



## Conrich Area Structure Plan Review Budget Clarification

Electoral Division: 6

File: N/A

Date:	March 25, 2025
Presenter:	Althea Panaguiton, Senior Planner
Department:	Planning

### REPORT SUMMARY

On March 4, 2025, Council approved the Terms of Reference for the Conrich Area Structure Plan (ASP) review project along with a budget adjustment. The approved budget adjustment form was drafted with errors, and this report is to amend the budget adjustment form to clarify that the source of funding for the project will be withdrawn from the Tax Stabilization Reserve. There are no additional revisions to the scope of the project or the budget amount of \$360,000.

### ADMINISTRATION'S RECOMMENDATION

THAT Council revises the budget adjustment previously approved at the March 4, 2025 Council meeting for the Conrich Area Structure Plan review as presented in Attachment A.

### BACKGROUND AND ANALYSIS

Council approved a Terms of Reference at the March 4, 2025 meeting directing Administration to commence a review of the Conrich Area Structure Plan. The budget adjustment form did not indicate that the funding will be transferred from the Tax Stabilization account to the Projects account within the Planning department. This report is to correct this administrative error.

### IMPLICATIONS

#### Financial

The budget remains the same in the amount of \$360,000.00. The revised budget adjustment form clarifies the funding will be withdrawn from the Tax Stabilization Reserve.

### STRATEGIC ALIGNMENT

Key Performance Indicators			Strategic Alignment
Thoughtful Growth	TG1: Clearly defining land use policies and objectives for the County—including types, growth rates, locations, and servicing strategies	TG1.2: Complete Area Structure Plans (ASPs) in alignment with Council priorities	The proposed ASP will be prepared in alignment as directed by Council.
Thoughtful Growth	TG2: Defined land use policies and objectives are being met and communicated	TG2.1: Land use approvals that are supported/aligned with the Municipal Development Plan.	As above.

Conrich Area Structure Plan Review Budget Clarification

ALTERNATE DIRECTION

Administration does not have an alternate direction for Council's consideration.

ATTACHMENTS

Attachment A: Revised Budget Adjustment

APPROVALS

Manager:	Dominic Kazmierczak
Executive Director:	Dominic Kazmierczak
Chief Administrative Officer:	Reegan McCullough