



## FCSS BOARD MEETING AGENDA

Date: Tuesday, July 5, 2022  
Time: 1:00 PM  
Location: Committee Room

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Pages

**A. CALL MEETING TO ORDER**

**B. UPDATES/APPROVAL OF AGENDA**

**C. NEXT MEETING**

October 4, 2022

**D. APPROVAL OF MINUTES**

1. May 24, 2022 Family and Community Support Services Board Minutes

2

**E. APPOINTMENTS**

**F. GENERAL BUSINESS**

1. Department Update

File: N/A

2. Budget Update

6

File: N/A

3. FCSS Rocky View County and Provincial Outcomes – Screening Criteria

9

File: N/A

4. 2022 Special Projects Funding Applications

File: N/A

Note: these items are to be heard in a closed session

- a. Cochrane and Area Hospice Society

14

- b. The Dollar Detectives Inc.

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- c. Boys and Girls Club of Airdrie

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- d. Boys and Girls Club of Airdrie

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**G. ADJOURN THE MEETING**



**FAMILY AND COMMUNITY SUPPORT SERVICES BOARD MEETING MINUTES**

Tuesday, May 24, 2022

1:10 PM

Committee Room  
262075 Rocky View Point  
Rocky View County, AB T4A 0X2

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Present: Councillor S. Wright, Chair  
B. Copithorne, Vice-Chair  
Councillor A. Schule  
S. Barrett  
K. Eklund  
D. Maclean (participated electronically)  
J.S. Ryu (participated electronically until 1:30 p.m.)

Also Present: B. Brock, A/Executive Director, Community Development Services  
D. Lang, Manager, Recreation, Parks, and Community Support  
D. Dimopoulos, FCSS Coordinator, Recreation, Parks and Community Support  
E. McGuire, Legislative Officer, Legislative and Intergovernmental Services  
T. Andreasen, Legislative Officer, Legislative and Intergovernmental Services

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**A Call Meeting to Order**

The Chair called the meeting to order at 1:10 p.m. with all members present.

**B Updates/Approval of Agenda**

MOVED by Councillor Schule that the May 24, 2022 Family and Community Support Services Board meeting agenda be approved as amended.

Carried

**D-1 September 23, 2021 Family and Community Support Services Board Minutes**

MOVED by Sarita Barrett that the September 23, 2021 Family and Community Support Services Board meeting minutes be amended.

Carried

MOVED by Sarita Barrett that the September 23, 2021 Family and Community Support Services Board meeting minutes be approved as amended.

Carried

**F-2 New Board Member Welcome**

**File: N/A**

The Board were presented the New Board Member Welcome by Dimitri Dimopoulos.



**F-1 Election of Vice-Chair**  
**File: N/A**

The Chair called for nominations for Vice-Chair.  
Councillor Schule nominated Bev Copithorne. Ben Copithorne accepted the nomination.

The Chair declared Bev Copithorne as Vice Chair by acclamation for a term of one year.

Member J.S. Ryu left the meeting electronically at 1:30 p.m. and returned to the meeting physically at 1:34 p.m.

**F-3 Department Update**  
**File: N/A**

MOVED by Bev Copithorne that the Family and Community Support Services department update be accepted for information.

Carried

**F-4 Budget Update**  
**File: N/A**

MOVED by Kara Eklund that the Family and Community Support Services budget update be accepted for information.

Carried

**F-5 FCSS Rocky View County & Provincial Outcomes – Screening Criteria**  
**File: N/A**

The Board were presented the FCSS Rocky View County & Provincial Outcomes – Screening Criteria by Dimitri Dimopoulos.

**F-6 2022 Special Projects Funding Applications**  
**File: N/A**

MOVED by Councillor Schule that the Family and Community Support Services Board move into Closed Session at 1:47 p.m. to consider the following items pursuant to the Freedom of Information and Protection of Privacy Act:

F-6 – 2022 Special Projects Funding Applications

- Section 19 – Confidential evaluations
- Section 24 – Advice from officials

Carried





**G     Adjourn the Meeting**

MOVED by Member Sarita Barrett that the May 24, 2022 Family and Community Support Services Board meeting be adjourned at 3:10 p.m.

Carried

\_\_\_\_\_  
Chair or Vice Chair

\_\_\_\_\_  
Chief Administrative Officer or Designate

2022 Applications / Worksheet for Spring 2022 FCSS Board Meetings

Printed on: 2022-06-28

Agenda Item	Name of Organization	Project / Programs	Divisions	2020 Approved Amount	2021 Requested	2021 Approved Amount	2022 Request	2022 Funding Approval	
4a	Cochrane & Area Hospice Society	Compassionate Care Program	1,2,3,4	n/a	n/a	n/a	7,500		SP Intake #2
4b	The Dollar Detectives	Youth Financial Empowerment Program	2	n/a	n/a	n/a	7,500		SP Intake #2
4c	Boys & Girls Club (BGC) Airdrie	Community Connections Collaboration	4, 5	n/a	n/a	n/a	4,000		SP Intake #2
4d	Boys & Girls Club (BGC) Airdrie	Senior and Youth Community Outreach	4, 5	n/a	n/a	n/a	7,500		SP Intake #2
				Special Projects Total Requested Intake #2:			26,500		
	Crossfield Day Camp Society	Summer Day Camp Programming	4, 5	app withdrawn (COVID - prog. cancelled)	5,000	app withdrawn (COVID - prog. cancelled)	5,000	5,000	Approved 2022- May-25
	Boys & Girls Club (BGC) Cochrane and Area	30th Anniversary Celebration Event	1, 2, 3, 4	n/a	n/a	n/a	5,000	0	Rejected 2022- May-25
				Special Projects Total Requested Intake #1:			10,000	5,000	
	Airdrie & District Victim Assistance Society (ADVAS)	Volunteer Training and Specialized Support	4, 5	5,500	15,000	5,000	7,500	5,500	Regular Intake Grant Funds Remaining
	Bearspaw Community Association / Lifestyle Centre	Community Enrichment Program	2, 3, 4	15,500	15,500	15,500	15,500	15,000	
	Big Brothers Big Sisters (BBBS) of Calgary and Area	Youth Mentoring	all but 6, 7	84,000	90,050	81,500	90,050	81,500	0
	Boys & Girls Club (BGC) Airdrie	Youth Programs - Day/After School, Summer Camps	4, 5	7,500 *	71,279	70,000	83,053	70,000	
	Boys & Girls Club (BGC) Cochrane and Area	Community/Youth Outreach and Engagement	1, 2, 3, 4	81,000	106,200	78,500	106,200	78,500	
	Bragg Creek Community Association	Rumble & Roar and Youth After School Programs	1	11,085	32,755	11,000	56,650	3,500	
	Centre for Sexuality, The	Girls Program	6, 7 (and maybe 1,2,3)	15,000	15,000	15,000	15,000	15,000	

Chestermere, City of - FCSS / Community Services	Langdon & SE Rocky View Community Support Services	6, 7	81,000	89,065	78,500	81,000	78,500
Cochrane, Town of - FCSS	Youth, Family, and Community Support Services	1, 2, 3, 4	86,000	86,000	83,500	86,000	86,000
Cochrane, Town of - FCSS (formerly Western Rocky View Community Resource Centre)	Western Rocky View Rural Community Support Services	1, 2, 3, 4	95,255	95,000	92,500	95,000	95,000
Cochrane and Area Victim Services	Volunteer Training	1, 2, 3, 4	5,500	5,000	5,000	5,000	5,000
Crossfield Playschool Association	Playschool	4, 5	6,000	4,725	4,700	5,500	1,000
Friends of Spirit Winds Ranch Society	Equine Assisted Learning - Learning with Purpose	3, 4	7,500	7,500	7,500	7,500	5,000
Helping Hands Society of Cochrane and Area	Community Engagement	1, 2, 3, 4	12,500	15,000	12,500	18,000	18,000
KIK Seniors	Art Program - Seniors Engagement	5	3,500	3,500	3,500	3,500	3,500
Langdon Older Kids (OK) Seniors Club	Seniors Engagement	6, 7	4,500	5,000	5,000	3,600	3,600
Langdon Theatre Association	Youth & Community Engagement	6, 7	25,000	51,000	22,100	44,550	16,500
North Rocky View Community Links	Community Connections (formerly Outreach & Communications Programs)	4, 5	100,500	117,545	98,000	105,500	98,000
North Rocky View Community Links	Family Resource Program	4, 5	51,500	66,432	51,500	56,500	51,500
Seniors for Kids Society	Senior Mentoring Program	1, 2, 3	31,500	34,000	31,500	34,000	31,500
Synergy Youth and Community Development Society	Synergy - Community, Family, and Youth Programs	6, 7	85,000	108,000	83,500	115,000	83,500
Variety - the Children's Charity of Alberta Association	"Just Like You" - Disability Awareness Program	1, 2, 3, 4	7,500	7,500	7,500	7,500	7,500
Total Requested						1,062,103	853,100

Total Approved 2021-Sept-23

2022 Budget Summary				
REVENUE				
Provincial Monies	854,100	Regular Grant Money Available	\$ 869,300	Difference
Municipal Monies	213,500	Fall 2021 Intake - 2022 Regular Funding Request Total		\$ 1,062,103 -\$ 192,803
Total Revenue	<u>1,067,600</u>	Approved Regular Grants Total	\$ 853,100	
		Remaining Funds Transferred to Special Projects	\$ 16,200	
		Regular Grant Funds Remaining	<u>\$ -</u>	
EXPENSES				
FCSS Management	143,300	Special Projects Grant Money Reserve (approved 2021-Sept-23)	\$ 15,000	
Interdepartmental Transfer	40,000	Regular Grant Funds Remaining (approved 2022-May-24)	\$ 16,200	
Grants to Organizations	884,300	Spring 2022 Intake 1 & 2- 2022 Special Projects Funding Request Total		\$ 10,000
Total Expenses	<u>1,067,600</u>	Spring 2022 Intake 2 - 2022 Special Projects Funding Request Total		\$ 26,500
		Approved Special Projects Total	\$ 5,000	
		Funds Remaining	<u>\$ 26,200</u>	



**ROCKY VIEW COUNTY FCSS VISION:**

Inclusive Communities  
Strong Families  
Resilient Individuals

**ROCKY VIEW COUNTY FCSS MISSION:**

Cultivating caring communities that enhance social well-being through prevention, volunteerism, collaboration and community development.

**ROCKY VIEW COUNTY FCSS IDENTITY STATEMENT:**

We advance our mission of cultivating caring communities and seek to create inclusive communities, strong families and resilient individuals by collaborating with all stakeholders throughout the County by providing strategic funding and emphasizing leveraging potential within the County, innovation, agility and forward thinking. We are sustainable by stable funding, collaboration and partnerships, volunteerism and having a common vision.

**ROCKY VIEW COUNTY FCSS STRATEGY SCREEN:**

	Rocky View County Strategy Screen	
1.	Meets FCSS Act and Regulation including prevention	Early stage prevention is a priority for FCSS.
2.	Aligns with our vision/mission/values	FCSS improves social well-being when the collective needs of individuals, families and communities are met.
3.	Considers the impact on our stakeholders, partners, and the overall social well-being of the County	FCSS uses a collaborative approach to engage its partner organizations.
4.	Brings people together and builds social capital	Strong networks and relationships among citizens, the non-profit, voluntary sector, and government or institutional policies, programs and services are vital to a caring community.
5.	Uses research based best practises	FCSS programs and services recognize and address multiple risk and/or protective factors.
6.	Are evidence based	FCSS programs and services participate in critical reflection and evaluation processes to continually improve.
7.	Are consistent with past successes	FCSS endeavours to provide adequate resources to ensure that programs and services can be delivered to a high standard.
8.	Positions us well for the future	FCSS programs are planned and implemented in consideration of where people live, learn, work and play.

