



FINANCIAL SERVICES

TO:	Council	
DATE:	February 9, 2021	DIVISION: All
FILE:	0630	APPLICATION: N/A
SUBJECT:	2020 Year-End Audit Service Plan	

POLICY DIRECTION:

The Audit Service Plan supports the *Municipal Government Act* section 281 (1) – “*The auditor for the municipality must report to the council on the annual financial statements and financial information return of the municipality*”.

EXECUTIVE SUMMARY:

The 2020 Year-End Audit Service Plan from MNP LLP is attached to this report for Council's information. This plan is provided to Council on an annual basis as part of the provincially mandated audit process and sets out how MNP LLP will conduct the 2020 audit. MNP LLP intends to present their audit findings to Council on April 27, 2021.

ADMINISTRATION RECOMMENDATION:

Administration recommends that the 2020 Year-End Audit Service Plan be received as information in accordance with Option #1.

BACKGROUND:

On September 25, 2018, Council appointed MNP LLP as Rocky View County's auditors for a period of five years. MNP LLP has provided the attached Year-End Audit Service Plan to discuss their overall strategy and general arrangements for the audit of Rocky View County's 2020 financial statements. MNP's mandate includes completing an audit of the following areas: (1) The County's annual Financial Statements and supporting information; (2) the Family & Community Support Services (FCSS) program; and (3) the Local Authorities Pension Plan (LAPP) contributions.

MNP's responsibilities are as follows:

- 1) Report whether the December 31, 2020, financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows of the Municipality in accordance with Canadian Public Sector Accounting Standards.
- 2) Conduct the audit in accordance with Canadian generally accepted auditing standards.
- 3) Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for an opinion.
- 4) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's control.
- 5) Evaluate the appropriateness of accounting policies used, and the reasonableness of accounting estimates and related disclosures made by management.
- 6) Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Administration Resources

Brenda Bateman, Financial Services



MNP LLP is present and available to discuss various topics, including materiality, fraud, the County's specific needs and expectations, or any other issues or concerns. Council has the opportunity to contact the Auditor at any time, or to direct the undertakings of the Auditor. For the purposes of this discussion, Council may choose to move to closed session, in accordance with the following:

- a) *Municipal Government Act Section 197(2); and*
- b) *Freedom of Information and Protection of Privacy Act*
 - Section 24 – Advice from officials
 - Section 25 – Disclosure harmful to economic and other interests of a public body

BUDGET IMPLICATIONS:

The funding for the 2020 year-end audit is included in the 2021 operating budget.

OPTIONS:

Option #1 THAT the 2020 Year-End Audit Service Plan be received as information.

Option #2 THAT alternative direction be provided.

Respectfully submitted,

Concurrence,

"Kent Robinson"

"Al Hoggan"

Executive Director
Corporate Services

Chief Administrative Officer

BB/rp

ATTACHMENTS:

ATTACHMENT 'A': MNP LLP 2020 Year-End Audit Service Plan for Rocky View County, for the year ending December 31, 2020