



Capital Assistance Grant – Application Form Community Facilities

Please type or print clearly. Applicants must be a non-profit, community organization serving County residents. All information provided is public.

Organization Information

Organization Name:

Incorporated under: Alberta Societies Act
 Alberta Agricultural Societies Act
 Part 9 of the Companies Act

Mailing Address:

Postal Code:

(All correspondence and cheques will be mailed to this address)

Primary Contact:

Name:

Telephone: (W)

(C)

Email:

Alternate Contact:

Name:

Telephone: (W)

(C)

Email:

Facility

Name of Facility:

Legal Description/Address:

Registered Holder of Land Title:

Total Amount of Funding Requested: \$



Please provide a brief description of your organization (e.g., mission and mandate):

SPFAS is the "Heart of Springbank", where families and individuals of all ages can come to play and have fun, learn, socialize, and enjoy the programs, activities, and events available at the Springbank Park For All Seasons. Mission: To facilitate and promote recreational, social, cultural, and agricultural initiatives that build communities.

Capital Project Title: **Multi-Use Sports, Courts & Indoor Turf Training Field Complex**

Please describe in detail the work to be carried out and the need for this project:
(Please attach a separate piece of paper if you need additional space)

As presented to Rocky View County's Recreation Governance Committee of Council (Feb 5/25 at 9:00am), and as per the RVC requested, submitted and included Facility Expansion Business Case Document (refer attached 24 pages document). This proposed \$11,500,000 new facility addition, to the Springbank area, fulfils all the recreation and sport amenities, that past community wide RVC commissioned surveys and supplemental groups needs assessment meetings have identified (are currently lacking), and not available to residents residing and wanting them accessible within Springbank and this area of the County.

Estimated project start date: **September 2025**

Estimated project completion date: **December 2026**

Please describe how the project will benefit your community and the County:

It would give Springbank and Rocky View County residents access to multi use courts, including regulation sized ones for basketball, volleyball, racket sports (e.g. pickleball, badminton, etc.). The space will also accommodate dance, dodgeball, floor hockey, group fitness, martial arts, playtime/tumble programming, performing arts, stretching/movement classes, etc. Surrounding the multi use courts there is a walking /running track that offers a safe, temperature controlled environment with surfaces to support walking, jogging, and interval training.

There is an adjoining indoor turf training field to accommodate 7v7 soccer games, and indoor teams training for football, baseball, soccer, etc. Both areas are also overlooked by 2nd floor mezzanine spectator seating and viewing areas, 4 dressing rooms are part and public washrooms, and large enough lobby area, to suffice for event staging and other multi-purposes. Structural provisions, are also in place, to later accommodate a 2nd floor fitness training area.

Is this project located in a neighbouring municipality? Yes No

If yes, how will access to County residents be assured?



If your organization is successful in obtaining County funding, how will you recognize this contribution?

SPFAS will inform the SPFAS Board of Directors of the County's approval, and include Springbank wide recognition in the distributed Park Patter Community Newsletter, which also gets posted on the Park's website long term. There will also be separate recognition and new facility information on the Park's website,

Please indicate the number of people who access your facility, amenity, or program, for which funding is being sought (please note that this represents individuals, not the number of visits made to a facility).

Rocky View County residents:

Non-Rocky View County residents:

Please describe how you determined these numbers:

SPFAS utilizes a methodology that tallies the total paid SPFAS Annual memberships secured by participants families registered with SPFAS User groups, plus the total number of individuals affiliated with schools and other organizations who regularly access SPFAS facilities, plus the total who come to SPFAS for social gatherings and one time events (including the Springbank Fall Fair).

This multi-use facility addition, could also attract more of the Sprinkbank overall area residents (29,000-36,000), as well as some of the approx 1000 + close proximity Harmony residents, etc.



Project Budget

I. COST SHARING PROGRAM

Capital Assistance Grants are based on the following cost sharing program:

Capital Project	Cost Sharing Program
<i>Facilities located within Rocky View County</i>	
Small (Total project cost is \$500,000 or less, GST excluded)	A minimum of 50% funding provided from the organization.
Medium (Total project cost is between \$500,001 and \$1,000,000, GST excluded)	A minimum of 30% funding provided from the organization.
Large (Total project cost is over \$1,000,000, GST excluded)	A minimum of 15% funding provided from the organization.
<i>Facilities located within a Neighbouring Municipality</i>	
All capital projects for facilities located outside the County in neighbouring municipalities.	A minimum of 75% funding provided from the organization with contribution from the neighbouring municipality.