## Provincial FCSS Indicator Definitions

Improved social well-being of individuals.		
Outcome	Indicator	Definition
<b>Outcome 1:</b> Individuals experience personal well-being.	<b>Resilience</b>	<ul style="list-style-type: none"> <li>The extent to which people are able to deal with life's difficulties.</li> </ul>
	<b>Self-Esteem</b>	<ul style="list-style-type: none"> <li>The extent to which people feel good about themselves.</li> </ul>
	<b>Optimism</b>	<ul style="list-style-type: none"> <li>The extent to which people expect the best possible outcome from any given situation and are hopeful about their future.</li> </ul>
	<b>Capacity to Meet Needs</b>	<ul style="list-style-type: none"> <li>Ability to meet needs is the extent to which people have the life skills to function in a positive manner.</li> </ul>
	<b>Autonomy</b>	<ul style="list-style-type: none"> <li>The extent to which people feel free to do what they want and have the time to do it.</li> </ul>
	<b>Competence</b>	<ul style="list-style-type: none"> <li>The extent to which people feel accomplishment from what they do and are able to make use of their abilities.</li> </ul>
	<b>Personal Engagement</b>	<ul style="list-style-type: none"> <li>How far people feel absorbed in what they do and that they have opportunities to learn.</li> </ul>
	<b>Meaning and Purpose</b>	<ul style="list-style-type: none"> <li>The extent to which people feel that what they do in life is valuable, worthwhile and valued by others.</li> </ul>
<b>Outcome 2:</b> Individuals are connected with others.	<b>Quality of Social Relationships</b>	<ul style="list-style-type: none"> <li>How people experience their connections with others and the strength of those relationships.</li> </ul>
	<b>Social Supports Available</b>	<ul style="list-style-type: none"> <li>The extent to which people have the support of family, friends and others available to them.</li> </ul>
	<b>Trust and Belonging</b>	<ul style="list-style-type: none"> <li>People's experiences of trusting other people, being treated fairly and respectfully by them, and feeling a sense of belonging with and support from people.</li> </ul>
<b>Outcome 3:</b> Children and youth develop positively.	<b>Developmental Assets</b>	<i>The Search Institute lists 40 different Developmental Assets, each of which are a potential indicator for this outcome. Please visit <a href="http://www.search-institute.org/research/developmental-assets">www.search-institute.org/research/developmental-assets</a> and click on "English" on the left hand side to download your age appropriate list of Development Assets.</i>

Improved social well-being of families.		
Outcome	Indicator	Definition
<b>Outcome 1:</b> Healthy functioning within families	<b>Positive Family Relationships</b>	<ul style="list-style-type: none"> <li>Family members have positive relationships.</li> <li>Parents have a positive relationship and support each other if applicable.</li> <li>Family members care about each other.</li> <li>Family members are safe from abuse, neglect and violence.</li> </ul>
	<b>Positive Parenting</b>	<ul style="list-style-type: none"> <li>Parent(s) use positive parenting with their children.</li> </ul>
	<b>Positive Family Communication</b>	<ul style="list-style-type: none"> <li>Family members communicate effectively and positively.</li> </ul>
<b>Outcome 2:</b> Families have social supports.	<b>Extent and Quality of Social Networks</b>	<ul style="list-style-type: none"> <li>Family has social networks to support them, e.g., extended family, friends and neighbours.</li> <li>The family can reach out and get support.</li> <li>Quality of close relationships: family, friends, neighbours, etc. For example: family feels close to them, family feels at ease with them, family can share freely with them, and family can ask them for help or a favour.</li> </ul>

	<b>Family Accesses Resources as Needed</b>	<ul style="list-style-type: none"> <li>The family can access community resources when they need them.</li> </ul>
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<b>Improved social well-being of community.</b>		
<b>Outcome</b>	<b>Indicator</b>	<b>Definition</b>
<b>Outcome 1: The community is connected and engaged.</b>	<b>Social Engagement</b>	<ul style="list-style-type: none"> <li>A diverse range of activities individuals participate in for their own enjoyment or benefit or to provide benefit to others in the wider community.</li> <li>Informal and formal volunteering is an example.</li> </ul>
	<b>Social Support</b>	<ul style="list-style-type: none"> <li>The activities individuals undertake, within the context of social relationships, to share information, and provide emotional or physical support</li> </ul>
	<b>Awareness of the Community</b>	<ul style="list-style-type: none"> <li>Awareness of and use of programs and services available in the community.</li> </ul>
	<b>Positive Attitude Toward Others and the Community</b>	<ul style="list-style-type: none"> <li>How people feel, what they believe and what they value</li> <li>Trust</li> <li>Respect for diversity</li> <li>Supporting others and receiving support from them (<i>Also see social engagement and social support</i>)</li> <li>Sense of belonging to the community</li> </ul>
<b>Outcome 2: Community social issues are identified and addressed.</b>	<b>Awareness of Community Social Issues</b>	<ul style="list-style-type: none"> <li>Awareness of existing/emerging social issues</li> </ul>
	<b>Understanding of Community Social Issues</b>	<ul style="list-style-type: none"> <li>Understanding of existing/emerging social issues</li> </ul>
	<b>Agencies and/or Community Members Work in Partnership to Address Social Issues in the Community</b>	<ul style="list-style-type: none"> <li>Partnerships created to address priority social issues in the community.</li> <li>Levels of partnership:               <ul style="list-style-type: none"> <li>Communication</li> <li>Cooperation</li> <li>Coordination</li> <li>Collaboration</li> </ul> </li> </ul>

## DEFINITIONS

Term	Definition
# of Community Development Initiatives	Community development initiatives include, but are not limited to, community assessments, mobilization, and collaborative and/or advocacy initiatives. The desired outcomes are identified, with measurable indicators of progress reported.
# of Community Development Initiative Members	Participants who are actively engaged in the community development initiative. They are counted only once and not counted as individuals as noted below.
# of Groups	The total distinct groups offered over a period of time through the funded program or service, such as therapeutic groups, educational workshops, and/or training (e.g. a parenting workshop consisting of 6 sessions equals one group).
# of Group Participants	Participants who attended the group sessions and for whom outcomes will be measured. Group participants are not included in the individuals served category unless they are involved in a different program.
# of Individual Participants	Individual participants are those who are engaged in the activity and are making a significant contribution to achieving the goals and outcomes as outlined in the program they are attending.
# of Contacts/ Information and Referral	Number of times individuals have received some information from your program, but who may not be identifiable (e.g. information service, one-time phone conversation, etc. No demographic information about such persons is collected).
# of Volunteers	An individual who has provided support from which your program or service has benefited and who is willing to work on behalf others without the expectation of pay or other tangible gain. Each individual volunteer is only counted once.
# of Volunteer Hours	The total number of hours all your volunteers have worked on behalf of your program during this reporting period.
Ability	The quality of being able to perform; a quality that permits or facilitates achievement or accomplishment.
Activities	What the program or project does to achieve its goal(s). Activities include the services provided or actions undertaken by the program or project.
Adults (19 to 64)	Individuals between the ages of 19-64 years up to the 65th birthday who receive direct service.
Assets	A useful or valuable quality, person, or thing; an advantage or resource.
Broad Strategy	In general terms, how the program/ project will address the specified community need.
Community Development	Efforts made by professionals and community residents to: enhance the social bonds among community members; motivate citizens to self-enhance; develop responsible local leadership; and create or revitalize local institutions.
Developmental Assets	Forty common sense, positive experiences and qualities that help influence choices young people make and help them become caring, responsible, successful adults. <a href="http://www.search-institute.org">www.search-institute.org</a> . The Search Institute has frameworks of developmental assets for: <ul style="list-style-type: none"> <li>• Early childhood (ages 3 – 5 years)</li> <li>• Grades K – 3 (ages 5-9)</li> <li>• Middle childhood (ages 8 – 12)</li> <li>• Adolescents (ages 12 -18)</li> </ul>
Direct Service	Engagement between staff members and clients.
Evaluation	How to determine how well a program has achieved its goal(s).
Families	A family unit is self-defined and can contain multiple generations and configurations. This includes biological or adoptive parents, extended family members, other relatives who are providing direct care to children, etc. People counted as individuals served (above) can be additionally counted under the Families served category.
Goal Statement	The achievement hoped for by a program/project, i.e., the overall change or desired impact.
Inputs	The resources used to support program activities and achieve program goals such as money, staff and staff time, volunteers and volunteer time, facilities, materials, equipment, technology, partners and information. Inputs also include constraints on the program, such as laws, regulations, and requirements of funders.
Measurement Tool	Identify what tools you used to measure the outcomes and impact of your program and services such as surveys, focus groups, standardized tests, individual interviews, case studies or other tools.

Mission	A statement that defines what an organization is, why it exists, its reason for being. At a minimum, a mission statement defines who the primary target populations are, the products and services produced, and describes the geographical location in which an organization operates.
Outcomes	The benefits or changes for individuals, families, communities or populations that result from participating in a program or project activities. For FCSS purposes, outcomes specifically relate to changes in knowledge, attitudes, values, skills, behaviour, condition, status or other attributes. For a particular program, there can be various "levels" of outcomes, with initial short-term outcomes leading to medium and long-term ones. For example, a youth in a mentoring program who receives one-to-one encouragement to improve academic performance may attend school more regularly, which can lead to getting better grades, which can lead to graduating. In general, short-term outcomes occur within one year, medium-term outcomes take several years and long-term outcomes take a decade or longer. However, these time-frames may be shortened when programs build in a step-wise fashion. Short-term outcomes may be measured immediately, medium-term outcomes in three to six months and the long-term outcomes at one year. The determination of the time frame for the outcomes depends upon the program or project being implemented.
Outcome Indicators	The specific items of information that track a program's success on outcomes, generally in the form of a cluster of questions or survey.
Outputs	The direct products of program activities. Outputs usually are measured in terms of the volume of work accomplished, for example, the numbers of classes taught, counselling sessions conducted, educational materials distributed, and participants served. Outputs have little inherent value in themselves. They are important because they are intended to lead to desired outcomes or benefits for participants or target populations.
Personal Well-Being	People's sense of how they are feeling within themselves and experiencing their lives.
Primary Clients Served	Individuals who receive direct service through funded programs and services for whom there is a measurable impact. Each individual is counted only once in this reporting period (if service is provided to a family unit, all individuals for whom there is a direct measurable impact should be recorded as individuals).
Program Logic Model	A systematic and visual way to present and share understanding of the relationships among the resources used to operate a program, the activities planned, and the expected changes or results to be achieved.
Project	A service or activity that local FCSS programs deliver or support.
Protective Factors	Protective factors are those qualities or situations that help alter or reverse expected negative outcomes. Stress-resistant or "invulnerable" individuals have common protective factors operating as two broad sets of developmental strengths: <ul style="list-style-type: none"> <li>external factors such as family, peers, school and community, and internal factors or personality characteristics such as empowerment, self-control, cultural sensitivity, self-concept and social sensitivity.</li> </ul>
Rationale	The evidence that would support an approach, e.g., research, best practices, etc.
Resilience	The capability of individuals and systems (families, groups and communities) to cope with significant adversity or stress in ways that are not only effective, but tend to result in an increased ability to constructively respond to future adversity.
Risk Factors	Risk factors are disabling, cultural, economic, or medical conditions that deny or minimize opportunities and resources for optimal human development. Risk factors can be internal (within the person) or external (involving the family, school/work, and community).
Seniors (65+)	Individuals over the age of 65 years who receive direct service
Social Engagement	A diverse range of activities individuals participate in for their own enjoyment or benefit or to provide benefit to others in the wider community.
Social Support	The activities individuals undertake, within the context of social relationships, to share information, and provide emotional or physical support.
Social Well-Being	How people experience their connections with others and the strength of those relationships.
Vision Statement	An inspirational and aspirational description of what an organization would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.



June 23, 2022

Rocky View County  
Family & Community Support Services (FCSS)  
262075 Rocky View Point  
Rocky View County, AB T4A 0X2  
Email: [fcss@rockyview.ca](mailto:fcss@rockyview.ca)

Attention: FCSS Coordinator

Re: 2022 FCSS Special Project Funding Application

Thank you for the opportunity to apply for funding. Enclosed is our Grant Application for Special Funding. I've enclosed our financial statement that we send to Alberta Registries, our Compassionate Care Program, and our list of officers as requested.

If there is anything further you need please don't hesitate to contact me, my contact information is below. I've also enclosed our CRA Corporate Access Number, and the Charitable Resolution we did with CRA for your reference.

- Corporate Access Number: 5020365135
- Charitable Registration: 75360 2879 RR0001

Yours truly,

*Marg Stevens*

Margaret A. Stevens  
Treasurer  
Cochrane and Area Hospice Society  
44169 Township Road 283  
Rocky View County, AB T4C2W6

Encl:



**Rocky View County  
Family & Community Support Services (FCSS)**

## 2022 FCSS SPECIAL PROJECTS FUNDING APPLICATION (FUNDING PERIOD: JANUARY 1 – DECEMBER 31, 2022)

Please type or print legibly. Applicants must be a non-profit organization/agency that serves Rocky View County residents. ***Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt. APPLICATION DEADLINE IS 4:00 P.M. JUNE 24, 2022 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.***

### 1. ORGANIZATION INFORMATION

Organization Name	Cochrane and Area Hospice Society
Project Name	Compassionate Care Assistance
FCSS Funding Request (Maximum \$7,500) (from <a href="#">Section 9.6 C Proposed Budget</a> )	\$7,500.00
E-Mail Address and Website	<span style="background-color: black; color: black;">[REDACTED]</span> <a href="http://www.cochranehospicesociety.ca/">http://www.cochranehospicesociety.ca/</a>
Mailing Address (include postal code)	44169 Township Road 283
Street Address (for courier purposes)	None
Agency Telephone Number	403-932-6383
Agency Fax Number	None
Executive Director Name	Ozzie Sawicki
Program Contact Name	Marg Stevens
Phone Number (If different from above)	<span style="background-color: black; color: black;">[REDACTED]</span>

☐ Please email confirmation of receipt of this application to: [Click here to enter text.](#)

### 2. PREVENTION

In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input checked="" type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input checked="" type="checkbox"/>
	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input checked="" type="checkbox"/>

### 3. PROJECT DESCRIPTION

Attach a separate page providing a brief overview of your organization and the project.

- a) Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.
- b) Define your region of operation;
- c) Include the statement of need;
- d) The activities that will be used to address the need;
- e) The expected outcomes; and
- f) Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

### 4. PROJECT FIGURES

- a) Estimated Number of Total Program Participants: About 39,000
- b) Estimated Number of County Resident Program Participants: TBD
- c) Estimated Number of Volunteer Hours Related to Program: 300

### 5. SUPPORTING DOCUMENTS

The following documents **must** be attached:

- a) Organization's Annual Financial Statement;
- b) Organization's Proposed Operating Budget – include contributions from other sources and detailed expenditures, do not include in-kind supports, only actual dollars. A budget shell is attached on the next page if you wish to use it;
- c) List of Organization's Officers and Directors. Do not include personal contact information (home addresses, emails, or phone numbers);
- d) A copy of Alberta Societies Act Registration if new applicant.

Other documents may also be attached to the application form that provides further clarification.

