



# COUNCIL REPORT

## Langdon Technical Review Committee Member Appointment

Electoral Division: 6 & 7

Project: N/A

Date:	July 8, 2025
Presenter:	Jan Sotocinal, Planner
Department:	Planning

### REPORT SUMMARY

The purpose of this report is to present a list of members for appointment by Council to the Technical Review Committee that is Phase 1 of the Langdon Area Structure Plan (ASP) review project. At the May 20, 2025 Council Meeting, Council approved a terms of reference (TOR) for the Langdon Technical Studies & Review Committee.

Phase 1 of this project will establish a Technical Review Committee (TRC) whose role is to review and make recommendations to support the expansion of the servicing infrastructure. An Infrastructure Assessment Report will be produced and will be presented to Council before the conclusion of this phase.

The Committee will include two members who represent the interests of the general public in Langdon. A call for members was advertised online, and applications were submitted by anyone interested. Council is requested to review the general public applications, and to appoint two applicants to sit on the Technical Review Committee.

### ADMINISTRATION'S RECOMMENDATION

THAT Council appoint Alan Boucher, Peter Loats, Madison Martens, Jeff Gibeau, Peter Sontrop, Jan Sotocinal, \_\_\_\_\_ and \_\_\_\_\_ to be members of the Langdon Technical Review Committee.

### BACKGROUND

Council approved the TOR for the Langdon ASP review on May 20, 2025. The first phase of the project entails the establishment of a Technical Review Committee, who will oversee the preparation of technical studies necessary to inform a servicing strategy for the study area as per Figure 1 of the TOR. The Technical Review Committee will be composed of 2 representatives from Langdon Waterworks, 1 representative from Ducks Unlimited, 1 representative from Western Irrigation District (WID), 2 representatives from Rocky View County, and 2 representatives from the general public.

The TRC will be chaired by a consultant retained by Langdon Waterworks, and committee members will include representatives of various organizations with interest in the project. The organizations have provided the following individuals to serve as their representatives on the committee and the composition is set out below.

- Langdon Waterworks – Alan Boucher and Peter Loats
- Ducks Unlimited – Madison Martens
- Western Irrigation District – Jeff Gibeau
- Rocky View County – Jan Sotocinal (Planning) and Peter Sontrop (Engineering)
- Two general public members

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Administration advertised the call for general public committee members from June 2, 2025, to June 25, 2025, and received 8 applications. As these are volunteer positions, they were not sought through the RFP process, and Administration has not evaluated the applications or provided a membership recommendation to Council.

The committee member applications contain personal information and were therefore provided to Council under separate cover. To safeguard personal information, evaluate eligibility, and assess candidate suitability, Council may evaluate the applications in closed session in accordance with the following sections of the *Access to Information Act*:

- Section 20 – Disclosure harmful to personal privacy;
- Section 22 – Confidential evaluations; and
- Section 28 – Local body confidences.

### ANALYSIS

#### Committee Members

The submission period for volunteer member applications ran from June 2 to June 25, 2025. As Administration will have an administrative role in the Committee's proceedings as per the TOR, Administration has not conducted an evaluation of these applications to maintain impartiality towards members during Committee proceedings.

### COMMUNICATIONS / ENGAGEMENT

#### Call for Committee Members

Administration posted the call for volunteer Committee members on the County website on June 2, 2025. The call for members was advertised as follows:

- Langdon-specific social media posts were published on June 13, 2025.
- A final reminder was sent out via social media and Safe & Sound on June 23, 2025.

### IMPLICATIONS

#### Financial

All costs associated with the Technical Review Committee, included all technical studies prepared, will be the responsibility of Langdon Waterworks. Rocky View County staff's time devoted to membership on the Committee is accounted for in each department's operating budget. No budget adjustment is required for Phase 1 of the project.

### STRATEGIC ALIGNMENT

Key Performance Indicators			Strategic Alignment
Effective Service Delivery	SD3: Citizens are satisfied with Public Engagement opportunities and availability of information	SD3.2: Percent of citizens satisfied with the public engagement opportunities provided by the County	Public input is critical to the success of planning projects. The TOR sets out a public engagement strategy for the project, and the Technical Review Committee is an important part of the early stages of the project.

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Thoughtful Growth	TG2: Defined land use policies and objectives are being met and communicated	TG2.1: Percent of land use approvals that are supported/aligned with the Regional Growth Plan & MDP	The Visioning Committee will help to outline the initial land use strategy and high-level policy directions for the final ASP document, which will need to align with the Regional Growth Plan & MDP.
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ALTERNATE DIRECTION

THAT Council direct Administration to readvertise the call for public members on the Langdon Technical Review Committee, and present an updated list of candidates to Council no later than the end of Q3, 2025.

ATTACHMENTS

Attachment A: Langdon ASP Review Project Terms of Reference

APPROVALS

Manager:	Dominic Kazmierczak, Executive Director, Community Services
Executive Director/Director:	Dominic Kazmierczak, Executive Director, Community Services
Chief Administrative Officer:	Reegan McCullough, Chief Administrative Officer