



## ROCKY VIEW COUNTY

### **COUNCIL MEETING MINUTES**

Tuesday, May 11, 2021

9:00 AM

Held Electronically in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation,  
Alberta Regulation 50/2020

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Present: Reeve D. Henn  
Deputy Reeve K. McKylor  
Councillor M. Kamachi (participated electronically)  
Councillor K. Hanson (participated electronically)  
Councillor A. Schule (participated electronically)  
Councillor J. Gautreau (participated electronically)  
Councillor G. Boehlke  
Councillor S. Wright (participated electronically)  
Councillor C. Kissel (participated electronically)

Also Present: K. Robinson, A/Chief Administrative Officer  
B. Riemann, Executive Director, Operations  
G. Kaiser, Executive Director, Community and Business  
B. Beach, A/Executive Director, Community Development Services  
A. Zaluski, Director, Legislative Services  
B. Woods, Manager, Financial Services  
D. Kalinchuk, Manager Economic Development, Economic Development  
G. Nijjar, Manager, Planning and Development Services  
J. Anderson, A/Manager, Planning Policy  
S. Racz, Manager, Operational Services  
S. Seroya, Manager, Utility Services  
J. Lee, Supervisor Engineering, Planning & Development Services  
S. MacLean, Supervisor Planning & Development, Planning & Development  
Services  
R. Erhardt, Planner, Planning Policy  
L. Cox, Planner, Planning & Development Services  
B. Manshanden, Intergovernmental Affairs Coordinator, Legislative Services  
K. Tuff, Legislative Officer, Legislative Services  
M. Mitton, Legislative Officer, Legislative Services  
T. Andreasen, Legislative Officer, Legislative Services

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#### **A Call Meeting to Order**

The Chair called the meeting to order at 9:00 a.m. with all members present.

#### **B Updates/Approval of Agenda**

MOVED by Councillor Hanson that the May 11, 2021 Council meeting agenda be accepted as presented.

Carried



**C-1 April 27, 2021 Council Meeting Minutes**

MOVED by Councillor Boehlke that the April 27, 2021 Council meeting minutes be approved as presented.

Carried

**E-1 Divisions 4, 5, and 6 - Bylaw C-8164-2021 - Wheatland County and Rocky View County Intermunicipal Development Plan**  
**File: 1011-100**

MOVED by Councillor Boehlke that the public hearing for item E-1 be opened at 9:04 a.m.

Carried

Person(s) who presented: Robyn Erhardt, Planning Policy

Pre-recorded audio/video presentations in support: None

Pre-recorded audio/video submissions in opposition: None

The Chair made the final call for email submissions and called for a recess at 9:12 a.m. The Chair called the meeting back to order at 9:17 a.m. with all previously mentioned members present and declared email submissions closed, with the exception of Councillor Kamachi.

Email submissions in support: None

Email submissions in opposition: None

Person(s) who presented rebuttal: Robyn Erhardt, Planning Policy

MOVED by Councillor Boehlke that the public hearing for item E-1 be closed at 9:21 a.m.

Carried

Absent: Councillor Kamachi

Councillor Kamachi returned to the meeting at 9:22 a.m.

MOVED by Councillor Boehlke that Bylaw C-8164-2021 be given second reading.

Carried

MOVED by Councillor Boehlke that Bylaw C-8164-2021 be referred to the Calgary Metropolitan Region Board for approval.

Carried



**E-2 Division 2 - Adoption of Proposed Bylaw C-8111-2020 (Elbow View Area Structure Plan)**  
**File: 1013-220**

MOVED by Deputy Reeve McKylor that the public hearing for item E-2 be opened at 9:25 a.m.  
Carried

The Chair called for a recess at 9:52 a.m. and called the meeting back to order at 9:55 a.m. with all previously mentioned members present, with the exception of Councillor Schule and Councillor Kissel, who both returned to the meeting at 9:56 a.m.

MOVED by Councillor Boehlke that the applicants' presentation time limit be extended by 10 minutes in accordance with section 184(1) of the *Procedure Bylaw*.

Person(s) who presented:	Ben Mercer, Qualico (Applicant)
	Adam Harrison, O2 Planning and Design (Applicant)
	Richard MacNeil, EXP Services Ltd.
	Jason Gillespie, EXP Services Ltd.
	Jean-Francois Cappuccilli, EXP Services Ltd.
	Chad Himmelspach (Legacy Communities)

The Chair called for a recess at 11:02 a.m. and called the meeting back to order at 11:13 a.m. with all previously mentioned members present.