II. PROJECT COSTS AND BUDGET

Complete the **Capital Budget Form** here: [Capital-Budget-Form.xlsx](#)

Download a copy of the Capital Budget Form linked above and please be sure to complete both the **Project Costs** and **Project Budget** Tables. Submit your completed Capital Budget Form with your Capital Assistance Grant Application to recreation@rockyview.ca.



GOALS AND PRORITIES FOR ACTION IN RECREATION

Active Living



Foster active living through physical recreation.

Inclusion and Access



Increased inclusion and access to recreation for populations that face constraints to participation.

Connecting People and Nature



Help people to connect to nature through recreation.

Supportive Environments



Ensure the provision of supportive physical and social environments that encourage participation in recreation and build strong, caring communities

Recreation Capacity



Ensure the growth and sustainability of the recreation field.

A Framework for Recreation in Canada, Canadian Parks and Recreation Association, 2015.

Please describe how this project meets one or more of the above goals and priorities:

The project meets the Active Living Goal, Inclusion and Access Goal (as SPFAS at times offers free drop in activities for families, and would evalute a special constraint to participation need situation). The SPFAS Annual Fall Fair, held each September addresses the Connecting People and Nature Goal, and the project and SPFAS mission supports and addresses the Supportive Environments Goal.



FINANCIAL ASSISTANCE

If your organization has a current operating surplus, capital reserve or unrestricted cash assets, explain what you plan to do with these funds if they are not being allocated to this project.

SPFAS Capital Reserves are roughly 4% of the Park's total asset/facility/equipment value, which is considered satisfactory for Lifecycle maintenance and replacement capital planning, etc.

Current Capital Funds are earmarked for the project's 15% required RVC Cost Sharing program. As this would see a temporary dip in the Park's reserves, as mentioned both off-setting AB Government & or CFEP Large Stream Grants are being pursued, along with a project sponsorship / fundraising campaign initiative. All intended to replace as much of the used reserves as possible.

If you are unsuccessful in getting approved for the total amount of funds requested, how do you plan on completing the project?

The project would not be completed, and it would be shelved indefinitely.

SUPPORTING DOCUMENTS

- Copies of quotes listed in Project Budget. A minimum of three per project component is required. If quotes are not included, please indicate sources of estimates.
- Audited financial statements – these should support the cash contribution noted in your Project Budget.
- Current year operating budget.
- List of organization's Officers and Directors.
- In Kind Details:
 - Include confirmation of all in kind materials and/or services (i.e. letters from donors).
 - Volunteer Hours: Provide detailed information on the number of volunteer hours being contributed to this project, including job descriptions and assigned volunteers. The volunteer hours can apply to the applicant's funding contribution portion up to a maximum of 50% of the contribution on the capital project where funds are being requested. Volunteer labour is valued at Alberta's hourly minimum wage.
- Other documents required for further clarification, as requested.



Obligations upon Receiving Grant

Grant recipients will receive a Grant Approval Letter outlining the approved grant amount, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved.

Upon completion of the project or when the project deadline has passed, recipients must submit a **Final Project Report** detailing how the money was spent and whether or not the stated objectives were achieved. If this report is not submitted, future funding requests will not be considered. At any time, grant recipients must permit a representative of Rocky View County to examine records to determine whether the grant funding has been used as intended and approved.

Declaration Statement

NOTE: This application form **MUST** be signed by the president and/or a director and a delegate who has signing authority for the organization.

We, the two representatives of

Springbank Park For All Seasons - Agricultural Society

(organization name)

Name:

Name:

Title:

Title:

Date:

Date:

- ❖ **PLEASE NOTE:** If you have not heard from us within a week of your application submission, please contact us at recreation@rockyview.ca.

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the Manager, Recreation and Community Support at 403-230-1401.



ROCKY VIEW COUNTY

PROJECT COSTS

Total Project Cost Component Breakdown: Please provide ALL quotes (three for each project component) in the following table. Funding for expenditures incurred prior to application submission may not be considered.