### 6. CERTIFICATION OF COMPLIANCE:

**This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>)**

**A project outcomes evaluation is required by February 28, 2023 if your application is successful.**



2022-06-23

**X** Margaret Stevens

Margaret Stevens

Treasurer

Signed by: Margaret.Stevens

Marg Stevens, Treasurer

2022.06.21

**(Signature of Applicant)**

**(Print Name & Title)**

**(Date)**

Please indicate how you heard of the Rocky View County FCSS Program:

\_\_\_\_\_ newspaper ad      \_\_\_\_\_ social media        X   website visit/search

  X   word of mouth      \_\_\_\_\_ other (specify) \_\_\_\_\_

Submit Completed Documents to:

Dimitri Dimopoulos, FCSS Coordinator  
Rocky View County  
262075 Rocky View Point  
Rocky View County, AB T4A 0X2

**For further assistance, please call 403.520.1289  
or email fcss@rockyview.ca**

***The FCSS Program Is Not:***

- Recreational.
- A Public Health Transportation Grant.
- Direct assistance, including money, food, clothing or shelter to sustain an individual or family.
- Rehabilitative.
- A duplication of services from other Government Agencies.

***\*ALL INFORMATION PROVIDED IS PUBLIC\****

*The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403.520.6307.*

<b>9.6 C. INPUTS</b> (Resources dedicated to the program. Include staff and budget for one year.)			
<b>2022 PROPOSED BUDGET</b> (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)			
<b>ITEM</b>	<b>Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)</b>	<b>Column 2 2022 Costs to be funded by County FCSS (Program Request)</b>	<b>Column 3 2022 Projected Year End Total Program Budget (Total Cost)</b>
<b>EXPENSES</b>			
<b>PERSONNEL</b> (specify positions and hours per week)			
Ozzie Sawicki, Chair	10	25	25
Marg Stevens, Treasurer	15	30	25
Kristine Borsa, Secretary, Co-Chair	20	15	30
Judy Copithorne	5	5	10
<b>a. SUBTOTAL PERSONNEL</b>	50	75	90
<b>TRAVEL &amp; TRAINING</b> (specify)			
Volunteer Appreciation	735.27	\$800.00	\$1,000.00
<b>b. SUBTOTAL TRAVEL &amp; TRAINING</b>	\$735.27	\$800.00	\$1,000.00
<b>MATERIALS AND SUPPLIES</b> (specify)			
Media Ad's	\$1,054.52	\$800.00	\$500.00
Supplies for Tree of Celebration	\$720.15	\$0.00	\$0.00
Misc Supplies for Program		\$2,000.00	\$2,500.00
<b>c. SUBTOTAL MATERIALS AND SUPPLIES</b>	\$1,774.67	\$2,800.00	\$3,000.00
<b>OTHER</b> (specify)			
Liability Insurance	\$3,965.00	\$1,000.00	\$0.00
Comfort Kits	\$4,161.49	\$1,600.00	\$1,000.00
Banking Fees	\$1,694.06	\$0.00	\$0.00
Road Show	\$1,246.15	\$0.00	\$0.00
Comfort Walk	\$2,100.00	\$0.00	\$0.00
Misc Supplies for Program		\$1,700.00	\$2,500.00
<b>d. SUBTOTAL OTHER</b>	\$13,166.70	\$3,500.00	
<b>e. TOTAL EXPENDITURES</b> (e=a+b+c+d)	\$15,676.64	\$3,900.00	\$3,500.00
<b>REVENUE</b> (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
Tree of Celebration	5,570.70		
Fund Raising	\$3,543.48		
Grants	\$13,435.00		
Memberships and Other	\$1,804.13		
<b>f. TOTAL REVENUE</b>	\$24,353.31		
<b>g. FCSS REQUEST</b> (DEFICIT = Total of Column 3 Expenditures – Total Revenue)			



Microsoft Excel  
Worksheet

**THE FOLLOWING PAGES ARE FOR REFERENCE PURPOSES ONLY. PLEASE DETACH THEM FROM YOUR APPLICATION**

**ROCKY VIEW COUNTY FCSS VISION:**

Inclusive Communities  
Strong Families  
Resilient Individuals

**ROCKY VIEW COUNTY FCSS MISSION:**

Cultivating caring communities that enhance social well being through prevention, volunteerism, collaboration and community development.

**ROCKY VIEW COUNTY FCSS IDENTITY STATEMENT:**

We advance our mission of cultivating caring communities and seek to create inclusive communities, strong families and resilient individuals by collaborating with all stakeholders throughout the County by providing strategic funding and emphasizing our competitive advantage of our focus on prevention, our leveraging potential within the County, innovation, agility and forward thinking. We are sustainable by stable funding, collaboration and partnerships, volunteerism and having a common vision.

**ROCKY VIEW COUNTY FCSS STRATEGY SCREEN:**

	Rocky View County Strategy Screen	
1.	Meets FCSS Act and Regulation including prevention	Early stage prevention is a priority for FCSS.
2.	Aligns with our vision/mission/values	FCSS improves social well-being when the collective needs of individuals, families and communities are met.
3.	Considers the impact on our stakeholders, partners, and the overall social well-being of the County	FCSS uses a collaborative approach to engage its partner organizations.
4.	Brings people together and builds social capital	Strong networks and relationships among citizens, the non-profit, voluntary sector, and government or institutional policies, programs and services are vital to a caring community.
5.	Uses research based best practises	FCSS programs and services recognize and address multiple risk and/or protective factors.
6.	Are evidence based	FCSS programs and services participate in critical reflection and evaluation processes to continually improve.
7.	Are consistent with past successes	FCSS endeavours to provide adequate resources to ensure that programs and services can be delivered to a high standard.
8.	Positions us well for the future	FCSS programs are planned and implemented in consideration of where people live, learn, work and play.

## Provincial FCSS Indicator Definitions

Improved social well-being of individuals.		
Outcome	Indicator	Definition
<b>Outcome 1: Individuals experience personal well-being.</b>	<b>Resilience</b>	<ul style="list-style-type: none"> <li>The extent to which people are able to deal with life's difficulties.</li> </ul>
	<b>Self-Esteem</b>	<ul style="list-style-type: none"> <li>The extent to which people feel good about themselves.</li> </ul>
	<b>Optimism</b>	<ul style="list-style-type: none"> <li>The extent to which people expect the best possible outcome from any given situation and are hopeful about their future.</li> </ul>
	<b>Capacity to Meet Needs</b>	<ul style="list-style-type: none"> <li>Ability to meet needs is the extent to which people have the life skills to function in a positive manner.</li> </ul>
	<b>Autonomy</b>	<ul style="list-style-type: none"> <li>The extent to which people feel free to do what they want and have the time to do it.</li> </ul>
	<b>Competence</b>	<ul style="list-style-type: none"> <li>The extent to which people feel accomplishment from what they do and are able to make use of their abilities.</li> </ul>
	<b>Personal Engagement</b>	<ul style="list-style-type: none"> <li>How far people feel absorbed in what they do and that they have opportunities to learn.</li> </ul>
<b>Outcome 2: Individuals are connected with others.</b>	<b>Meaning and Purpose</b>	<ul style="list-style-type: none"> <li>The extent to which people feel that what they do in life is valuable, worthwhile and valued by others.</li> </ul>
	<b>Quality of Social Relationships</b>	<ul style="list-style-type: none"> <li>How people experience their connections with others and the strength of those relationships.</li> </ul>
	<b>Social Supports Available</b>	<ul style="list-style-type: none"> <li>The extent to which people have the support of family, friends and others available to them.</li> </ul>
<b>Outcome 3: Children and youth develop positively.</b>	<b>Trust and Belonging</b>	<ul style="list-style-type: none"> <li>People's experiences of trusting other people, being treated fairly and respectfully by them, and feeling a sense of belonging with and support from people.</li> </ul>
	<b>Developmental Assets</b>	<p><i>The Search Institute lists 40 different Developmental Assets, each of which are a potential indicator for this outcome. Please visit <a href="http://www.search-institute.org/research/developmental-assets">www.search-institute.org/research/developmental-assets</a> and click on "English" on the left hand side to download your age appropriate list of Development Assets.</i></p>

Improved social well-being of families.		
Outcome	Indicator	Definition
<b>Outcome 1: Healthy functioning within families</b>	<b>Positive Family Relationships</b>	<ul style="list-style-type: none"> <li>Family members have positive relationships.</li> <li>Parents have a positive relationship and support each other if applicable.</li> <li>Family members care about each other.</li> <li>Family members are safe from abuse, neglect and violence.</li> </ul>
	<b>Positive Parenting</b>	<ul style="list-style-type: none"> <li>Parent(s) use positive parenting with their children.</li> </ul>
	<b>Positive Family Communication</b>	<ul style="list-style-type: none"> <li>Family members communicate effectively and positively.</li> </ul>
<b>Outcome 2: Families have social supports.</b>	<b>Extent and Quality of Social Networks</b>	<ul style="list-style-type: none"> <li>Family has social networks to support them, e.g., extended family, friends and neighbours.</li> <li>The family can reach out and get support.</li> <li>Quality of close relationships: family, friends, neighbours, etc. For example: family feels close to them, family feels at ease with them, family can share freely with them, and family can ask them for help or a favour.</li> </ul>
	<b>Family Accesses Resources as Needed</b>	<ul style="list-style-type: none"> <li>The family can access community resources when they need them.</li> </ul>

<b>Improved social well-being of community.</b>		
<b>Outcome</b>	<b>Indicator</b>	<b>Definition</b>
<b>Outcome 1: The community is connected and engaged.</b>	<b>Social Engagement</b>	<ul style="list-style-type: none"> <li>A diverse range of activities individuals participate in for their own enjoyment or benefit or to provide benefit to others in the wider community.</li> <li>Informal and formal volunteering is an example.</li> </ul>
	<b>Social Support</b>	<ul style="list-style-type: none"> <li>The activities individuals undertake, within the context of social relationships, to share information, and provide emotional or physical support</li> </ul>
	<b>Awareness of the Community</b>	<ul style="list-style-type: none"> <li>Awareness of and use of programs and services available in the community.</li> </ul>
	<b>Positive Attitude Toward Others and the Community</b>	<ul style="list-style-type: none"> <li>How people feel, what they believe and what they value</li> <li>Trust</li> <li>Respect for diversity</li> <li>Supporting others and receiving support from them (<i>Also see social engagement and social support</i>)</li> <li>Sense of belonging to the community</li> </ul>
<b>Outcome 2: Community social issues are identified and addressed.</b>	<b>Awareness of Community Social Issues</b>	<ul style="list-style-type: none"> <li>Awareness of existing/emerging social issues</li> </ul>
	<b>Understanding of Community Social Issues</b>	<ul style="list-style-type: none"> <li>Understanding of existing/emerging social issues</li> </ul>
	<b>Agencies and/or Community Members Work in Partnership to Address Social Issues in the Community</b>	<ul style="list-style-type: none"> <li>Partnerships created to address priority social issues in the community.</li> <li>Levels of partnership: <ul style="list-style-type: none"> <li>Communication</li> <li>Cooperation</li> <li>Coordination</li> <li>Collaboration</li> </ul> </li> </ul>



## DEFINITIONS

Term	Definition
# of Community Development Initiatives	Community development initiatives include, but are not limited to, community assessments, mobilization, and collaborative and/or advocacy initiatives. The desired outcomes are identified, with measurable indicators of progress reported.
# of Community Development Initiative Members	Participants who are actively engaged in the community development initiative. They are counted only once and not counted as individuals as noted below.
# of Groups	The total distinct groups offered over a period of time through the funded program or service, such as therapeutic groups, educational workshops, and/or training (e.g. a parenting workshop consisting of 6 sessions equals one group).
# of Group Participants	Participants who attended the group sessions and for whom outcomes will be measured. Group participants are not included in the individuals served category unless they are involved in a different program.
# of Individual Participants	Individual participants are those who are engaged in the activity and are making a significant contribution to achieving the goals and outcomes as outlined in the program they are attending.
# of Contacts/ Information and Referral	Number of times individuals have received some information from your program, but who may not be identifiable (e.g. information service, one-time phone conversation, etc. No demographic information about such persons is collected).
# of Volunteers	An individual who has provided support from which your program or service has benefited and who is willing to work on behalf others without the expectation of pay or other tangible gain. Each individual volunteer is only counted once.
# of Volunteer Hours	The total number of hours all your volunteers have worked on behalf of your program during this reporting period.
Ability	The quality of being able to perform; a quality that permits or facilitates achievement or accomplishment.
Activities	What the program or project does to achieve its goal(s). Activities include the services provided or actions undertaken by the program or project.
Adults (19 to 64)	Individuals between the ages of 19-64 years up to the 65th birthday who receive direct service.
Assets	A useful or valuable quality, person, or thing; an advantage or resource.
Broad Strategy	In general terms, how the program/ project will address the specified community need.
Community Development	Efforts made by professionals and community residents to: enhance the social bonds among community members; motivate citizens to self-enhance; develop responsible local leadership; and create or revitalize local institutions.
Developmental Assets	Forty common sense, positive experiences and qualities that help influence choices young people make and help them become caring, responsible, successful adults. <a href="http://www.search-institute.org">www.search-institute.org</a> . The Search Institute has frameworks of developmental assets for: <ul style="list-style-type: none"> <li>• Early childhood (ages 3 – 5 years)</li> <li>• Grades K – 3 (ages 5-9)</li> <li>• Middle childhood (ages 8 – 12)</li> <li>• Adolescents (ages 12 -18)</li> </ul>
Direct Service	Engagement between staff members and clients.
Evaluation	How to determine how well a program has achieved its goal(s).
Families	A family unit is self-defined and can contain multiple generations and configurations. This includes biological or adoptive parents, extended family members, other relatives who are providing direct care to children, etc. People counted as individuals served (above) can be additionally counted under the Families served category.
Goal Statement	The achievement hoped for by a program/project, i.e., the overall change or desired impact.
Inputs	The resources used to support program activities and achieve program goals such as money, staff and staff time, volunteers and volunteer time, facilities, materials, equipment, technology, partners and information. Inputs also include constraints on the program, such as laws, regulations, and requirements of funders.
Measurement Tool	Identify what tools you used to measure the outcomes and impact of your program and services such as surveys, focus groups, standardized tests, individual interviews, case studies or other tools.