Pre-recorded audio/video presentations in support:	None
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Pre-recorded audio/video submissions in opposition:	Janet Ballantyne, on behalf of Rocky View Forward
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The Chair made the final call for email submissions and called for a recess at 11:24 a.m. The Chair called the meeting back to order at 11:31 a.m. with all previously mentioned members present and declared email submissions closed.

The Chair called for a recess at 11:32 a.m. and called the meeting back to order at 11:42 a.m. with all previously mentioned members present.

Email submissions in support:	None
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Email submissions in opposition:	Charles Taylor
	City of Calgary
	Janet Ballantyne
	Kathi and Vernon Pointen
	Renée Delorme

Person(s) who presented rebuttal:	Adam Harrison, O2 Planning and Design (Applicant)
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MOVED by Deputy Reeve McKylor that the public hearing for item E-2 be closed at 11:51 a.m.  
Carried



MOVED by Deputy Reeve McKylor that Bylaw C-8111-2020 be amended in accordance with Attachment 'A'.

Carried

MOVED by Deputy Reeve McKylor that Bylaw C-8111-2020 be amended to insert the required CMRB maps into Appendix C and that any minor spelling, grammar, mapping or formatting amendments, to satisfy CMRB referral criteria, be completed.

Carried

MOVED by Deputy Reeve McKylor that Bylaw C-8111-2020 be given a second reading, as amended.

Carried

MOVED by Deputy Reeve McKylor that Bylaw C-8111-2020, as amended, be referred to the Calgary Metropolitan Region Board for approval.

Carried

The Chair called for a recess at 12:09 p.m. and called the meeting back to order at 1:12 p.m. with all previously mentioned members present.

Councillor Kamachi attended the meeting via phone due to a poor internet connection.

Councillor Kamachi left the meeting at 1:13 p.m.

**F-1    All Divisions - Appointment of Returning Officer and Substitute Returning Officer**  
**File: N/A**

MOVED by Councillor Boehlke that Sherri Bureyko be appointed as Returning Officer for Rocky View County for the 2021 Municipal Election.

Carried

Absent: Councillor Kamachi

Councillor Gautreau left the meeting at 1:15 p.m.

MOVED by Councillor Boehlke that Amy Zaluski, Director of Legislative Services, be appointed as Substitute Returning Officer for Rocky View County.

Carried

Absent: Councillor Kamachi  
Councillor Gautreau

Councillor Kamachi returned to the meeting at 1:20 p.m.

Councillor Gautreau returned to the meeting at 1:21 p.m.



**F-2 All Divisions - Letter to Government of Alberta – Consultation on 1976 Coal Development Policy**

**File: N/A**

MOVED by Councillor Hanson that Council supports the request made on behalf of the Town of High River, and that the letter to the Government of Alberta requesting that more fulsome public consultation be undertaken regarding on the 1976 Coal Development Policy be sent.

Carried

**F-3 All Divisions - Letter of Support – Century Downs Racetrack and Casino**

**File: N/A**

MOVED by Councillor Hanson that Council supports the request on behalf of Century Downs Racetrack and Casino, and that a Letter of Support related to live table games at the Century Downs Racetrack and Casino be sent to Alberta Gaming, Liquor and Cannabis (AGLC).

Carried

**F-4 All Divisions - Late Tax Payment Penalty Cancellation, Policy C-204**

**File: N/A**

MOVED by Councillor Boehlke that Late Tax Payment Penalty Cancellation Policy, C-204, be amended as per Attachment 'A.

Carried

**F-5 All Divisions - Circulation and Notification Standards, Policy C-327**

**File: N/A**

MOVED by Councillor Wright that Section 23 of Circulation and Notification Standards, Policy C-327 be amended as follows:

The radii for redesignation application circulations shall be:

(1) 800m (1/2 mile) for applications within an Area Structure Plan;

(a) Notwithstanding 23(1), the radii shall be a minimum 1600m (1 mile) for redesignation application circulations where natural resource extraction/processing, as defined by the Land Use Bylaw, is a listed use; ~~and~~  
or

(b) is for greater than 30 lots.