Project Component	Quote Cost (GST Excluded)	Vendor/Contractor Name	Please select ONE Quote from each project component to use for the TOTAL PROJECT COST Calculation
Springbank Sports Complex - Construction & including Soft Costs (Professional fees, permits, FF&E, legal, Hazmats, some utilities, pavement, etc.)	\$ -		
	9,829,773.00	DMC Cost Management	Yes
	\$ -	Motus Engineering & MAKE Projects Ltd confirmed costs	
Springbank Sports Complex - Utilities & Contingencies	\$ -		
	1,670,227.00	DMC & MAKE Projects Ltd	Yes
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
TOTAL PROJECT COST	\$ 11,500,000.00		



PROJECT BUDGET

ALL APPLICANTS MUST COMPLETE THIS BUDGET FORM. Your audited financials are considered separately.

Organization Name:	Springbank Park For All Seasons - Agricultural Society		
Date:	6-Feb-25		
Bank Balance:	\$	1,983,891.00	
Notes on Bank Balance:	Capital Account Balance with estimated Capital Interest for remainder of year (Nov/24 - June/25); CFEP Large Stream Grant, and possibly Government of Alberta Active Communities Grant - Expressions of Interest are being submitted. A paralleling SPFAS Sports Complex sponsorship/fundraising campaign is also in the planning stages, pending RVC project approval.		

EXPENSES			
Project Component	Total Costs to be paid by Applicant or Other Grant Programs	Total Costs to be funded by the Capital Assistance Grant	Total Budgeted Costs
Springbank Sports Complex - Construction &	\$ 1,725,000.00	\$ 9,775,000.00	\$ 11,500,000.00
Springbank Sports Complex - Utilities &	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 1,725,000.00	\$ 9,775,000.00	\$ 11,500,000.00

REVENUE			
Grants (please provide names and amounts)			
RVC Capital Assistance Grant	\$ 9,775,000.00	Maximum Rocky View County funding request must be in accordance with the Capital Cost Sharing Program. No GST should be included in the requested amount.	
	\$ -	Approved?	
	\$ -	Approved?	
	\$ -	Approved?	
	\$ -	Approved?	
	\$ -	Approved?	
Cash Contributions	\$ -	Financial statements must support this number.	
Donated in Kind	\$ -	May include donated labour, equipment or materials that support the project, for projects under \$1,000,000. Donated labour is valued at Alberta hourly minimum wage.	
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
TOTAL REVENUES	\$ 9,775,000.00		

