



## Joint Use of Facilities Agreement Amendment

Electoral Division: 7

File:

Date:	July 8, 2025
Presenter:	Tanzeela Naji, Community Services Coordinator
Department:	Recreation and Community Support

### REPORT SUMMARY

In 2020, Rocky View County entered into a Joint Use of Facilities Agreement with Rocky View Schools to support the reciprocal use of the joint-use site in Langdon, which includes Horseshoe Crossing High School, the Iron Horse Fields baseball diamonds, and a future recreation centre. The Agreement outlines shared responsibilities for coordinating facility access, including after-hours use of school spaces by eligible community groups and school access to County amenities, such as the future recreation centre in Langdon.

As the recreation centre has not yet been built, the Joint Use of Facilities Agreement is being amended through a Memorandum of Understanding, presented in Attachment A, to clarify that Rocky View Schools will manage after-hours booking of school facilities for eligible community groups until the recreation centre becomes operational.

### ADMINISTRATION'S RECOMMENDATION

THAT Council approves an amendment to section 1.3.2 of the Joint Use of Facilities Agreement confirming that Rocky View Schools will manage school facility bookings for eligible groups until the future recreation facility in Langdon becomes operational.

### BACKGROUND

At the September 22, 2020, meeting, Council directed Administration to enter into the Joint Use of Facilities Agreement for the Langdon High School with Rocky View Schools, and that the County will subsidize community access to the school once opened.

*Motion #1: THAT Administration be authorized to enter into the "Joint Use Facilities Agreement for the Langdon High School" with Rocky View Schools.*

*Motion #2: THAT any funding to support the "Joint Use Facilities Agreement for the Langdon High School" be sourced from the Langdon Special Tax Rate program.*

Following this direction, the Joint Use of Facilities Agreement was signed in October 2020. The Agreement governs the shared use of the joint-use site in Langdon, including Horseshoe Crossing High School, Iron Horse Fields baseball diamonds, and a future recreation centre. The Agreement was created to ensure that school and community spaces remain open for reciprocal use.

Clause 1.1 of the Agreement outlines the formation of a Joint Use Committee to oversee facilitation of after-hour access to school facilities for Langdon's non-profit groups. In return, the school is granted access to overflow parking at Iron Horse Fields and will receive booking privileges at the future recreation centre.

## Joint Use of Facilities Agreement Amendment

After the opening of Horseshoe Crossing High School in September 2024, the Joint Use Committee was formally established in October 2024, including representatives from the County, Rocky View Schools, and the community.

At its first formal meeting in December 2024, the Committee identified the need to clarify interim facility booking responsibilities, as the recreation centre had not yet been constructed. This clarification was intended to help community groups understand which spaces are currently available for booking and who is managing the process.

Section 1.3.2 of the Joint Use of Facilities Agreement requires an annual schedule granting the school access to the recreation centre. However, since the centre is not yet built, this schedule cannot currently be implemented.

### ANALYSIS

To address the implementation gap in section 1.3.2 of the Joint Use of Facilities Agreement — the inability to finalize the school’s annual access to the future recreation centre — the Joint Use Committee proposed a Memorandum of Understanding (MOU) as an interim solution.

The MOU confirms that Rocky View Schools will manage after-hour bookings of school facilities for eligible non-profit community groups until the recreation centre is operational. Designated staff members will oversee the booking requests and will be available onsite during community use to ensure safety and supervision. A facility booking fee is applied to all reservations, and eligible community groups booking the school spaces may apply for funding through the Langdon Recreation Grant Program to help offset booking costs.

The MOU has been reviewed by the County’s legal department, and no concerns were identified regarding its wording or interim implementation. Once the recreation centre is operational, the MOU will no longer be in effect, and the Joint Use of Facilities Agreement will be fully implemented.

This matter is being presented to Council as the original agreement was approved by Council resolution.

### COMMUNICATIONS / ENGAGEMENT

N/A

### IMPLICATIONS

#### Financial

N/A

#### Clarity in Booking Responsibilities

The amendment provides clear direction on interim booking responsibilities.

### STRATEGIC ALIGNMENT

Key Performance Indicators			Strategic Alignment
Effective Service Delivery	SD4: Services are continually assessed for improvements in cost efficiency,	SD4.1: Services that are assessed annually for innovation opportunities and have demonstrable efficiency improvements	Clearly identifying responsibilities for booking management would enable efficient coordination with all stakeholders and improve service effectiveness.

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Key Performance Indicators		Strategic Alignment
	effectiveness, and customer experience	

### ALTERNATE DIRECTION

#### Alternate Direction 1

THAT Council maintains the existing Horseshoe Crossing High School Joint Use of Facilities Agreement with Rocky View Schools without amendment.

#### *Benefits*

- No immediate administrative action is required

#### *Disadvantages*

- Lack of clarity in interim booking responsibilities may lead to inconsistent communication with community groups
- May result in confusion or delays in bookings, potentially impacting local non-profit programming

### ATTACHMENTS

Attachment A: Addendum and Amendment to the Joint Use of Facilities Agreement

Attachment B: Joint Use of Facilities Agreement

### APPROVALS

Manager:	Sarah Paterson, Manager, Recreation and Community Support
Executive Director/Director:	Amy Zaluski, Director, Intergovernmental and Regional Services
Chief Administrative Officer:	Reegan McCullough, Chief Administrative Officer