Mission	A statement that defines what an organization is, why it exists, its reason for being. At a minimum, a mission statement defines who the primary target populations are, the products and services produced, and describes the geographical location in which an organization operates.
Outcomes	<p>The benefits or changes for individuals, families, communities or populations that result from participating in a program or project activities. For FCSS purposes, outcomes specifically relate to changes in knowledge, attitudes, values, skills, behaviour, condition, status or other attributes. For a particular program, there can be various "levels" of outcomes, with initial short-term outcomes leading to medium and long-term ones. For example, a youth in a mentoring program who receives one-to-one encouragement to improve academic performance may attend school more regularly, which can lead to getting better grades, which can lead to graduating.</p> <p>In general, short-term outcomes occur within one year, medium-term outcomes take several years and long-term outcomes take a decade or longer. However, these time-frames may be shortened when programs build in a step-wise fashion. Short-term outcomes may be measured immediately, medium-term outcomes in three to six months and the long-term outcomes at one year. The determination of the time frame for the outcomes depends upon the program or project being implemented.</p>
Outcome Indicators	The specific items of information that track a program's success on outcomes, generally in the form of a cluster of questions or survey.
Outputs	The direct products of program activities. Outputs usually are measured in terms of the volume of work accomplished, for example, the numbers of classes taught, counselling sessions conducted, educational materials distributed, and participants served. Outputs have little inherent value in themselves. They are important because they are intended to lead to desired outcomes or benefits for participants or target populations.
Personal Well-Being	People's sense of how they are feeling within themselves and experiencing their lives.
Primary Clients Served	Individuals who receive direct service through funded programs and services for whom there is a measurable impact. Each individual is counted only once in this reporting period (if service is provided to a family unit, all individuals for whom there is a direct measurable impact should be recorded as individuals).
Program Logic Model	A systematic and visual way to present and share understanding of the relationships among the resources used to operate a program, the activities planned, and the expected changes or results to be achieved.
Project	A service or activity that local FCSS programs deliver or support.
Protective Factors	<p>Protective factors are those qualities or situations that help alter or reverse expected negative outcomes. Stress-resistant or "invulnerable" individuals have common protective factors operating as two broad sets of developmental strengths:</p> <ul style="list-style-type: none"> <li>• external factors such as family, peers, school and community, and</li> <li>• internal factors or personality characteristics such as empowerment, self-control, cultural sensitivity, self-concept and social sensitivity.</li> </ul>
Rationale	The evidence that would support an approach, e.g., research, best practices, etc.
Resilience	The capability of individuals and systems (families, groups and communities) to cope with significant adversity or stress in ways that are not only effective, but tend to result in an increased ability to constructively respond to future adversity.
Risk Factors	Risk factors are disabling, cultural, economic, or medical conditions that deny or minimize opportunities and resources for optimal human development. Risk factors can be internal (within the person) or external (involving the family, school/work, and community).
Seniors (65+)	Individuals over the age of 65 years who receive direct service
Social Engagement	A diverse range of activities individuals participate in for their own enjoyment or benefit or to provide benefit to others in the wider community.
Social Support	The activities individuals undertake, within the context of social relationships, to share information, and provide emotional or physical support.
Social Well-Being	How people experience their connections with others and the strength of those relationships.
Vision Statement	An inspirational and aspirational description of what an organization would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.



## **COMPASSIONATE CARE ASSISTANCE PROGRAM (CCAP)**

Palliative care aims to address the physical and psychological, social, and spiritual needs of a person's final stage of their life journey. Costs at the end of life can be overwhelming for many families and the CCAP recognizes that families caring for their loved ones experience significant psychosocial and financial burdens. The CCAP Compassionate Care Program is intended to provide financial support to residents of Cochrane and Area who have been diagnosed as palliative.

### **Who is eligible?**

Individuals are eligible if they are residents of Alberta residing in Bragg Creek (south), Cremona / Water Valley (north), Springbank / Bearspaw (east), and the Morley Boundary (west).

### **What can clients receive subsidy for?**

The Cochrane & Area Hospice Society appreciates that every family's situation and needs are unique. Our goal is to be responsive to the needs of individual families without being prohibitive. Some possible areas of support might include:

- Non-Emergent transportation (Costs such as parking and fuel)
- Medical supplies, prescriptions not covered by any other sources
- Childcare for the client's children or primary caregiver
- Light housekeeping
- Meals (i.e. Meals on Wheels, Nutritional supplements – Meal replacements (i.e. Ensure and/or Boost))
- Oxygen related items
- Mobility / safety equipment / installation fee
- Other expenses

### **What is not covered?**

Services covered by Aids to Daily Living, an individual's private/group insurance plan, the Palliative Care Drug Coverage (including all medications), or any other subsidy program are not eligible for reimbursement. The Cochrane & Area Hospice Society



Compassionate Care Program is unable to provide the basic necessities of life (i.e. shelter, food, utilities) as this Program has limited resources.

**When does subsidy become effective?**

When the application is received and reviewed by the Board of the Cochrane and Area Hospice Society. The application must not be more than 60 days past the date of goods or services provided (prior to the application date).

**How long is the client eligible for subsidy?**

Clients of the CCAP Compassionate Care Program will continue to be eligible if they are diagnosed as being palliative, reach their maximum assistance amount of \$500.00, or until the CCAP maximum budget for this Program has been reached for the fiscal year.

**What is the cost to the client?**

There is no cost to the client. Donations received by the Compassionate Care Program cover the costs.

**What is the application and approval process?**

Our goal is to make this process as efficient as possible. After a client has been diagnosed as palliative, an application form must be completed and signed by the client (or guardian) and the Board Chair.

Referrals will be accepted by the Cochrane and Area Hospice Society Board, who have verified that clients meet the criteria of the Program. The completed application form must be sent to the Cochrane and Area Hospice Society with original receipts. The Board of Directors will review and confirm the client's eligibility and determine the amount of assistance to be provided.

**Where do I find more information?**

To obtain more information about the CCAP Compassionate Care Program contact:

[info@cochranehospicesociety.ca](mailto:info@cochranehospicesociety.ca)

An application, once fully completed, can be emailed to the above email address.

# Financial Statement 5020365135

## Cochrane Hospice Society

### For The Year 2021/05/01 to 2022/04/30

<b>Opening Balance:</b>	Cash Bank Account	\$6,222.34
	<b>Total Assets</b>	<b><u>\$6,222.34</u></b>
<b>Liabilities:</b>	Accounts Payable	\$0.00
	<b>Total Liabilities</b>	<b><u>\$0.00</u></b>
<b>Income:</b>	Grants	1,500.00
	Membership & Donations	3,355.00
	<b>Income</b>	<b><u>\$4,855.00</u></b>
<b>Disbursements:</b>	Expenses	<b><u>\$2,837.02</u></b>
	<b>Net Income</b>	<b><u>\$8,240.32</u></b>
<b>Closing Balance:</b>	Cash Bank Account	<b><u>\$8,240.32</u></b>

#### Approval Statement:

M. Stevens:   
Printed Name and Signature

J Copithorne:   
Printed Name and Signature

Treasurer  
Position

Co-Chair  
Position

Date 2022.06.05

Date 2022.06.01

Classification: Protected A

## Cochrane and Area Hospice Society List of Officers and Directors 2022

[illegible]



## SPECIAL RESOLUTION

I hereby certify that the following special resolution was passed by email votes of the membership for:

The Cochrane and Area Hospice Society

on October 6, 2021

The objectives were changed as follows:

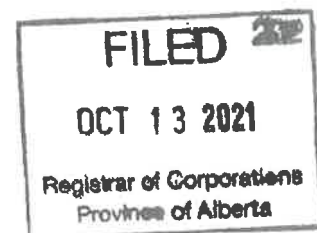
- Objective 2 is changed to read:
  - To promote health by providing palliative care for individuals with chronic or terminal illness, including the provision of transportation, childcare, housekeeping, and meal assistance.
  - To undertake activities that are incidental or ancillary to the attainment of the above charitable purpose.

Date: October 6, 2021

Signature: 

Printed Name: Margaret A. Stevens

Title: Treasurer





## Rocky View County Family & Community Support Services (FCSS)

# 2022 FCSS SPECIAL PROJECTS FUNDING APPLICATION (FUNDING PERIOD: JANUARY 1 – DECEMBER 31, 2022)

Please type or print legibly. Applicants must be a non-profit organization/agency that serves Rocky View County residents. *Please note that faxed or e-mailed copies of the application will **not** be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt. **APPLICATION DEADLINE IS 4:00 P.M. JUNE 24, 2022 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.***

1. ORGANIZATION INFORMATION	
Organization Name	The Dollar Detectives Inc.
Project Name	Youth Financial Empowerment Program
FCSS Funding Request (Maximum \$7,500) (from Section 9.6 C Proposed Budget)	\$7500
E-Mail Address and Website	Email: <a href="mailto:service@thedollardetectives.com">service@thedollardetectives.com</a> Website: <a href="https://thedollardetectives.com/">https://thedollardetectives.com/</a>
Mailing Address (include postal code)	#118 612-500 Country Hills Blvd NE, Calgary AB, T3K 5K3
Street Address (for courier purposes)	same as above
Agency Telephone Number	403-668-7536
Agency Fax Number	N/A
Executive Director Name	Guirlene Joseph
Program Contact Name	same as above
Phone Number (If different from above)	██████████

☒ Please email confirmation of receipt of this application to: [service@thedollardetectives.com](mailto:service@thedollardetectives.com)

2. PREVENTION		
In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.		
Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
	Outcome 6: The community is connected and engaged.	<input type="checkbox"/>
	Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	
Improved social well-being of the community.	Outcome 7: Community social issues are identified and addressed.	<input type="checkbox"/>
	Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	

### 3. PROJECT DESCRIPTION

Attach a separate page providing a brief overview of your organization and the project.

- a) Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.
- b) Define your region of operation;
- c) Include the statement of need;
- d) The activities that will be used to address the need;
- e) The expected outcomes; and
- f) Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

### 4. PROJECT FIGURES

- a) Estimated Number of Total Program Participants: **15**
- b) Estimated Number of County Resident Program Participants: **15**
- c) Estimated Number of Volunteer Hours Related to Program: **12**

### 5. SUPPORTING DOCUMENTS

The following documents **must** be attached:

- ✓a) Organization's Annual Financial Statement;
- ✓b) Organization's Proposed Operating Budget – include contributions from other sources and detailed expenditures, do not include in-kind supports, only actual dollars. A budget shell is attached on the next page if you wish to use it;
- ✓c) List of Organization's Officers and Directors. Do not include personal contact information (home addresses, emails, or phone numbers);
- ✓d) A copy of Alberta Societies Act Registration if new applicant.

Other documents may also be attached to the application form that provides further clarification.

### 6. CERTIFICATION OF COMPLIANCE:

This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>)

A project outcomes evaluation is required by February 28, 2023 if your application is successful.

  
(Signature of Applicant)

Guirlene Joseph, Director  
(Print Name & Title)

June 23, 2022  
(Date)

Please indicate how you heard of the Rocky View County FCSS Program:

☐ newspaper ad      ☐ social media      ☐ website visit/search  
☐ word of mouth      ☒ other (specify) FCSS Airdrie

Submit Completed Documents to:

Dimitri Dimopoulos, FCSS Coordinator  
 Rocky View County  
 262075 Rocky View Point  
 Rocky View County, AB T4A 0X2

**For further assistance, please call 403.520.1289**  
**or email [fcss@rockyview.ca](mailto:fcss@rockyview.ca)**

***The FCSS Program Is Not:***

- Recreational.
- A Public Health Transportation Grant.
- Direct assistance, including money, food, clothing or shelter to sustain an individual or family.
- Rehabilitative.
- A duplication of services from other Government Agencies.

***\*ALL INFORMATION PROVIDED IS PUBLIC\****

*The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403.520.6307.*





## FCSS Funding Special Project Proposal Youth Financial Empowerment Program

June 24, 2022

### Program Description

The Dollar Detectives' programs are designed to empower youth to take charge of building their confidence. We teach youth financial concepts as a cumulative process with sequential, age-appropriate information. In the classroom, youth learn basic concepts and gradually move on to more complex concepts. We apply this same principle to financial well-being. We created an amazing platform for youth to learn about money while building their social-emotional, leadership and self-efficacy skills.

Our program is socially conscious and designed to enhance youths' financial and life skills. Youth participate, collaborate and socialize with similar aged peers. Youth are given the opportunity to practice skills through a blend of structured in person and virtual social activities. Through a combination of group, individual and community-based activities, youth are provided the opportunity to practice skills in a within an inclusive, interactive and social-emotional learning space.

Our program is designed to complement Canadian curriculums and school learning outcomes. At the end of each module, a tip sheet will be sent home with a recap of the module and strategies to incorporate into everyday life. We will provide parent resources to help the generalization of skills at home and the community. We can easily customize our program to increase parental involvement based on needs of the community or funders. Parental involvement is an important factor for a successful education program.

### Priority Populations Served

Our services are available and accessible to any youth who is curious about money and wishes to expand their financial knowledge. The Dollar Detectives however co-creates specialized programs with the following:

- Indigenous, First Nations, Inuit or Metis Families Communities
- Gender and Sexual Minorities
- New Canadians, Immigrants and Culturally Diverse Communities
- Geographically Diverse (e.g., rural, remote or on reservations)
- Social and Economically Disadvantaged
- Persons Living with a Disability (including Mental Health)





## Program Structure

Our program is 6 weeks in length and includes approximately thirteen hours of financial education. Youth are given the opportunity to practice skills through structured in person or virtual activities. Through a combination of group, individual and community-based activities, youth are provided the opportunity to practice skills in real life settings. Activities include but not limited to scenario-based learning, hands-on and interactive games, incentives, community field trips, guest speakers, peer-support and mentorship.