Uniformat II Construction Cost Summary

Project: Springbank Sports Complex

Report Status: Class D

Date: October 15, 2024

Location: Springbank, Alberta

GFA: 46,159 sf

ELEMENT	Ratio to GFA	Elemental Costs		Elemental Amounts		Rate per GFA		%
		Quantity	Unit rate	Sub-Total	Total	Sub-Total	Total	
A SUBSTRUCTURE					895,865		\$ 19.41	9.57
A10 Foundation					895,865		\$ 19.41	9.57
A1010 Standard Foundations	0.91	41,851 sf	2.76	115,498		2.50		
A1020 Special Foundations	0.91	41,851 sf	8.12	339,808		7.36		
A1030 Slab on Grade	0.91	41,851 sf	10.53	440,559		9.54		
A20 Basement Construction					-		\$ -	-
A2010 Basement Excavation	0.00	-	-	-		0.00		
A2020 Basement Walls	0.00	-	-	-		0.00		
B SHELL					110,863		\$ 2.40	1.18
B10 Superstructure					110,863		\$ 2.40	1.18
B1010 Floor Construction	0.09	4,308 sf	25.73	110,863		2.40		
B1020 Roof Construction	0.00	-	-	-		0.00		
B20 Exterior Enclosures					-		\$ -	-
B2010 Exterior Walls	0.00	-	-	-		0.00		
B2020 Exterior Windows	0.00	-	-	-		0.00		
B2030 Exterior Doors	0.00	-	-	-		0.00		
B30 Roofing					-		\$ -	-
B3010 Roof Coverings	0.00	-	-	-		0.00		
B3020 Roof Openings	0.00	-	-	-		0.00		
C INTERIORS					978,727		\$ 21.20	10.45
C10 Interior Construction					350,467		\$ 7.59	3.74
C1010 Partitions	0.15	7,050 sf	28.00	197,407		4.28		
C1020 Interior Doors	0.00	24 leaf	1,685.29	40,447		0.88		
C1030 Fittings	1.00	46,159 sf	2.44	112,613		2.44		
C20 Stairs					11,000		\$ 0.24	0.12
C2010 Stair Construction	1.00	46,159 sf	0.24	11,000		0.24		
C2020 Stair Finishes	0.00	-	-	-		0.00		
C30 Interior Finishes					617,260		\$ 13.37	6.59
C3010 Wall Finishes	0.31	14,100 sf	1.53	21,614		0.47		
C3020 Floor Finishes	1.00	46,159 sf	12.68	585,520		12.68		
C3030 Ceiling Finishes	0.09	4,308 sf	2.35	10,126		0.22		
D SERVICES					3,406,847		\$ 73.81	36.39
D10 Conveying					44,275		\$ 0.96	0.47
D1010 Elevators & Lifts	1.00	46,159 sf	0.96	44,275		0.96		
D1020 Escalators and Moving Walks	1.00	46,159 sf	-	-		0.00		
D1090 Other Conveying Systems	1.00	46,159 sf	-	-		0.00		
D20 Plumbing					492,222		\$ 10.66	5.26
D2010 Plumbing Fixtures	1.00	46,159 sf	1.36	62,740		1.36		
D2020 Domestic Water Distribution	1.00	46,159 sf	4.71	217,462		4.71		
D2030 Sanitary Waste	1.00	46,159 sf	2.66	122,690		2.66		
D2040 Rain Water Drainage	1.00	46,159 sf	1.39	64,012		1.39		
D2090 Other Plumbing Systems	1.00	46,159 sf	0.55	25,318		0.55		
D30 Heating Ventilating and Air Conditioning (HVAC)					1,285,669		\$ 27.85	13.73
D3010 Energy Supply	1.00	46,159 sf	-	-		0.00		
D3020 Heat Generation	1.00	46,159 sf	10.97	506,483		10.97		
D3030 Refrigeration	1.00	46,159 sf	-	-		0.00		
D3040 HVAC Distribution	1.00	46,159 sf	7.47	344,777		7.47		
D3050 Terminal and Packaged Units	1.00	46,159 sf	5.41	249,750		5.41		
D3060 HVAC Instrumentation and Controls	1.00	46,159 sf	3.36	155,079		3.36		
D3070 Testing, Adjusting, and Balancing	1.00	46,159 sf	0.32	14,580		0.32		
D3090 Other Special HVAC Systems and Equip	1.00	46,159 sf	0.32	15,000		0.32		
D40 Fire Protection					205,166		\$ 4.44	2.19
D4010 Sprinklers	1.00	46,159 sf	4.35	200,766		4.35		
D4020 Standpipes	1.00	46,159 sf	-	-		0.00		
D4030 Fire Protection Specialities	1.00	46,159 sf	0.10	4,400		0.10		
D4090 Other Fire Protection Systems	1.00	46,159 sf	-	-		0.00		
D50 Electrical					1,379,515		\$ 29.89	14.74
D5010 Electrical Service and Distribution	1.00	46,159 sf	10.52	485,799		10.52		
D5020 Lighting and Branch Wiring	1.00	46,159 sf	12.28	566,951		12.28		
D5030 Communications and Security	1.00	46,159 sf	6.56	302,865		6.56		
D5090 Other Electrical Systems	1.00	46,159 sf	0.52	23,900		0.52		
E EQUIPMENT AND FURNISHINGS					15,000		\$ 0.32	0.16
E10 Equipment					-		\$ -	-
E1010 Commercial Equipment	1.00	46,159 sf	-	-		0.00		
E1020 Institutional Equipment	1.00	46,159 sf	-	-		0.00		
E1030 Vehicular Equipment	1.00	46,159 sf	-	-		0.00		
E1090 Other Equipment	1.00	46,159 sf	-	-		0.00		
E20 Furnishings					15,000		\$ 0.32	0.16
E2010 Fixed Furnishings	1.00	46,159 sf	0.32	15,000		0.32		
E2020 Moveable Furnishings	1.00	46,159 sf	-	-		0.00		



