



COUNCIL REPORT

Wheatland County Memorandum of Understanding

Electoral Division: 5/6

File: N/A

Date:	March 25, 2025
Presenter:	Keagan Andrew, Intergovernmental Advisor
Department:	Intergovernmental Services and Regional Planning

REPORT SUMMARY

This report seeks Council approval of a Memorandum of Understanding (MOU) between Wheatland County and Rocky View County. This MOU establishes a framework between the municipalities regarding intermunicipal development of infrastructure and delivery of services such as transportation infrastructure, water and wastewater servicing, and the supply of non-potable water for reuse applications. The MOU is non-binding and sets the stage for the negotiation of collaboration agreements with Wheatland County for inclusion in the Intermunicipal Collaboration Framework.

ADMINISTRATION'S RECOMMENDATION

That Council approves the Memorandum of Understanding with Wheatland County as presented in Attachment A.

BACKGROUND

Rocky View County and Wheatland County initiated the development of this MOU at the October 21, 2024 Intermunicipal Committee (IMC) meeting, recognizing the opportunity for shared investment in the region. The MOU (Attachment A) creates a framework for cooperation and coordination between the municipalities, regarding the development of infrastructure and delivery of services for mutual benefit. Wheatland County approved this MOU on March 4, 2025.

ANALYSIS

Rocky View County and Wheatland County identified opportunities for infrastructure and servicing collaboration at the October 21, 2024 IMC meeting. This MOU builds upon the existing Intermunicipal Collaboration Framework agreement between the two municipalities to outline a commitment to exploring servicing opportunities. It outlines principles of good faith negotiation, and identifies agreements that may emerge as the two municipalities continue to work together on these opportunities including:

1. Cost and revenue sharing agreements;
2. Operating agreements;
3. Financing or security agreements; and
4. Servicing agreements.

This MOU commits the County to further discussions regarding the development of infrastructure and servicing agreements with Wheatland County. Any agreements developed as a result of these discussions will be presented to the IMC for review, and to Council for approval.

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COMMUNICATIONS / ENGAGEMENT

Rocky View County and Wheatland County initiated the development of this MOU at the October 21, 2024 Intermunicipal Committee meeting. Members of Administration from both municipalities met throughout 2024 to develop this MOU. No communication is required to approve this MOU.

IMPLICATIONS

Approving this MOU will empower Administration to explore collaboration on intermunicipal infrastructure and servicing projects with Wheatland County. The final agreement for any project addressed developed by this MOU will be brought to Council for approval.

Financial

There are no costs associated with approving this MOU.

STRATEGIC ALIGNMENT

Key Performance Indicators			Strategic Alignment
Effective Service Delivery	SD2: Services are resourced and delivered to specific groups as intended, and citizens are satisfied with the outcomes	SD2.1: Citizens satisfied with the range of County services available/delivered	Approving this MOU will allow the County to work with Wheatland to identify opportunities for partnership to provide high-quality, cost-effective services and infrastructure delivery.
Effective Service Delivery	SD4: Services are continually assessed for improvements in cost efficiency, effectiveness, and customer experience	SD4.1: Services that are assessed annually for innovation opportunities and have demonstrable efficiency improvements	Approving this MOU will allow Administration to review partnership opportunities to identify and negotiate agreements to provide service and infrastructure delivery where appropriate.
Financial Prosperity	FP2: Ensuring County remains financially sustainable for future generations	FP2.1: Assets that are incorporated in an Asset Management Plan	Facilitating the consideration of intermunicipal servicing and infrastructure programs will allow the County to deliver infrastructure and servicing projects to areas of the County at costs that would not be achievable without partnership.

ALTERNATE DIRECTION

THAT Council receives the Memorandum of Understanding with Wheatland County for information.

ATTACHMENTS

Attachment A: Memorandum of Understanding with Wheatland County

Wheatland County Memorandum of Understanding

APPROVALS

Manager:	Amy Zaluski, Director, Intergovernmental Services and Regional Planning
Executive Director/Director:	Amy Zaluski, Director, Intergovernmental Services and Regional Planning
Chief Administrative Officer:	Reegan McCullough, Chief Administrative Officer