Our core curriculum modules include Master Your Money, Budgeting Basics, Bank to Basics, Fraud Facts, Savvy Savers and Skills for Life. Specialized modules include Learning a Living and Forecasting Financials. Our co-partner modules include Employment Tool Kit (Service Canada), Income Tax Basics (CRA), Investing (Primerica) and Student Loans (RBC). Our modules are complemented by our Detective Deeds which foster positive mental health, empathy, resiliency, decision making and equality. These traits and values are woven throughout our curriculums. Certificate of completion is provided at end of program.

## Region of Operation

The Dollar Detectives specializes in co-creating programs with local organizations to ensure the needs of the local community is supported. We will do the same for Rocky View County residents. We will collaborate with local high schools and/or community centres to conduct research, plan curriculums and arrange service locations to deliver supports. We would also work with local schools to explore the possibility of assigning high school credits for our curriculum to give youth another option to earn credits for their diploma. Our vision is to deliver our first program for Springbank and area residents. We will use outcomes, success stories and learnings from this program to support our application for future FCSS funding so we can offer our program to other Rocky View County communities.

## Statement of Need

*“Individuals, families and communities in Alberta may not always have the resources or capacity to enhance their own social well-being. Unless the strengths, skills and abilities of individuals, families and communities are enhanced, life challenges can impact their social well-being”- FCSS*

The Dollar Detectives want to strengthen the social infrastructure of youth by enhancing their financial confidence and resilience, emotional well-being, belief in a bright future, and overall sense of connection and engagement. This includes fostering their capacity and leadership abilities through quality, evidence-informed and youth-centred activities and programs, as well as improving their access to community resources and support.



Based on research, there is both a gap in services and ever-increasing need for supports relating to building the financial literacy, life skills, and social-emotional capacity of youth and especially those who are vulnerable. Childhood traumas could leave young adults trying to satisfy inner and outer voids through spending money, hoarding money, or controlling through access to or limitation of money. Youth who experience traumatic incidents such as violence, bullying, poverty, discrimination, etc., are also at greater risk for financial, physical, and mental health challenges in adulthood. This is evidenced in the following statistics:

- The results of a 2021 study conducted by Nature Public Health Emergency Collection suggest that it is not only physical and mental health that are negatively impacted by Adverse Child Experiences (ACEs) but financial well-being as well. Having Experienced more ACEs is directly correlated with having more financial stress in adulthood, as measured by food and housing security.
- According to the Children First 2020 report, suicide remains the second leading cause of death for youth aged 15 to 24. These rates continue to be significantly higher among First Nations, Métis and Inuit children and youth.
- According to 2019 Statistic Canada report, between 2010 and 2018, youth aged 12 to 17 made up 24% of all persons accused of hate crimes. Over half (54%) of the youth accused of hate crimes targeted race or ethnicity. Regardless of the pandemic, individuals designated as visible minorities generally report feeling less safe than the rest of the population and certain groups are much more likely to report experiencing discrimination.

Geographically diverse youth could feel disconnected which is often compounded by socioeconomic inequalities, isolation, ability, age, ethnicity, gender, immigration status, Indigeneity, race, sexual orientation. This can interfere with a youth's ability to sustain positive development and to develop a healthy and happy perspective. By providing an environment that is anti-oppressive, flexible, responsive and harm-reducing, we believe our program will prevent many of these concerning statistics.

### **Program Outcomes**

Our program builds on youths' existing strengths to develop knowledge, skills and behaviours needed to succeed in our modern world. We help youth foster healthy relationships with their peers, their family, their school, and their community which allow them to successfully apply and practice their knowledge in the real world. These collaborations have a positive impact on all aspects of our youths' journey. Our program goals support youth gain confidence to navigate difficult situations and help support sense of identity, community, and purpose by:



- Enhancing youth employability by offering job-related experiences through volunteer, experience-based learning and/or mentorship opportunities.
- Increasing youth life and future-ready skills by focusing on financial literacy, social and personal interest activities.
- Expanding youth support network by providing access to trusted professionals and fostering social connections through community engagements and resources.
- Building youth social-emotional skills by teaching coping strategies, how to make good decisions, building healthy relationships, and being a responsible global citizen.
- Delivering a holistic and family-centred approach by offering optional family financial counselling in conjunction with youth program.

We will complete a Preparing for Adulthood Checklist (PAC) for each youth at intake based on their experiences, needs and their goals. Youth will be supported by a multidisciplinary team who will work closely with them, their families, their school, and their community. The youth's mentorship team will consist of a Program Coordinator, LIFE (Learning Independence from Experience) Mentor and Financial Empowerment Facilitator. PAC will outline the services to meet youth's goals and the supports needed. The Dollar Detectives will recruit project staff and volunteers who have the education, shared life experience, and passion needed to connect with our youth.

Youth are expected to have the following individual outcomes:

- Improved mental health and emotional well-being.
- Increased social cohesion, sense of connection, and sense of belonging.
- Improved financial literacy, social-emotional, employment and life skills.

Our program is designed to foster the following protective factors:

- Good mental and emotional health
- Strong social supports
- Positive adult role models, coaches, and mentors
- Availability of services
- Community engagement
- Conflict resolution (interpersonal) skills
- Problem-solving (assertiveness) skills
- Empathy and perspective-taking skills



## About The Dollar Detectives

Our mission: Empower our youth to confidently transition to adulthood by building the financial, social, and emotional resilience needed to successfully navigate their world.

Our vision: A network of caring, globally minded youth who contribute to the well-being of their family and the resiliency of their community.

## Other Program and Services

We offer a few other programs for our local community. They include:

**Youth Financial Life Hack Series** – free virtual webinars on a variety of financial, employment and life skills sessions. Co-delivered with various community partners such as RBC, CRA and Service Canada.

**Dimensions of Diversity Program** - is a specialized financial and life skills program designed to facilitate the participation of diverse young adults in meaningful mentorship, development and volunteer engagements.

**Corporate Partner Program** - we designed specialized programs modelled after our fun and dynamic Crack the Case series for educators and community organizations.

Gary Rabbior, President of the Canadian Foundation for Economic Education, said it best:

*“There is much more work to be done to achieve the successful outcome we aspire to: that today’s youth will build successful, happy financial futures, living within their means, staying in control, and being confident that they can set their goals and achieve them.”*

Our team wants to thank-you for reviewing our special project proposal. This information will give a general idea of our proposed service. Details can be fine tuned if FCSS Rocky View is interested in having further discussions. We want accurate and accessible financial information to be accessible within our rural communities so we can enhance youth’s capacity!

Warm regards,

Guirlene Joseph BA, AFCC (Accredited Financial Counsellor of Canada)

Founder and Executive Director

The Dollar Detectives | [www.thedollardetectives.com](http://www.thedollardetectives.com)

O: 403-668-7536 | [REDACTED] | [guirlenej@thedollardetectives.com](mailto:guirlenej@thedollardetectives.com)

**9.6 C. INPUTS** (Resources dedicated to the program. Include staff and budget for one year.)

**2022 PROPOSED BUDGET** (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)

ITEM	Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)	Column 2 2022 Costs to be funded by County FCSS (Program Request)	Column 3 2022 Projected Year End Total Program Budget (Total Cost)
<b>EXPENSES</b>			
<b>PERSONNEL</b> (specify positions and hours per week)			
Coordinator 3 hrs x 12 weeks		\$1440	\$1440
Mentor/Resource 4 hrs x 8 weeks		\$1120	\$1120
Facilitators x2 4 hrs each x 6 weeks		\$1440	\$1440
Support Team 3 hrs x 12 weeks	\$288	\$1150	\$1438
<b>a. SUBTOTAL PERSONNEL</b>	\$288	\$5150	\$5438
<b>TRAVEL &amp; TRAINING</b> (specify)			
Dreams Transportation (Participant)		\$500	\$500
Staff Travel x 2		\$700	\$700
Training (3 staff x 4 hours)		\$500	\$500
Volunteer Training	\$160		\$160
<b>b. SUBTOTAL TRAVEL &amp; TRAINING</b>	\$160	\$1700	\$1860
<b>MATERIALS AND SUPPLIES</b> (specify)			
Take Away Kits (15 Participants)		\$200	\$200
Program Materials	\$100		\$100
<b>c. SUBTOTAL MATERIALS AND SUPPLIES</b>	\$100	\$200	\$300
<b>OTHER</b> (specify)			
Optional Financial Counselling (could be less depending on need)		\$450	\$450
<b>d. SUBTOTAL OTHER</b>		\$450	\$450
<b>e. TOTAL EXPENDITURES</b> (e=a+b+c+d)	\$548	\$7500	\$8048
<b>REVENUE</b> (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
N/A			
<b>f. TOTAL REVENUE</b>			
<b>g. FCSS REQUEST</b> (DEFICIT = Total of Column 3 Expenditures – Total Revenue)		\$7500	



Microsoft Excel  
Worksheet

**THE DOLLAR DETECTIVES**

**Financial Statements**

**(Unaudited - See Notice to Reader)**

**July 31, 2021**

## **Table of Contents**

Notice to Reader	1
Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Net Assets	4
Schedule to Financial Statements	5

### **Notice to Reader**

On the basis of information provided by management, we have compiled the statement of financial position of The Dollar Detectives as at July 31, 2021 and the statement of operations and statement of changes in net assets for the period then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Jeffery J O'Rourke Professional Corporation  
Chartered Professional Accountant

December 16, 2021


Calgary, Alberta




**THE DOLLAR DETECTIVES**  
**STATEMENT OF FINANCIAL POSITION**  
(Unaudited - See Notice to Reader)  
As At July 31, 2021

	2021
	( Schedule 1 )
<b>ASSETS</b>	
<b>Current assets</b>	
Cash	\$ 1,130
	\$ 1,130
<b>LIABILITIES AND NET ASSETS</b>	
<b>Current liabilities</b>	
Accounts payable	\$ 583
Accounts payable - related person	8,655
	9,238
<b>Net Assets</b>	
Unrestricted - operating fund	(8,108)
	(8,108)
	\$ 1,130

Approved on behalf of the Board

  
\_\_\_\_\_. Director

  
\_\_\_\_\_. Director

**THE DOLLAR DETECTIVES**  
**STATEMENT OF OPERATIONS**  
(Unaudited - See Notice to Reader)  
For The Period Ended July 31, 2021

	<b>2021</b>
	<b>( Schedule 1 )</b>
<b>REVENUE</b>	
Donations and gifts	\$ -
	-
<b>OPERATING EXPENSES</b>	
Advertising	6,927
Bank charges	65
Insurance	190
Meals	130
Office supplies	160
Professional development	53
Professional fees	583
	8,108
<b>Deficit of revenue over expenses</b>	<b>\$ (8,108)</b>

**THE DOLLAR DETECTIVES**  
**STATEMENT OF CHANGES IN NET ASSETS**  
(Unaudited - See Notice to Reader)  
For The Period Ended July 31, 2021

	Unrestricted - operating fund		2021
Balance, beginning of year	\$	-	\$ -
Deficit of revenue over expenses		(8,108)	(8,108)
Balance, end of year	\$	(8,108)	\$ (8,108)

**THE DOLLAR DETECTIVES**  
**SCHEDULE TO FINANCIAL STATEMENTS**  
(Unaudited - See Notice to Reader)  
July 31, 2021

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**1 INCORPORATION**

The Organization was federally incorporated January 9, 2021.



Innovation, Science and  
Economic Development Canada  
Corporations Canada

Innovation, Sciences et  
Développement économique Canada  
Corporations Canada

## Certificate of Incorporation

*Canada Not-for-profit Corporations Act*

## Certificat de constitution

*Loi canadienne sur les organisations à but non  
lucratif*

The Dollar Detectives

Corporate name / Dénomination de l'organisation

1263367-1

Corporation number / Numéro de  
l'organisation

I HEREBY CERTIFY that the above-named  
corporation, the articles of incorporation of which  
are attached, is incorporated under the *Canada  
Not-for-profit Corporations Act*.

JE CERTIFIE que l'organisation susmentionnée,  
dont les statuts constitutifs sont joints, est  
constituée en vertu de la *Loi canadienne sur les  
organisations à but non lucratif*.