Uniformat II Construction Cost Summary

Project: Springbank Sports Complex

Report Status: Class D

Date: October 15, 2024

Location: Springbank, Alberta

GFA: 46,159 sf

ELEMENT	Ratio to GFA	Elemental Costs		Elemental Amounts		Rate per GFA		%
		Quantity	Unit rate	Sub-Total	Total	Sub-Total	Total	
F SPECIAL CONSTRUCTION AND DEMOLITION					1,603,836		\$ 34.75	17.13
F10 Special Construction				1,603,836		\$ 34.75	17.13	
F1010 Special Structures	1.00	46,159 sf	34.75	1,603,836		34.75		
F1020 Integrated Construction	1.00	46,159 sf	-	-		0.00		
F1030 Special Construction Systems	1.00	46,159 sf	-	-		0.00		
F1040 Special Facilities	1.00	46,159 sf	-	-		0.00		
F1050 Special Controls and Instrumentation	1.00	46,159 sf	-	-		0.00		
F20 Selective Building Demolition							\$ -	-
F2010 Building Elements Demolition	1.00	46,159 sf	-	-		0.00		
F2020 Hazardous Components Abatement	1.00	46,159 sf	-	-		0.00		
G BUILDING SITEWORK					1,017,656		\$ 22.05	10.87
G10 Site Preparation					238,544		\$ 5.17	2.55
G1010 Site Clearing	0.91	41,851 sf	5.70	238,544		5.17		
G1020 Site Demolition and Relocations	0.91	41,851 sf	-	-		0.00		
G1030 Site Earthwork	0.91	41,851 sf	-	-		0.00		
G1040 Hazardous Waste Remediation	0.91	41,851 sf	-	-		0.00		
G20 Site Improvements					379,730		\$ 8.23	4.06
G2010 Roadways	0.00	-	-	-		0.00		
G2020 Parking Lots	1.24	57,189 sf	4.53	259,341		5.62		
G2030 Pedestrian Paving	0.04	2,000 sf	27.69	55,389		1.20		
G2040 Site Development	0.00	-	-	-		0.00		
G2050 Landscaping	4.63	213,789 sf	0.30	65,000		1.41		
G30 Site Civil / Mechanical Utilities					175,965		\$ 3.81	1.88
G3010 Water Supply	1.00	46,159 sf	1.08	50,020		1.08		
G3020 Sanitary Sewer	1.00	46,159 sf	0.96	44,120		0.96		
G3030 Storm Sewer	1.00	46,159 sf	1.62	75,000		1.62		
G3040 Heating Distribution	1.00	46,159 sf	-	-		0.00		
G3050 Cooling Distribution	1.00	46,159 sf	-	-		0.00		
G3060 Fuel Distribution	1.00	46,159 sf	0.15	6,825		0.15		
G3090 Other Site Mechanical Utilities	1.00	46,159 sf	-	-		0.00		
G40 Site Electrical Utilities					223,417		\$ 4.84	2.39
G4010 Electrical Distribution	1.00	46,159 sf	1.68	77,750		1.68		
G4020 Site Lighting	1.00	46,159 sf	2.71	125,167		2.71		
G4030 Site communication and Security	1.00	46,159 sf	0.44	20,500		0.44		
G4090 Other Site Electrical Utilities	1.00	46,159 sf	-	-		0.00		
G90 Other Site Construction							\$ -	-
G9010 Service Tunnels	1.00	46,159 sf	-	-		0.00		
G9090 Other Site Systems	1.00	46,159 sf	-	-		0.00		
X & Z BUILDING FIELD REQUIREMENTS, OFFICE OVERHEAD & PROFIT, AND ALLOWANCES					802,879		\$ 17.39	8.58
X Field Requirement, Office Overhead & Profit					802,879		\$ 17.39	8.58
X10 Field Requirements	6.50%			521,872		11.31		
X20 Office Overhead & Profit	3.50%			281,008		6.09		
ESTIMATED CONSTRUCTION COST (Excluding Allowances)					8,831,673		\$ 191.33	94.34
Z10 Allowances					530,000		\$ 11.48	5.66
Z1010 Scope Contingency	3.00%			265,000		5.74		
Z1020 Cash Allowances	0.00%			-		0.00		
Z1030 Phasing Allowance	0.00%			-		0.00		
Z1040 Escalation Allowance	3.00%			265,000		5.74		
ESTIMATED TENDER COST (Excluding Construction Contingency)					9,361,673		\$ 202.81	100.00
Z2010 Construction Contingency	5.00%			468,100				
ESTIMATED CONSTRUCTION COST (Excluding GST)					9,829,773		\$ 212.95	