Defeated



MOVED by Councillor Wright that Section 25 of Circulation and Notification Standards, Policy C-327 be amended as follows:

The notification radii for development permit notifications shall be the lesser **greater** of a two lot depth, being the parcels that are adjacent to the Subject Lands and the parcels adjacent to those properties, or ~~800m (1/2 mile)~~ **400m (1/4 mile)**.

~~(1) Notwithstanding 24, the radii shall be a minimum 400m (1/4 mile) for development permit notifications for the following uses, as defined by the Land Use Bylaw:~~

- ~~(a) billboards;~~
- ~~(b) cannabis retail store;~~
- ~~(c) cannabis cultivation;~~
- ~~(d) cannabis facility; and~~
- ~~(e) retail (restricted).~~

~~(2) 400m (1/4 mile) for applications outside of a Hamlet Boundary and not within the Harmony Conceptual Scheme Area~~

Defeated

MOVED by Councillor Boehlke that section 25 of Circulation and Notification Standards, Policy C-327, be amended as follows:

The notification radii for development permit notifications shall be the lesser of a two lot depth, being the parcels that are adjacent to the Subject Lands and the parcels adjacent to those properties, or 800m (1/2 mile).

(1) Notwithstanding ~~24~~ **25**, the radii shall be a minimum 400m (1/4 mile) for development permit notifications for the following uses, as defined by the Land Use Bylaw:

- (a) billboards;
- (b) cannabis retail store;
- (c) cannabis cultivation;
- (d) cannabis facility; and
- (e) retail (restricted).

~~(2) 400m (1/4 mile) for applications outside of a Hamlet Boundary and not within the Harmony Conceptual Scheme Area.~~

(3) ~~(2)~~ Notwithstanding ~~24~~ **25** (1) and ~~(2)~~, the radii shall be a minimum 1600m (1 mile) for development permit notifications for natural resource extraction/processing, as defined by the Land Use Bylaw.

Carried

MOVED by Councillor Hanson Circulation and Notification Standards, Policy C-327, be amended to include a new definition of radius/radii and to correct grammar as a result.

Defeated



MOVED by Councillor Hanson that Circulation and Notification Standards, Policy C-327, be amended as per Attachment 'A', as amended.

Carried

**F-6**    **All Divisions - Board and Committee Term Length Review**  
**File: N/A**

MOVED by Councillor Hanson that Administration be directed to prepare amendments to the County's board and committee governance documents in accordance with the following direction:

Chair and Vice Chair Appointments:

- Chairs must be councillors, rather than members at large
- Vice chairs may be councillors or members at large
- Chairs must be appointed by Council, rather than the board or committee
- Vice Chairs are appointed by the board or committee, rather than Council
- Chairs and vice chairs are appointed for standardized two year terms

Carried

MOVED by Councillor Hanson that Administration be directed to prepare amendments to the County's board and committee governance documents in accordance with the following direction:

Councillor and Member at Large Appointments:

- Councillors are appointed to boards and committees for standardized two year terms
- Members at large are appointed for standardized three year terms

Carried

MOVED by Councillor Hanson that Administration be directed to prepare amendments to the County's board and committee governance documents in accordance with the following direction:

Term Limits:

- That all Members at Large be limited to a three-term limit.

Defeated

MOVED by Councillor Gautreau that Administration be directed to prepare amendments to the County's board and committee governance documents in accordance with the following direction:

Term Limits:

- That the term limits for Members at Large be removed.

Defeated



The Chair called for a recess at 2:46 p.m. and called the meeting back to order at 2:57 p.m. with all previously mentioned members present.

Motion Arising:

MOVED by Councillor Boehlke that Administration be directed to investigate and report back to Council on or before September 7, 2021 on amending the *Procedure Bylaw* regarding term length of the Chief Elected Officer.

Carried

**F-7 All Divisions - Correction of March 9, 2021 Council Meeting Minutes**  
**File: N/A**

MOVED by Councillor Hanson that March 9, 2021 Council meeting minutes be corrected in accordance with Attachment 'A'.

Carried

**F-8 All Divisions - Environmental Site Assessments**  
**File: N/A**

MOVED by Councillor Kissel that the budget adjustment included in Attachment A be approved.

Carried

**G-1 Division 8 - Borrowing Bylaw C-8165-2021 – Blazer Water System Acquisition**  
**File: 5050-350**

Presenter: Myron Moore

MOVED by Councillor Boehlke that Borrowing Bylaw C-8165-2021 be amended as per Attachment 'B'.