R Edwards

Raymond Edwards

Director / Directeur

2021-01-09

Date of Incorporation (YYYY-MM-DD)  
Date de constitution (AAAA-MM-JJ)



Innovation, Science and  
Economic Development Canada  
Corporations Canada

Innovation, Sciences et  
Développement économique Canada  
Corporations Canada

Corporations Canada  
C. D. Howe Building  
235 Queen Street  
Ottawa, Ontario K1A 0H5

Corporations Canada  
Édifice C.D. Howe  
235, rue Queen  
Ottawa (Ontario) K1A 0H5

## Corporate Profile / Profil corporatif

Date and time of Corporate Profile (YYYY-MM-DD)	2021-11-30 2:40 PM	(AAAA-MM-JJ) Date et heure du Profil corporatif
---	--------------------	---

CORPORATE INFORMATION	RENSEIGNEMENTS CORPORATIFS
Corporate name	Dénomination
	The Dollar Detectives
Corporation number	1263367-1
Business number	788824860RC0001
Governing legislation	Régime législatif
	Canada Not-for-profit Corporations Act (NFP Act) - 2021-01-09
	Loi canadienne sur les organisations à but non lucratif (Loi BNL) - 2021-01-09
Status	Statut
	Active
	Active

REGISTERED OFFICE ADDRESS	ADRESSE DU SIÈGE
	Suite 118, 612-500 Country Hills Blvd NE Calgary AB T3K 5K3 Canada

ANNUAL FILINGS	DÉPÔTS ANNUELS
Anniversary date (MM-DD)	01-09 (MM-JJ) Date anniversaire
Filing period (MM-DD)	01-09 to/au 03-10 (MM-JJ) Période de dépôt
Status of annual filings	Statut des dépôts annuels
	Not due 2022 N'est pas dû
Date of last annual meeting (YYYY-MM-DD)	Not available / Pas disponible (AAAA-MM-JJ) Date de la dernière assemblée annuelle
Type	Type
	Not available
	Pas disponible

DIRECTORS		ADMINISTRATEURS
Minimum number	1	Nombre minimal
Maximum number	10	Nombre maximal
Current number	4	Nombre actuel
Guirlene Joseph	Suite 118 612-500 Country Hills Blvd NE, Calgary AB T3K 5K3, Canada	
Dr. Diana Florea Davila	Suite 118, 612-500 Country Hills Blvd NE, Calgary AB T3K 5K3, Canada	
Denise Christopher	Suite 118, 612-500 Country Hills Blvd NE, Calgary AB T3K 5K3, Canada	
Clay Depner	Suite 118, 612-500 Country Hills Blvd NE, Calgary AB T3K 5K3, Canada	

CORPORATE HISTORY		HISTORIQUE CORPORATIF
Corporate name history (YYYY-MM-DD)		(AAAA-MM-JJ) Historique de la dénomination
2021-01-09 to present / à maintenant	The Dollar Detectives	
Certificates issued (YYYY-MM-DD)		(AAAA-MM-JJ) Certificats émis
Certificate of Incorporation	2021-01-09	Certificat de constitution en société
Documents filed (YYYY-MM-DD)		(AAAA-MM-JJ) Documents déposés
Financial Statements received	2021-04-23	États financiers reçu
Dated as of	2021-04-07	En date du

The Corporate Profile sets out the most recent information filed with and accepted by Corporations Canada as of the date and time set out on the Profile.	Le Profil corporatif fait état des renseignements fournis et acceptés par Corporations Canada à la date et à l'heure indiquées dans le profil.
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## Rocky View County Family & Community Support Services (FCSS)

# 2022 FCSS SPECIAL PROJECTS FUNDING APPLICATION (FUNDING PERIOD: JANUARY 1 – DECEMBER 31, 2022)

Please type or print legibly. Applicants must be a non-profit organization/agency that serves Rocky View County residents. *Please note that faxed or e-mailed copies of the application will **not** be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt. APPLICATION DEADLINE IS 4:00 P.M. JUNE 24, 2022 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.*

1. ORGANIZATION INFORMATION	
Organization Name	Boys and Girls Club of Airdrie
Project Name	Community Connections Collaboration
FCSS Funding Request (Maximum \$7,500) (from Section 9.6 C Proposed Budget)	4000.00
E-Mail Address and Website	<a href="mailto:info@bgcairdrie.com">info@bgcairdrie.com</a> <a href="http://www.bgcairdrie.com">www.bgcairdrie.com</a>
Mailing Address (include postal code)	1003 Allen Street, Airdrie AB, T4B 1B3
Street Address (for courier purposes)	1003 Allen Street or 200 East Lake Crescent
Agency Telephone Number	403-948-3331
Agency Fax Number	N/A
Executive Director Name	Denisa Sanness
Program Contact Name	Cassandra Clem
Phone Number (If different from above)	[REDACTED]

☒ Please email confirmation of receipt of this application to: [cclem@bgcairdrie.com](mailto:cclem@bgcairdrie.com)

2. PREVENTION		
In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.		
Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input type="checkbox"/>



Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of the community.	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input checked="" type="checkbox"/>
	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input type="checkbox"/>

### 3. PROJECT DESCRIPTION

Attach a separate page providing a brief overview of your organization and the project.

- a) Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.
- b) Define your region of operation;
- c) Include the statement of need;
- d) The activities that will be used to address the need;
- e) The expected outcomes; and
- f) Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

### 4. PROJECT FIGURES

- a) Estimated Number of Total Program Participants: 400
- b) Estimated Number of County Resident Program Participants: 150
- c) Estimated Number of Volunteer Hours Related to Program: 20

### 5. SUPPORTING DOCUMENTS

The following documents **must** be attached:



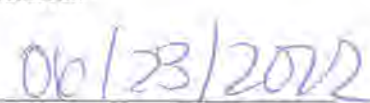
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- b) Organization's Proposed Operating Budget – include contributions from other sources and detailed expenditures, do not include in-kind supports, only actual dollars. A budget shell is attached on the next page if you wish to use it;
- c) List of Organization's Officers and Directors. Do not include personal contact information (home addresses, emails, or phone numbers);
- d) A copy of Alberta Societies Act Registration if new applicant.

Other documents may also be attached to the application form that provides further clarification.

### 6. CERTIFICATION OF COMPLIANCE:

This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>)

A project outcomes evaluation is required by February 28, 2023 if your application is successful.

  
 (Signature of Applicant)
  - Director  
 (Print Name & Title)
   
 (Date)

Please indicate how you heard of the Rocky View County FCSS Program:

\_\_\_\_\_ newspaper ad      \_\_\_\_\_ social media      \_\_\_\_\_ website visit/search  
 \_\_\_\_\_ word of mouth      \_\_\_\_\_ x\_ other (specify) long standing relationship.

Submit Completed Documents to:

Dimitri Dimopoulos, FCSS Coordinator  
 Rocky View County  
 262075 Rocky View Point  
 Rocky View County, AB T4A 0X2

**For further assistance, please call 403.520.1289  
 or email fcss@rockyview.ca**

***The FCSS Program Is Not:***

- Recreational.
- A Public Health Transportation Grant.
- Direct assistance, including money, food, clothing or shelter to sustain an individual or family.
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*The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403.520.6307.*

<b>9.6 C. INPUTS (Resources dedicated to the program. Include staff and budget for one year.)</b>			
<b>2022 PROPOSED BUDGET</b> (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)			
<b>ITEM</b>	<b>Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)</b>	<b>Column 2 2022 Costs to be funded by County FCSS (Program Request)</b>	<b>Column 3 2022 Projected Year End Total Program Budget (Total Cost)</b>
<b>EXPENSES</b>			
<b>PERSONNEL (specify positions and hours per week)</b>			
Management 10 Project hours		300.00	300.00
Program Staff to Support Event		300.00	300.00
Administrative	650.00	150.00	750.00
<b>a. SUBTOTAL PERSONNEL</b>	650.00	750.00	1400.00
<b>TRAVEL &amp; TRAINING (specify)</b>			
Travel		250.00	250.00
<b>b. SUBTOTAL TRAVEL &amp; TRAINING</b>	0	250.00	250.00
<b>MATERIALS AND SUPPLIES (specify)</b>			
Activity Supplies for 400 participants		3000.00	3000.00
<b>c. SUBTOTAL MATERIALS AND SUPPLIES</b>	0	3000.00	3000.00
<b>OTHER (specify)</b>			
<b>d. SUBTOTAL OTHER</b>	0	0	
<b>e. TOTAL EXPENDITURES (e=a+b+c+d)</b>	650.00	4000.00	4650.00
<b>REVENUE (specify other sources of funding including fundraising, fees for service, other grants, etc.)</b>			
Bgc contribution	650.00		
<b>f. TOTAL REVENUE</b>	650.00		
<b>g. FCSS REQUEST (DEFICIT = Total of Column 3 Expenditures – Total Revenue)</b>		4000.00	



Microsoft Excel  
Worksheet





## COMMUNITY EVENT SPECIAL PROJECT

### Overview of BGC

For more than 100 years, Boys and Girls Clubs in communities across Canada have been helping young people to discover, develop and achieve their best potential as they grow to become Canada's future adults, citizens and leaders, by engaging them in activities that challenge and help them develop healthy minds and bodies. Boys and Girls Clubs of Canada is a leading provider of quality after school and out of school programs to children and youth that support the healthy physical, educational, and social development of more than 200,000 young people and their families in Canada each year.

We are one of the largest children and youth-serving agencies in Canada. Our association of over 100 Clubs located in 700 community service locations across Canada are in neighborhoods where they are most needed including, large city centers, remote rural communities, and First Nations Reserves. Nearly three million young Canadians have played, learned, and developed essential life skills through our safe, caring Club environments and enriching programs. Belonging to a Boys and Girls Club is often a lifechanging experience.

### Project Overview

We were recently approached by the FCSS and Community Services Coordinator to come together and bring a collaborative Special Project to the Community Connections Day, 2022. The Community Connections Day's Purpose is to provide the opportunity for Boys and Girls Clubs of Airdrie to connect to the community in a fun, engaging and educational way.

Our hope is to use the day as an opportunity to provide resources around a variety of programs and services we are now offering in the community, for residents of Rocky View County. Additionally, we would like to use this opportunity to connect the Beiseker community to positive Mental Health and wellness activities and resources. Additionally, we will be partnering with the FCSS and Community Services Coordinator to provide additional activities such as bouncy castles, face painting, activity stations, and a few more family friendly activities for the day. The Community Connections Day will be a connecting point for BGCA within RVC Communities, in partnership with FCSS Community Coordinator.

Our focus is engaging within Rural Communities and to remove rural barriers that limit inclusion and connection to youth and children to programs, services, and supports. As discussed in previous brainstorming conversations, Beiseker and other rural communities need socially engaging programs, services, and opportunities for youth and children. Children and youth in rural communities greatly benefit by participating in a variety of programs and services that focus on developing personal capacities through life skills programming and engaging in positive peer connections to reduce social isolation. The BGCA offers quality programs and childcare support services at an affordable rate where children and youth learn lifelong skills that may not be available elsewhere for them.



## **Need**

Our focus is to remove rural barriers that limit the access of youth and children to programs, services, and supports. Rural communities (Beiseker & Area) need social engaging programs, services, and opportunities for youth and children like the ones the Boys and Girls Club of Airdrie offers. Children and youth in rural communities greatly benefit by participating in a variety of programs and services that focus on developing personal capacities through life skills programming and engaging in positive peer connections to reduce social isolation. The BGCA offers quality programs and support services at an affordable rate where children and youth learn lifelong skills that may not be available elsewhere for them.

## **Activities**

We plan to bring a connected, and family friendly feel to this connection's day. We will provide activity kits that promote family connection, mental wellbeing, and information regarding BGCA in their Community. Additionally, we hope to provide a welcoming atmosphere for the residents to enjoy the day. We have spoken with Brooke and plan to collaboratively partner to bring in outside programs, and consumer resources for residents that they don't normally have access to. The Community Connections Day will really focus on that connected community feel for rural residents in the area, and an access point for BGC, and other local supports available to them.

## **Expected Outcomes**

- Increased sense of belonging experienced within children, youth and families, in their community.

## **Region of Operation**

Once we hear the specific details of the event from Brooke, we will know what areas are being advertised in Rural RVC.

## **Agency Mission/How it supports the Project.**

At BGC we truly believe that "opportunity changes everything" and we plan to provide accessibility to our services during this event, as well as bring in opportunity for community members to connect with each other, and as a family, during this connection-based event.

**Boys & Girls Club of Airdrie**  
**Financial Statements**  
*December 31, 2020*



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## Management's Responsibility

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To the Members of Boys and Girls Club of Airdrie:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Club. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Club's external auditors.

VNP LLP is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

May 31, 2021

E-SIGNED by Denisa Sanness

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Executive Director



## Independent Auditor's Report

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To the Members of Boys and Girls Club of Airdrie:

### Opinion

We have audited the financial statements of Boys and Girls Club of Airdrie (the "Club"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Club as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Club in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Club's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Club or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Club's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Club's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Club's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Club to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Calgary, Alberta

May 31, 2021

*MNP* LLP  
Chartered Professional Accountants

**MNP**

**Boys & Girls Club of Airdrie**  
**Statement of Financial Position**  
*As at December 31, 2020*

	2020	2019
<b>Assets</b>		
<b>Current</b>		
Cash	490,822	212,084
Restricted cash	7,891	27,106
Accounts receivable (Note 3)	178,814	22,664
Prepaid expenses and deposits	4,018	5,110
Goods and service tax recoverable	5,685	3,544
	687,230	270,508
<b>Capital assets (Note 4)</b>	24,694	30,674
	711,924	301,182
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals (Note 5)	99,000	54,656
<b>Deferred contributions (Note 6)</b>	182,080	107,555
	281,080	162,211
<b>Commitments (Note 7)</b>		
<b>Significant event (Note 9)</b>		
<b>Net Assets</b>		
Invested in capital assets	24,694	30,674
Unrestricted	406,150	108,297
	430,844	138,971
	711,924	301,182
<b>Approved on behalf of the Board</b>		
E-SIGNED by Megan Domstauder	E-SIGNED by Kevin Myles	
<b>Director</b>	<b>Director</b>	

The accompanying notes are an integral part of these financial statements

**Boys & Girls Club of Airdrie**  
**Statement of Operations***For the year ended December 31, 2020*

	2020	2019
<b>Revenue</b>		
Grants	980,204	843,272
Program fees	211,516	490,354
Donations	44,978	69,335
Fundraising	33,207	70,645
Miscellaneous	27,974	33,235
Memberships	12,012	14,013
Government assistance (Note 3)	399,398	-
	<b>1,709,289</b>	<b>1,520,854</b>
<b>Expenses</b>		
Salaries, wages and benefits	1,021,752	1,061,150
Program costs	167,376	123,347
Rent	45,126	45,106
Fees for service	37,925	49,060
Insurance	16,450	15,395
Staff training and development	16,356	19,016
Telephone	16,329	16,289
Staff travel and subsistence	13,848	25,161
Administrative	13,546	26,865
Office	11,896	9,516
Professional fees	11,352	11,839
Volunteer	8,444	10,187
Licences and fees	6,904	7,963
Fundraising	6,901	33,892
Repairs and maintenance	5,644	7,689
Bank charges and interest	5,013	4,731
Utilities	4,863	5,723
Advertising and promotion	1,239	2,000
Bad debts	472	-
	<b>1,411,436</b>	<b>1,474,929</b>
<b>Excess of revenue over expenses before other items</b>	<b>297,853</b>	<b>45,925</b>
<b>Other items</b>		
Amortization	(5,980)	(5,980)
<b>Excess of revenue over expenses</b>	<b>291,873</b>	<b>39,945</b>

