



LEGISLATIVE SERVICES

TO: Council
DATE: February 23, 2020 **DIVISION:** All
FILE: N/A
SUBJECT: 2021 Master Rates Bylaw

POLICY DIRECTION:

The *Municipal Government Act* allows Council to pass bylaws regarding services provided by Rocky View County, which includes the fees charged for providing those services. The County has consolidated the fees it charges for providing goods and services into a *Master Rates Bylaw* which is reviewed and updated annually.

EXECUTIVE SUMMARY:

The *Municipal Government Act* allows Council to pass bylaws regarding municipal services. Rocky View County has consolidated the fees it charges for providing goods and services into a *Master Rates Bylaw* that is traditionally reviewed and updated annually as part of the County's budgeting process. Administration has reviewed the rates established in the *2021 Master Rates Bylaw* and is proposing the changes summarized below:

- Tax section moved from Assessment to Finance to better align with the Corporate structure;
- Various fees have been moved and re-categorized within the Building Permits and Inspection category but the fees have not been changed;
- Addition of Volunteer Labour into the Arts, Culture and Recreation to reflect the value of volunteer hours;
- Addition of Enforcement to Arts, Culture and Recreation category;
- Some building fees are proposed to increase due to the current fee being below the minimum permit fee;
- Some cemetery fees are proposed to increase by 3% reflecting the recommendations of both the Cemetery Master plan and the feasibility study;
- Addition of Fleet Services to Corporate Properties category to reflect to align with services provided;
- Addition of two categories in Fire & Emergency to recover additional costs incurred; and
- Various textual amendments are proposed to better explain and clarify existing fees, and various changes are proposed to GST to better reflect where it can and cannot be charged.

The proposed fee changes are outlined in more detail in Attachment 'A' of this report, and only new fees or fees that would increase or decrease have been highlighted. The County's current fees are found in *Master Rates Bylaw C-7992-2020*. If passed by Council, the *2021 Master Rates Bylaw* would come into effect on April 4, 2021.

Administration Resources

Michelle Mitton, Legislative Services



ADMINISTRATION RECOMMENDATION:

Administration recommends approval in accordance with Option #1.

BUDGET IMPLICATIONS:

The proposed fee changes align with the 2021 Operating and Capital Base Budget approved at the December 22, 2020 Council meeting.

OPTIONS:

- Option #1: Motion 1: THAT Bylaw C-8145-2021 be given first reading.
 Motion 2: THAT Bylaw C-8145-2021 be given second reading.
 Motion 3: THAT Bylaw C-8145-2021 be considered for third reading.
 Motion 4: THAT Bylaw C-8145-2021 be given third and final reading.
- Option #2: THAT Council provide alternative direction.

Respectfully submitted,

Concurrence,

"Amy Zaluski"

"Al Hoggan"

Executive Director

Chief Administrative Officer

ATTACHMENTS:

- Attachment 'A' – Breakdown of Proposed New Fees and Fee Changes
Attachment 'B' – Bylaw C-8145-2021 – *2021 Master Rates Bylaw*
Attachment 'C' – Bylaw C-7992-2020 – *2020 Master Rates Bylaw*