Carried

MOVED by Councillor Boehlke that Borrowing Bylaw C-8165-2021 be given second reading, as amended.

Carried

MOVED by Councillor Boehlke that Borrowing Bylaw C-8165-2021 be given third and final reading, as amended.

Carried

MOVED by Councillor Boehlke that the related budget adjustment be approved as per Attachment 'C'.

Carried

MOVED by Councillor Boehlke that Administration be directed to prepare and return to Council with cost recovery fee amendments to the Master Rates Bylaw.

Carried





**G-2    Division 9 - Borrowing Bylaw C-8166-2021 – Horse Creek Water & Waste Water Services Inc.**  
**File: 4060-275 / 5051-700**

Presenter:                      Myron Moore

MOVED by Councillor Hanson that Borrowing Bylaw C-8166-2021 be amended as per Attachment 'A'.

Carried

MOVED by Councillor Hanson that Borrowing Bylaw C-8166-2021 be given second reading, as amended.

Carried

MOVED by Councillor Hanson that Borrowing Bylaw C-8166-2021 be given third and final reading, as amended.

Carried

MOVED by Councillor Hanson that the related budget adjustment be approved as per Attachment 'B'.

Carried

MOVED by Councillor Hanson that Administration be directed to bring forward a request to amend the Master Rates Bylaw, C-8145-2021, to include the required fees for cost recovery.

Carried

**G-3    Division 5 - Borrowing Bylaw C-8180-2021 - Local Improvement Tax for Water System Upgrades in the Prince of Peace Development**  
**File: N/A**

MOVED by Councillor Gautreau that Borrowing Bylaw C-8180-2021 be given first reading.

Carried

MOVED by Councillor Gautreau that Administration be directed to prepare and communicate a Local Improvement Plan for the water system in the Prince of Peace subdivision for the Harbor, Manor, and School properties.

Carried

**I-1    All Divisions - Calgary Metropolitan Region Board (CMRB) Update**  
**File: N/A**

The Calgary Metropolitan Region Board (CMRB) Update for May 11, 2021 was provided as information.



**I-2 All Divisions - City of Chestermere - Rocky View County Intermunicipal Committee Terms of Reference**

**File: N/A**

The City of Chestermere - Rocky View County Intermunicipal Committee Terms of Reference was provided as information.

**J-1 All Divisions - 2021 Council Priorities and Significant Issues List**

**File: N/A**

The 2021 Council Priorities and Significant Issues List for May 11, 2021 was provided as information.

**M-1 Closed Session Item - Road Renaming Endorsement**

**File: RVC2021-12**

**M-2 Closed Session Item - 2020 Audit Results**

**File: RVC2021-15**

MOVED by Councillor Boehlke that Council move into closed session at 4:06 p.m. to consider the following items under the following sections of the *Freedom of Information and Protection of Privacy Act*:

M-1 – Road Renaming Endorsement

- Section 21 – Disclosure harmful to intergovernmental relations
- Section 24 – Advice from officials

M-2 – 2020 Audit Results

- Section 23 – Local public body confidences
- Section 24 – Advice from officials

Carried

Council held the closed session for confidential item M-1 with the following additional people in attendance:

Rocky View County: K. Robinson, A/Chief Administrative Officer  
B. Riemann, Executive Director, Operations  
G. Kaiser, Executive Director, Community and Business  
B. Beach, A/Executive Director, Community Development Services  
B. Scott, Executive Coordination

Council held the closed session for confidential item M-2 with the no additional people in attendance.

MOVED by Councillor Boehlke that Council move into open session at 5:32 p.m.

Carried



**M-1 Closed Session Item - Road Renaming Endorsement**  
**File: RVC2021-12**

MOVED by Councillor Boehlke that Administration be directed to prepare a letter on behalf of Council, and that the Reeve be authorized to sign and send the letter, thanking the road naming proponents for their information, but declining to endorse renaming of Highway 8.

Carried

**M-2 Closed Session Item - 2020 Audit Results**  
**File: RVC2021-15**

MOVED by Councillor Boehlke that Administration be directed to report back to Council on policies associated with the management of accrued employee vacation time by the June 22, 2021 meeting.

Carried

**N Adjourn the Meeting**

MOVED by Deputy Reeve McKylor that the May 11, 2021 Council Meeting be adjourned at 5:36 p.m.

Carried

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Reeve or Deputy Reeve

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Chief Administrative Officer or Designate