*The accompanying notes are an integral part of these financial statements*

**Boys & Girls Club of Airdrie**  
**Statement of Changes in Net Assets**  
*For the year ended December 31, 2020*

	<i>Invested in capital assets</i>	<i>Unrestricted</i>	<b>2020</b>	<b>2019</b>
Net assets, beginning of year	30,674	108,297	138,971	99,026
Excess (deficiency) of revenue over expenses	(5,980)	297,853	291,873	39,945
Net assets, end of year	24,694	406,150	430,844	138,971

*The accompanying notes are an integral part of these financial statements*

**Boys & Girls Club of Airdrie**  
**Statement of Cash Flows**  
*For the year ended December 31, 2020*

	2020	2019
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
Excess of revenue over expenses	291,873	39,945
Amortization	5,980	5,980
Bad debts	472	-
	<b>298,325</b>	<b>45,925</b>
Changes in working capital accounts		
Accounts receivable	(156,622)	12,842
Prepaid expenses and deposits	1,092	2,007
Goods and service tax recoverable	(2,141)	13
Accounts payable and accruals	44,344	2,323
Deferred contributions	74,525	(40,401)
<b>Increase in cash resources</b>	<b>259,523</b>	<b>22,709</b>
<b>Cash, beginning of year</b>	<b>239,190</b>	<b>216,481</b>
<b>Cash, end of year</b>	<b>498,713</b>	<b>239,190</b>
<b>Cash resources are composed of:</b>		
Cash	490,822	212,084
Restricted cash	7,891	27,106
	<b>498,713</b>	<b>239,190</b>

*The accompanying notes are an integral part of these financial statements*



## Boys & Girls Club of Airdrie Notes to the Financial Statements

*For the year ended December 31, 2020*

### 1. Incorporation and nature of the organization

Boys & Girls Club of Airdrie (the "Club") is a not-for-profit organization that provides social, education and recreational programs to the youth of Airdrie and surrounding area. The Club is a registered charitable organization and a member of the Boys & Girls Club of Canada. Management has determined that the Club is exempt from the payment of income tax under Section 149(1)(f) of the Income Tax Act of Canada.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada, which are part of Canadian generally accepted accounting principles, and include the following significant accounting policies:

#### **Revenue recognition**

The Club follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Government assistance is recognized when there is reasonable assurance that the Club has complied and will continue to comply with all conditions of the assistance. Government assistance is recognized as grant revenue in the period that the related costs were expended and is intended to compensate for costs incurred by the Club.

#### **Cash and cash equivalents**

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

#### **Capital assets**

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	Rate
Buildings	4 %
Automotive	10 %
Computer equipment	20 %
Furniture and fixtures	20 %
Leasehold improvements	Lease term
Other equipment	20 %

#### **Contributed services**

Volunteers contribute a significant amount of their time each year. Due to the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

#### **Goods and Services Tax**

Goods and services tax is recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

**Boys & Girls Club of Airdrie**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2020*

**2. Significant accounting policies** *(Continued from previous page)*

**Measurement uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

Government assistance from the Canadian government is management's estimate and calculated based upon their assessment of qualifying revenue and expenditures. The actual assistance received has not varied from the calculated assistance.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

**Financial instruments and impairment**

The Club recognizes its financial instruments when it becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Club may irrevocably elect to subsequently measure any financial instrument at fair value. Financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost, and tested for impairment at each reporting date.

The carrying values of financial assets and financial liabilities measured at amortized cost include: cash and cash equivalents, restricted cash, accounts receivable, and accounts payable and accruals.

**3. Government assistance**

During the year, the Club recognized \$399,398 in Canada Emergency Wage Subsidy ("CEWS") as revenue, of which \$158,359 was accrued in accounts receivable at year-end. CEWS, introduced in response to the COVID-19 pandemic, provides eligible employers with a subsidy to cover a portion of wage costs paid to eligible employees during prescribed claim periods. There are no unfulfilled conditions related to amounts recognized. However, amounts claimed under these programs are subject to validation and detailed verification by the Federal government. Due to the nature of the eligibility requirements and related calculations judgment is applied in assessing compliance. Management believes there is reasonable assurance that the Club has complied with all the conditions.

**4. Capital assets**

	<b>Cost</b>	<b>Accumulated amortization</b>	<b>2020 Net book value</b>	<b>2019 Net book value</b>
Buildings	84,930	69,277	15,653	19,050
Automotive	27,950	18,909	9,041	11,624
Computer equipment	18,606	18,606	-	-
Furniture and fixtures	32,715	32,715	-	-
Leasehold improvements	485,807	485,807	-	-
Other equipment	21,473	21,473	-	-
	<b>671,481</b>	<b>646,787</b>	<b>24,694</b>	<b>30,674</b>

**Boys & Girls Club of Airdrie**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2020*

**5. Accounts payable and accruals**

	2020	2019
Accounts payable and accruals	70,392	38,668
Employee deductions payable	28,608	15,988
	<b>99,000</b>	<b>54,656</b>

**6. Deferred contributions**

Deferred contributions consist of funding received in the current year for future years operations. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

Changes in the deferred contribution balance are as follows:

	2020	2019
Balance, beginning of year	107,555	147,956
Amount received during the year	201,231	114,637
Less: Amounts recognized as revenue during the year	(126,706)	(155,038)
Balance, end of year	<b>182,080</b>	<b>107,555</b>

**7. Commitments**

In July 2010, the Club entered into a lease agreement with the City of Airdrie for a facility that was put into use in October 2011. The lease expired on May 31, 2015 and lease payments are now made month to month. The monthly payment is \$3,166.67.

**8. Financial instruments**

The Club, as part of its operations, carries a number of financial instruments. It is management's opinion that the Club is not exposed to significant interest rate, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

**9. Significant event**

In early 2020, there was a global outbreak of COVID-19, which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments. The Club's operations were impacted by COVID-19 due to closures, all childcare services were suspended and some staff were temporarily laid-off between March 19, 2020 and July 6, 2020.

At this time, it is unknown the extent of the impact the COVID-19 outbreak may continue to have on the Club as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada, the Province of Alberta or other countries to fight the virus.

Due to the fact the Club has continued to operate as a going concern during the outbreak, management expects that the Club's ability to continue will be impacted minimally throughout the twelve months subsequent to December 31, 2020.



Boys & Girls Club  
of Airdrie

## BOARD OF DIRECTORS 2022

POSITION	NAME
President	Megan Dornstauder
Vice President	Kevin Myles
Secretary	Tom Pfaffinger
Treasurer	Bill Martin
Director	Kerri Williams
Director	Suzy Rounce
Director	Isabelle Partridge

Updated Jan 2018





# Rocky View County Family & Community Support Services (FCSS)

## 2022 FCSS SPECIAL PROJECTS FUNDING APPLICATION (FUNDING PERIOD: JANUARY 1 – DECEMBER 31, 2022)

Please type or print legibly. Applicants must be a non-profit organization/agency that serves Rocky View County residents. ***Please note that faxed or e-mailed copies of the application will not be accepted. It is strongly recommended that you courier or hand deliver your proposal (printed single sided pages only) and request confirmation of receipt. APPLICATION DEADLINE IS 4:00 P.M. JUNE 24, 2022 - APPLICATIONS NOT RECEIVED BY THIS DEADLINE WILL NOT BE ACCEPTED.***

1. ORGANIZATION INFORMATION	
Organization Name	Boys and Girls Club of Airdrie
Project Name	Senior and Community Outreach as Part of BGCI Keystone Program
FCSS Funding Request (Maximum \$7,500) (from Section 9.6 C Proposed Budget)	\$7500.00
E-Mail Address and Website	<a href="mailto:info@bgcairdrie.com">info@bgcairdrie.com</a> <a href="http://www.bgcairdrie.com">www.bgcairdrie.com</a>
Mailing Address (include postal code)	1003 Allen Street, Airdrie AB, T4B 1B3
Street Address (for courier purposes)	1003 Allen Street or 200 East Lake Crescent
Agency Telephone Number	403-948-3331
Agency Fax Number	N/A
Executive Director Name	Denisa Sanness
Program Contact Name	Cassandra Clem
Phone Number (If different from above)	

☒ Please email confirmation of receipt of this application to: [cclem@bgcairdrie.com](mailto:cclem@bgcairdrie.com)

2. PREVENTION		
In what way(s) is your program preventive in nature? Check the appropriate items from the following list. You will be required to report on each of the Outcomes that you have selected.		
Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of individuals	Outcome 1: Individuals experience personal well-being. Indicators: Resilience; self-esteem; optimism; capacity to meet needs; autonomy; competence; personal engagement; meaning and purpose.	<input checked="" type="checkbox"/>
	Outcome 2: Individuals are connected with others. Indicators: Quality of social relationships; social supports available; trust and belonging.	<input checked="" type="checkbox"/>
	Outcome 3: Children and youth develop positively. Indicators: Developmental assets.	<input checked="" type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
Improved social well-being of families	Outcome 4: Healthy functioning families. Indicators: Positive family relationships; positive parenting; positive family communications.	<input type="checkbox"/>
	Outcome 5: Families have social supports. Indicators: Extent and quality of social networks; family accesses resources as needed.	<input type="checkbox"/>

Provincial Outcome	Rocky View County Outcomes	
	Outcome 6: The community is connected and engaged. Indicators: Social engagement; social support; awareness of the community; positive attitudes toward others and the community.	<input checked="" type="checkbox"/>
Improved social well-being of the community.	Outcome 7: Community social issues are identified and addressed. Indicators: Awareness of community social issues; understanding of community social issues; agencies and/or community members work in partnership to address social issues in the community.	<input type="checkbox"/>

### 3. PROJECT DESCRIPTION

Attach a separate page providing a brief overview of your organization and the project.

- Describe briefly how this is a special project and how it will specifically support Rocky View County Residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.
- Define your region of operation;
- Include the statement of need;
- The activities that will be used to address the need;
- The expected outcomes; and
- Agency/project mission. What is your mission and what are you currently doing to achieve your mission (e.g. other programs and services that are not a part of this application for funding)?

### 4. PROJECT FIGURES

- Estimated Number of Total Program Participants: 125
- Estimated Number of County Resident Program Participants: 15
- Estimated Number of Volunteer Hours Related to Program: 30

### 5. SUPPORTING DOCUMENTS

The following documents **must** be attached:


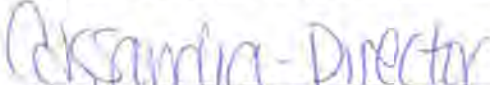

- Organization's Annual Financial Statement;
- Organization's Proposed Operating Budget – include contributions from other sources and detailed expenditures, do not include in-kind supports, only actual dollars. A budget shell is attached on the next page if you wish to use it;
- List of Organization's Officers and Directors. Do not include personal contact information (home addresses, emails, or phone numbers);
- A copy of Alberta Societies Act Registration if new applicant.

Other documents may also be attached to the application form that provides further clarification.

### 6. CERTIFICATION OF COMPLIANCE:

This is to certify that to the best of my knowledge and belief, the information included in this application complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation. (<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>)

A project outcomes evaluation is required by February 28, 2023 if your application is successful.

(Signature of Applicant)                      (Print Name & Title)                      (Date)



Please indicate how you heard of the Rocky View County FCSS Program:

☐ newspaper ad      ☐ social media      ☐ website visit/search  
☐ word of mouth      ☒ other (specify) long standing relationship

Submit Completed Documents to:

Dimitri Dimopoulos, FCSS Coordinator  
 Rocky View County  
 262075 Rocky View Point  
 Rocky View County, AB T4A 0X2

For further assistance, please call 403.520.1289  
 or email [fcss@rockyview.ca](mailto:fcss@rockyview.ca)

***The FCSS Program Is Not:***

- Recreational.
- A Public Health Transportation Grant.
- Direct assistance, including money, food, clothing or shelter to sustain an individual or family.
- Rehabilitative.
- A duplication of services from other Government Agencies.

***\*ALL INFORMATION PROVIDED IS PUBLIC\****

*The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive FCSS funding; to assist in administering the FCSS funding; and to monitor, assess, and evaluate your program. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the FCSS program. Questions regarding the collection of this information can be directed to the Manager, Recreation, Parks and Community Support at 403.520.6307.*



<b>9.6 C. INPUTS</b> (Resources dedicated to the program. Include staff and budget for one year.)			
<b>2022 PROPOSED BUDGET</b> (Ensure all calculations are correct. Use the second column to itemize the program expenses to which you plan to direct the County FCSS funds. Column 1 + Column 2 = Column 3)			
ITEM	Column 1 2022 Costs to be paid or contributed by the Applicant and other funding partners (Agency Contribution)	Column 2 2022 Costs to be funded by County FCSS (Program Request)	Column 3 2022 Projected Year End Total Program Budget (Total Cost)
<b>EXPENSES</b>			
<b>PERSONNEL</b> (specify positions and hours per week)			
Staff Wages	1200.00	2300.00	\$3500.00
Program Leaders x2 @ 6 hours per week			
Admin, Payroll, Accounting	2000.00	1900.00	\$3900.00
<b>a. SUBTOTAL PERSONNEL</b>			\$7400
<b>TRAVEL &amp; TRAINING</b> (specify)			
Training	200.00	400.00	600.00
Travel	400.00	1000.00	1400.00
<b>b. SUBTOTAL TRAVEL &amp; TRAINING</b>			2000.00
<b>MATERIALS AND SUPPLIES</b> (specify)			
Program Resources & Activities	850.00	2400.00	3250.00
<b>c. SUBTOTAL MATERIALS AND SUPPLIES</b>			3250.00
<b>OTHER</b> (specify)			
<b>d. SUBTOTAL OTHER</b>			
<b>e. TOTAL EXPENDITURES</b> (e=a+b+c+d)	4450.00	7500.00	12,650.00
<b>REVENUE</b> (specify other sources of funding including fundraising, fees for service, other grants, etc.)			
5000.00 BGC Canada Keystone Grant			
150.00 Program Fees			
<b>f. TOTAL REVENUE</b>	5150.00		
<b>g. FCSS REQUEST</b> (DEFICIT = Total of Column 3 Expenditures - Total Revenue)		7500.00	



## **BGC IRRICANA AND TOWN OF IRRICANA PARTNERSHIP FOR SENIORS OUTREACH**

### **Overview of BGC**

For more than 100 years, Boys and Girls Clubs in communities across Canada have been helping young people to discover, develop and achieve their best potential as they grow to become Canada's future adults, citizens and leaders, by engaging them in activities that challenge and help them develop healthy minds and bodies. Boys and Girls Clubs of Canada is a leading provider of quality after school and out of school programs to children and youth that support the healthy physical, educational, and social development of more than 200,000 young people and their families in Canada each year.

