



**GOVERNANCE COMMITTEE MEETING MINUTES**

Tuesday, May 13, 2025  
9:00 a.m.  
Council Chambers  
262075 Rocky View Point  
Rocky View County, AB T4A 0X2

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**Present:** Deputy Reeve D. Kochan, Chair  
Councillor G. Boehlke, Vice-Chair (arrived at 9:02 a.m.)  
Councillor K. Hanson  
Councillor S. Samra  
Councillor A. Schule  
Councillor S. Wright

**Absent:** Reeve C. Kissel

**Also Present:** R. McCullough, Chief Administrative Officer  
B. Riemann, Chief Operating Officer, Infrastructure Services  
D. Kazmierczak, Executive Director, Community Services  
C. Warkentin, Executive Director, Financial & Business Services  
I. Agbonkhese, Manager, Finance Services  
S. Hulsman, Manager, Asset Management  
A. Latimer, Manager, Economic Development  
S. Braak, Business Retention & Expansion Coordinator, Economic Development  
M. Mitton, Legislative Officer, Legislative Services  
M. Nakonechny, Legislative Officer, Legislative Services

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**A Call Meeting to Order**

The Chair called the meeting to order at 9:01 a.m.

Councillor Boehlke was not present when the meeting was called to order.

Councillor Boehlke arrived to the meeting at 9:02 a.m.

**B Updates/Approval of Agenda**

MOVED by Councillor Wright that the May 13, 2025 Governance Committee meeting agenda be approved as presented.

Carried

**C-1 April 15, 2025 Governance Committee Meeting Minutes**

MOVED by Councillor Samra that the April 15, 2025 Governance Committee meeting minutes be approved as presented.

Carried



**D-1 Business Licensing Feasibility Study**

The Chair called for a recess at 9:57 a.m. and called the meeting back to order at 10:04 a.m.

MOVED by Councillor Schule that the Governance Committee refer the Business Licensing Feasibility Study to Administration to develop terms of reference for business licensing and present to Council no later than the end of Q2 2025.

Defeated

MOVED by Councillor Schule that the Governance Committee receives the Business Licensing Feasibility Study for information.

Carried

**D-2 Corporate Asset Management Project Update**

Councillor Bohlke left the meeting at 10:45 a.m. and returned to the meeting at 10:53 a.m.

MOVED by Councillor Wright that the Governance Committee receive the Corporate Asset Management Project Update report for information.

Carried

Absent: Councillor Boehlke

The Chair called for a recess at 10:48 a.m. and called the meeting back to order at 10:53 a.m.

Councillor Boehlke was not present when the meeting was called back to order.

**D-3 Fiscal Management Strategy – Key Financial Policies**

Councillor Boehlke returned to the meeting at 10:59 a.m.

MOVED by Councillor Wright that the Governance Committee recommend Council approve the Managing Reserve Funds Policy C-222 and Debt Acquisition and Management Policy C-220 with amendments recommended by the Governance Committee.

Carried

**E Councillor Updates**

There were no Councillor updates provided to the Governance Committee.



**I Adjourn the Meeting**

MOVED by Councillor Samra that the May 13, 2025 Governance Committee meeting be adjourned at 11:07 a.m.

Carried

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Chair or Vice-Chair

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Chief Administrative Officer or designate