy (Christina)

Vice Chairperson - Edmundson, Cindy

Secretary - McLeod, Lani

Treasurer - Harris, Katie

Directors

- Grace, Elizabeth
- Nash, Lindsey
- Thiessen, Kristy
- Ropponen, Sadie
- Latham, Eris