We are one of the largest children and youth-serving agencies in Canada. Our association of over 100 Clubs located in 700 community service locations across Canada are in neighborhoods where they are most needed including, large city centers, remote rural communities, and First Nations Reserves. Nearly three million young Canadians have played, learned, and developed essential life skills through our safe, caring Club environments and enriching programs. Belonging to a Boys and Girls Club is often a lifechanging experience.

### **Project Overview**

We were recently approached by the FCSS and Community Services Coordinator in the Town of Irricana to come together and bring a collaborative Special Project into the community. Connecting our Keystone Youth Leadership Group to local seniors was suggested as a gap in service for the community. This project will be facilitated through the BGC however it will support and encourage positive partnerships with the Town of Irricana and other local Organizations/Groups.

Therefore, we plan to come together with the local seniors' groups to participate in many socially engaging activities, promoting leadership skill development for the youth, and increasing a sense of connection, safety, while reducing feelings of isolation for local seniors. We believe this partnership will create a positive community culture for all involved.

### **Need**

To connect local seniors (who may be feeling socially isolated) to youth willing to create positive and supportive relationships with them.

Youth are in need of learning how to develop a positive sense of community while learning valuable leadership skills.



## **Activities**

We plan to ensure that the Keystone Leadership group is responsible for the planning, supply purchasing, and facilitation of these activities, so all the seniors have to do is show up, and create positive connections with the partnering youth, participating along with them in the events and activities. Some activities we are looking to facilitate between youth and seniors would include, but not be limited to; Youth/Senior Bingo Nights, Movies & Snack Nights, Christmas Cookie Decorating, Board Game Nights, Books, Bird Watching/Picnic events, Wreath Decorating, Halloween and Christmas festivities, making and serving dinner to the seniors, and so much more.

## **Expected Outcomes**

- Decreased feeling of social isolation experienced by Seniors in the Community.
- Increased Leadership skills and abilities experienced by participating youth.
- Increased sense of belonging experienced within youth and seniors, in their community.

## **Region of Operation**

We are hoping to start in the Town of Irricana, which supports many children, youth and seniors in surrounding hamlets, villages, and towns. Additionally, we will reach out to surrounding Seniors Groups as we work together to make this special project take place.

## **Agency Mission/How it supports the Project.**

At BGC we truly believe that “opportunity changes everything” and we plan to provide just that to the youth of Irricana, through engaging them in valuable leadership opportunities, giving back to their community in a big way.

Our collaboration with local seniors’ groups will strive develop a sense of community within, youth and the lives of local seniors through connection, participation, giving back through acts of service and we hope to be considered as successful applicants for the special projects grant.

**Boys & Girls Club of Airdrie**  
**Financial Statements**  
*December 31, 2020*

## **Management's Responsibility**

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To the Members of Boys and Girls Club of Airdrie:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Club. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Club's external auditors.

VNP LLP is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

May 31, 2021

E-SIGNED by Denisa Sanness

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Executive Director





## Independent Auditor's Report

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To the Members of Boys and Girls Club of Airdrie:

### Opinion

We have audited the financial statements of Boys and Girls Club of Airdrie (the "Club"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Club as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Club in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Club's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Club or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Club's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Club's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Club's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Club to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Calgary, Alberta

May 31, 2021

*MNP LLP*

Chartered Professional Accountants

**MNP**

**Boys & Girls Club of Airdrie**  
**Statement of Financial Position**

*As at December 31, 2020*

	2020	2019
<b>Assets</b>		
<b>Current</b>		
Cash	490,822	212,084
Restricted cash	7,891	27,106
Accounts receivable (Note 3)	178,814	22,664
Prepaid expenses and deposits	4,018	5,110
Goods and service tax recoverable	5,685	3,544
	687,230	270,508
<b>Capital assets (Note 4)</b>	24,694	30,674
	711,924	301,182
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals (Note 5)	99,000	54,656
<b>Deferred contributions (Note 6)</b>	182,080	107,555
	281,080	162,211
<b>Commitments (Note 7)</b>		
<b>Significant event (Note 9)</b>		
<b>Net Assets</b>		
Invested in capital assets	24,694	30,674
Unrestricted	406,150	108,297
	430,844	138,971
	711,924	301,182
<b>Approved on behalf of the Board</b>		
E-SIGNED by Megan Dornstauder	E-SIGNED by Kevin Myles	
Director	Director	

*The accompanying notes are an integral part of these financial statements*



**Boys & Girls Club of Airdrie**  
**Statement of Operations**  
*For the year ended December 31, 2020*

	2020	2019
<b>Revenue</b>		
Grants	980,204	843,272
Program fees	211,516	490,354
Donations	44,978	69,335
Fundraising	33,207	70,645
Miscellaneous	27,974	33,235
Memberships	12,012	14,013
Government assistance (Note 3)	399,398	-
	<b>1,709,289</b>	<b>1,520,854</b>
<b>Expenses</b>		
Salaries, wages and benefits	1,021,752	1,061,150
Program costs	167,376	123,347
Rent	45,126	45,106
Fees for service	37,925	49,060
Insurance	16,450	15,395
Staff training and development	16,356	19,016
Telephone	16,329	16,289
Staff travel and subsistence	13,848	25,161
Administrative	13,546	26,865
Office	11,896	9,516
Professional fees	11,352	11,839
Volunteer	8,444	10,187
Licences and fees	6,904	7,963
Fundraising	6,901	33,892
Repairs and maintenance	5,644	7,689
Bank charges and interest	5,013	4,731
Utilities	4,863	5,723
Advertising and promotion	1,239	2,000
Bad debts	472	-
	<b>1,411,436</b>	<b>1,474,929</b>
<b>Excess of revenue over expenses before other items</b>	<b>297,853</b>	<b>45,925</b>
<b>Other items</b>		
Amortization	(5,980)	(5,980)
<b>Excess of revenue over expenses</b>	<b>291,873</b>	<b>39,945</b>

The accompanying notes are an integral part of these financial statements

**Boys & Girls Club of Airdrie**  
**Statement of Changes in Net Assets**  
*For the year ended December 31, 2020*

	<i>Invested in capital assets</i>	<i>Unrestricted</i>	<b>2020</b>	<b>2019</b>
<b>Net assets, beginning of year</b>	<b>30,674</b>	<b>108,297</b>	<b>138,971</b>	99,026
<b>Excess (deficiency) of revenue over expenses</b>	<b>(5,980)</b>	<b>297,853</b>	<b>291,873</b>	39,945
<b>Net assets, end of year</b>	<b>24,694</b>	<b>406,150</b>	<b>430,844</b>	138,971

*The accompanying notes are an integral part of these financial statements*

**Boys & Girls Club of Airdrie**  
**Statement of Cash Flows**  
*For the year ended December 31, 2020*

	2020	2019
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
Excess of revenue over expenses	291,873	39,945
Amortization	5,980	5,980
Bad debts	472	-
	298,325	45,925
Changes in working capital accounts		
Accounts receivable	(156,622)	12,842
Prepaid expenses and deposits	1,092	2,007
Goods and service tax recoverable	(2,141)	13
Accounts payable and accruals	44,344	2,323
Deferred contributions	74,525	(40,401)
<b>Increase in cash resources</b>	259,523	22,709
<b>Cash, beginning of year</b>	239,190	216,481
<b>Cash, end of year</b>	498,713	239,190
<b>Cash resources are composed of:</b>		
Cash	490,822	212,084
Restricted cash	7,891	27,106
	498,713	239,190

*The accompanying notes are an integral part of these financial statements*

## Boys & Girls Club of Airdrie

### Notes to the Financial Statements

*For the year ended December 31, 2020*

#### 1. Incorporation and nature of the organization

Boys & Girls Club of Airdrie (the "Club") is a not-for-profit organization that provides social, education and recreational programs to the youth of Airdrie and surrounding area. The Club is a registered charitable organization and a member of the Boys & Girls Club of Canada. Management has determined that the Club is exempt from the payment of income tax under Section 149(1)(f) of the Income Tax Act of Canada.

#### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada, which are part of Canadian generally accepted accounting principles, and include the following significant accounting policies:

##### **Revenue recognition**

The Club follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Government assistance is recognized when there is reasonable assurance that the Club has complied and will continue to comply with all conditions of the assistance. Government assistance is recognized as grant revenue in the period that the related costs were expended and is intended to compensate for costs incurred by the Club.

##### **Cash and cash equivalents**

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

##### **Capital assets**

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	<b>Rate</b>
Buildings	4 %
Automotive	10 %
Computer equipment	20 %
Furniture and fixtures	20 %
Leasehold improvements	Lease term
Other equipment	20 %

##### **Contributed services**

Volunteers contribute a significant amount of their time each year. Due to the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

##### **Goods and Services Tax**

Goods and services tax is recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

**Boys & Girls Club of Airdrie**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2020*

**2. Significant accounting policies** *(Continued from previous page)*

**Measurement uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

Government assistance from the Canadian government is management's estimate and calculated based upon their assessment of qualifying revenue and expenditures. The actual assistance received has not varied from the calculated assistance.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

**Financial instruments and impairment**

The Club recognizes its financial instruments when it becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Club may irrevocably elect to subsequently measure any financial instrument at fair value. Financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost, and tested for impairment at each reporting date.

The carrying values of financial assets and financial liabilities measured at amortized cost include: cash and cash equivalents, restricted cash, accounts receivable, and accounts payable and accruals.

**3. Government assistance**

During the year, the Club recognized \$399,398 in Canada Emergency Wage Subsidy ("CEWS") as revenue, of which \$158,359 was accrued in accounts receivable at year-end. CEWS, introduced in response to the COVID-19 pandemic, provides eligible employers with a subsidy to cover a portion of wage costs paid to eligible employees during prescribed claim periods. There are no unfulfilled conditions related to amounts recognized. However, amounts claimed under these programs are subject to validation and detailed verification by the Federal government. Due to the nature of the eligibility requirements and related calculations judgment is applied in assessing compliance. Management believes there is reasonable assurance that the Club has complied with all the conditions.

**4. Capital assets**

	<b>Cost</b>	<b>Accumulated amortization</b>	<b>2020 Net book value</b>	<b>2019 Net book value</b>
Buildings	84,930	69,277	15,653	19,050
Automotive	27,950	18,909	9,041	11,624
Computer equipment	18,606	18,606	-	-
Furniture and fixtures	32,715	32,715	-	-
Leasehold improvements	485,807	485,807	-	-
Other equipment	21,473	21,473	-	-
	<b>671,481</b>	<b>646,787</b>	<b>24,694</b>	<b>30,674</b>

**Boys & Girls Club of Airdrie**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2020*

**5. Accounts payable and accruals**

	2020	2019
Accounts payable and accruals	70,392	38,668
Employee deductions payable	28,608	15,988
	<b>99,000</b>	<b>54,656</b>

**6. Deferred contributions**

Deferred contributions consist of funding received in the current year for future years operations. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

Changes in the deferred contribution balance are as follows:

	2020	2019
Balance, beginning of year	107,555	147,956
Amount received during the year	201,231	114,637
Less: Amounts recognized as revenue during the year	(126,706)	(155,038)
Balance, end of year	<b>182,080</b>	<b>107,555</b>

**7. Commitments**

In July 2010, the Club entered into a lease agreement with the City of Airdrie for a facility that was put into use in October 2011. The lease expired on May 31, 2015 and lease payments are now made month to month. The monthly payment is \$3,166.67.

**8. Financial instruments**

The Club, as part of its operations, carries a number of financial instruments. It is management's opinion that the Club is not exposed to significant interest rate, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

**9. Significant event**

In early 2020, there was a global outbreak of COVID-19, which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments. The Club's operations were impacted by COVID-19 due to closures, all childcare services were suspended and some staff were temporarily laid-off between March 19, 2020 and July 6, 2020.

At this time, it is unknown the extent of the impact the COVID-19 outbreak may continue to have on the Club as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada, the Province of Alberta or other countries to fight the virus.

Due to the fact the Club has continued to operate as a going concern during the outbreak, management expects that the Club's ability to continue will be impacted minimally throughout the twelve months subsequent to December 31, 2020.



Boys & Girls Club  
of Airdrie

## BOARD OF DIRECTORS 2022

POSITION	NAME
President	Megan Dornstauder
Vice President	Kevin Myles
Secretary	Tom Pfaffinger
Treasurer	Bill Martin
Director	Kerri Williams
Director	Suzy Rounce
Director	Isabelle Partridge

Updated Jan 2018