



LEGISLATIVE SERVICES

TO:	Council	
DATE:	May 11, 2021	DIVISION: All
FILE:	N/A	APPLICATION: N/A
SUBJECT:	Appointment of Returning Officer and Substitute Returning Officer	

EXECUTIVE SUMMARY:

The Local Authority Elections Act (LAEA) states an elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act, by June 30 of the year in which the election occurs (Section 13(1)). The LAEA also states that an elected authority must, by resolution, appoint a substitute returning officer by June 30 of the year in which the election occurs (s. 13(2.1)). If, through illness, absence or other incapacity, the returning officer is incapable of performing the duties of returning officer, the substitute returning officer has and may exercise all the duties, functions and powers of a returning officer for the purposes of conducting elections under this Act (s. 13(4)).

Sherri Bureyko has been hired, effective April 19, 2021 as the Returning Officer for Rocky View County for the 2021 general election. Sherri will carry out all duties pertaining to the election, in accordance with all applicable legislation. Administration is recommending that Amy Zaluski, Director of Legislative Services, be appointed as the Substitute Returning Officer, in the event that the Returning Officer cannot perform the duties.

ADMINISTRATION RECOMMENDATION:

Administration recommends Option #1.

BUDGET IMPLICATIONS:

All expenses will be covered under the approved elections budget. There are no additional budget implications.

OPTIONS:

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| Option #1: | Motion 1 | THAT Sherri Bureyko be appointed as Returning Officer for Rocky View County for the 2021 Municipal Election. |
| | Motion 2 | THAT Amy Zaluski, Director of Legislative Services, be appointed as Substitute Returning Officer for Rocky View County. |
| Option #2: | THAT alternative direction be provided. | |



ROCKY VIEW COUNTY

Respectfully submitted,

“Amy Zaluski”

Director, Legislative Services

Concurrence,

“Kent Robinson”

Acting Chief Administrative Officer