



Chris Rowe  
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February 28, 2025  
Reegan McCullough  
CAO, Rocky View County  
262075 Rocky View Point  
Rocky View County, Alberta  
[RMcCullough@rockyview.ca](mailto:RMcCullough@rockyview.ca)

Request for Amendment to Ministerial Order for Board Composition

Dear Reegan McCullough,

On behalf of the Rocky View Foundation (RVF) Board of Directors, we are writing to formally request a letter of support from your municipality to amend the Ministerial Order governing RVF's Board composition. Specifically, RVF's Board seeks to allocate a second seat to the City of Airdrie to reflect its significant growth and contribution to the Foundation's annual requisition.

Rocky View Foundation was established in 1964 as a Housing Management Body to serve seniors across our region. The original governance structure assigned seven representatives from participating municipalities: Rocky View County (2 seats), Airdrie (1 seat), Crossfield (1 seat), Cochrane (1 seat), Irricana (1 seat), and Beiseker (1 seat). In 1994, RVF was formally incorporated under the Alberta Housing Act and has maintained the same board composition as originally established.

Since RVF's incorporation, Airdrie has experienced substantial growth, with a population growing from 14,500 in 1994 to over 85,000 and will continue to grow. The city contributes approximately 32% of the total annual requisition, demonstrating its significant role in supporting RVF's operations. Recognizing this, the City of Airdrie has enquired with Minister Nixon regarding the process for increasing its representation on the RVF Board.

The Government of Alberta has advised RVF that any changes to the Board composition require a letter of support from all participating municipalities to update the ministerial order.

Considering Airdrie's considerable population growth and financial contribution, RVF's Board believes that increasing Airdrie's representation from one to two seats is fair and necessary to ensure balanced governance.



This adjustment will strengthen regional collaboration and ensure that the needs of all municipalities served by RVF are adequately represented.

We request your municipality's response to this proposed amendment of RVF's Board composition by April 16th, 2025, so that we may be able to respond to this request.

Thank you for your time and consideration. If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

*Chris Rowe*

Chris Rowe  
CAO, Rocky View Foundation